AspxCommerce 2.0

User Manual

DISCLAIMER: AspxCommerce holds the right to make corrections, enhancements and improvements to its product or services at any time without any notice. The information in this user's guide is accurate at the time of writing. AspxCommerce may update the user guide at any time without any notice. Always make sure to download the latest copy of user guide from the AspxCommerce website i.e. www.aspxcommerce.com

Copyright © AspxCommerce 2010-2013

TABLE OF CONTENTS

Welcome to AspxCommerce 2.0 8
AspxCommerce Overview 8
AspxCommerce Installation 9
How to install AspxCommerce 2.0? 9
Downloading AspxCommerce 2.0 9
Setting the access permission to the folder 9
IIS – Adding new application and setting up (Windows 7) 10
IIS – Adding New Application and Setting up (Windows XP) 12
How to add a Default.aspx document? 12
How to add an Install.aspx document? 13
Setting security permissions for the AspxCommerce installation folder 14
Configure the ASP.NET version 16
Installing: Single page install with 4 easy steps and you're done 17
Sales 21
Orders Overview 21
Orders 21
Creating Shipping Label 23
Manage Order Status 25
Invoices 28
Shipments 29
Returns 30
Returns Management 30
View Returns 31
Catalog 34
Manage Items 34
General Information 35
Price 37
Meta Information 37

Dimensions 38
Custom Information 39
Is Featured 39
Is Special 40
Item Tax Class 40
Brand 40
Images 41
Videos 41
Categories 42
Related Items 42
Up –Sells 43
Cross Sales 44
Manage Categories 45
Adding a Category 47
Meta–Information 47
Display Setting 48
Category Images 49
Category Products 50
Store Locator 53
Availability 58
Adding Sub Category 59
Attributes 63
Manage Attributes 63
Attribute Properties 64
Frontend Properties 66
Manage Attribute Sets 66
Deleting or renaming a group 72
Variant Options 73
Out of Stock Notification Management 75
Manage Brands 76
Manage Gift Card 78

Appointments....82
Search Terms....86
Customers....88
Manage Customers....88
Online Customers....89
Abandoned and Live Carts....90
Reward Points....91
Promotions....93
Catalog Price Rules....93
Adding New Pricing Rule....93
Editing New Pricing Rule....96
Shopping Cart Price Rules....99
Editing Price Rules....99
Adding New Pricing Rules....102
Shipping....105
Shipping Methods....105
Edit Shipping Method....105
Add New Shipping Method....107
Shipping Providers....108
Add New Shipping Provider....110
Store WareHouse....110
Add New WareHouse....111
Taxes....112
Manage Item Tax Class....112
Manage Tax Rates....113
Manage Tax Rules....115
Comments and Reviews Overview....117
Comments and Reviews....117
Add New Review and Rating....117
Edit Comments/Ratings or Review....118
Manage Item Rating Criteria....120

Edit Rating Criteria 120
Add New Criteria 121
Tags 122
All Tags 122
Pending Tags 123
Store Locator 125
Store Locator Management 125
Store Branch Management 126
Edit Branch Details 126
Coupons Overview 128
Coupons 128
Add New Coupon 130
Manage Coupon Types 131
Add New Coupon Type 132
Manage Coupon Status 133
Store Settings 135
Standard Tab 135
General Tab 137
Email Tab 138
Display 139
Media Tab 140
Shipping Tab 142
Users/Cart Tab 143
RSS Feed 144
FrontEnd 144
Backend 145
Other Tab 146
Payment Methods 148
Payment Methods 154
Manage Currencies 157
Add New Currency 157

Real Time Update 159
Store Access 160
Controlling Store Access 160
Delete blocked IP addresses 160
Import Manager 161
Reports 162
Sales Reports 162
Order Reports 162
Invoiced Reports 164
Shipping Reports 166
Return Reports 166
Tax Reports 167
Coupon Reports 167
Shopping Carts 169
Items in Carts 169
Abandoned Carts 170
Items 171
Items Ordered 171
Most Viewed 171
Low Stock 172
Downloadable 173
Gift Card Items 174
Services Items 175
Store Customers Report 177
New Accounts 177
Customers by Total Orders 177
Reviews 178
Customers Reviews 178
Items Reviews 180
Store Tags Reports 183
Customer Tags 183

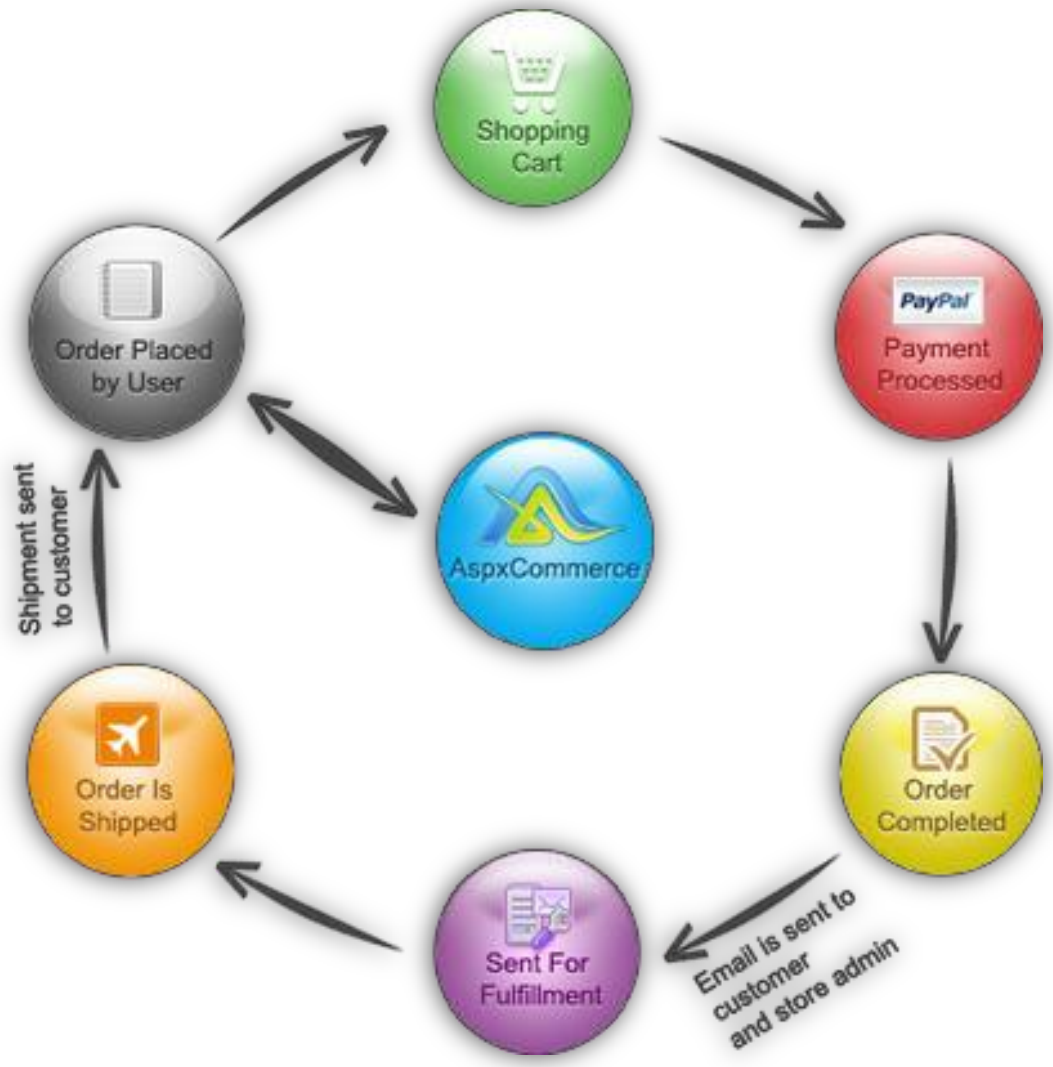
Items Tags 184
Popular Tags 185
Admin Dashboard 186
Order Overview 188
Total Store Revenue 189
Orders Made by All Visitors 189
New Account Created by Visitors 190
Orders Made By New Account 190
Top Search 191
Top Category by Most Ordered Item 191
Top Category by Highest Revenue 192
Inventory 192
Most Viewed Items 193
List of Latest Orders 193
Top Customer by Order 194
Latest Comments and Reviews 194
Introducing the FrontEnd 195
Home Page 195
Your Cart 201
How to Checkout? 203
Checkout Method 203
Billing Information 203
Shipping Information 204
Shipping Method 204
Payment Information 205
Order Review 206
Category Page 208
Product Page 209

Welcome to AspxCommerce 2.0

We hope you enjoy this revolutionary e-commerce experience. AspxCommerce lets you create a customizable storefront; manage products through categories and subcategories, accept payments through credit cards and ship the ordered products to the customers. AspxCommerce has everything set up for you, so that you can focus on building your fully functional online store right away.

AspxCommerce Overview

Here's an overview of how AspxCommerce works. The figure below shows how shopping carts, the most important component, work.



AspxCommerce Installation

How to install AspxCommerce 2.0?

AspxCommerce follows easy 'one click installation'. Minimum requirements for successful AspxCommerce 2.0 installation are provided below:

- Internet Information Server (IIS)
- .NET Framework 3.5 with Service Pack 1 (SP1) and above
- SQL Express/Server (2005/2008)
- If you are using SQL server express then you must also install SQL server management console for SQL server express code of AspxCommerce (http://www.microsoft.com/download/en/details.aspx?id=8961)

Downloading AspxCommerce 2.0

1. Open https://aspxcommerce.codeplex.com/downloads/get/680898 or http://www.aspxcommerce.com on any of your web browser and navigate to Downloads.
2. Download the install or source version.
3. Extract the .zip file and place it on any of your local drive for instance, E:\AspxCommerce 2.0

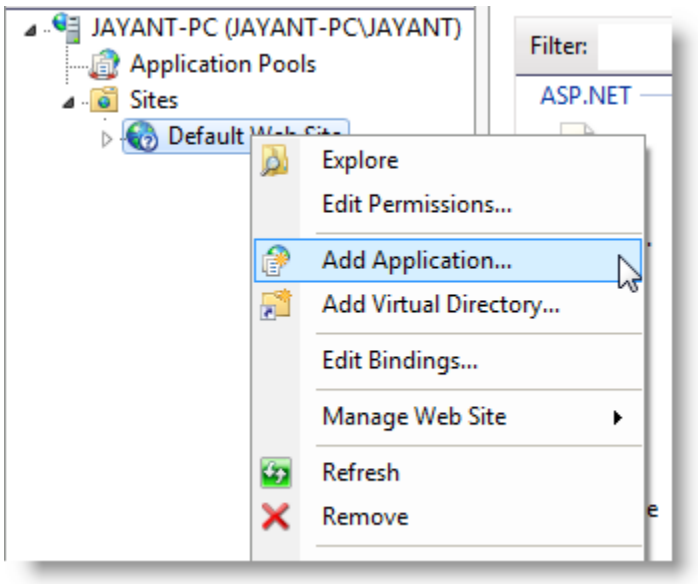
Setting the access permission to the folder

1. Right-click on the root folder of your site (E:\AspxCommerce 2.0).
2. Navigate to **Properties>Security.**
3. On the **Security** tab you will see a list of users who have access to your folder.
4. Add an account and give full access permissions to **IIS_IUSERS and IUSER** (for installing AspxCommerce in Windows 7 or higher).

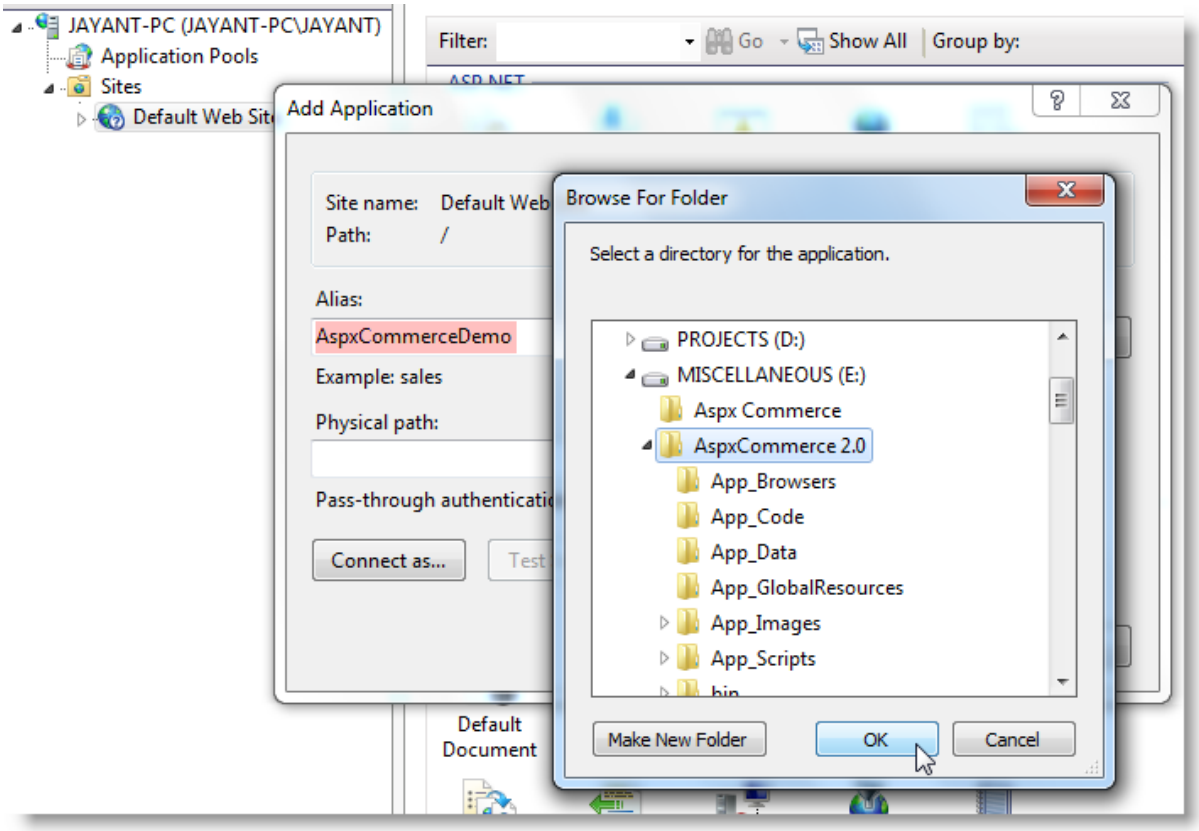
Note: Make sure to give full access permission to **NETWORK SERVICES**, if you are installing AspxCommerce on Windows XP.

IIS – Adding new application and setting up (Windows 7)

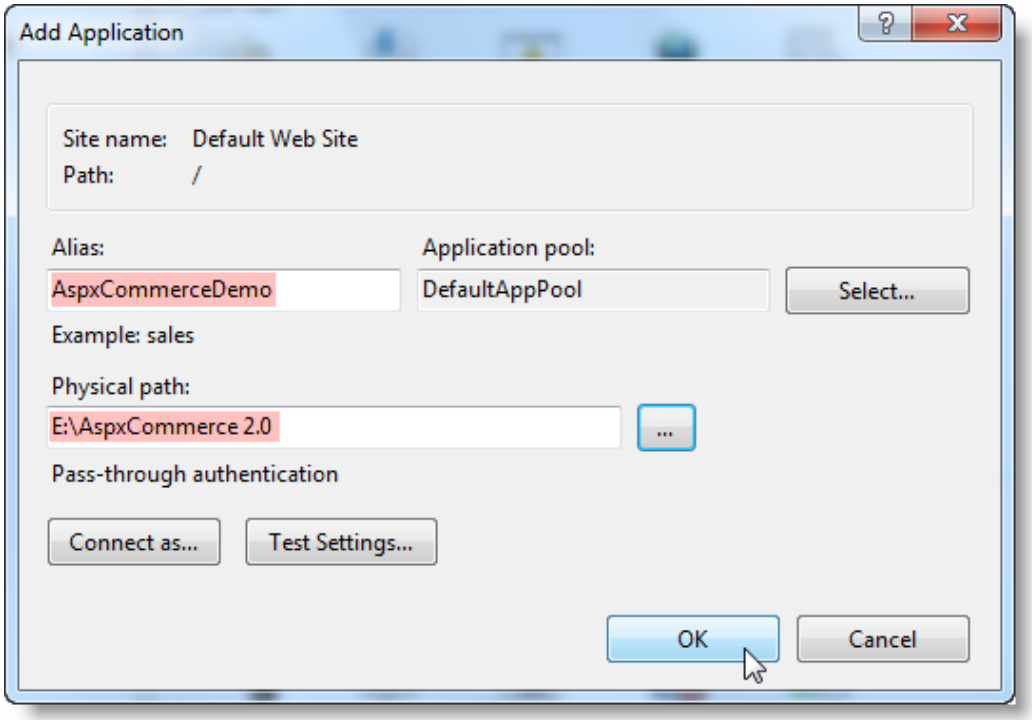
1. Click the **Start** button, and type IIS or **inetmgr** in Search box and press **Enter**. The Internet Information Services (IIS) Manager will start.
2. Right click on "**Default Website**" in Application Pools and select "**Add Application**" as shown below:



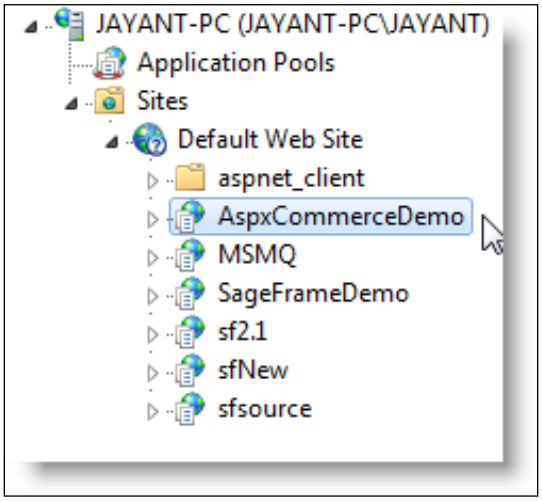
3. Enter the Alias as for example, '**AspxCommerceDemo'** and browse for the Physical Path i.e. the unzipped file of **AspxCommerce 2.0.** Click "OK".



4. Click the **'Ok'** button.



5. Next up, the Alias Name is listed under the **'Default Web Site'**.



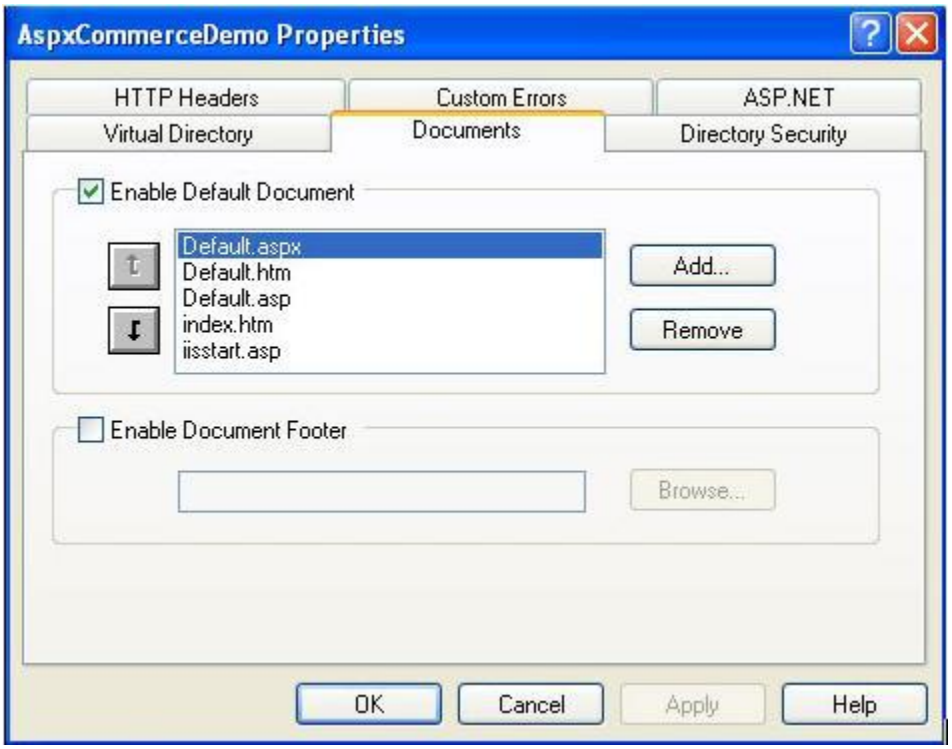
IIS – Adding New Application and Setting up (Windows XP)

- Open IIS and expand the tree to see **"Default Web Site"**. (You can find IIS in Start>Control Panel>Administrative Tools.)
- Expand the **"Default Web Site"** node
- If you have placed your SF root folder under E:\ you will already see your website and can bypass this step. If not, you will need to add a virtual directory
- Right-click on **"Default Web Site"**
- Click **New >Virtual Directory**
- Enter an alias– **"AspxCommerceDemo"** (you can give the alias name of your choice)
- Click **'Next'** and enter/browse to the path to the root folder of your website
- Click **'Next'** and leave access permissions as it is (should be set to Read/Run Scripts.)
- Click **Next** and **Finish**

How to add a Default.aspx document?

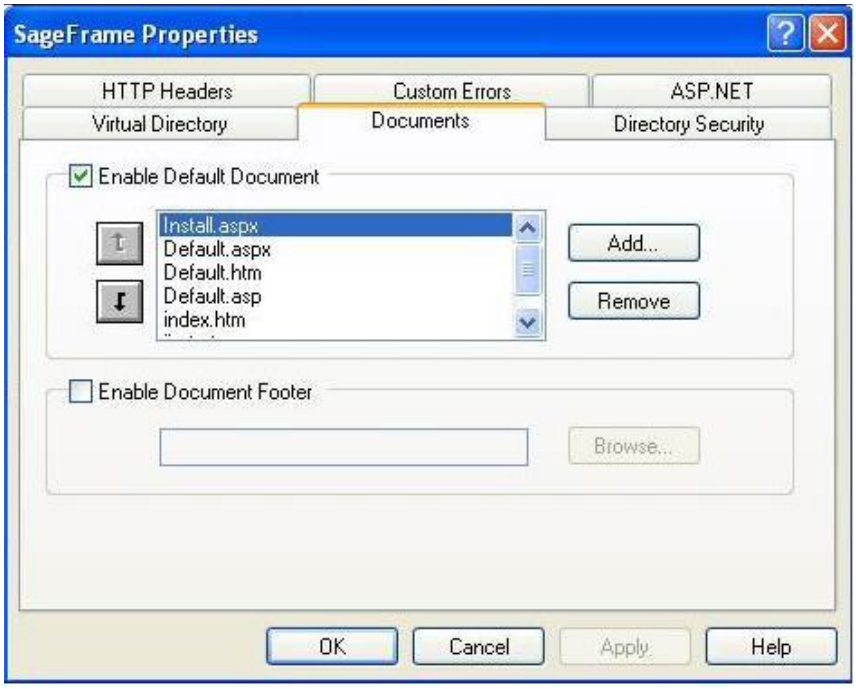
Now that a virtual directory is in place, you will need to modify its properties.

- Click on the **"Document"** tab
- An entry for **"default.aspx"** needs to be added. Add default.aspx and move it to the top of the default document list as shown in an image as below:



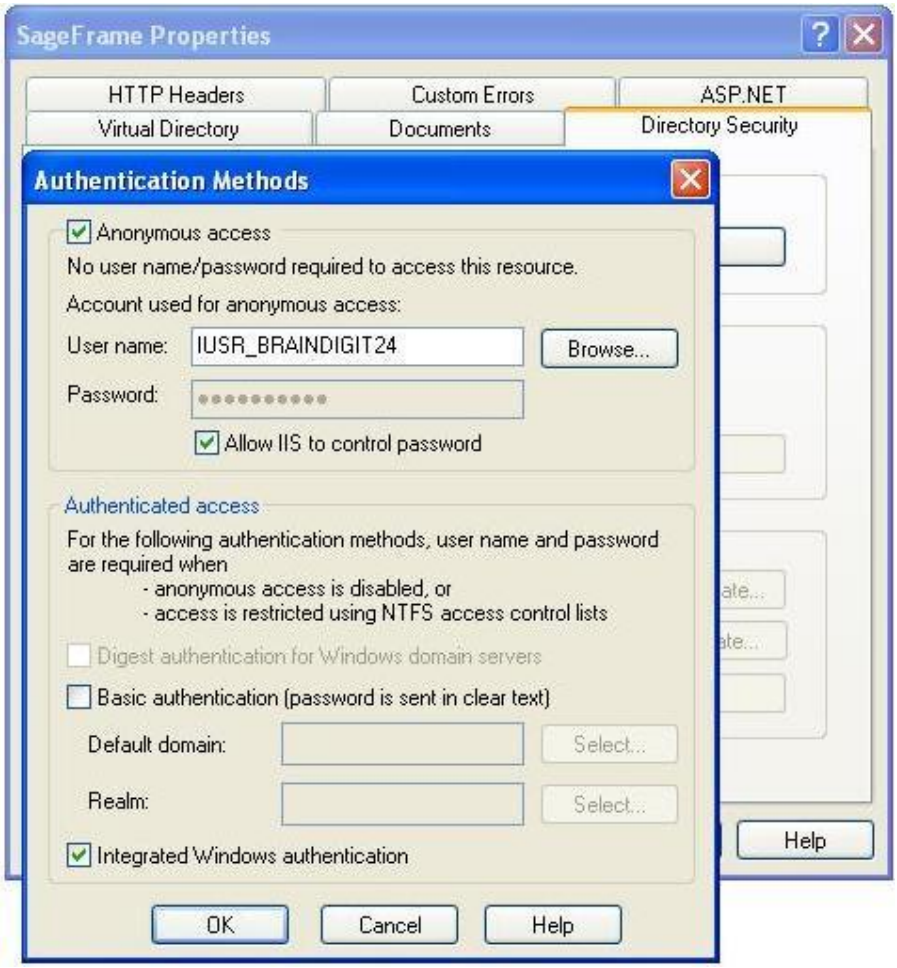
How to add an Install.aspx document?

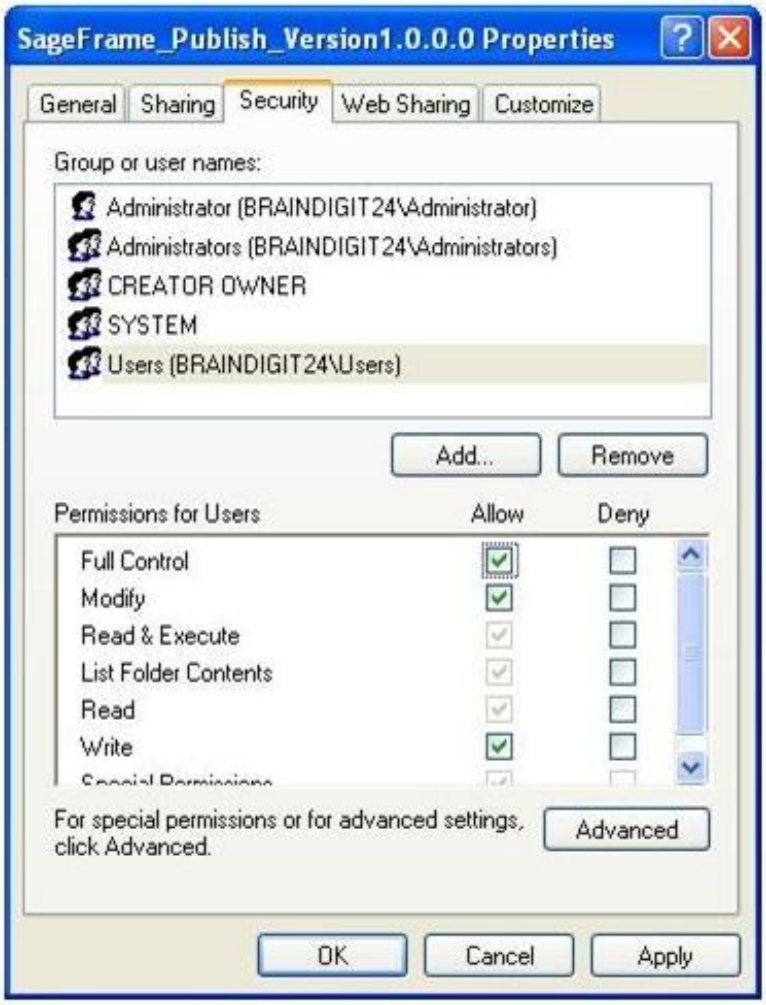
- Similarly, add an entry for **"Install.aspx".** Move it to the top of the default documents list.



- Click on the **"Directory Security"** tab
- In the **"Anonymous access and authentication control"** group box, click **"Edit"**
- Make sure that "Anonymous Access" is checked as well as "Integrated Windows authentication"

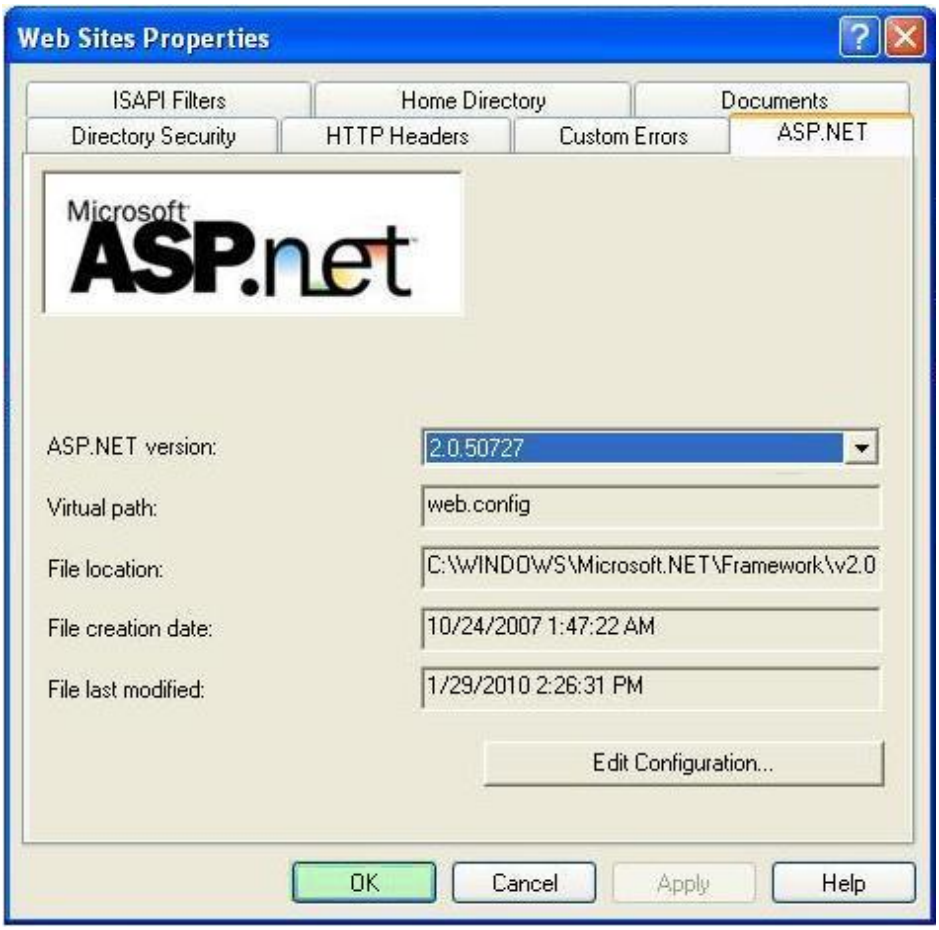
Setting security permissions for the AspxCommerce installation folder




SageFrame_Publish_Version1.0.0.0 Properties
General
Sharing
Security
Web Sharing
Customize
Group or user names:
Administrator (BRAINDIGIT24\Administrator)
Administrators (BRAINDIGIT24\Administrators)
CREATOR OWNER
SYSTEM
Users (BRAINDIGIT24\Users)
Add...
Remove
Permissions for Users
Allow
Deny
Full Control
Modify
Read & Execute
List Folder Contents
Read
Write
For special permissions or for advanced settings, click Advanced.
Advanced
OK
Cancel
Apply

Configure the ASP.NET version

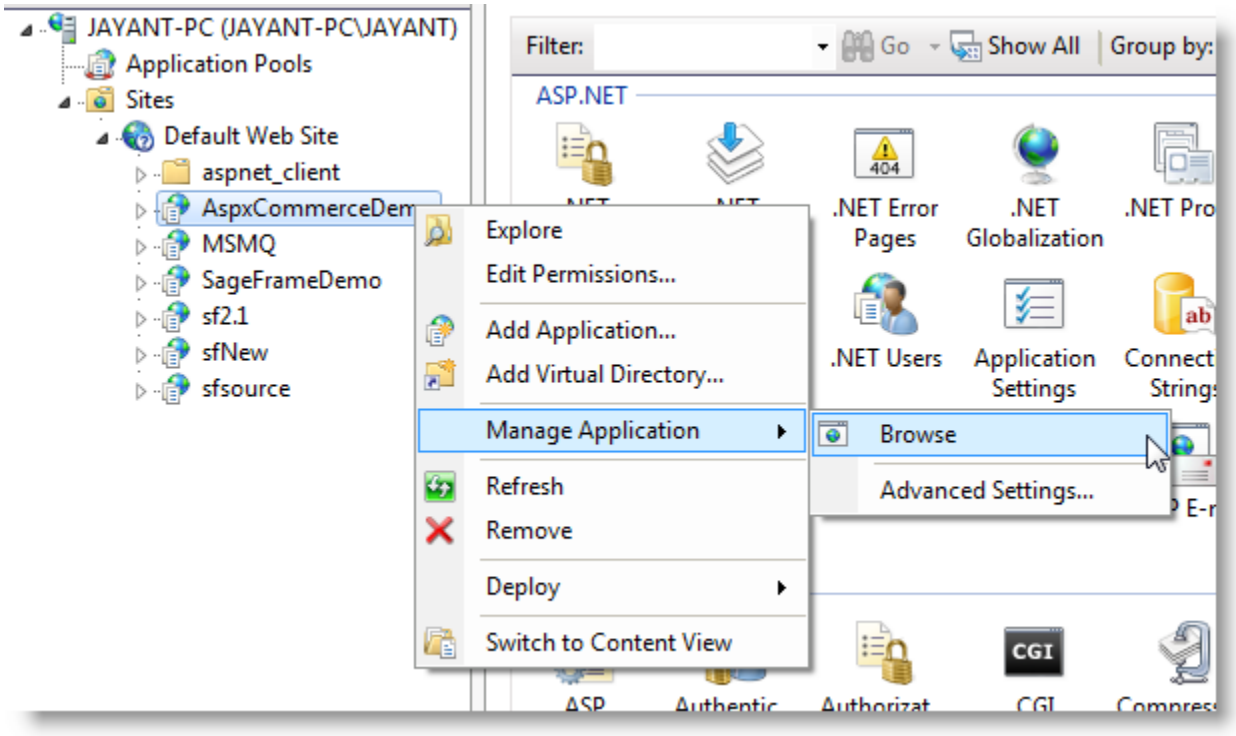
Next, click on the "ASP.NET" tab and make sure that "2.0.50727" is selected for the ASP.NET version.



- Click **"OK"** to save the changes

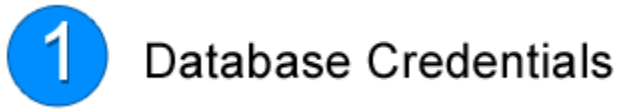
Installing: Single page install with 4 easy steps and you're done

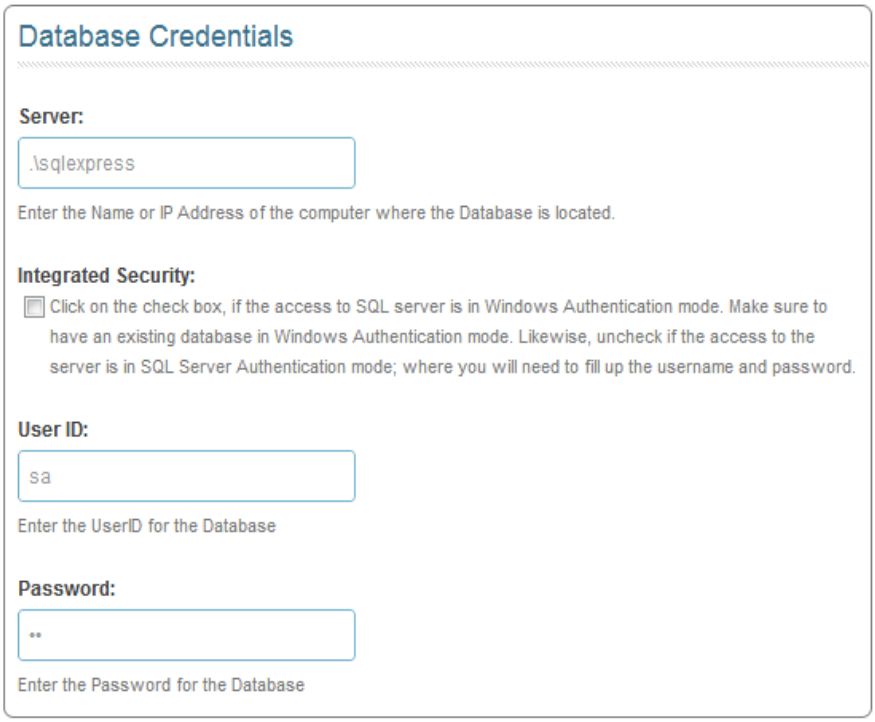
To start the installation wizard, browse the application in any of your favorite browser as shown below:



If everything has been configured properly, you will be guided through an install wizard as shown below:

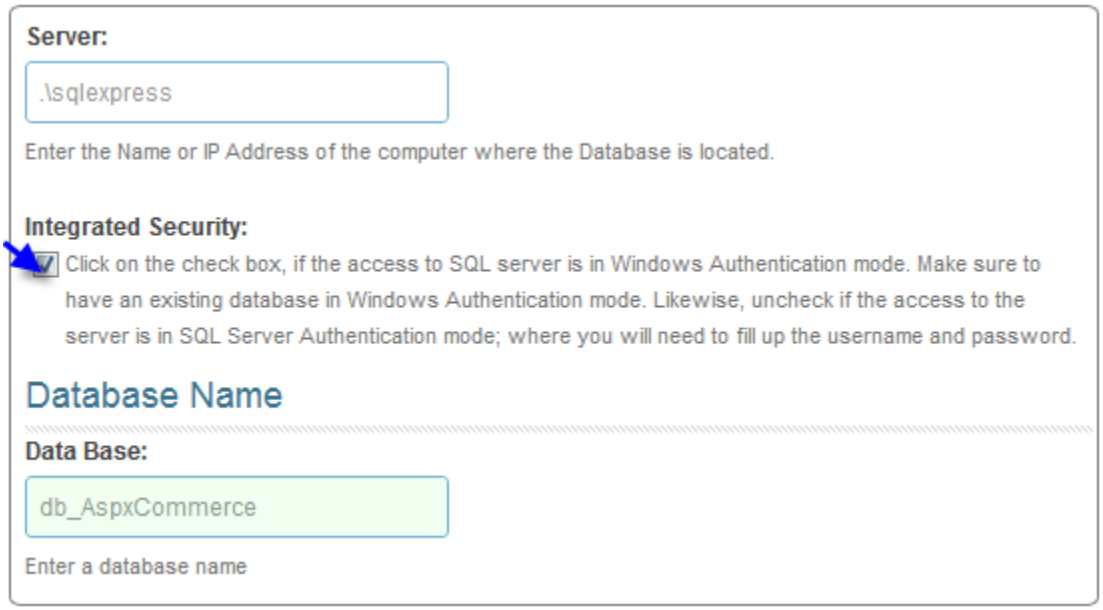
URL: http://localhost/AspxCommerceDemo/Install/InstallWizard.aspx

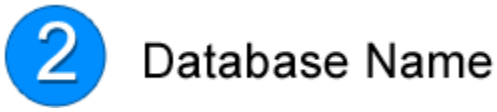


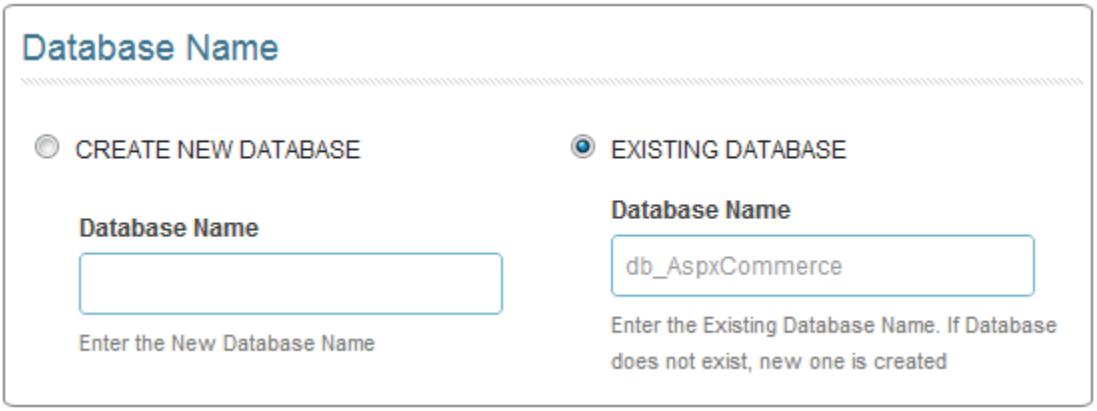

Database Credentials
Server:
.\sqlexpress
Enter the Name or IP Address of the computer where the Database is located.
Integrated Security:
Click on the check box, if the access to SQL server is in Windows Authentication mode. Make sure to have an existing database in Windows Authentication mode. Likewise, uncheck if the access to the server is in SQL Server Authentication mode; where you will need to fill up the username and password.
User ID:
sa
Enter the UserID for the Database
Password:
Enter the Password for the Database

- **Server:** Enter the server name or the IP address of the server where the database is located
- **Integrated Security:** Click on the checkbox only if the access to the server is in **Windows Authentication mode**
- **User ID and Password:** Enter the user id and password to access the server

Note: Selecting **Integrated Security** checkbox will not display the **'User ID'** and **'Password'** fields. Instead **'Database'** field will be displayed where you need to enter the database name as displayed in an image below:


Server:
.\sqlexpress
Enter the Name or IP Address of the computer where the Database is located.
Integrated Security:
Click on the check box, if the access to SQL server is in Windows Authentication mode. Make sure to have an existing database in Windows Authentication mode. Likewise, uncheck if the access to the server is in SQL Server Authentication mode; where you will need to fill up the username and password.
Database Name
Data Base:
db_AspxCommerce
Enter a database name

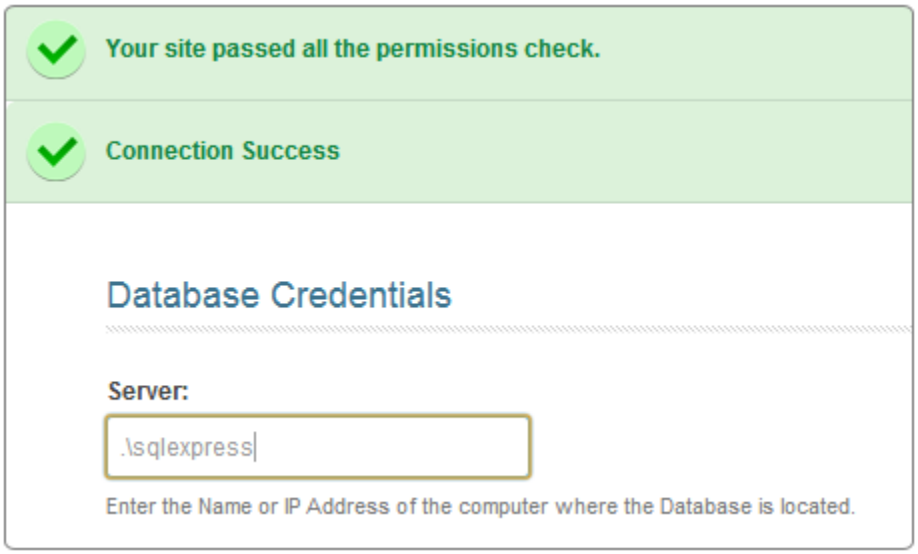




- **Create New Database:** Select and enter the database name if you don't already have a database set up or create a database for AspxCommerce usage only.
- **Existing Database:** Select and enter the database name if you have already set up the database (when you're to use the existing database in the server).

3 Test Configuration

Click on the '**Test Configuration'** button to check the current file permissions and database connection. When the **'configuration'** test succeeds you will be prompted with a message as shown below:

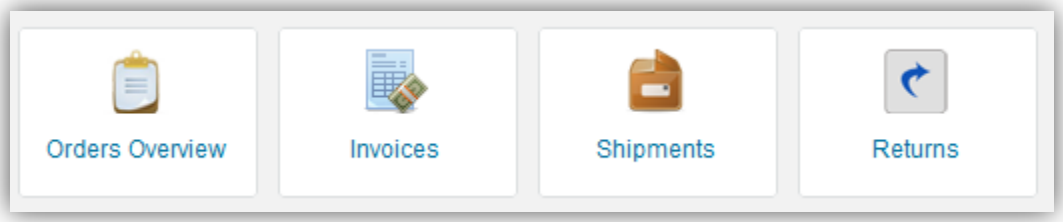

Your site passed all the permissions check.
Connection Success
Database Credentials
Server:
.\sqlexpress
Enter the Name or IP Address of the computer where the Database is located.

4 Install

Finally, click on the **'Install Sageframe'** button to run the script and complete the AspxCommerce installation.

Sales

Navigate to **AspxCommerce>Sales**



With these options, you can choose to check your sales report regarding Orders Overview, Invoices, Shipments and Returns.

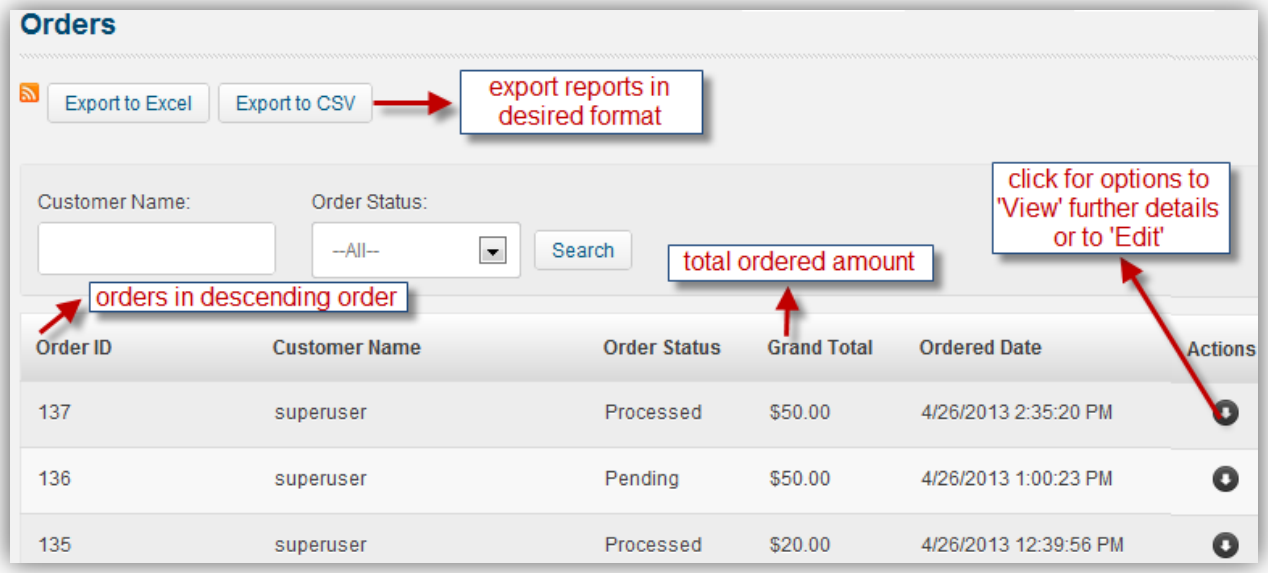
Orders Overview

This module aids in efficiently receiving, managing as well as fulfilling orders. You can not only access reports on orders but also manage them in order to fulfill demands of your customers.

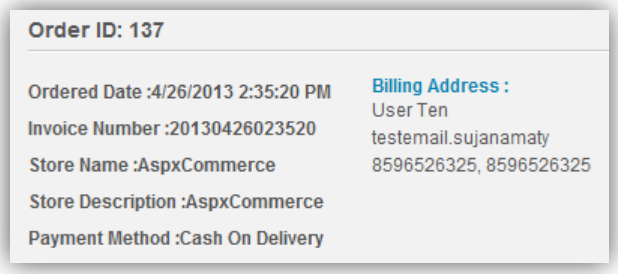
Navigate to **Sales>Orders Overview** and you will come across two further options:

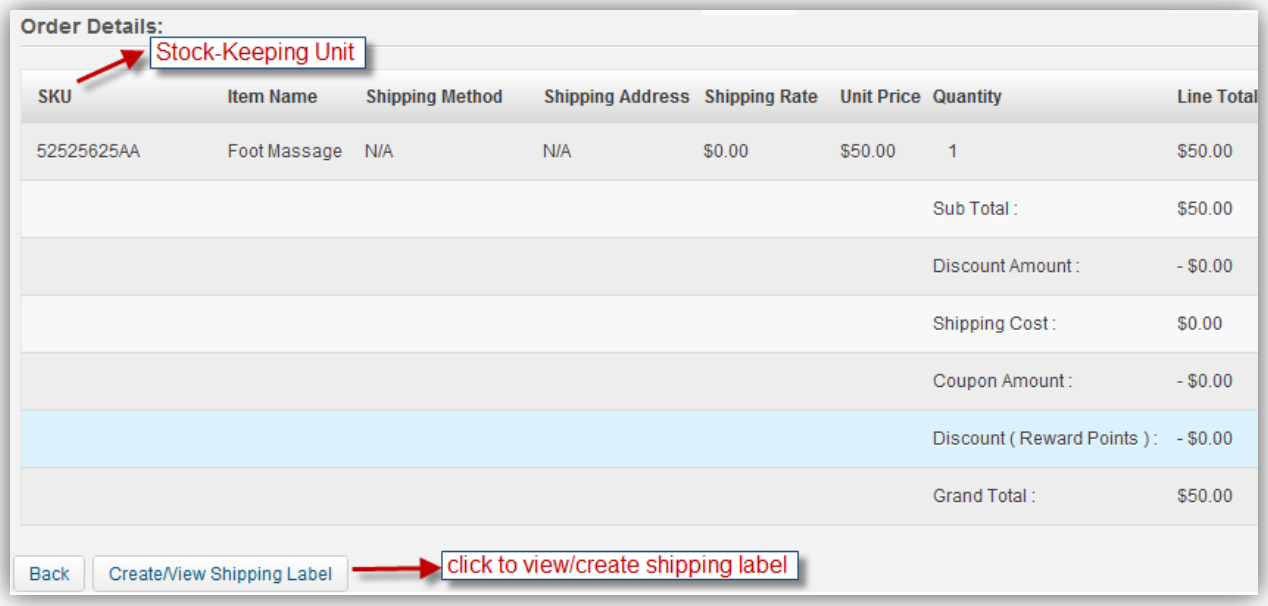
Orders

Track orders in your store, as shown below, from the **Orders** option under **Orders Overview**

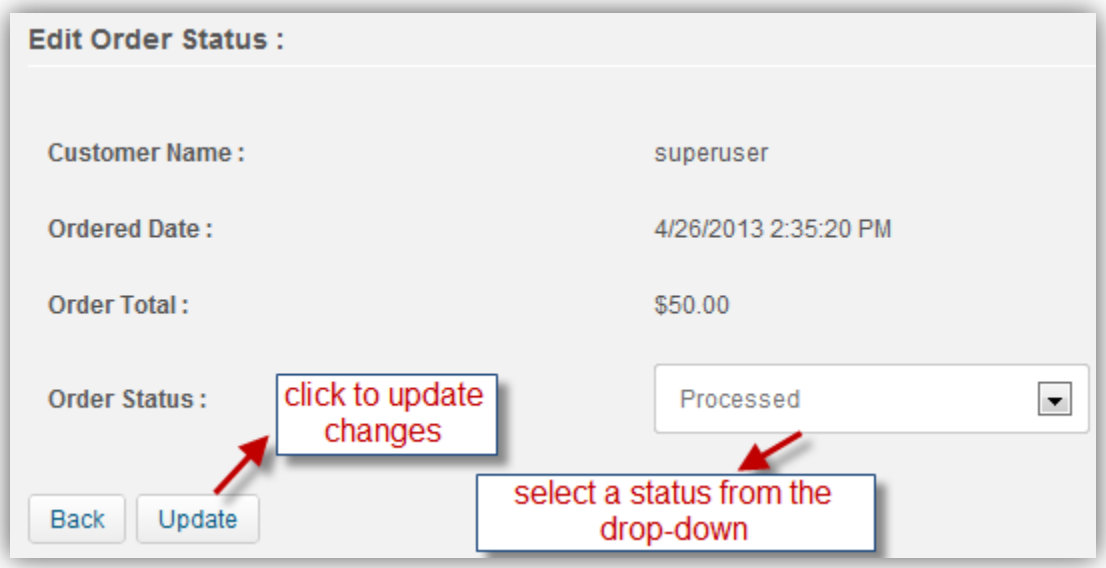


The **View** option under Actions will take you to a page with further details as shown in two images below:



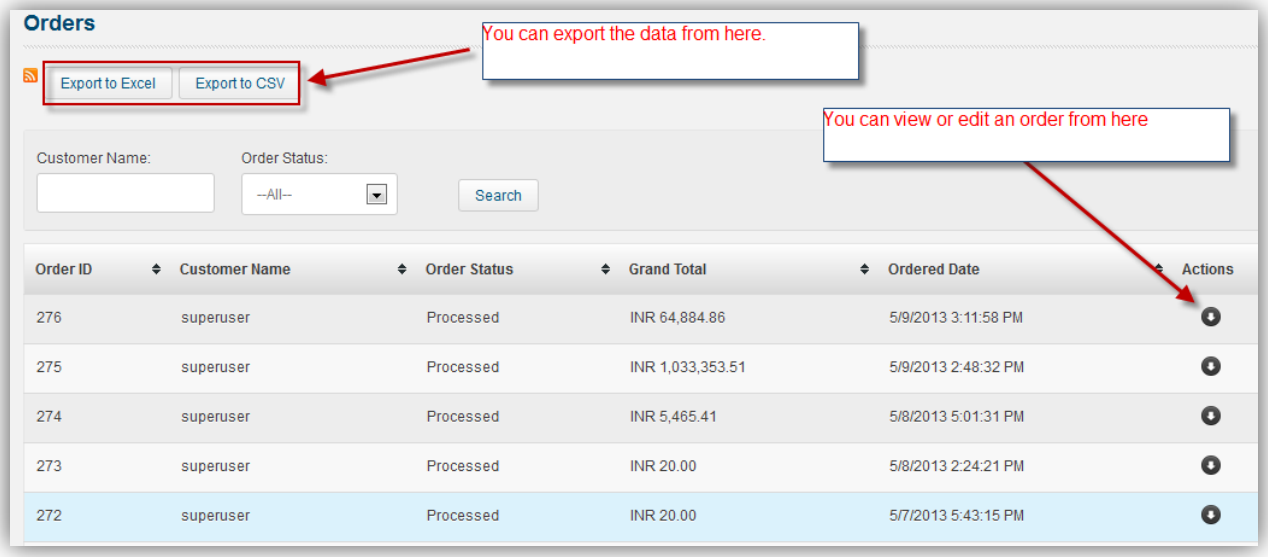


Likewise, the 'Edit' option under Actions takes you to the following page:

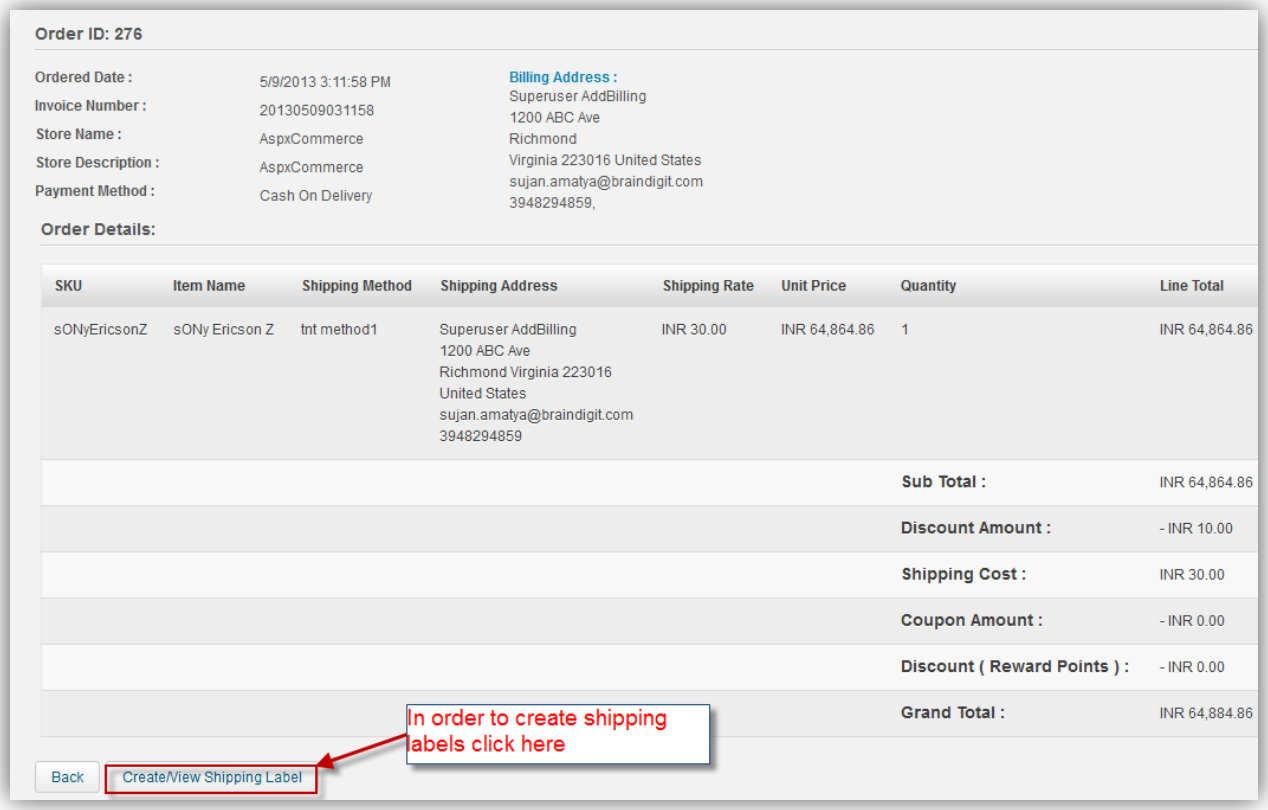


Creating Shipping Label

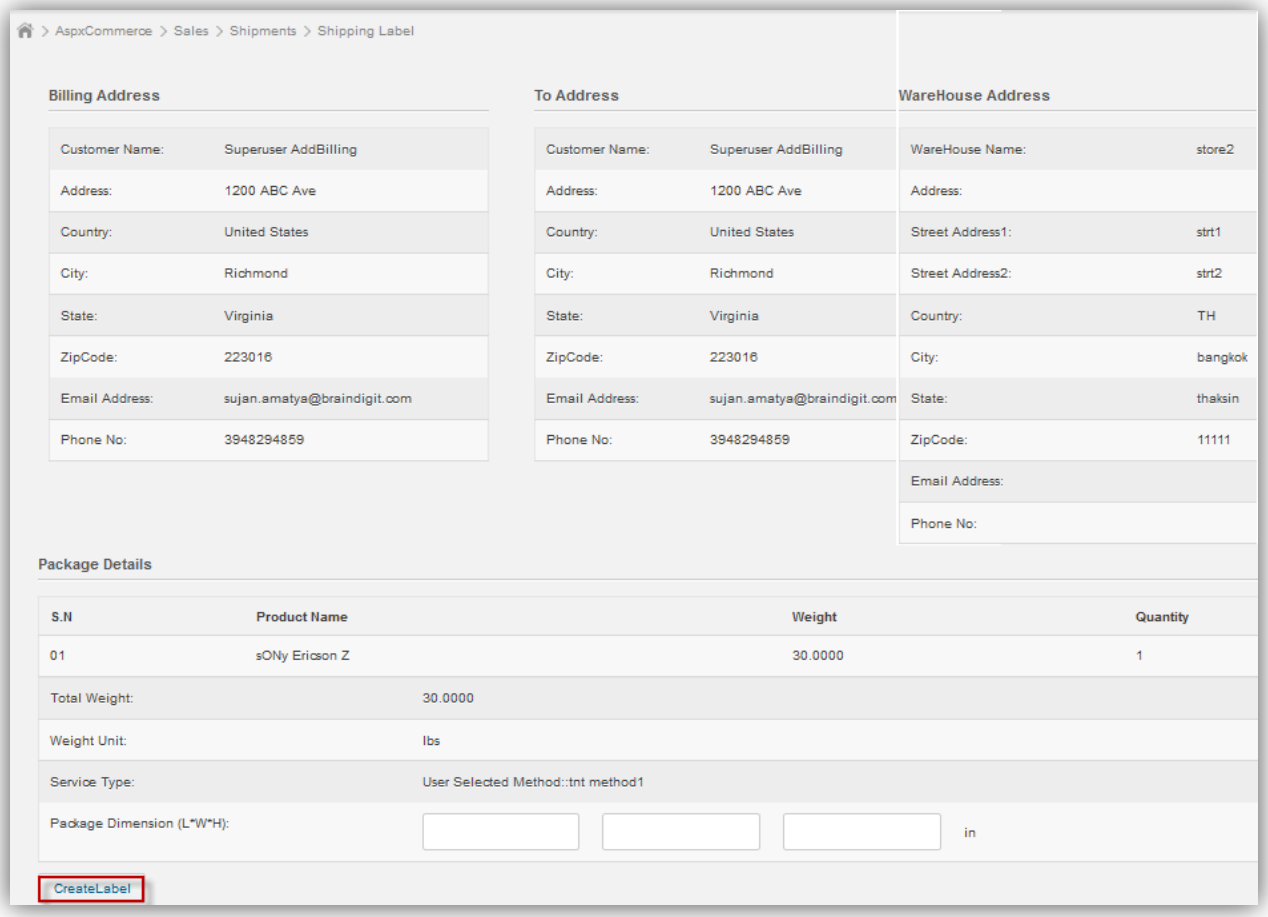
Follow **AspxCommerce >sales > orders overview** and click on **order icon,** you will come across a page similar to below :-


Orders
You can export the data from here.
Export to Excel
Export to CSV
You can view or edit an order from here
Customer Name:
Order Status:
--All--
Search
Order ID
Customer Name
Order Status
Grand Total
Ordered Date
Actions
276 superuser Processed INR 64,884.86 5/9/2013 3:11:58 PM
275 superuser Processed INR 1,033,353.51 5/9/2013 2:48:32 PM
274 superuser Processed INR 5,465.41 5/8/2013 5:01:31 PM
273 superuser Processed INR 20.00 5/8/2013 2:24:21 PM
272 superuser Processed INR 20.00 5/7/2013 5:43:15 PM

When you click on the view button, you will see details of the order similar to the one below:-


Order ID: 276
Ordered Date : 5/9/2013 3:11:58 PM
Invoice Number : 20130509031158
Store Name : AspxCommerce
Store Description : AspxCommerce
Payment Method : Cash On Delivery
Billing Address :
Superuser AddBilling
1200 ABC Ave
Richmond
Virginia 223016 United States
sujan.amatya@braindigit.com
3948294859,
Order Details:
SKU Item Name Shipping Method Shipping Address Shipping Rate Unit Price Quantity Line Total
sONyEricsonZ sONy Ericson Z tnt method1 Superuser AddBilling 1200 ABC Ave Richmond Virginia 223016 United States sujan.amatya@braindigit.com 3948294859 INR 30.00 INR 64,864.86 1 INR 64,864.86
Sub Total : INR 64,864.86
Discount Amount : - INR 10.00
Shipping Cost : INR 30.00
Coupon Amount : - INR 0.00
Discount (Reward Points) : - INR 0.00
Grand Total : INR 64,884.86
In order to create shipping labels click here
Back
Create/View Shipping Label

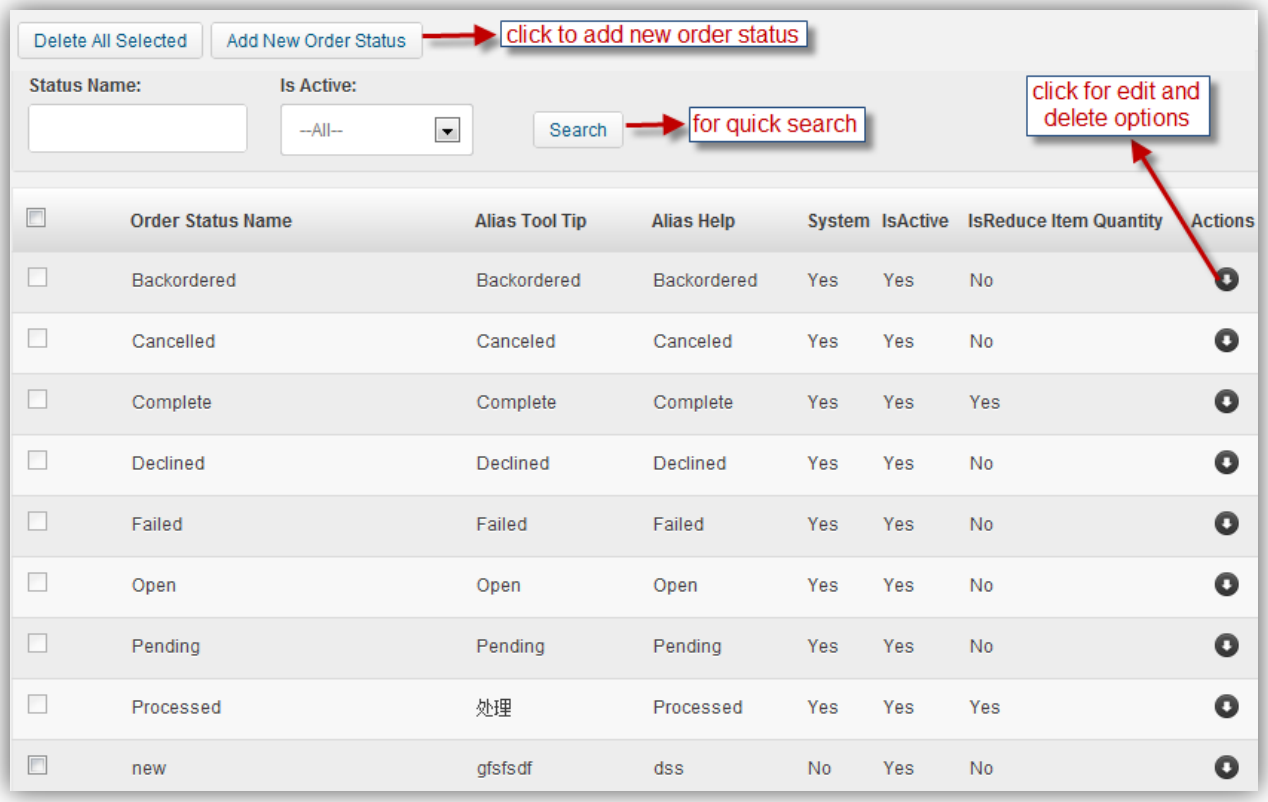
As shown in the picture shown above, once you click on the **create/view shipping Label,** you will see complete shipping labels as shown below:-



After putting in the dimension of the item, click on **CreateLabel .** You will be get a prompt to open the shipment label in PDF Format. You can now print the PDF content and paste it on the item package to be shipped.

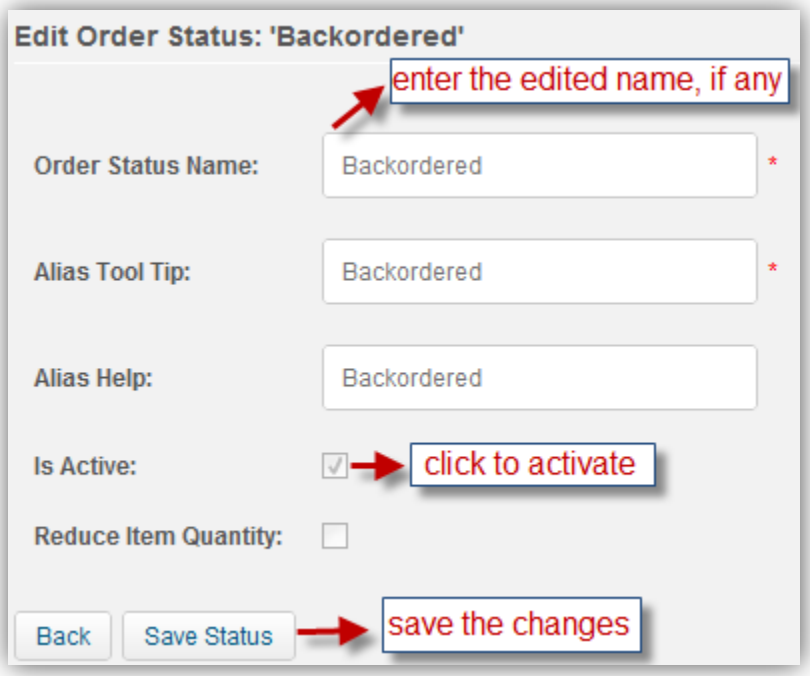
Manage Order Status

AspxCommerce provides the ability to create order statuses. By default, AspxCommerce comes with nine system built-in order status with the flexibility to edit and delete the same. Please refer to the image below for details:

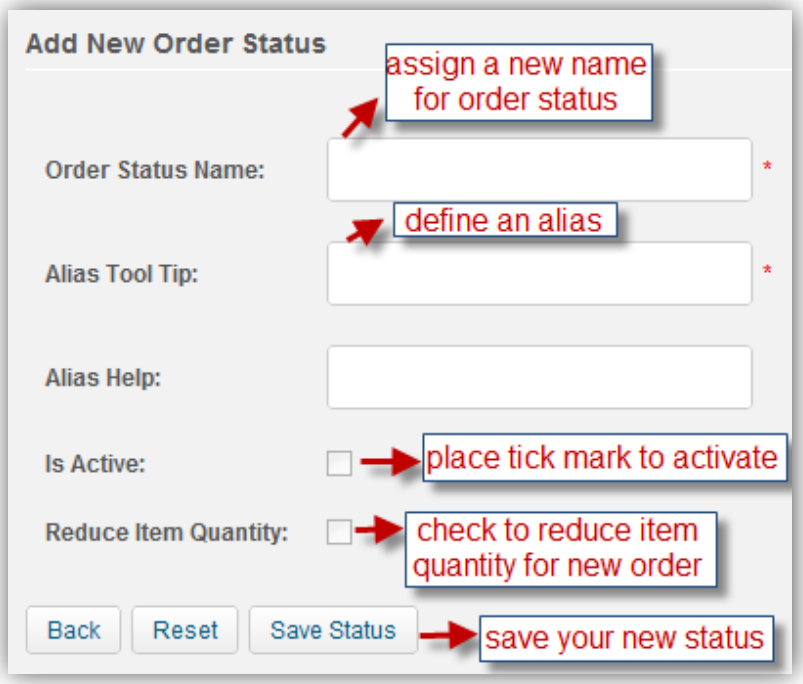


In order to delete any order statuses, select either the names to be deleted by placing a check mark on them and click on **Delete All Selected** or, from under Actions, click on **Delete** once the pop-up shows up.

To edit an order status, click on **Edit** option under Actions. It will take you to a page as shown in the image below:

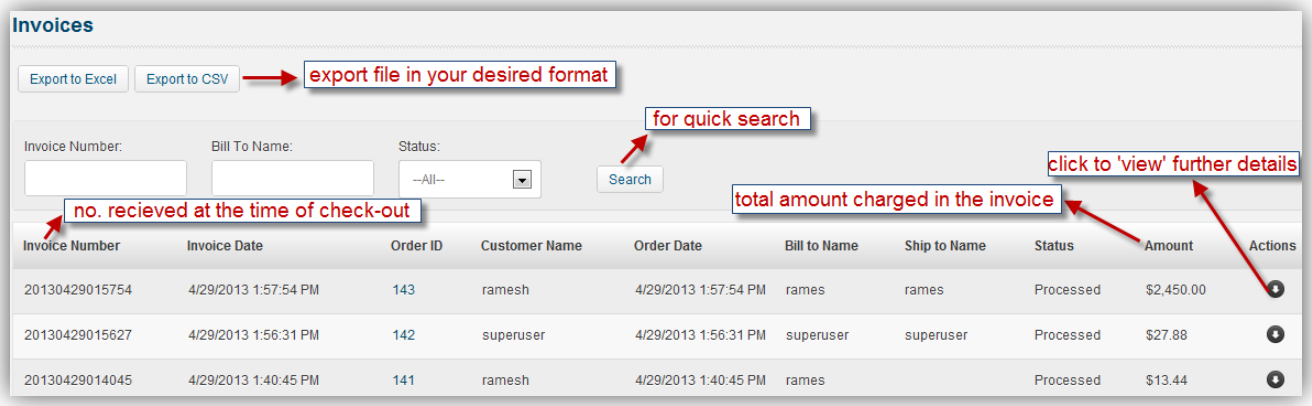


You can also add new status. The **Add New Order Status** under **Manage Order Status** will take you to the following page:

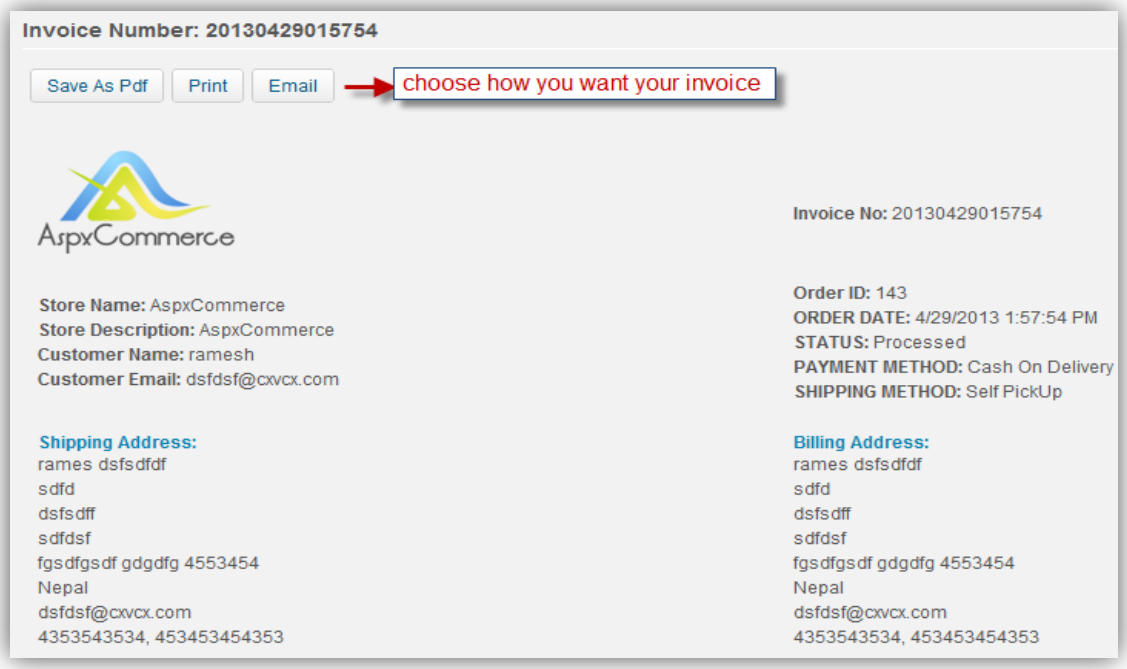


Invoices

Navigate to **Sales >Invoices** to access a list of invoices including details on date, order id, customer name, order date, status, total amount, and the likes. Refer to the image below for details:

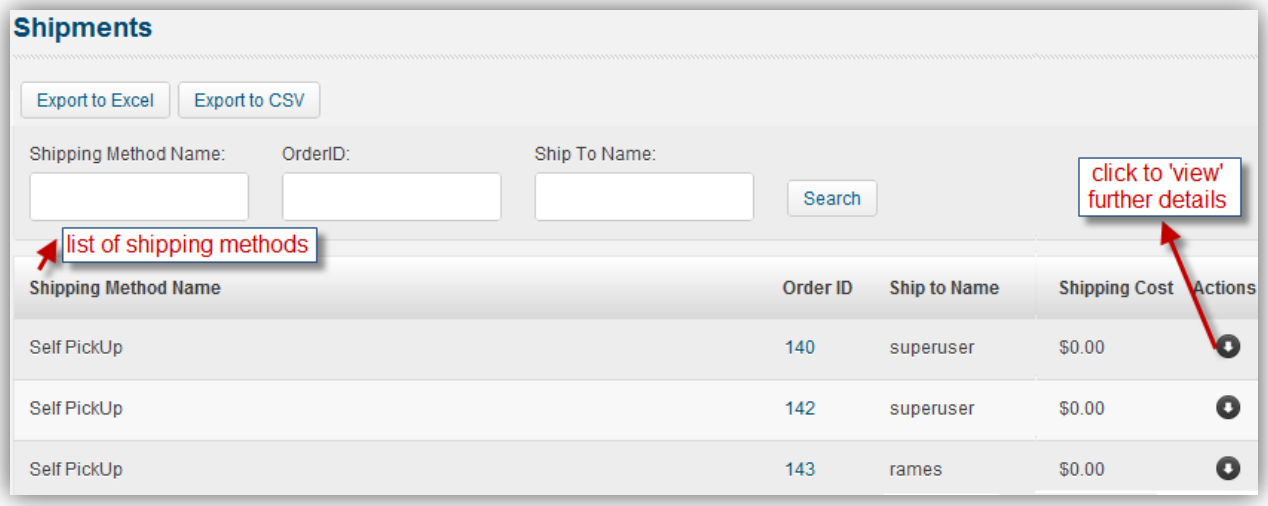


The down-arrow icon under Actions will open up a pop-up that will give you an option to 'View' details on selected invoice number. Click on view and you will be directed to a page as shown in the following two images:

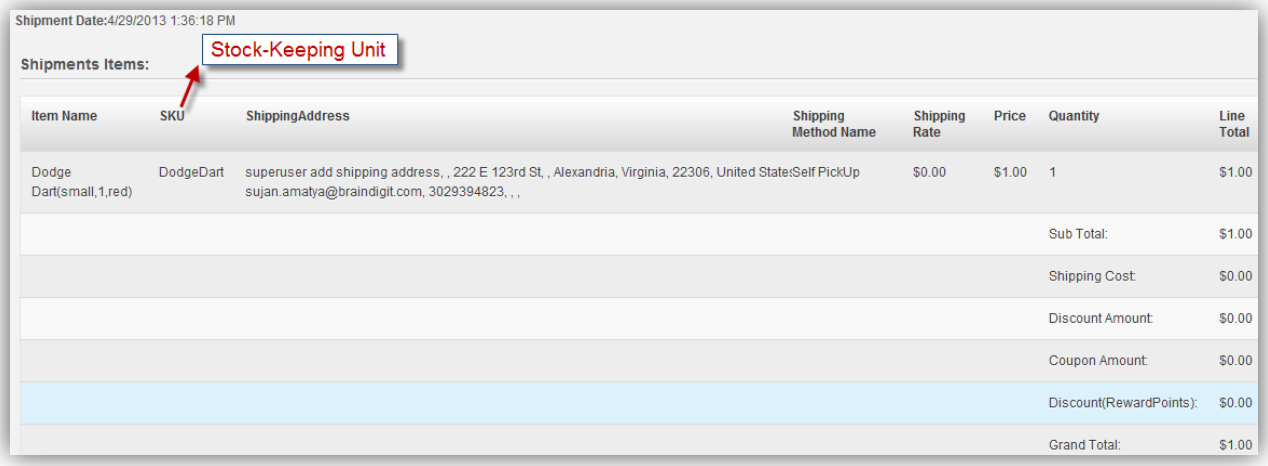


Shipments

Navigate to **Sales>Shipments** in order to access records on products that have been shipped. You can also choose to download this report in Excel or CSV format. Report on your shipments will look like in the image given below:

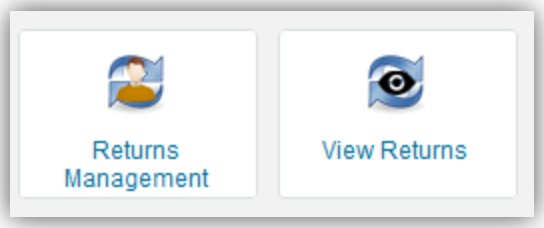


The 'View' option under Actions will take you to a page as shown below with further details about the shipment.



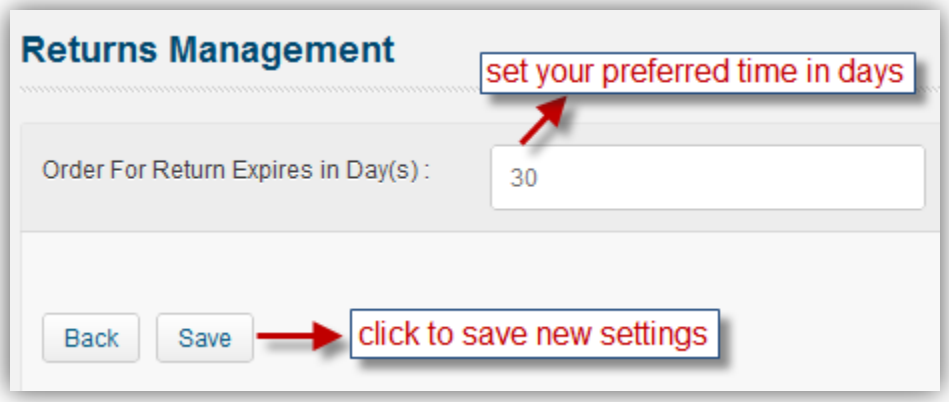
Returns

To manage returns, navigate to **Sales>Returns**. This module helps you access a list of items that have been returned for various reasons. You can view as well as manage such returns.



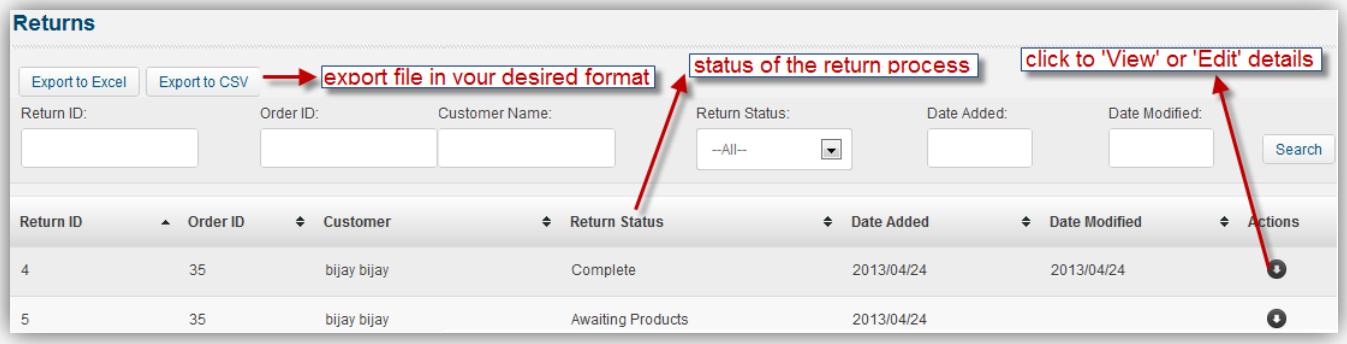
Returns Management

The Returns Management tab, as shown in the picture below, allows you to set a period of time when returns are allowed in your store.

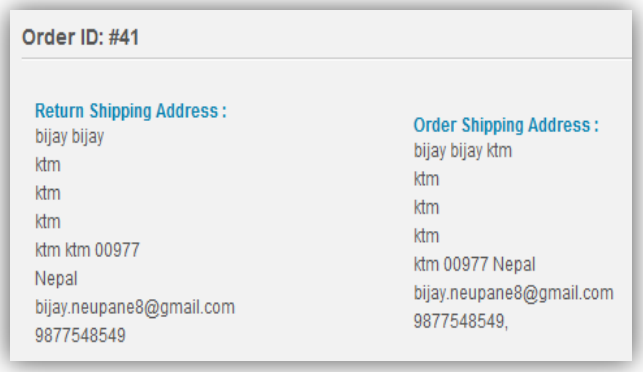


View Returns

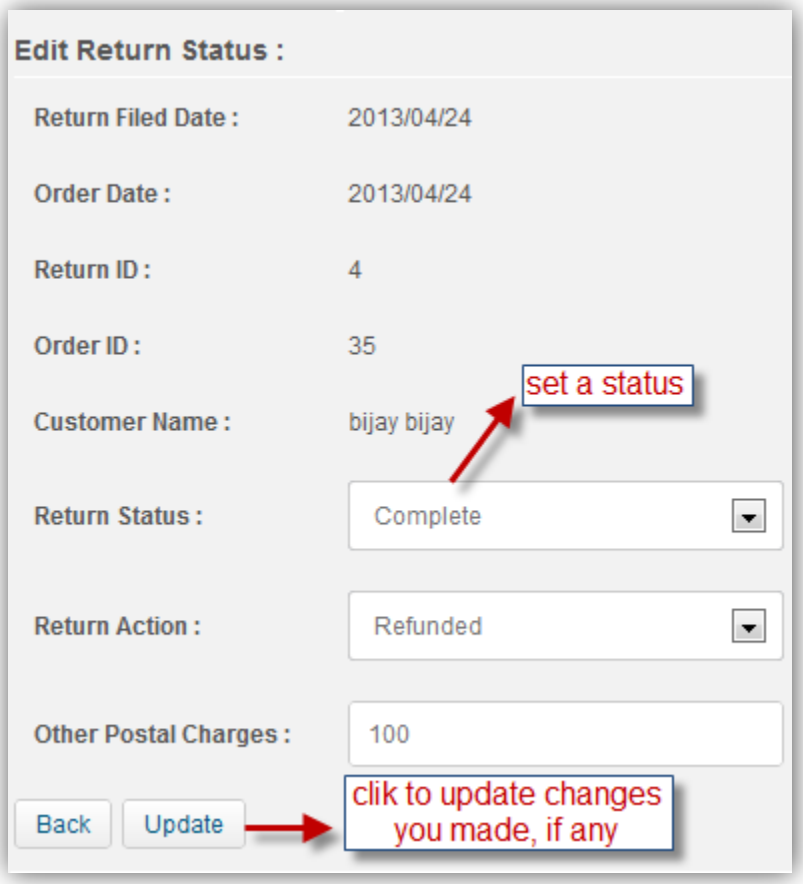
You can also view a list of all returns that have been made including the status of such returns and dates. Refer to the image given below for details:



The **View** option under Actions will land you to a page as shown the following two screenshots:



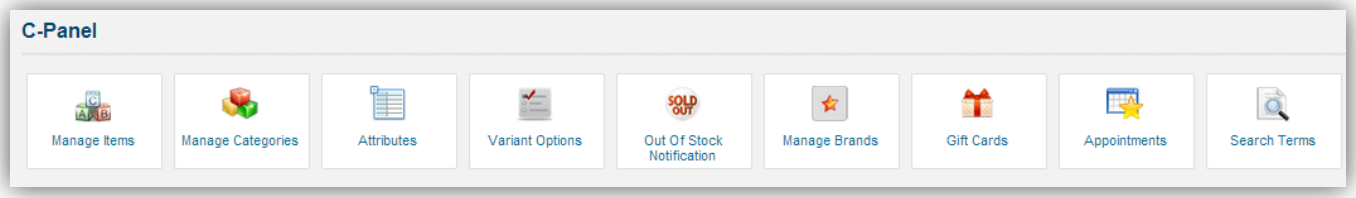
Similarly, the '**Edit**' option will take you to an edit page like the one shown below:


Edit Return Status :
Return Filed Date :
2013/04/24
Order Date :
2013/04/24
Return ID :
4
Order ID :
35
Customer Name :
bijay bijay
set a status
Return Status :
Complete
Return Action :
Refunded
Other Postal Charges :
100
Back
Update
clik to update changes you made, if any

Catalog

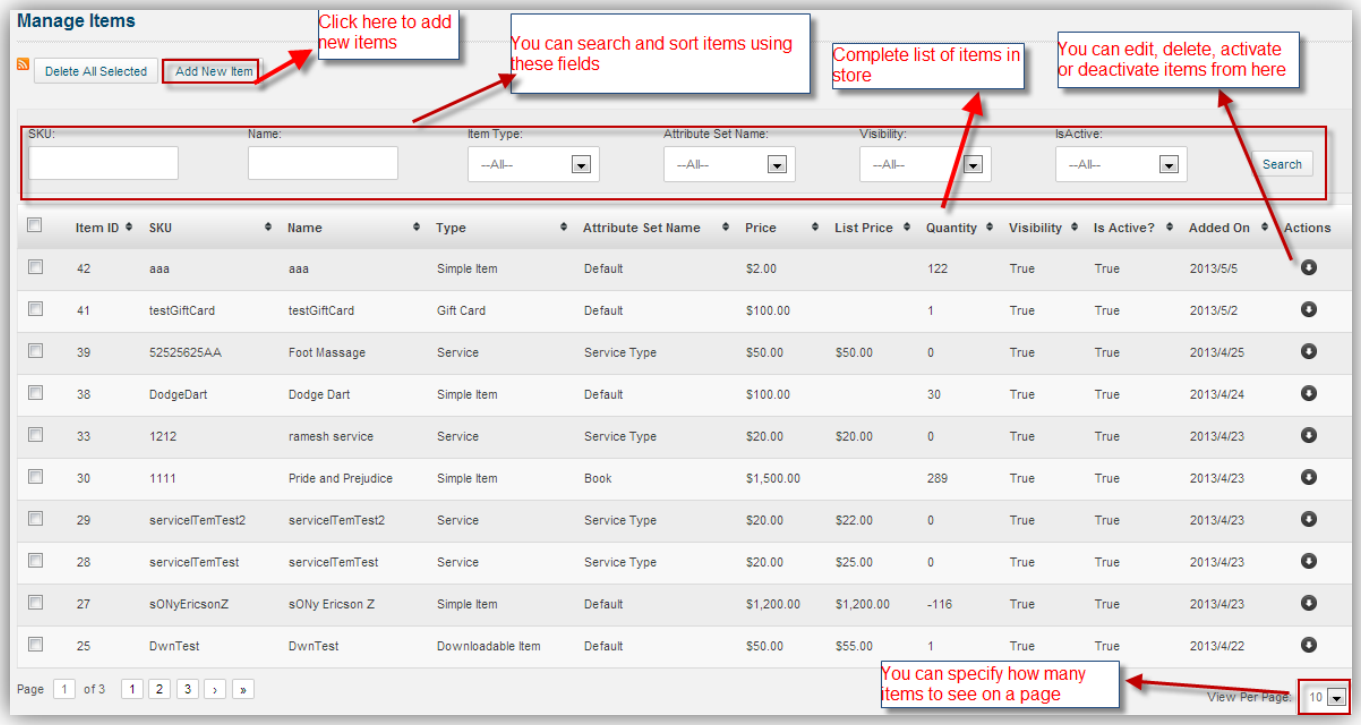
Catalog is the most important part of any online store, and with AspxCommerce, you will have complete control over it. So make the most out of this feature.

On the control panel, you will see Catalog, if you click on it you will arrive at the following page.

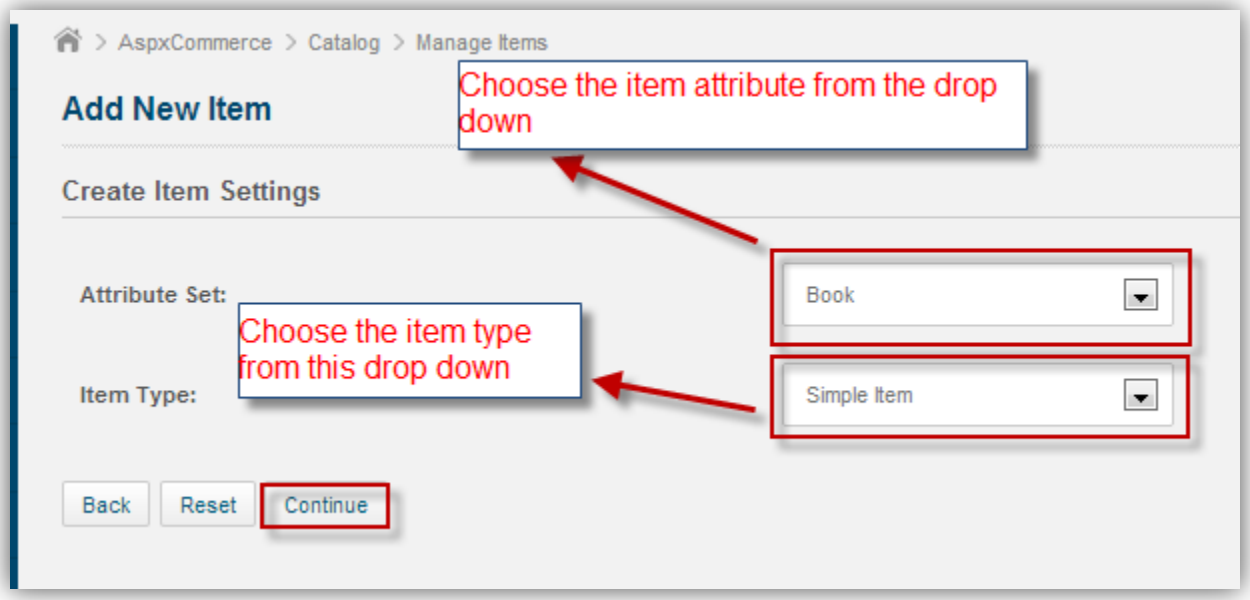


Manage Items

On to your left, you will see the **Manage Items** icon, if you click on it, the following screen appears.

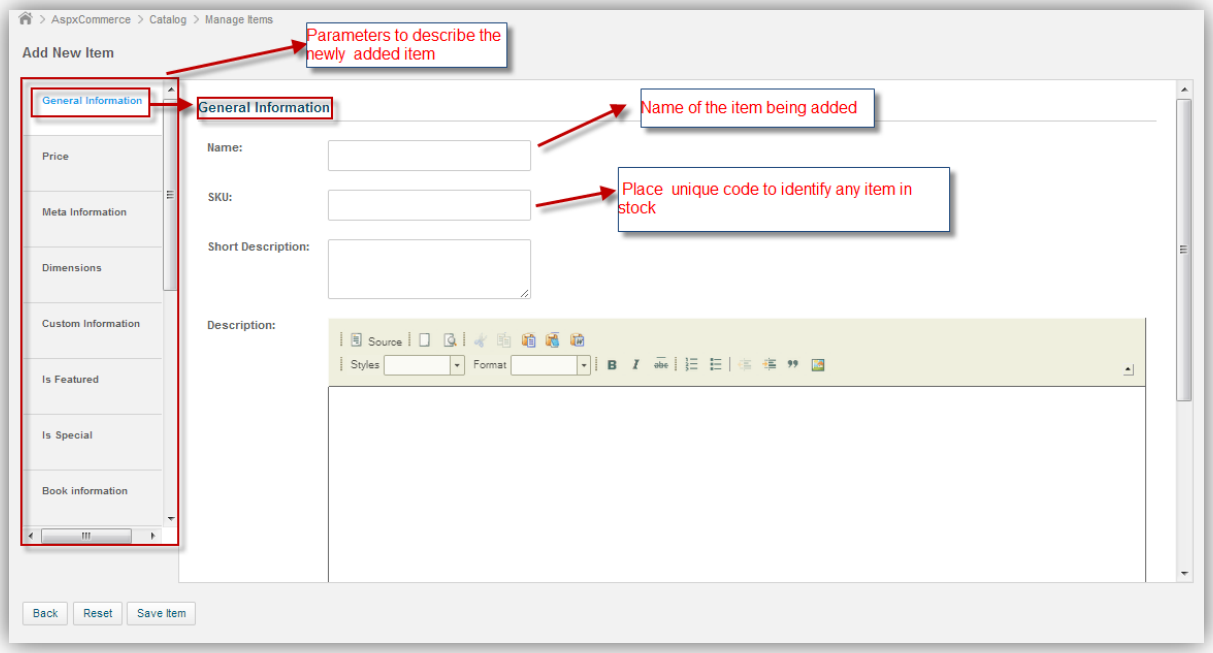

Manage Items
Delete All Selected
Add New Item
Click here to add new items
You can search and sort items using these fields
Complete list of items in store
You can edit, delete, activate or deactivate items from here
SKU:
Name:
Item Type:
Attribute Set Name:
Visibility:
IsActive:
--All--
Search
Item ID
SKU
Name
Type
Attribute Set Name
Price
List Price
Quantity
Visibility
Is Active?
Added On
Actions
42 aaa aaa Simple Item Default $2.00 122 True True 2013/5/5
41 testGiftCard testGiftCard Gift Card Default $100.00 1 True True 2013/5/2
39 52525625AA Foot Massage Service Service Type $50.00 $50.00 0 True True 2013/4/25
38 DodgeDart Dodge Dart Simple Item Default $100.00 30 True True 2013/4/24
33 1212 ramesh service Service Service Type $20.00 $20.00 0 True True 2013/4/23
30 1111 Pride and Prejudice Simple Item Book $1,500.00 289 True True 2013/4/23
29 serviceITemTest2 serviceITemTest2 Service Service Type $20.00 $22.00 0 True True 2013/4/23
28 serviceITemTest serviceITemTest Service Service Type $20.00 $25.00 0 True True 2013/4/23
27 sONyEricsonZ sONy Ericson Z Simple Item Default $1,200.00 $1,200.00 -116 True True 2013/4/23
25 DwnTest DwnTest Downloadable Item Default $50.00 $55.00 1 True True 2013/4/22
Page 1 of 3
1 2 3
You can specify how many items to see on a page
View Per Page: 10

When you click on **Add New Item field**, you will land on the following page:-

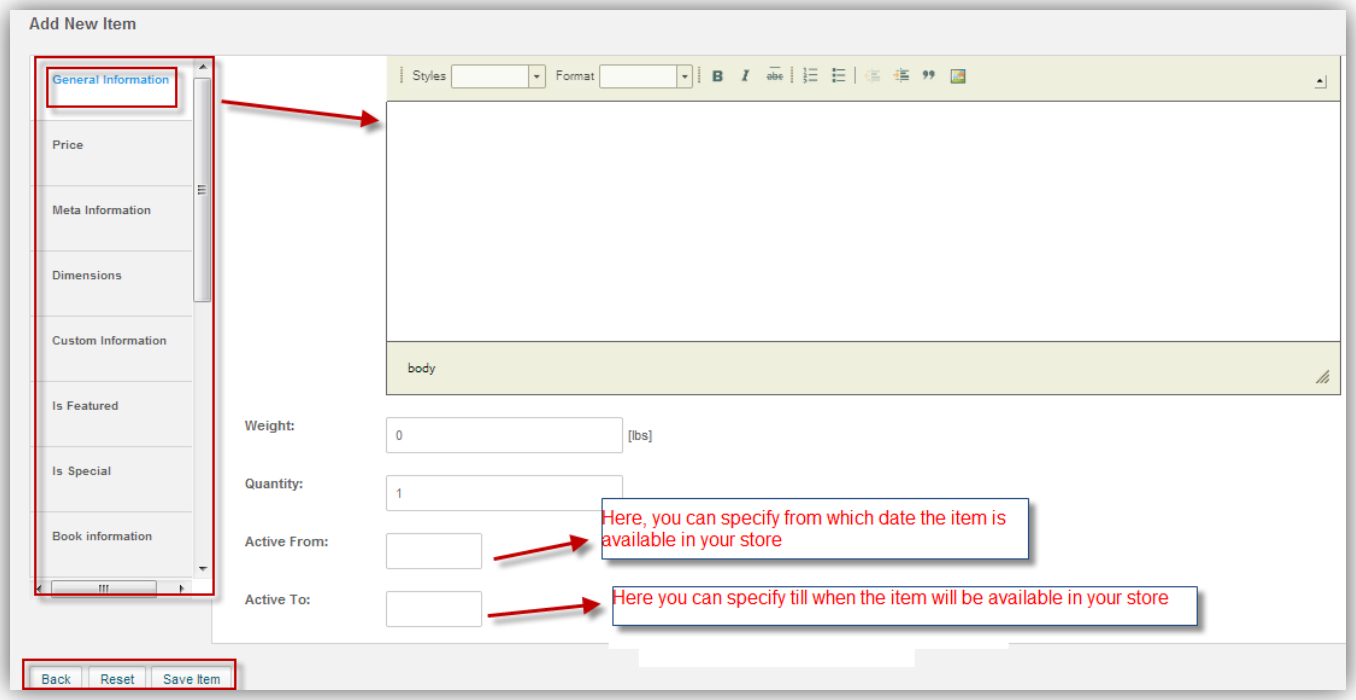


General Information

When you are done with this page, click on the **continue** button, you will land on the following page



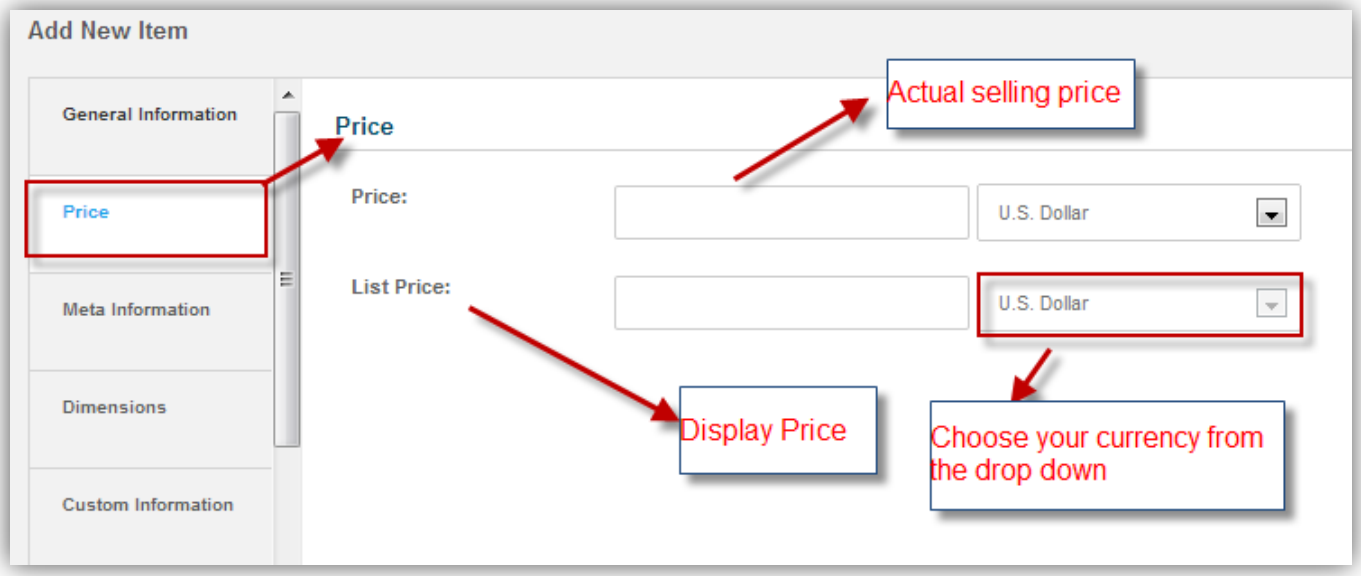
In the lower part of the General information, you will see :-



After you are done with placing the appropriate content, save your work.

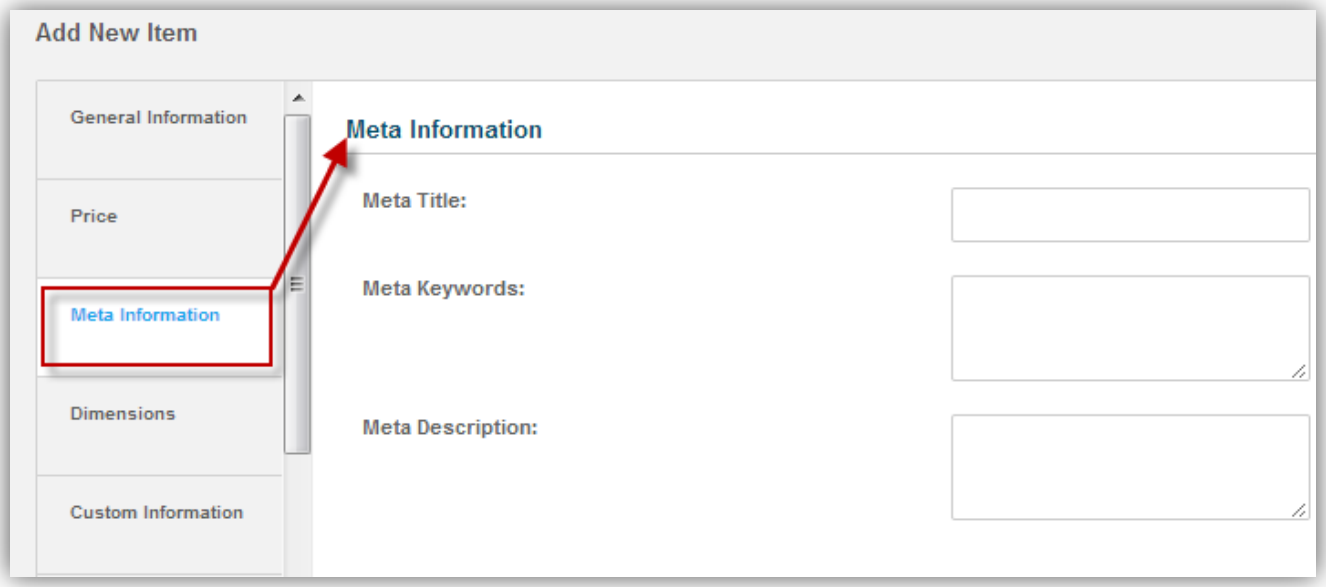
Price

Next in the parameter list, you will see **Price,** from here you can set the list price and the selling price.



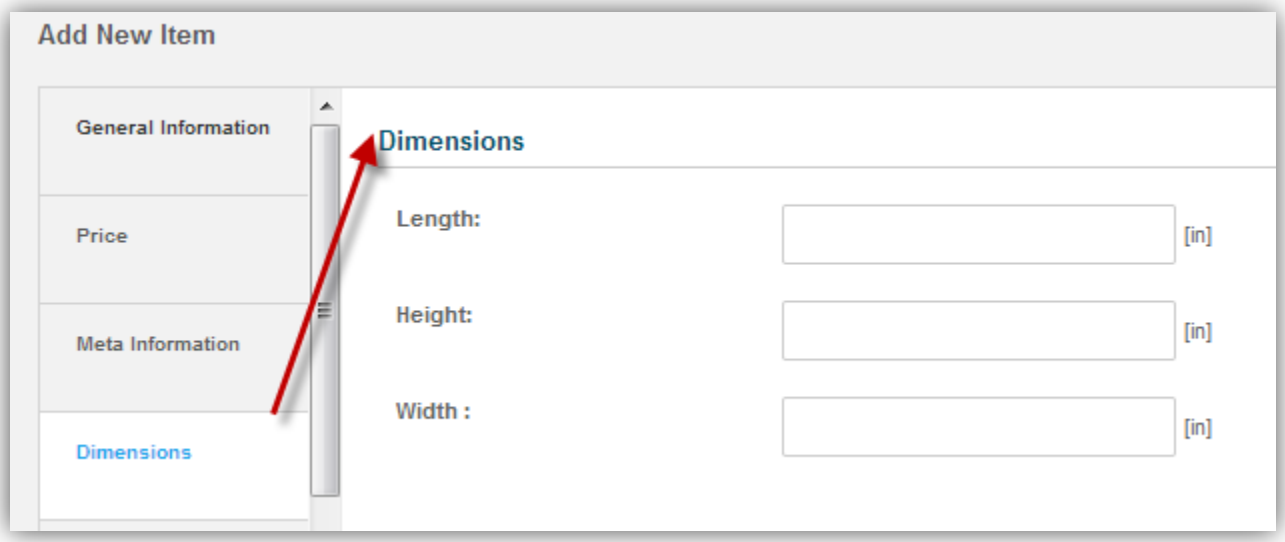
Meta Information

Enter **Meta Title, Meta Keywords** and **Meta Description**, as per your requirements for SEO purposes.



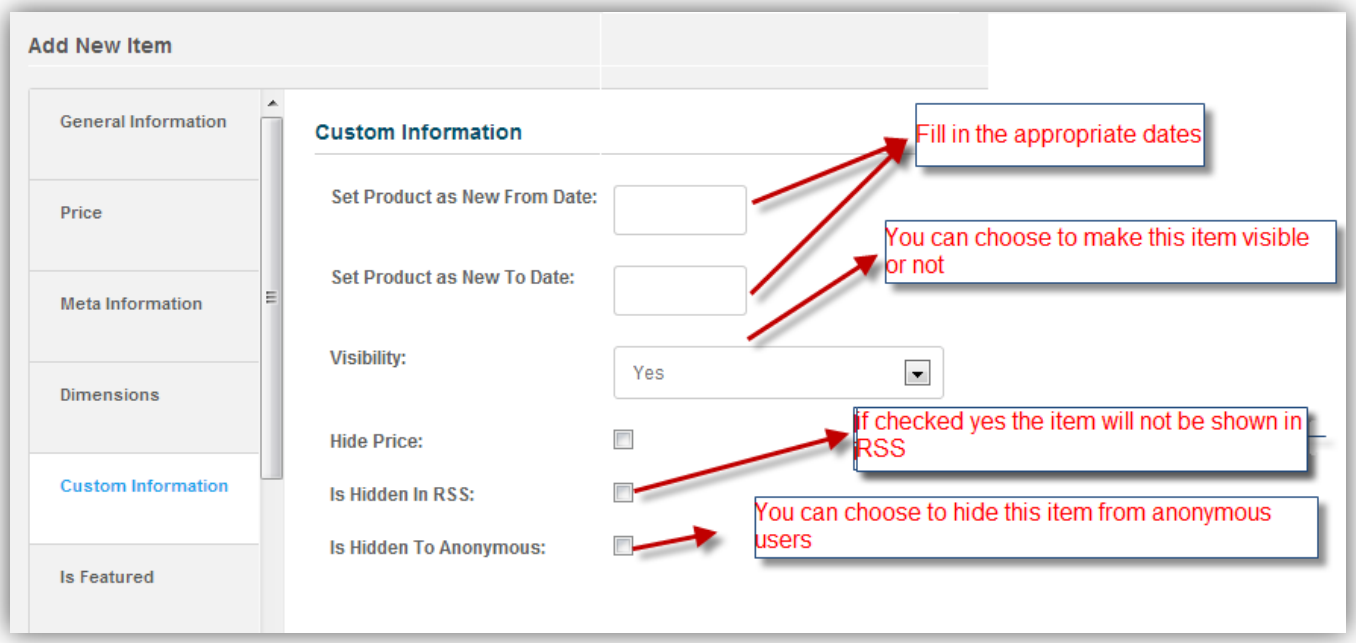
Dimensions

Please enter the **Length, Height** and **width** of each item where applicable.



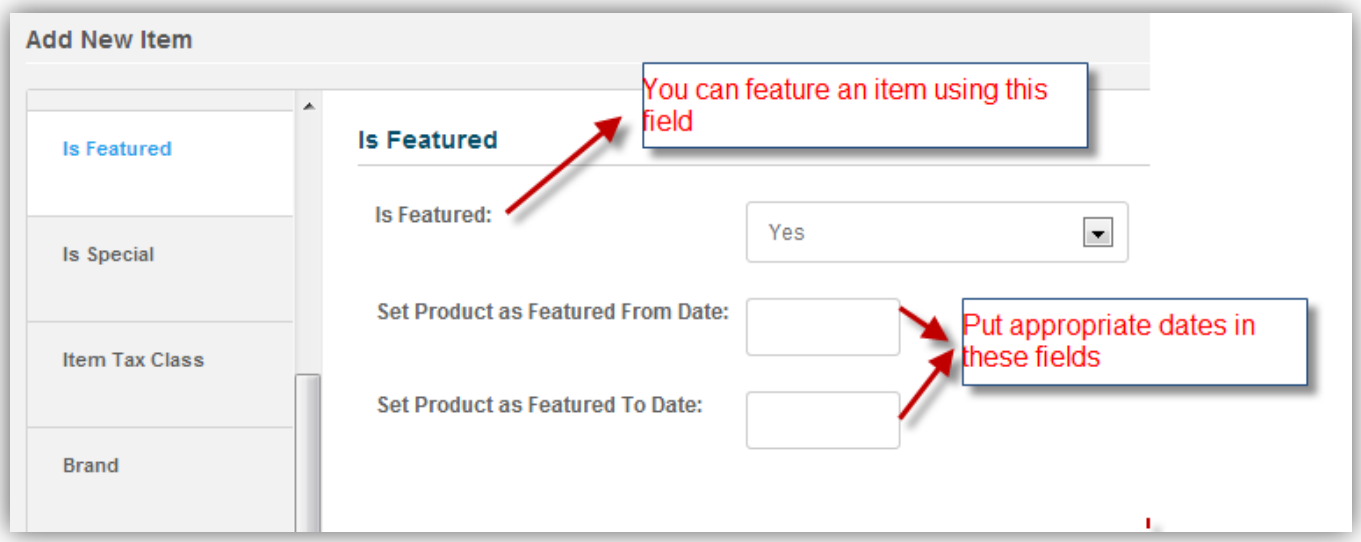
Custom Information

You can control the custom information for a particular item from here.



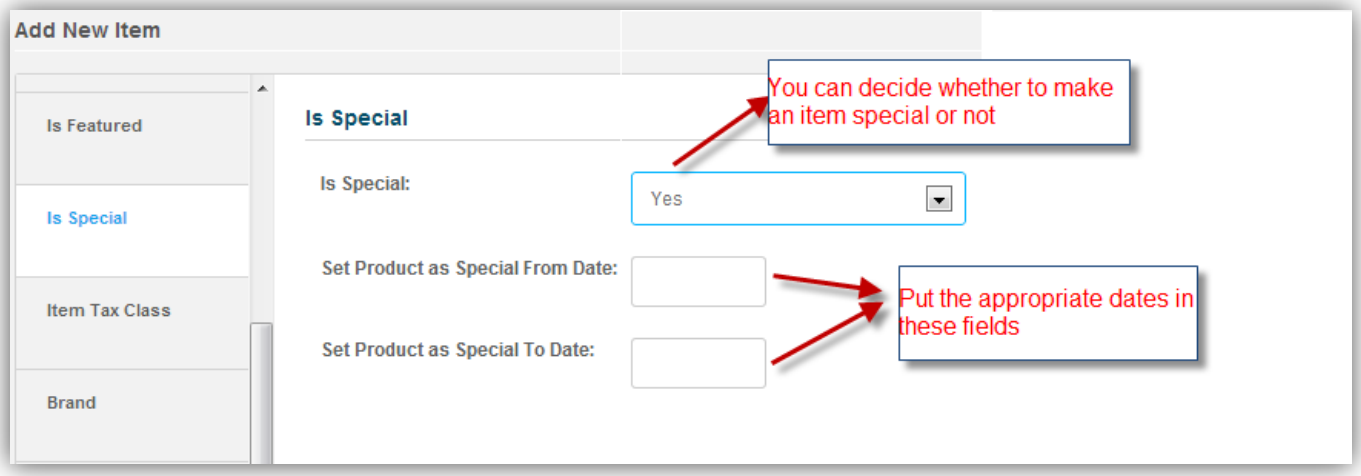
Is Featured

You can feature an added item using this field.



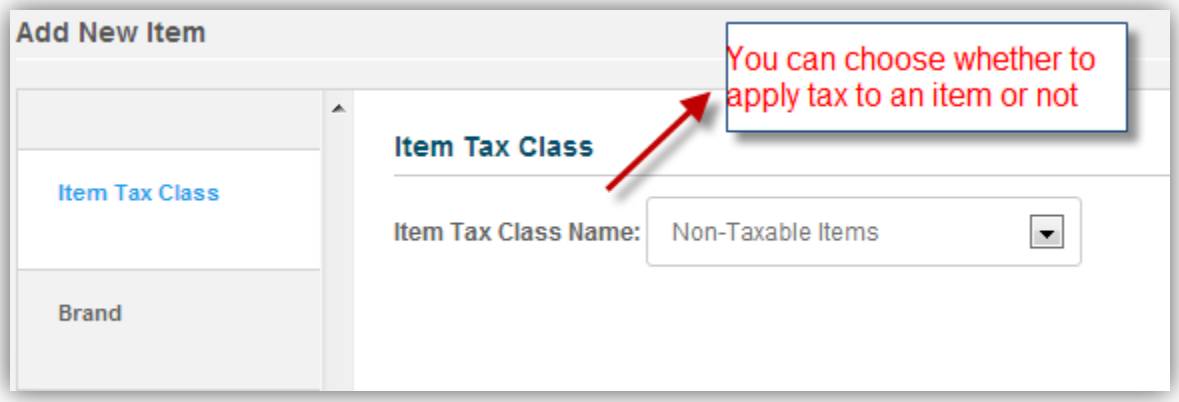
Is Special

With AspxCommerce, you can choose to make an item special.



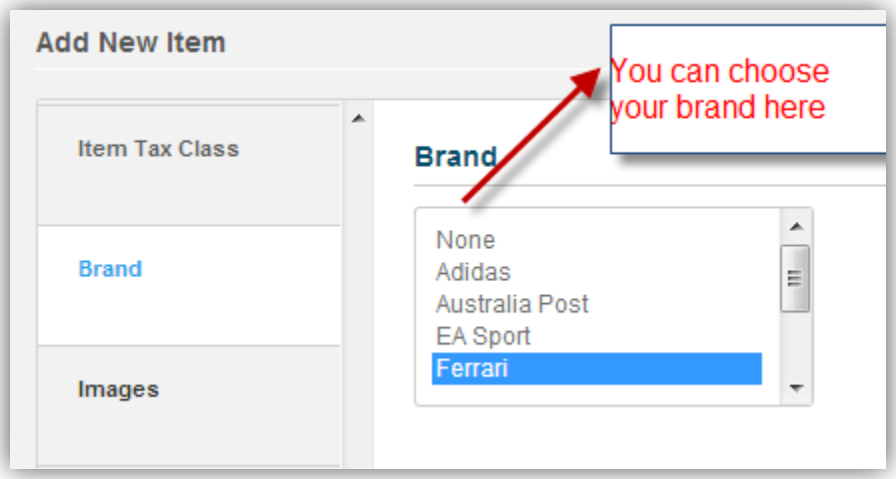
Item Tax Class

From here, you can apply taxes as per your requirements.


Add New Item
Item Tax Class
Brand
Item Tax Class
Item Tax Class Name:
Non-Taxable Items
You can choose whether to apply tax to an item or not

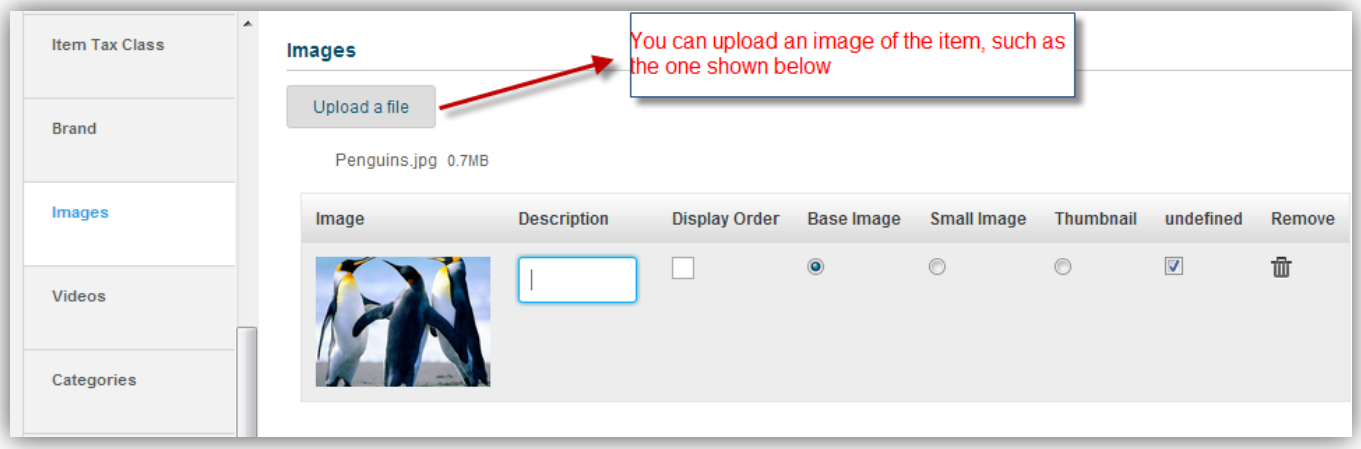
Brand

From here you can specify the brand of the item being added



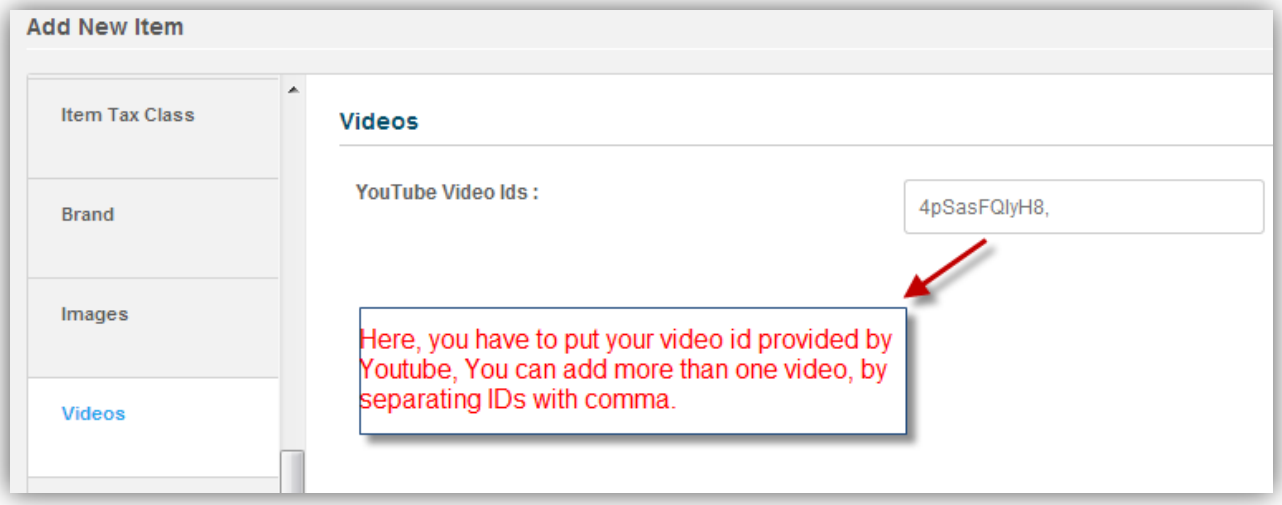
Images

You can add images to your item from here



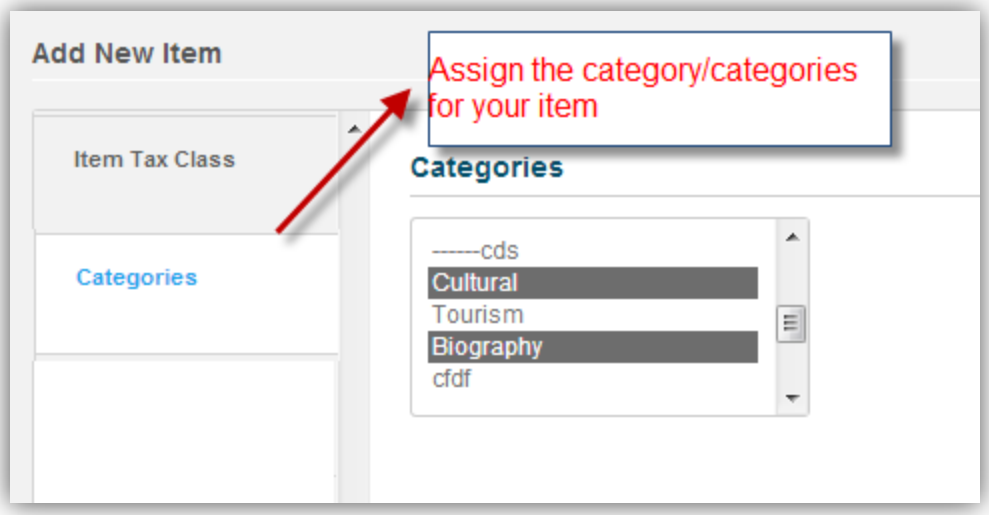
Videos

AspxCommerce allows you to embed You Tube video to your item.


Add New Item
Item Tax Class
Brand
Images
Videos
Videos
YouTube Video Ids :
4pSasFQlyH8,
Here, you have to put your video id provided by Youtube, You can add more than one video, by separating IDs with comma.

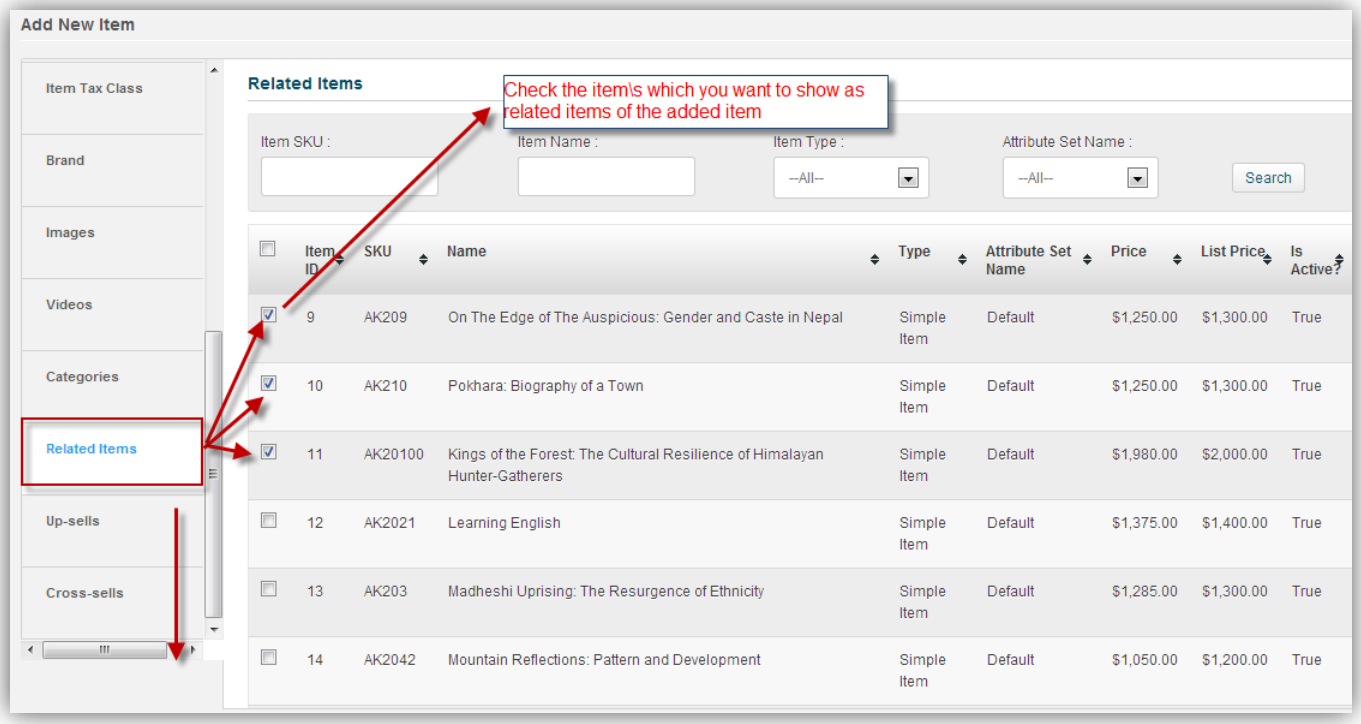
Categories

You can assign an item to a category or to multiple categories.



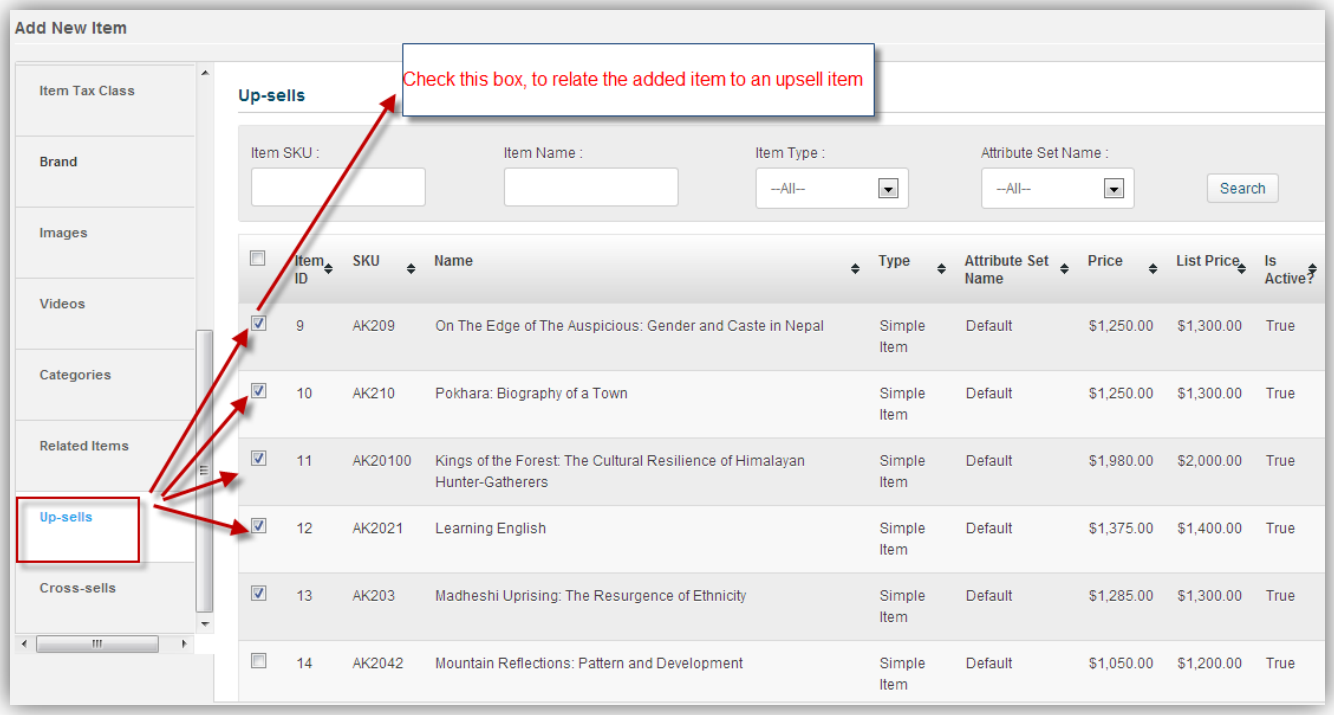
Related Items

You can use this feature to show related items for the product that you have just added. This shows up at the front end while a customer is making a purchase.


Add New Item
Item Tax Class
Brand
Images
Videos
Categories
Related Items
Up-sells
Cross-sells
Related Items
Check the item\s which you want to show as related items of the added item
Item SKU :
Item Name :
Item Type :
--All--
Attribute Set Name :
--All--
Search
Item ID
SKU
Name
Type
Attribute Set Name
Price
List Price
Is Active?
9 AK209 On The Edge of The Auspicious: Gender and Caste in Nepal Simple Item Default $1,250.00 $1,300.00 True
10 AK210 Pokhara: Biography of a Town Simple Item Default $1,250.00 $1,300.00 True
11 AK20100 Kings of the Forest: The Cultural Resilience of Himalayan Hunter-Gatherers Simple Item Default $1,980.00 $2,000.00 True
12 AK2021 Learning English Simple Item Default $1,375.00 $1,400.00 True
13 AK203 Madheshi Uprising: The Resurgence of Ethnicity Simple Item Default $1,285.00 $1,300.00 True
14 AK2042 Mountain Reflections: Pattern and Development Simple Item Default $1,050.00 $1,200.00 True

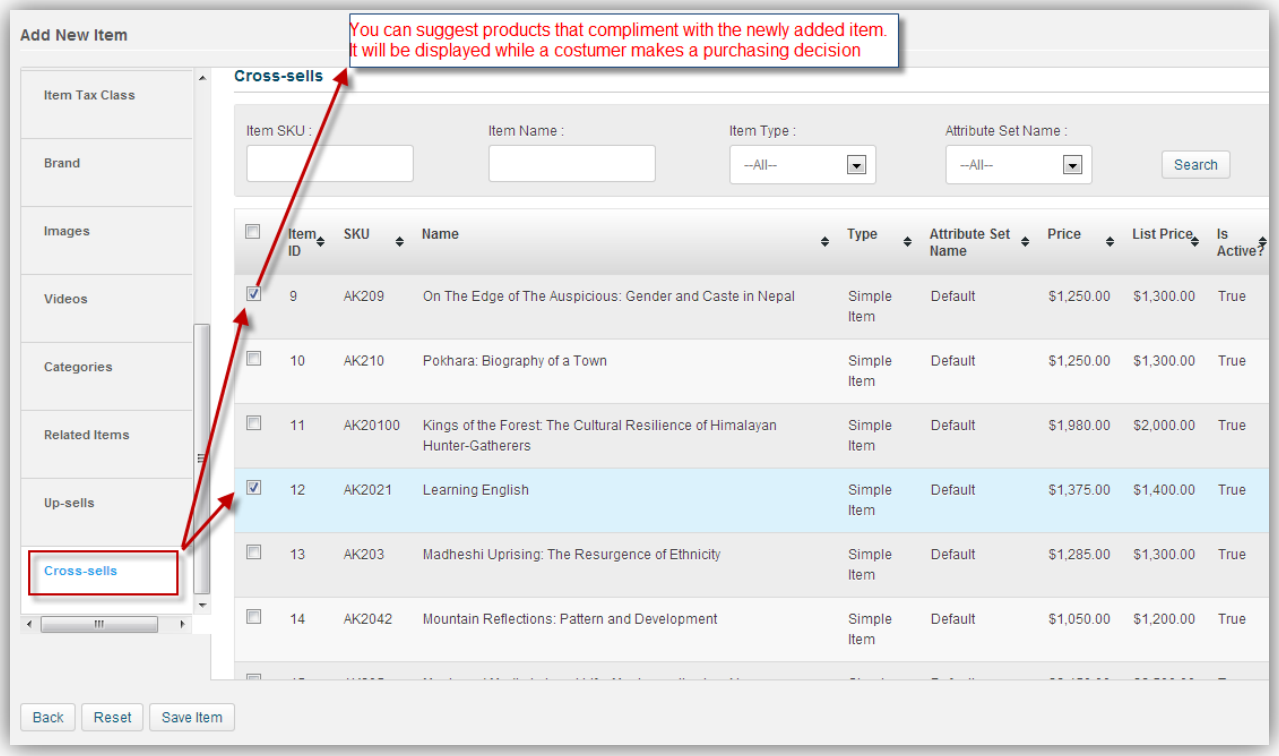
Up –Sells

Up sell item is a little bit expensive item than the one the customer is interested in buying - these are displayed to the costumer .


Add New Item
Item Tax Class
Brand
Images
Videos
Categories
Related Items
Up-sells
Cross-sells
Up-sells
Check this box, to relate the added item to an upsell item
Item SKU :
Item Name :
Item Type :
--All--
Attribute Set Name :
--All--
Search
Item ID
SKU
Name
Type
Attribute Set Name
Price
List Price
Is Active?
9 AK209 On The Edge of The Auspicious: Gender and Caste in Nepal Simple Item Default $1,250.00 $1,300.00 True
10 AK210 Pokhara: Biography of a Town Simple Item Default $1,250.00 $1,300.00 True
11 AK20100 Kings of the Forest: The Cultural Resilience of Himalayan Hunter-Gatherers Simple Item Default $1,980.00 $2,000.00 True
12 AK2021 Learning English Simple Item Default $1,375.00 $1,400.00 True
13 AK203 Madheshi Uprising: The Resurgence of Ethnicity Simple Item Default $1,285.00 $1,300.00 True
14 AK2042 Mountain Reflections: Pattern and Development Simple Item Default $1,050.00 $1,200.00 True

Cross Sales

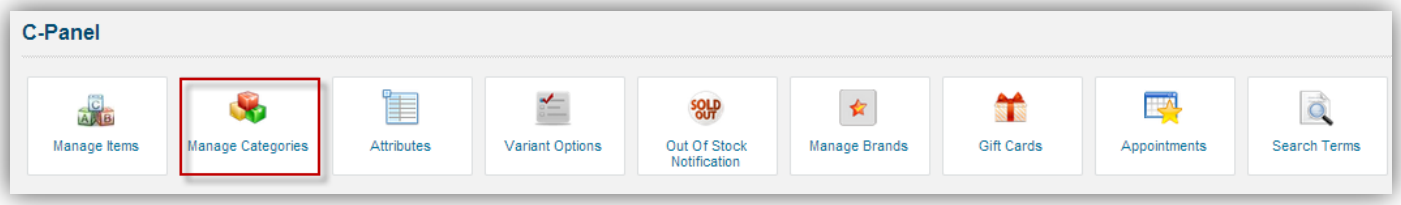
Cross Sales items are items that compliment each other and that are displayed to a potential customers such as in the case of shoes and socks.


Add New Item
You can suggest products that compliment with the newly added item.
It will be displayed while a costumer makes a purchasing decision
Item Tax Class
Brand
Images
Videos
Categories
Related Items
Up-sells
Cross-sells
Cross-sells
Item SKU :
Item Name :
Item Type :
--All--
Attribute Set Name :
--All--
Search
Item ID
SKU
Name
Type
Attribute Set Name
Price
List Price
Is Active?
9 AK209 On The Edge of The Auspicious: Gender and Caste in Nepal Simple Item Default $1,250.00 $1,300.00 True
10 AK210 Pokhara: Biography of a Town Simple Item Default $1,250.00 $1,300.00 True
11 AK20100 Kings of the Forest: The Cultural Resilience of Himalayan Hunter-Gatherers Simple Item Default $1,980.00 $2,000.00 True
12 AK2021 Learning English Simple Item Default $1,375.00 $1,400.00 True
13 AK203 Madheshi Uprising: The Resurgence of Ethnicity Simple Item Default $1,285.00 $1,300.00 True
14 AK2042 Mountain Reflections: Pattern and Development Simple Item Default $1,050.00 $1,200.00 True
Back
Reset
Save Item

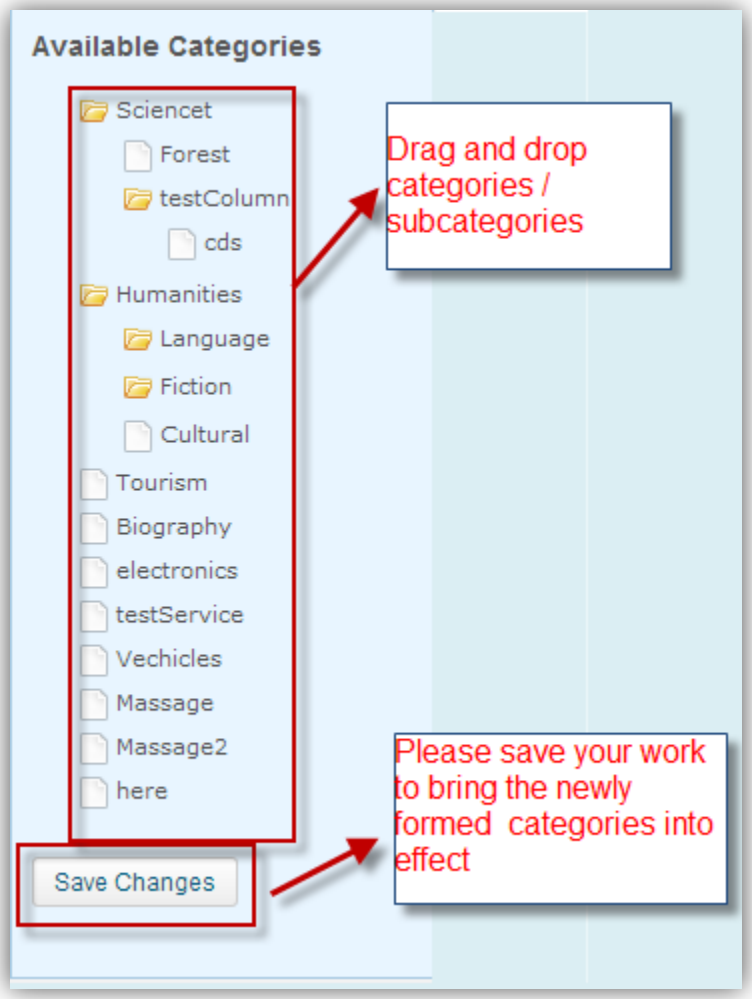
Manage Categories

Items need to be categories so they need to be categorized.

Navigate to the manage categories from the C-Panel and click on the **Manage Categories.**



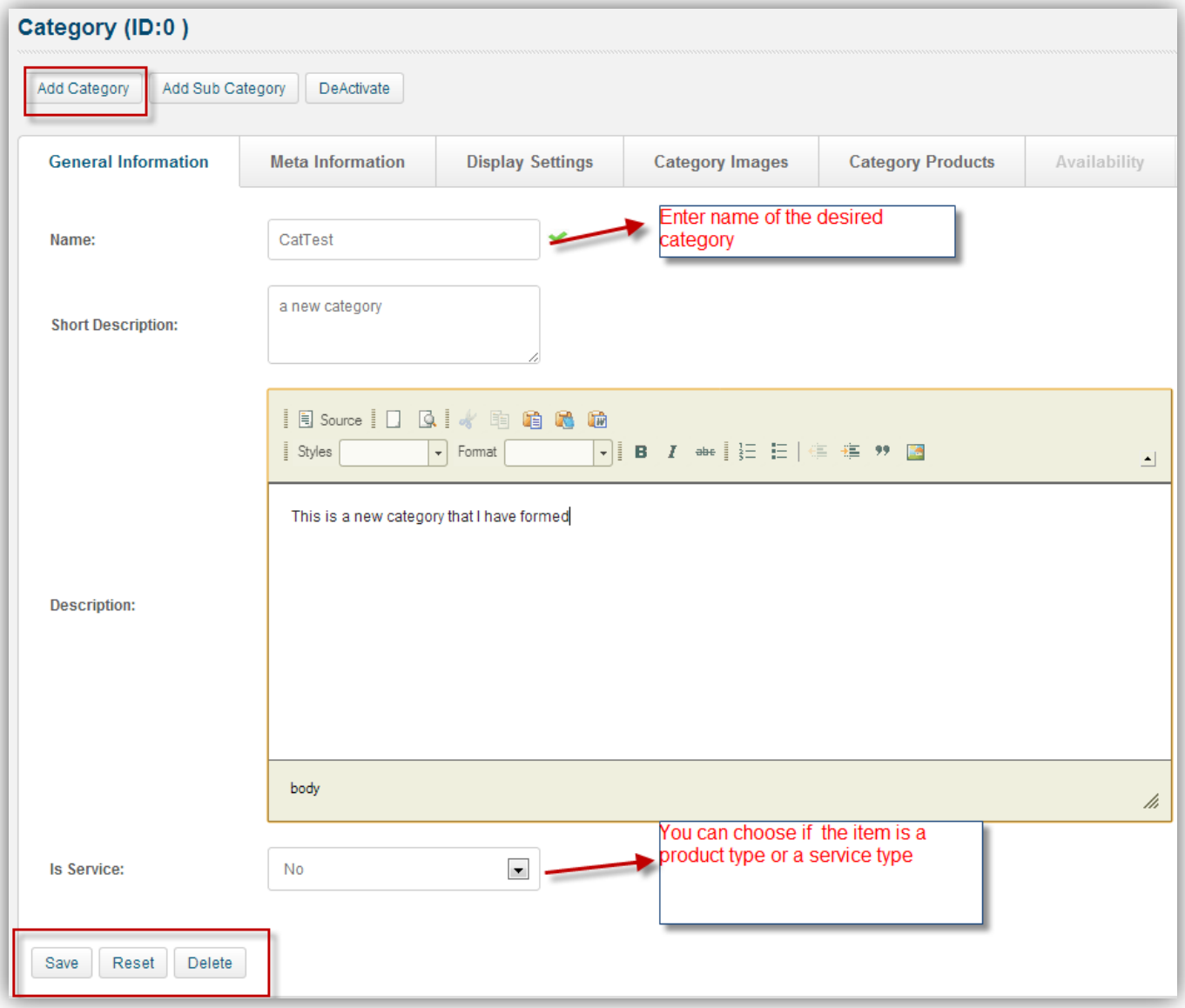
Once you do so, you will see –



From here you can simply drag and drop the categories and sub categories until you achieve your categorization goals.

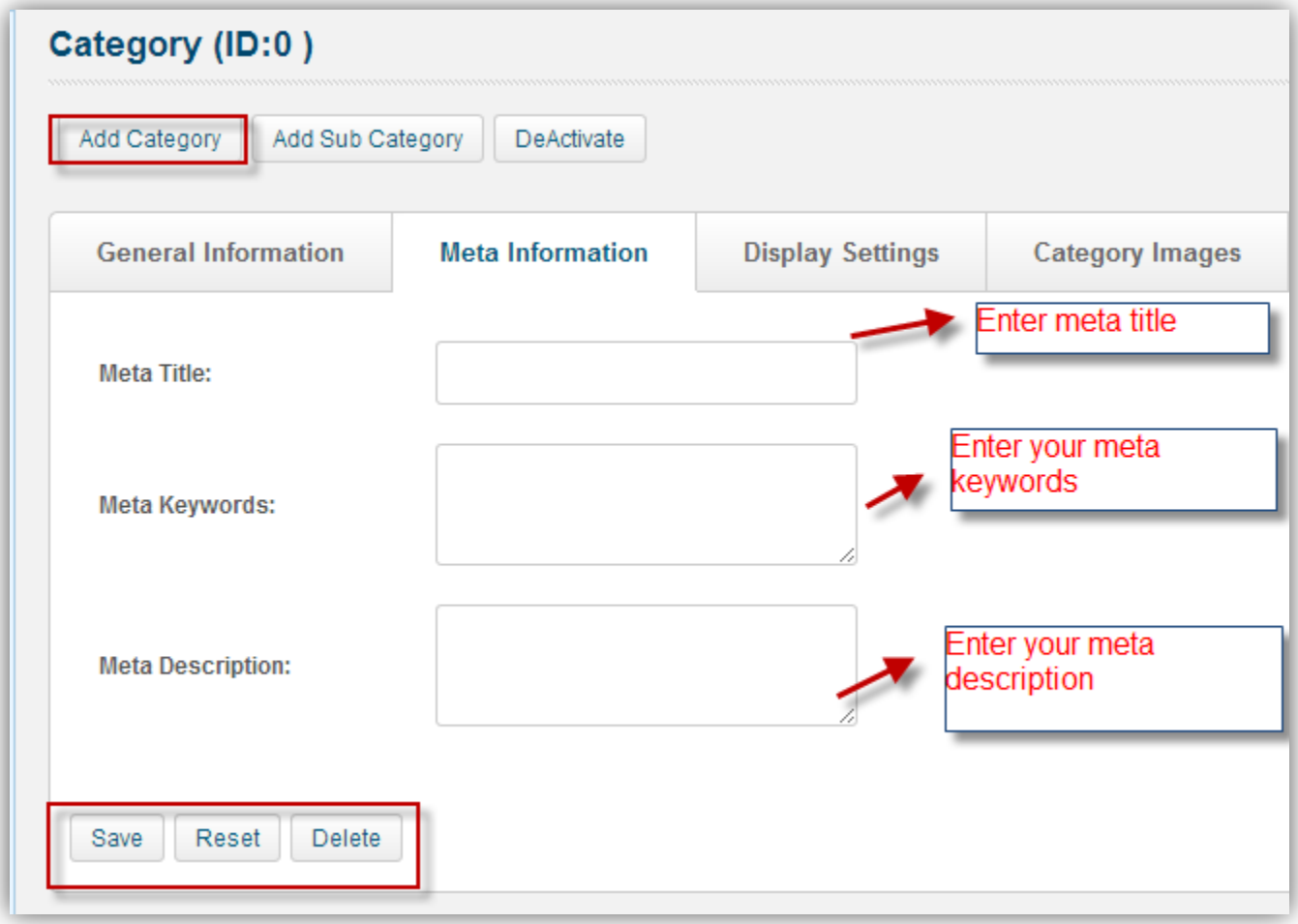
Adding a Category

You can add a category without dragging and dropping. To do so, get to the **Add Category**. Click on the General Information and you will see:-



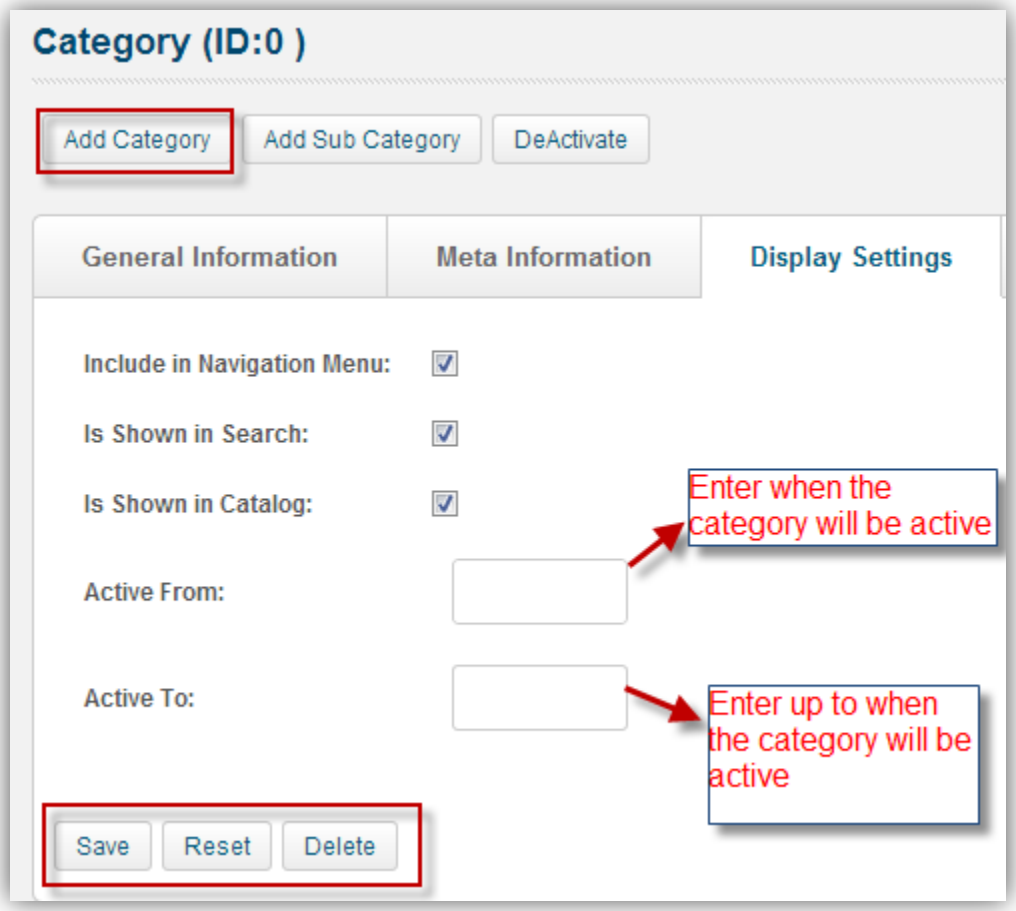
Meta–Information

You need to use the Meta information carefully so that the item is search engine friendly.



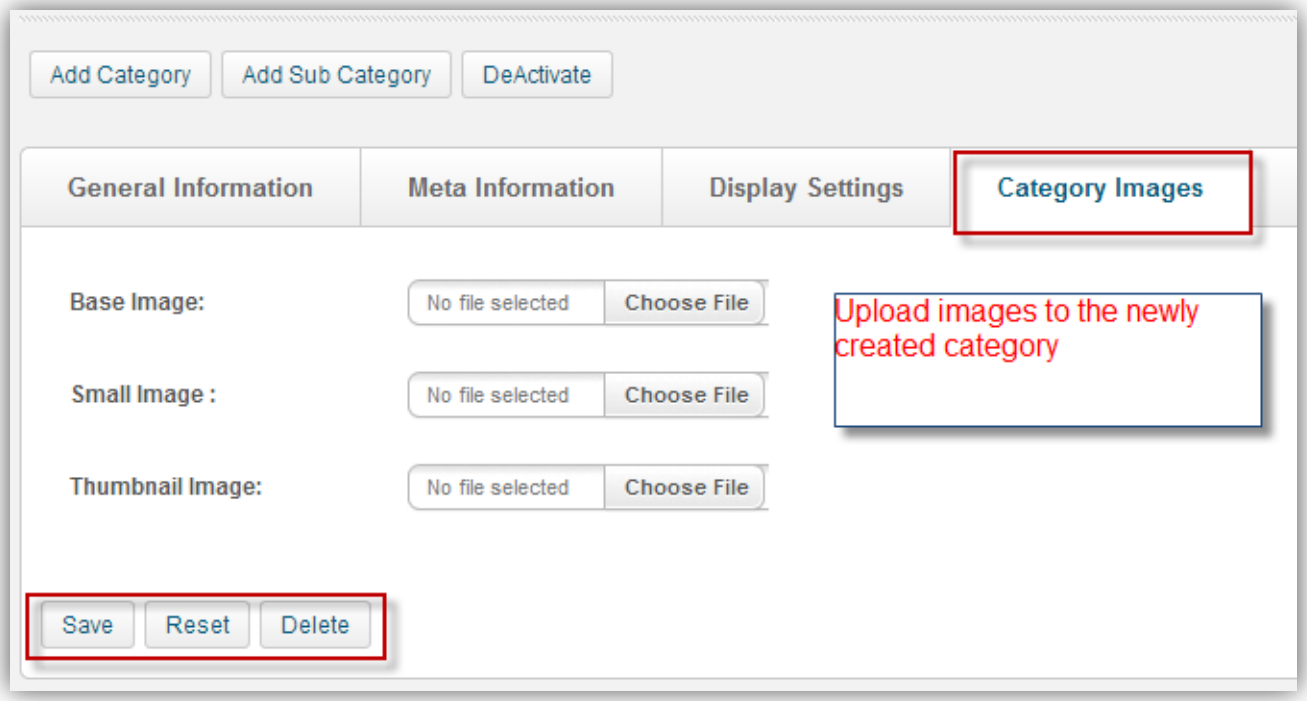
Display Setting

Display Settings sets appearance of the items in the front-end.



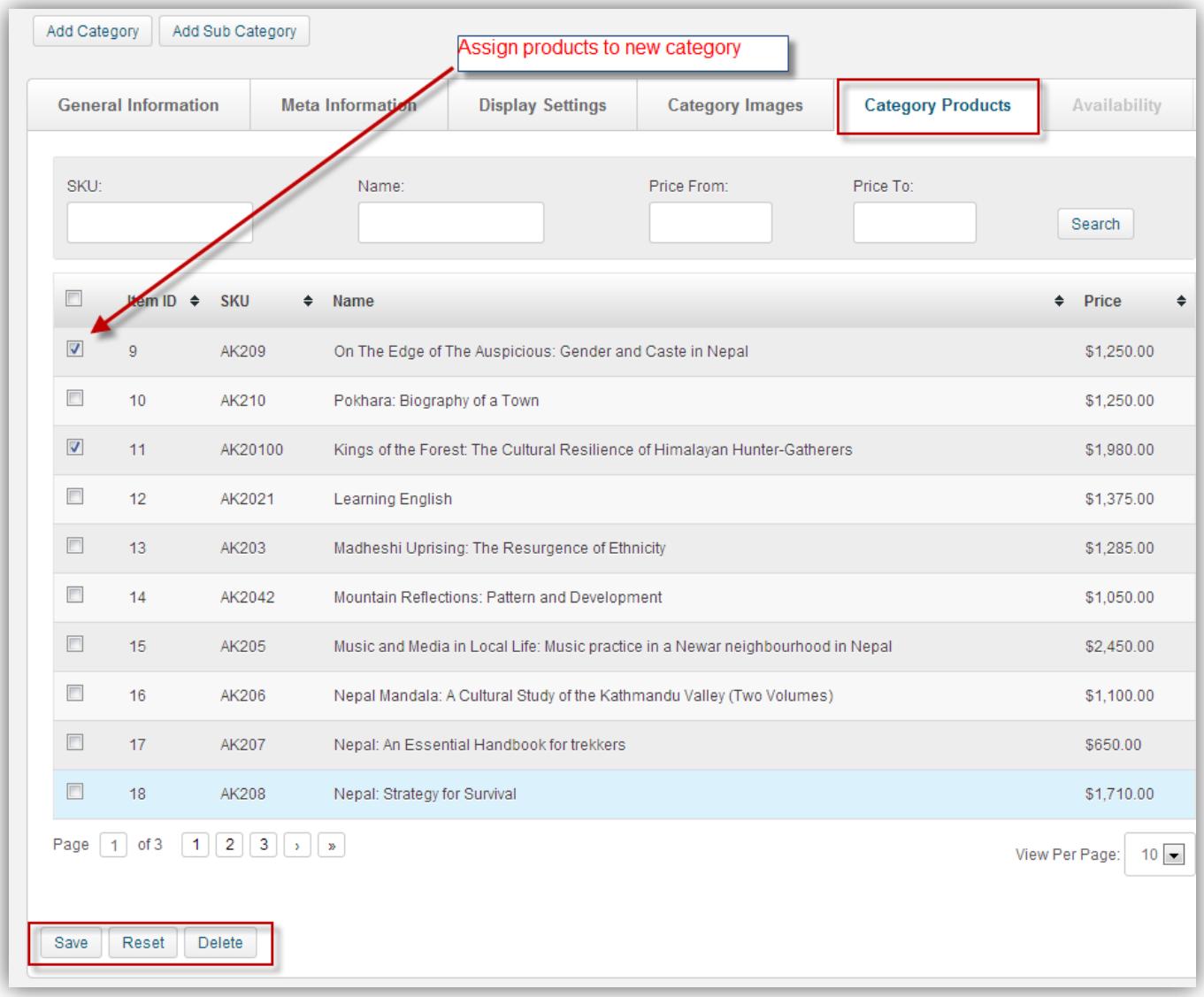
Category Images

You can set your category images from here.

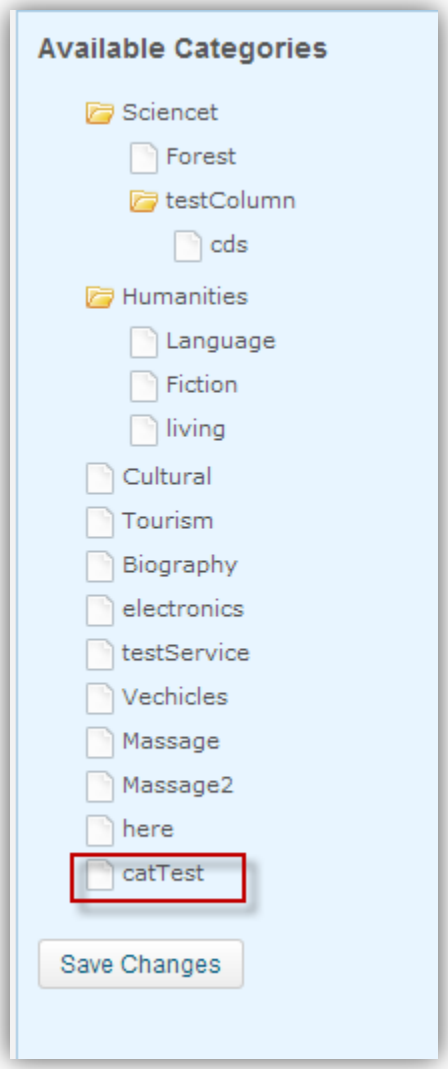


Category Products

From here you can assign products to newly added category.

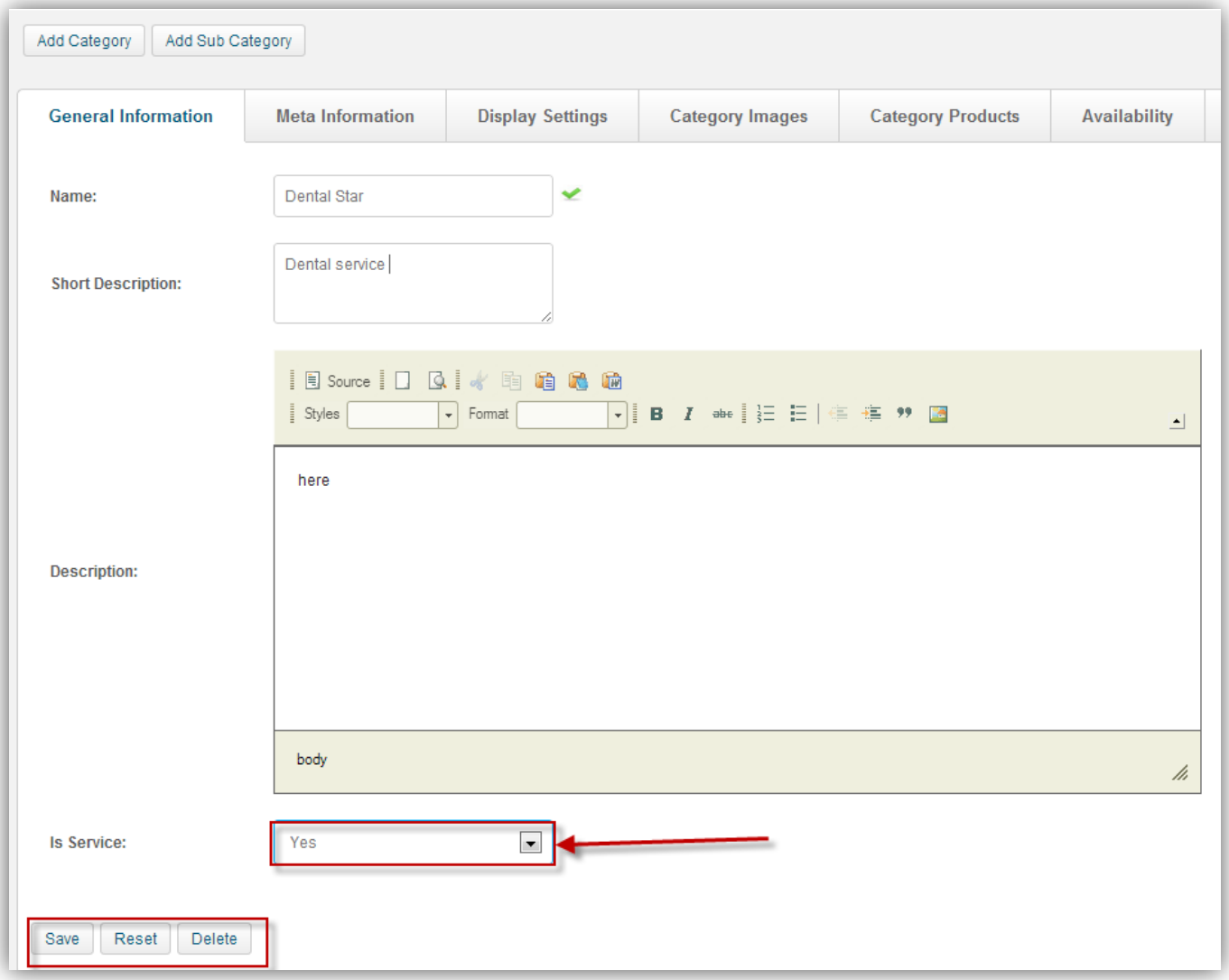

Add Category
Add Sub Category
Assign products to new category
General Information
Meta Information
Display Settings
Category Images
Category Products
Availability
SKU:
Name:
Price From:
Price To:
Search
Item ID
SKU
Name
Price
9 AK209 On The Edge of The Auspicious: Gender and Caste in Nepal $1,250.00
10 AK210 Pokhara: Biography of a Town $1,250.00
11 AK20100 Kings of the Forest: The Cultural Resilience of Himalayan Hunter-Gatherers $1,980.00
12 AK2021 Learning English $1,375.00
13 AK203 Madheshi Uprising: The Resurgence of Ethnicity $1,285.00
14 AK2042 Mountain Reflections: Pattern and Development $1,050.00
15 AK205 Music and Media in Local Life: Music practice in a Newar neighbourhood in Nepal $2,450.00
16 AK206 Nepal Mandala: A Cultural Study of the Kathmandu Valley (Two Volumes) $1,100.00
17 AK207 Nepal: An Essential Handbook for trekkers $650.00
18 AK208 Nepal: Strategy for Survival $1,710.00
Page 1 of 3
View Per Page: 10
Save
Reset
Delete

Once you are done, save your work, and you will see the new category on the list on the left.



The above settings were for product type items, service type products have one extra setting.

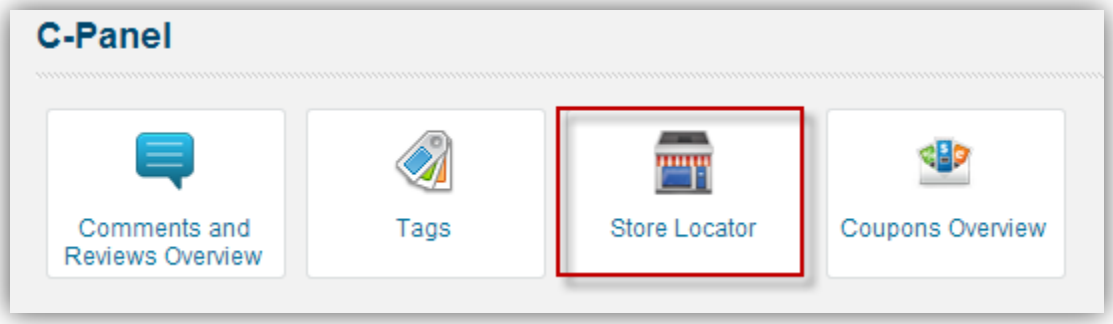
At first in the General Information tab, you need to select **is service** to **yes**, as shown below:-



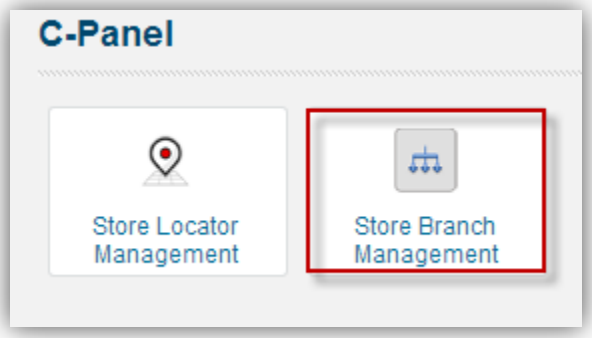
All other steps are similar to that of the **product type category**, except at the side of the **Category products**, you will see the **Availability** tab.

Store Locator

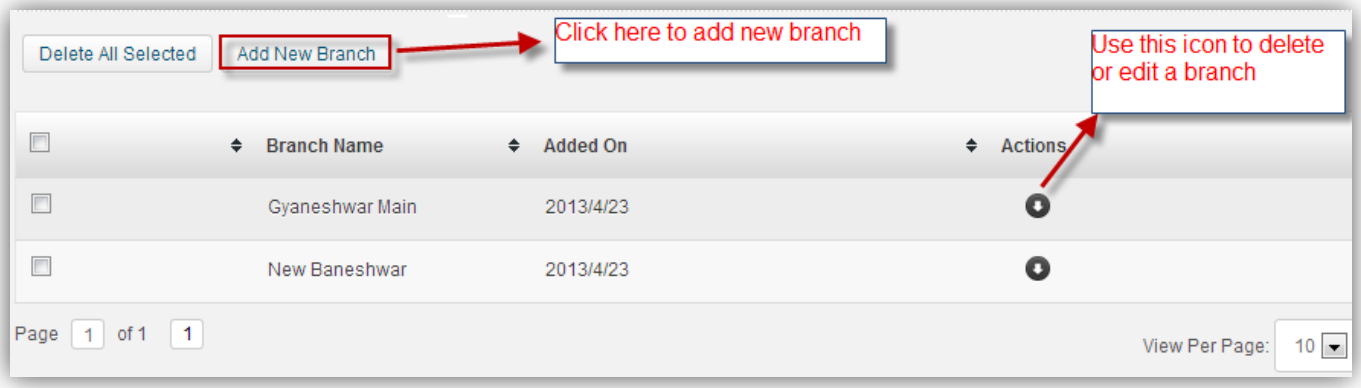
Before we actually go into **Availability;** we need to make sure where that service is available from. In order to do so we need to add company branches, which provide the service. It can be done by going to C-Panel and choosing **contents,** you will come across following screen from where you need to choose **Store Locator**.



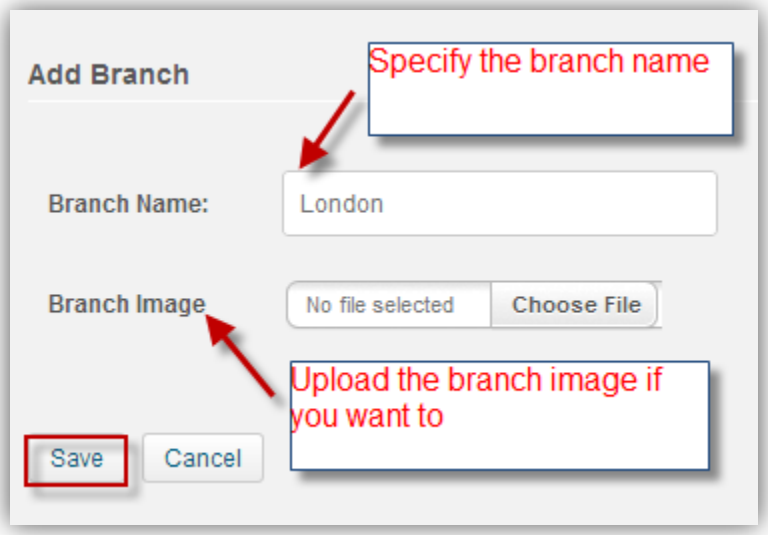
Click on the store locator to land on the following page from where you need to choose **Store Branch Management.**



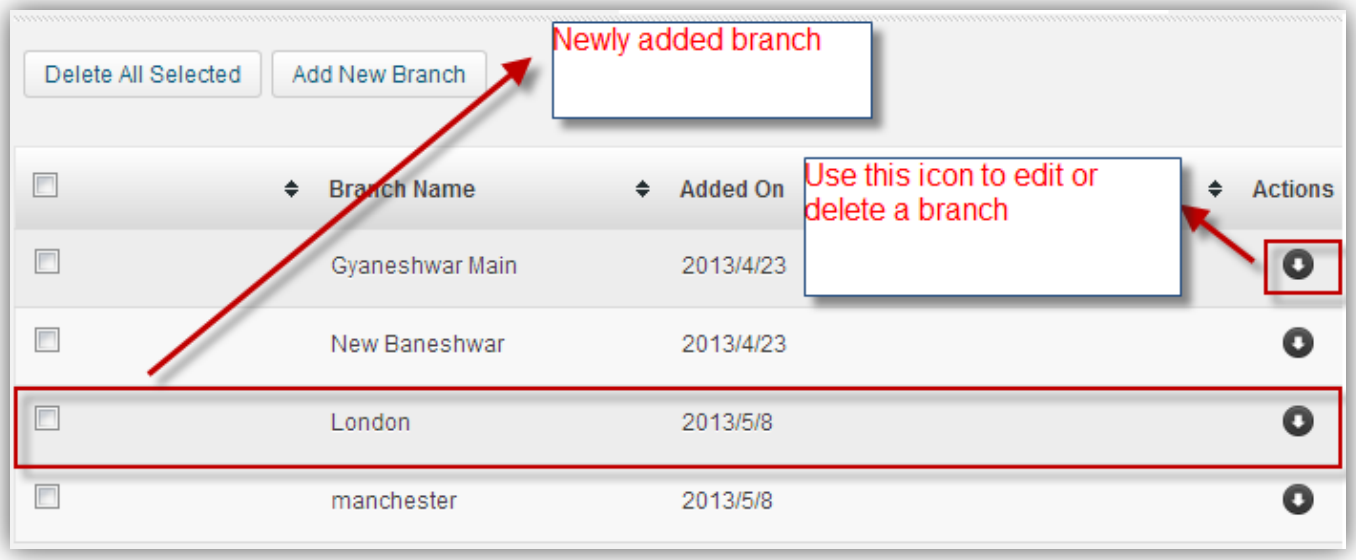
After you click on the **Store Branch Management**, you will see :-



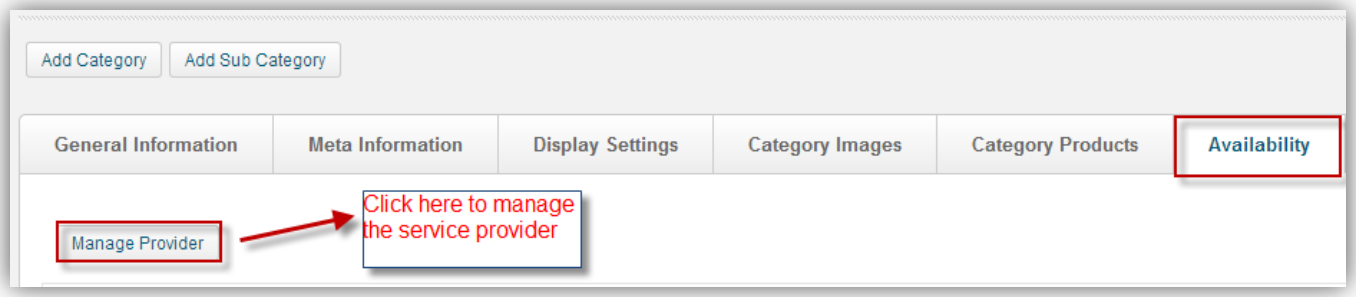
When you click on the **Add New Branch,** you will see the following screen.



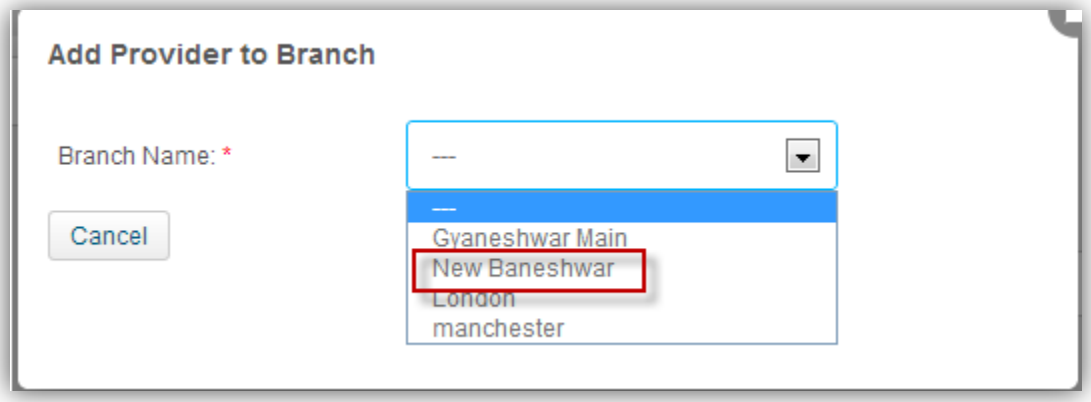
You shall see the success message. Now you can see :-



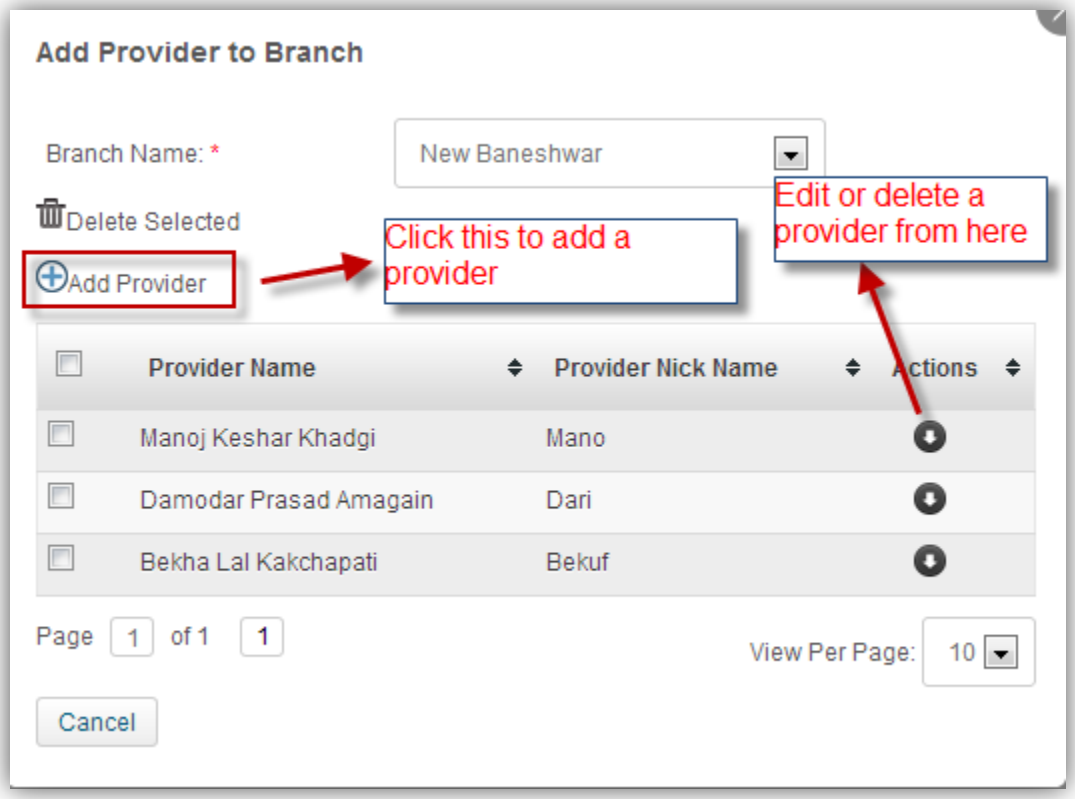
When you click on the **Availability tab**, you shall see -



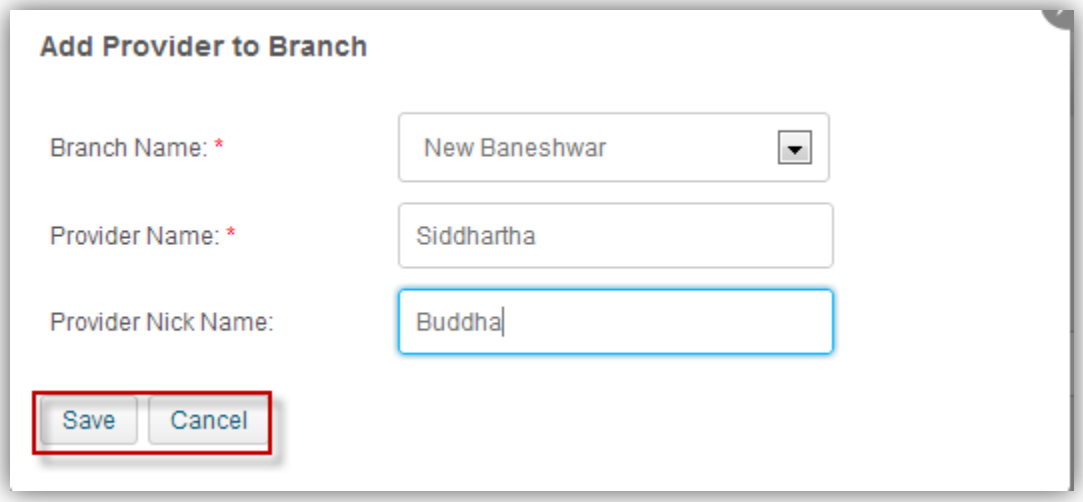
Now click on the **Manage Provider** and choose the branch.



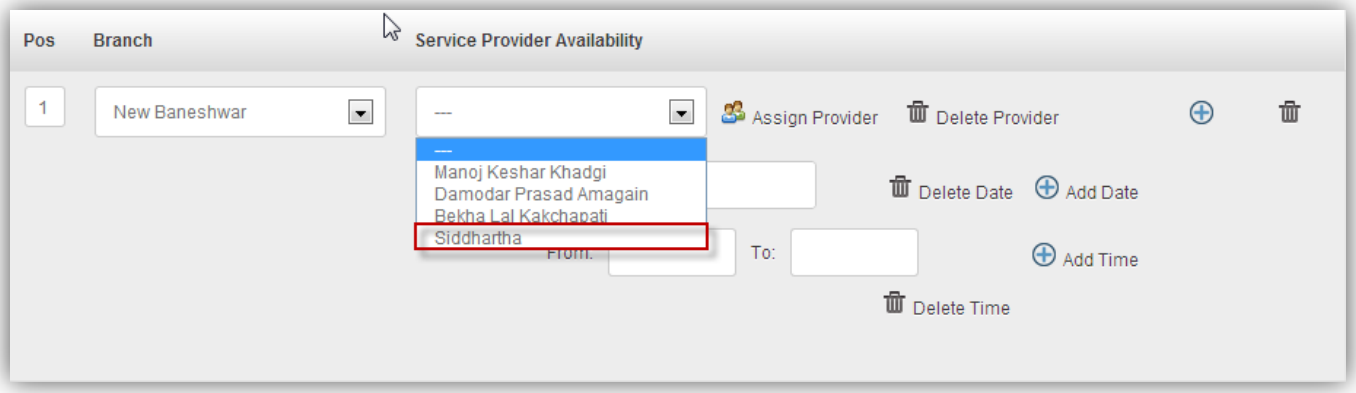
After you click on the branch name, you will see the service providers just like picture below.



To add a provider to branch – click on the **add provider**, and fill the form as shown below.

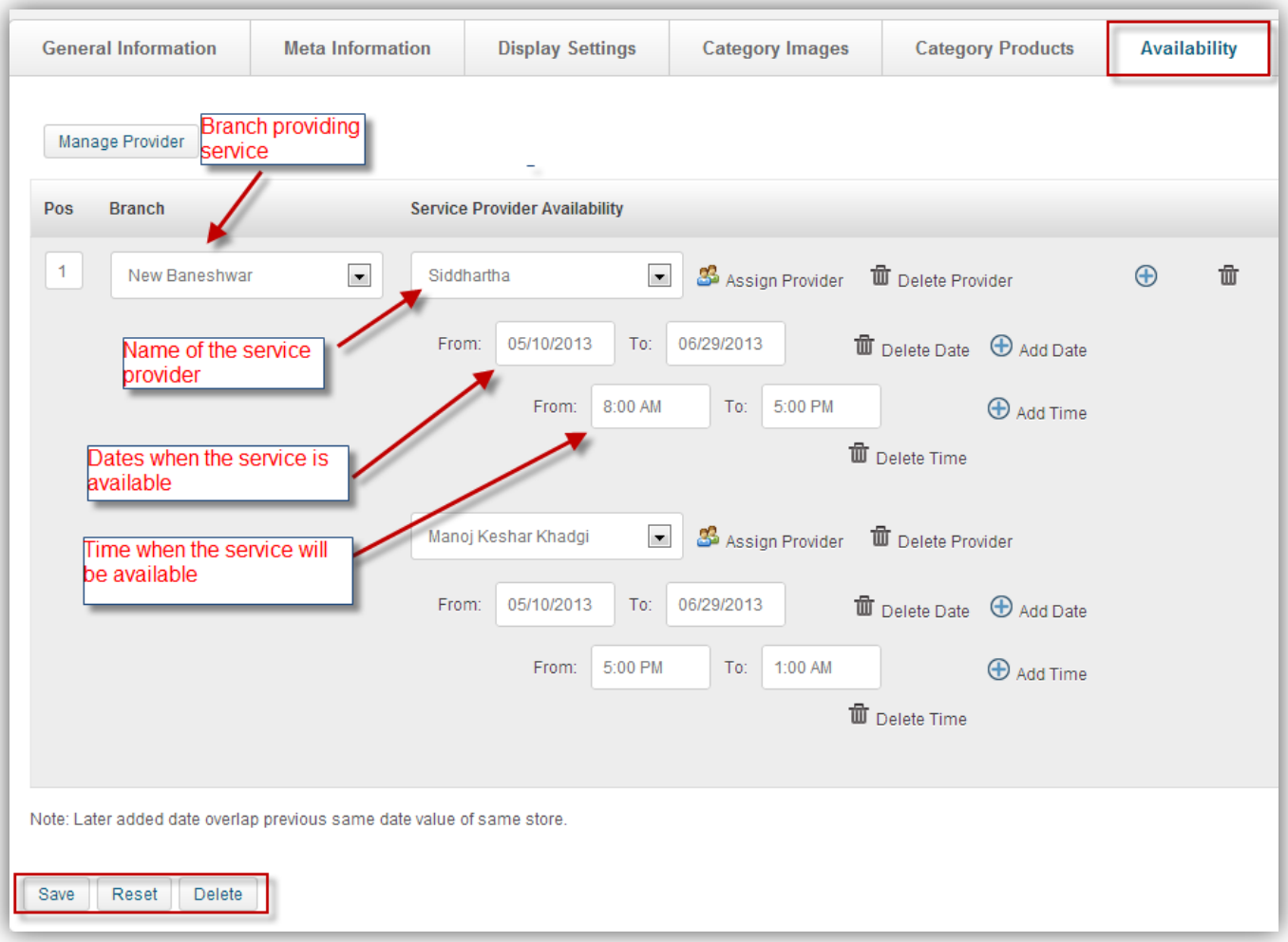


Once you click on save, you shall surely see that service provider is added to that branch.



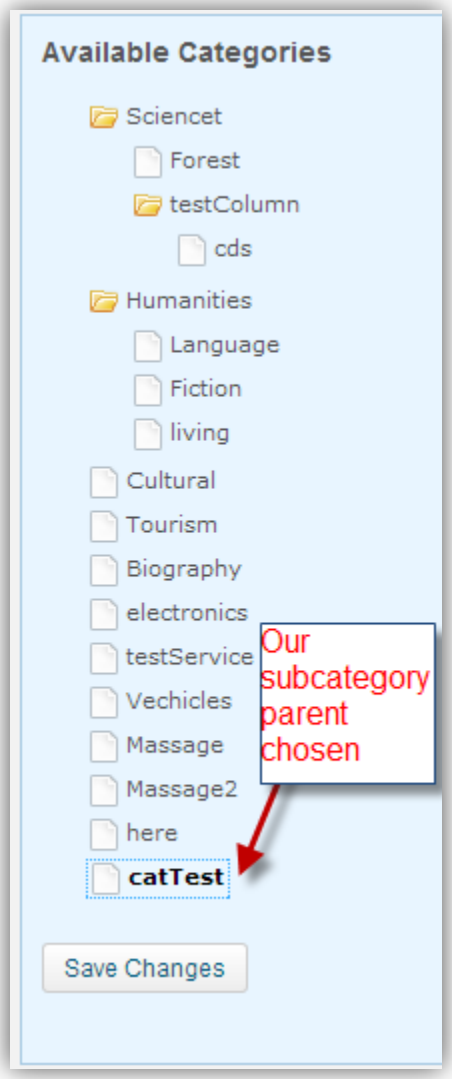
Availability

Now click on the **Availability** and now you can set your service terms, complete with the branch that provides service, service provider name and appointment time.



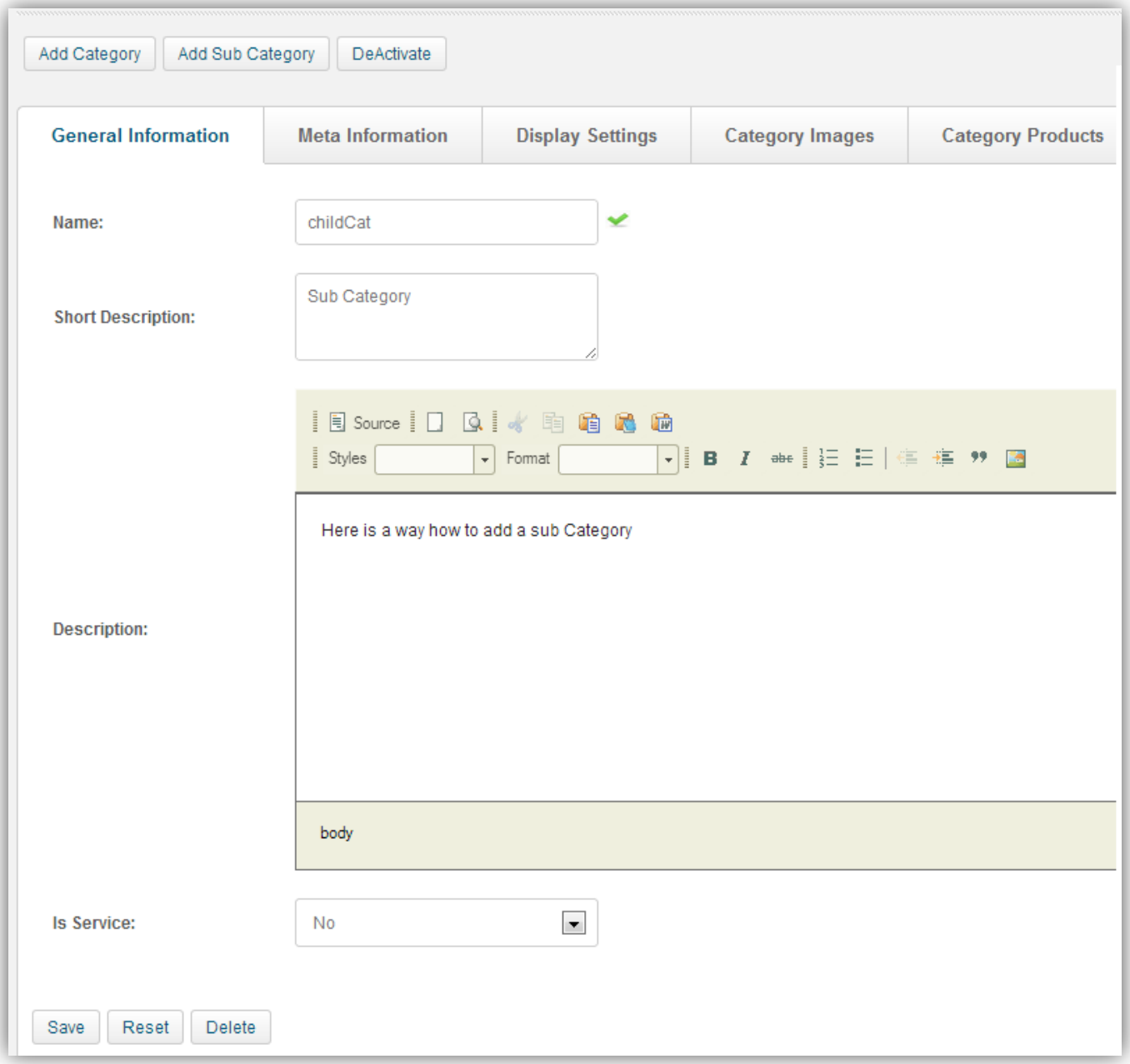
Adding Sub Category

1. First you need to choose a category, here we have chosen **CatTest**

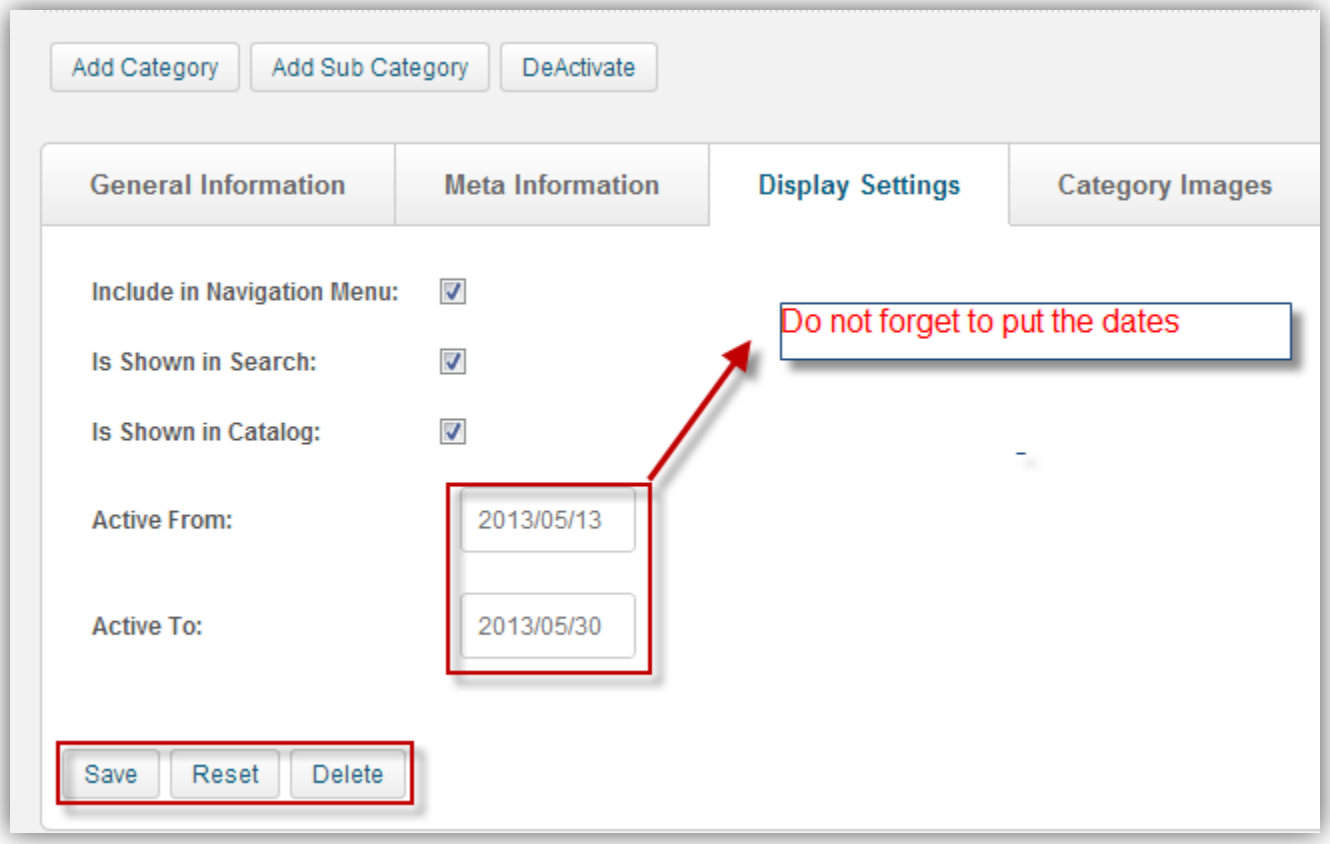


Next, fill the required information in each tab: **General Information, Meta Information, Display Settings, Category Images and Category Products.**

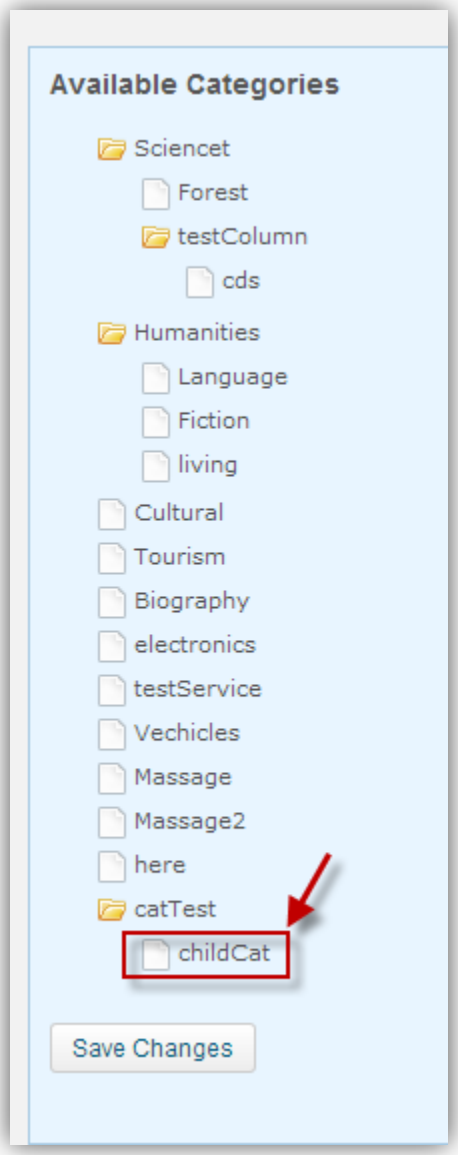
You must fill the **General information fields** and **date fields** in display settings.



Next, choose the dates from when the subcategory will be displayed.



Once you click the save button, you shall see a success message and your child category will be listed on the left hand side as shown below.

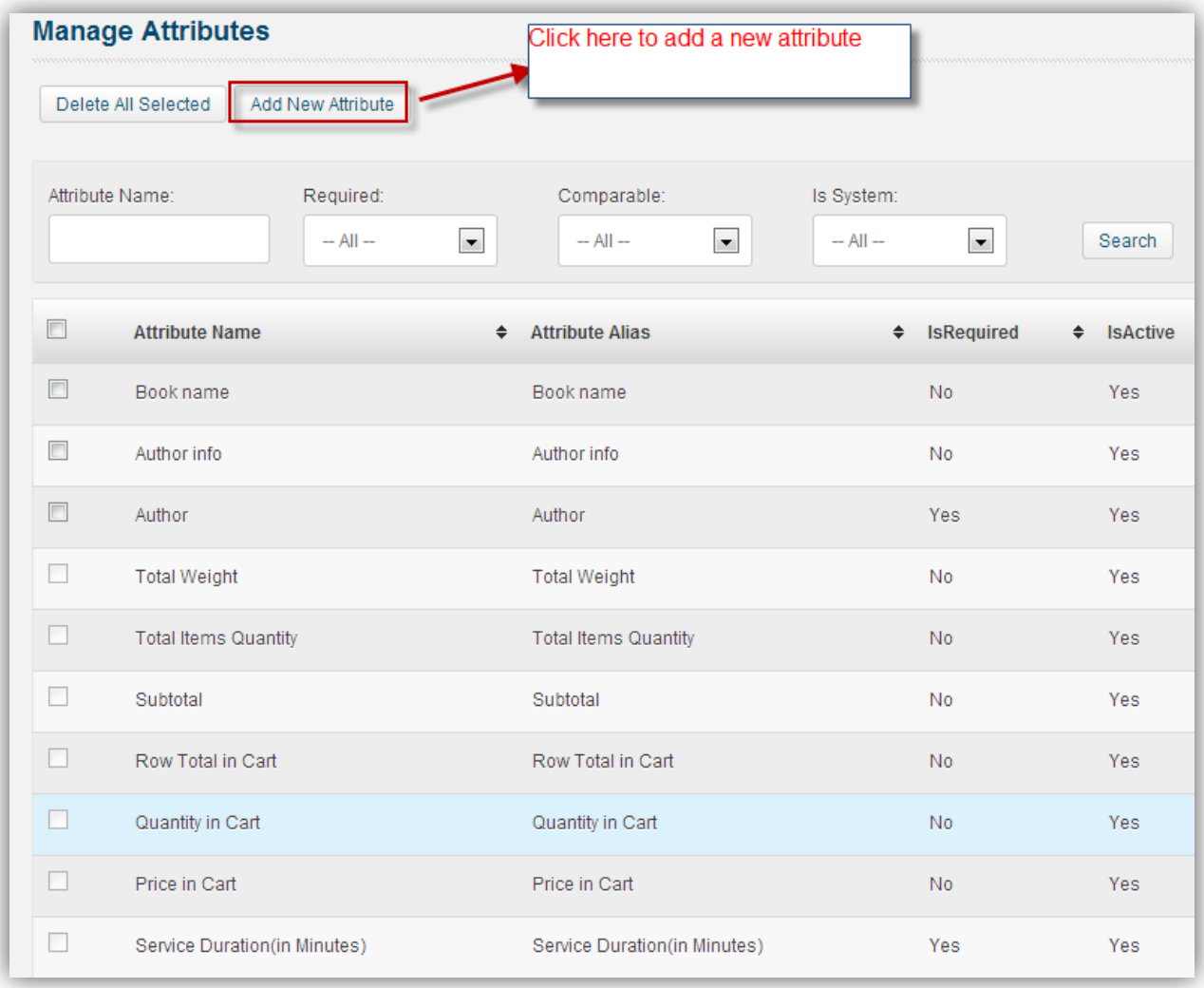

Available Categories
Sciencet
Forest
testColumn
cds
Humanities
Language
Fiction
living
Cultural
Tourism
Biography
electronics
testService
Vechicles
Massage
Massage2
here
catTest
childCat
Save Changes

Attributes

Attributes are the features of the products such as color, weight, price, manufacturer, etc. By default AspxCommerce includes several necessary attributes. You can create your own attribute or use the default system attributes.

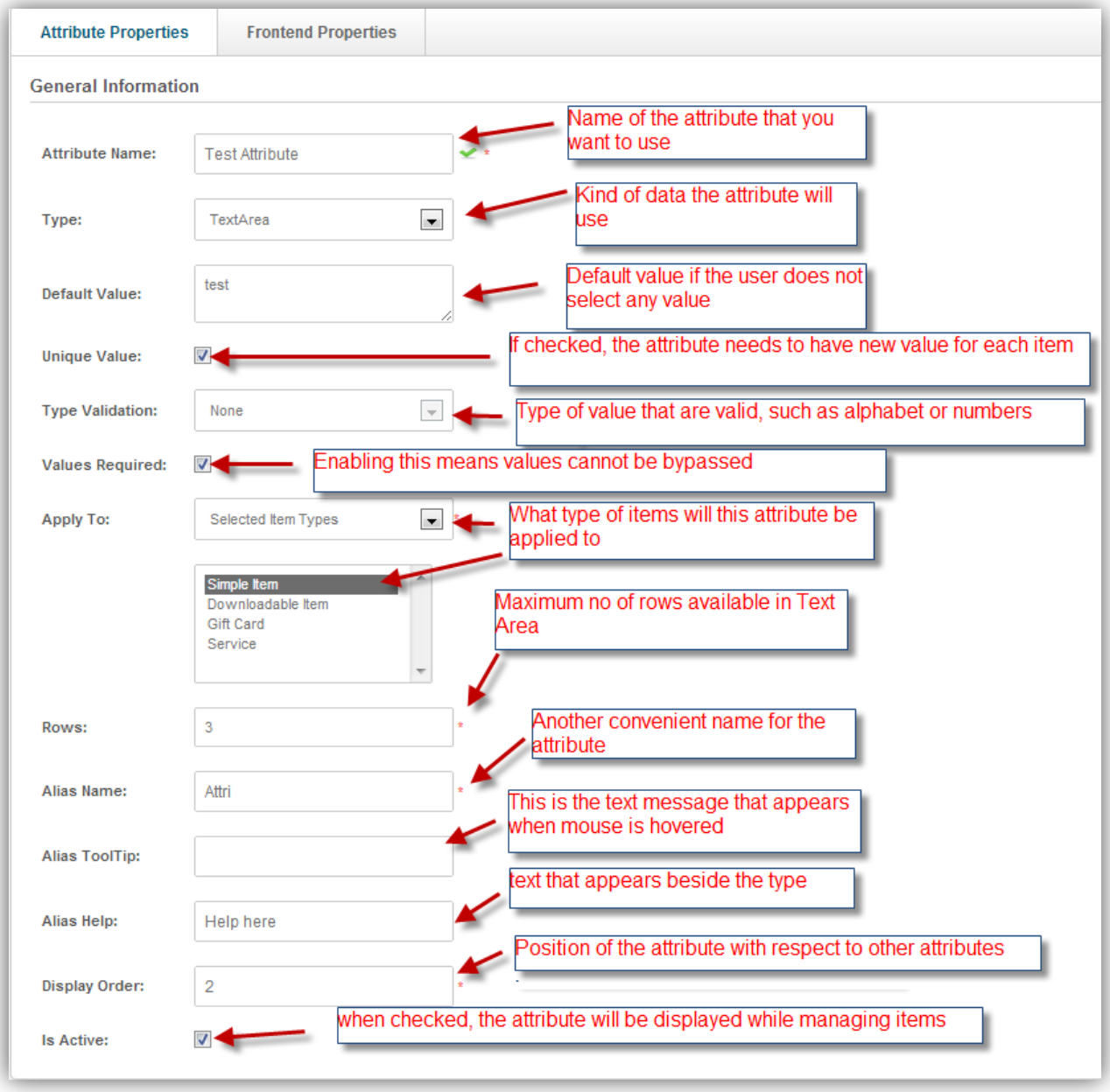
Manage Attributes

Navigate to **Catalog > Attributes > Manage Attributes**, to create an attribute. You will land on the following page.



When you click on the **Add New Attribute,** you will see the following screen:-

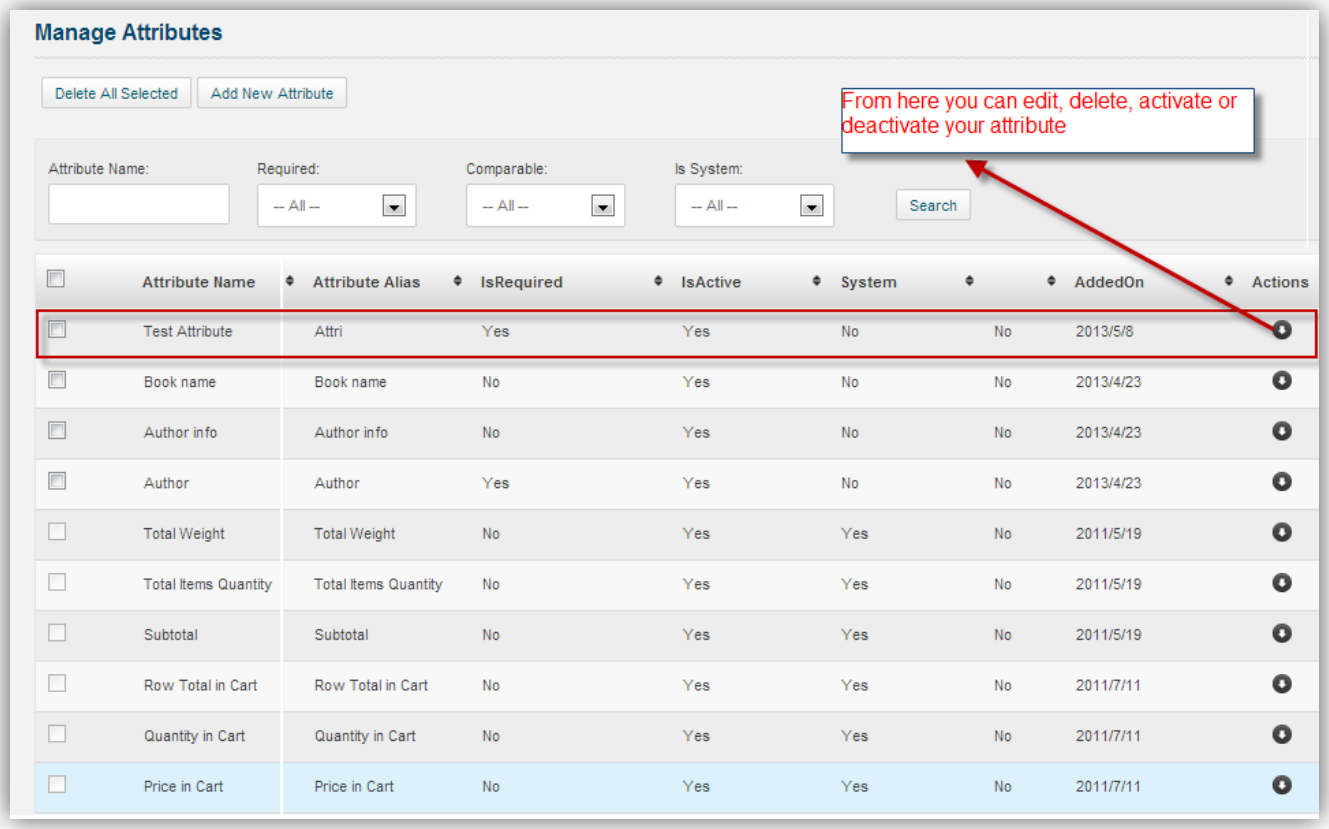
Attribute Properties


Attribute Properties
Frontend Properties
General Information
Attribute Name:
Test Attribute
Name of the attribute that you want to use
Type:
TextArea
Kind of data the attribute will use
Default Value:
test
Default value if the user does not select any value
Unique Value:
If checked, the attribute needs to have new value for each item
Type Validation:
None
Type of value that are valid, such as alphabet or numbers
Values Required:
Enabling this means values cannot be bypassed
Apply To:
Selected Item Types
What type of items will this attribute be applied to
Simple Item
Downloadable Item
Gift Card
Service
Maximum no of rows available in Text Area
Rows:
3
Another convenient name for the attribute
Alias Name:
Attri
This is the text message that appears when mouse is hovered
Alias ToolTip:
text that appears beside the type
Alias Help:
Help here
Position of the attribute with respect to other attributes
Display Order:
2
Is Active:
when checked, the attribute will be displayed while managing items

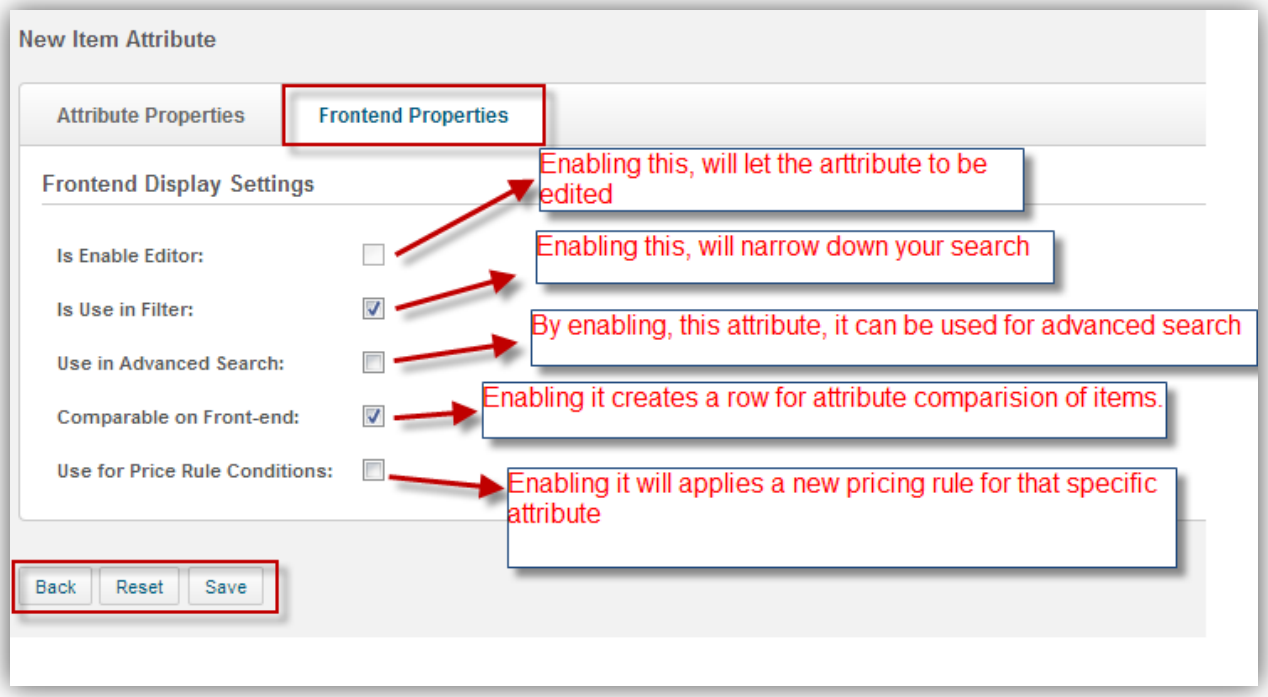
When you are done with filling the form, save your work, using **Save button** at the end of the page.

You will see a success message.

You will then land on the **Manage Attributes page** where recently added attribute is listed.


Manage Attributes
Delete All Selected
Add New Attribute
From here you can edit, delete, activate or deactivate your attribute
Attribute Name:
Required:
-- All --
Comparable:
-- All --
Is System:
-- All --
Search
Attribute Name
Attribute Alias
IsRequired
IsActive
System
AddedOn
Actions
Test Attribute Attri Yes Yes No No 2013/5/8
Book name Book name No Yes No No 2013/4/23
Author info Author info No Yes No No 2013/4/23
Author Author Yes Yes No No 2013/4/23
Total Weight Total Weight No Yes Yes No 2011/5/19
Total Items Quantity Total Items Quantity No Yes Yes No 2011/5/19
Subtotal Subtotal No Yes Yes No 2011/5/19
Row Total in Cart Row Total in Cart No Yes Yes No 2011/7/11
Quantity in Cart Quantity in Cart No Yes Yes No 2011/7/11
Price in Cart Price in Cart No Yes Yes No 2011/7/11

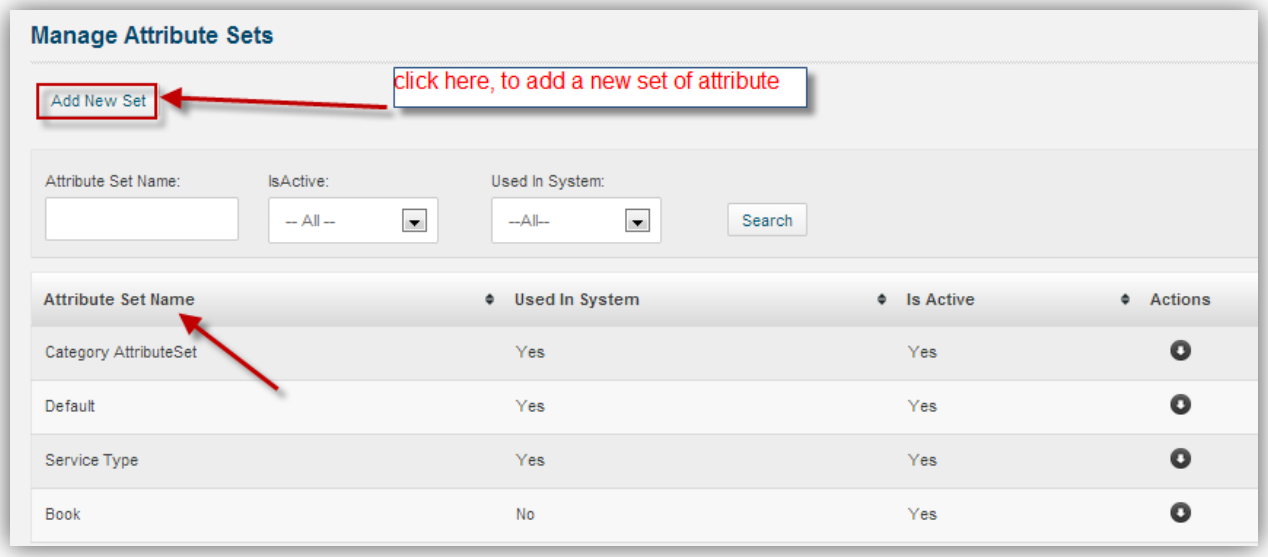
Frontend Properties


New Item Attribute
Attribute Properties
Frontend Properties
Frontend Display Settings
Is Enable Editor:
Is Use in Filter:
Use in Advanced Search:
Comparable on Front-end:
Use for Price Rule Conditions:
Enabling this, will let the arttribute to be edited
Enabling this, will narrow down your search
By enabling, this attribute, it can be used for advanced search
Enabling it creates a row for attribute comparision of items.
Enabling it will applies a new pricing rule for that specific attribute
Back
Reset
Save

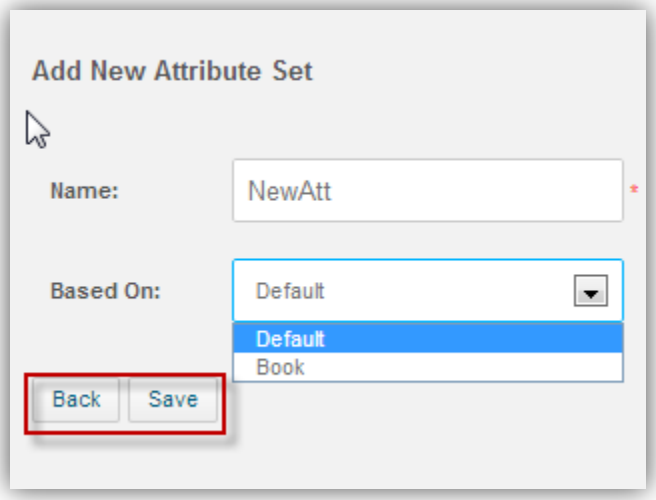
Manage Attribute Sets

Attribute Set includes simple attributes commonly shared by certain type of goods. This may include *serial number, color, connectivity type and warranty*.

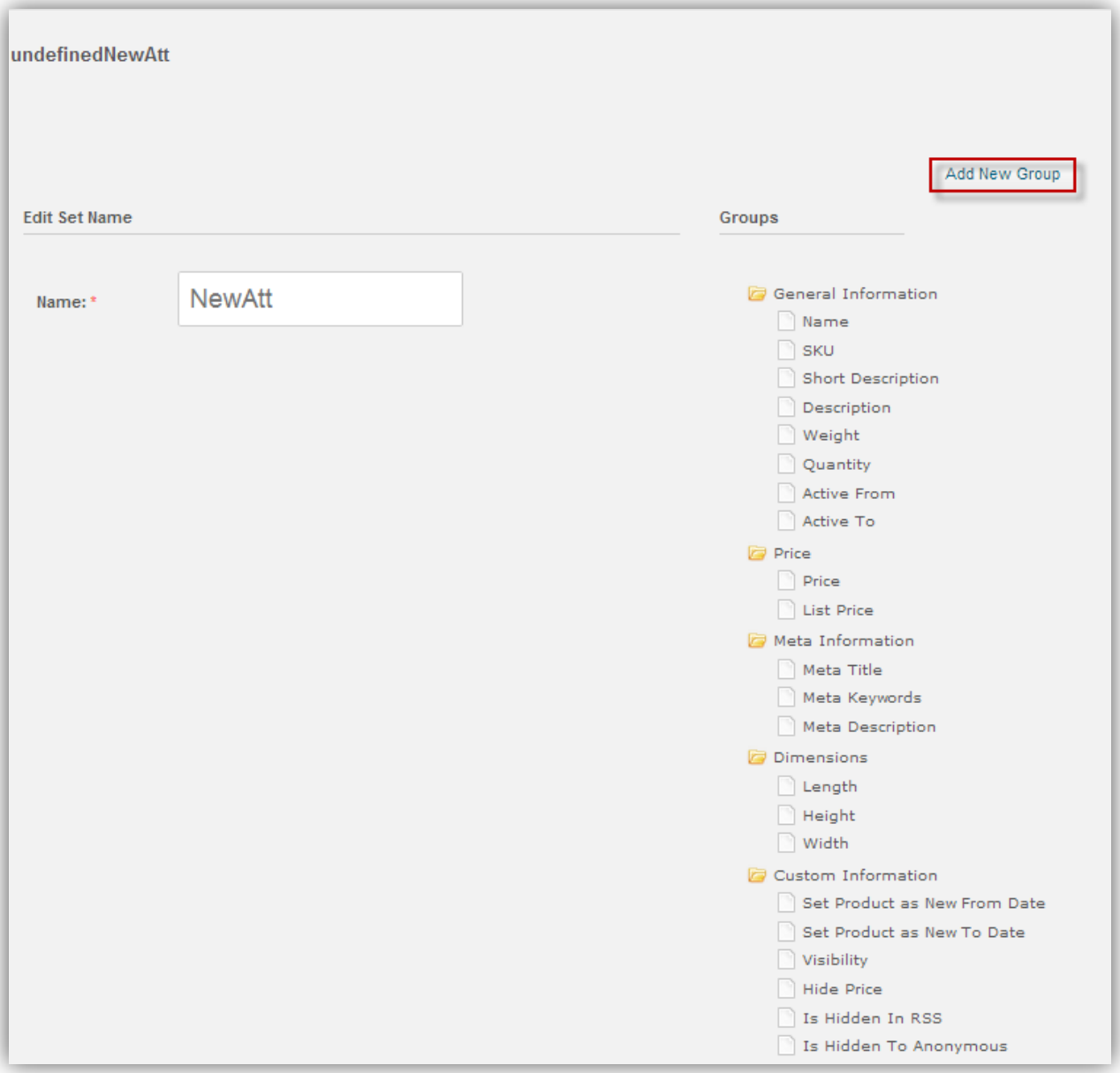
To land on the **Manage Attribute sets** page follow – **AspxCommerce > Catalog > Attributes >Manage Attribute Sets.** Some of the attributes are basic and cannot be deleted.



When you click on it you will see:-



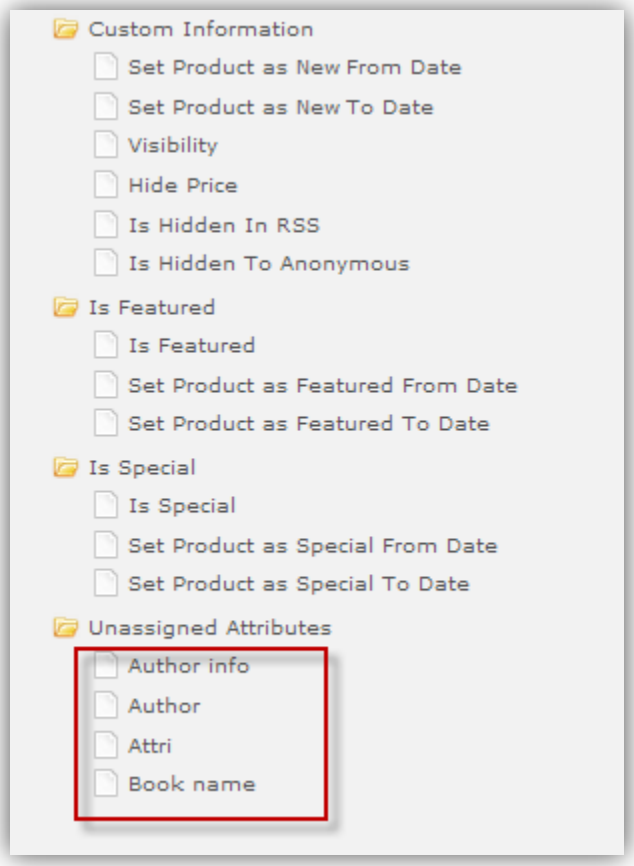
Click on **Save** and you will be directed to the following page.



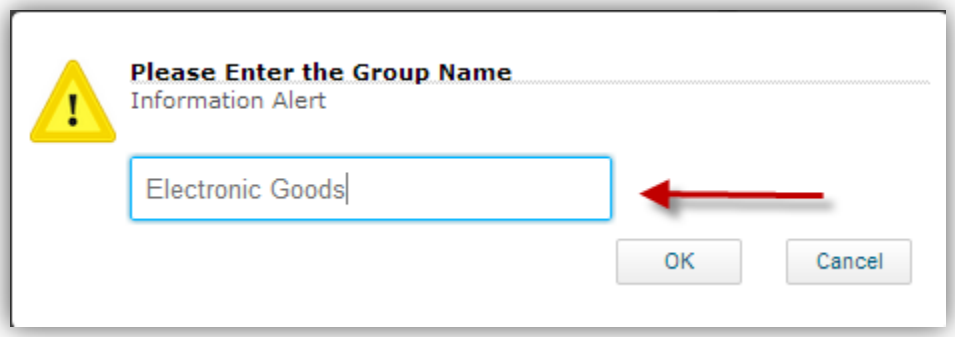
Here you need to be aware of several things.

1. You can still **Edit Set Name.**
2. **Groups** are folders containing attributes. By default, AspxCommerce comes with 7 groups: **General Information, Price, Meta Information, Custom Information, Is Special, Is Featured and Unassigned Attributes.** These groups contain various attributes which cannot be deleted but can be placed in other group simply by drag and drop facility. Except for the Unassigned Attributes groups, all the other groups are displayed in a different tab while managing the items.

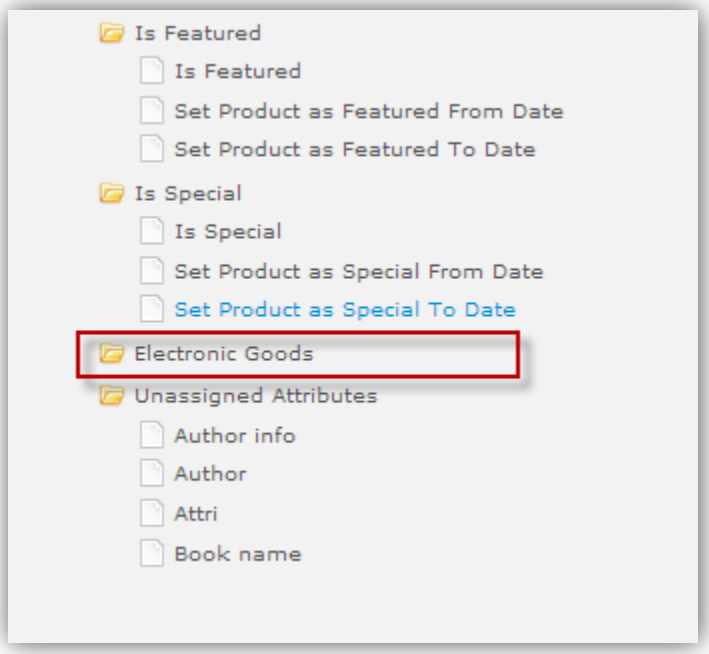
3. **Unassigned Attributes (***pic below***)** contain the attributes that has not been assigned to groups. Hence, in order activate the attribute, you need to place the attribute from unassigned attributes to any other groups or create a new group for the attribute. For example, you have created attributes i.e. serial number, color and warranty for an electronic good and you want these 3 attributes to appear in a tab while managing the items. To do so, create a new group with the name **Electronics Good** and drag the attributes from Unassigned Attributes to **Electronics Good.**



To create a new group and place an attribute on it, click on the **Add new group.**

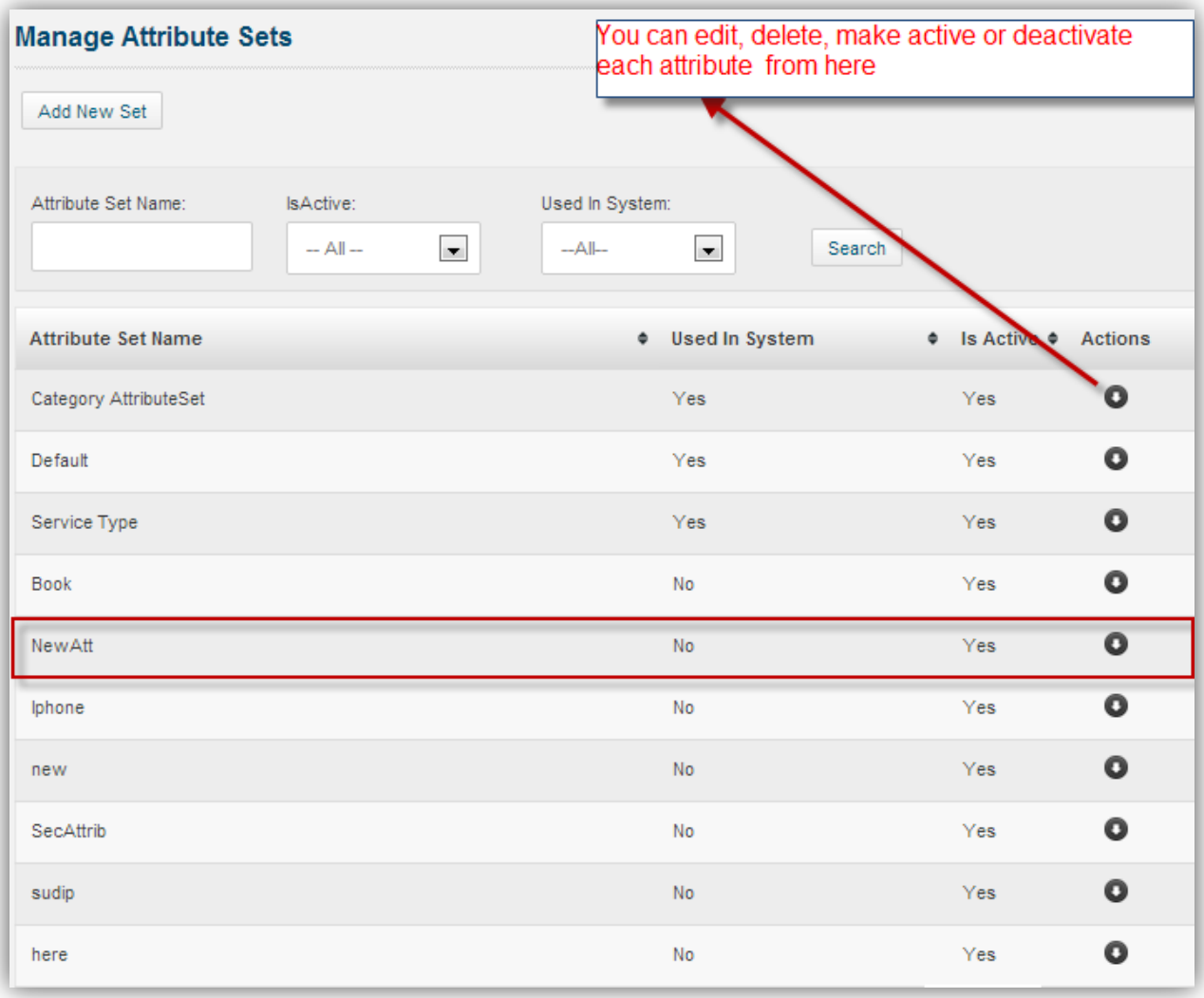


Click on ok, you will now see that a folder called **Electronic Goods** is formed as shown in picture below.



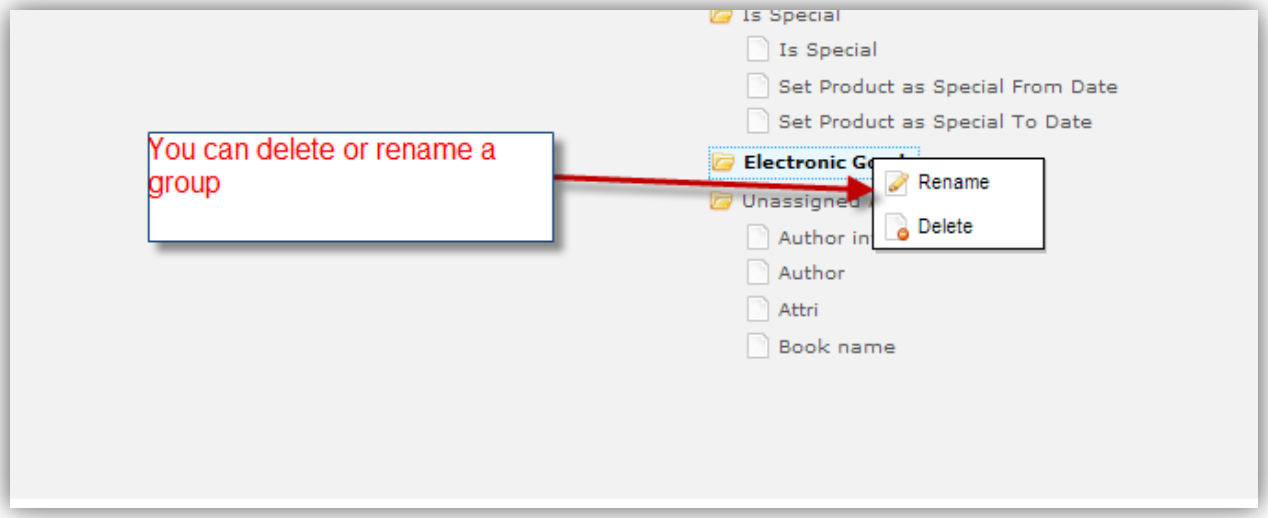
You need to drag and drop the unassigned attribute from the **Unassigned Attribute** folder, to place it to the folder where it is needed as shown in picture below:-

Click on **Save button** at the end, you shall see a **success message** and land on the following page with the newly added attribute.



NOTE: Attributes form the system groups (General Information, Price, Meta information) cannot be moved to any other groups whereas the attributes from Unassigned Attributes group can be moved to any groups and brought it back.

Deleting or renaming a group

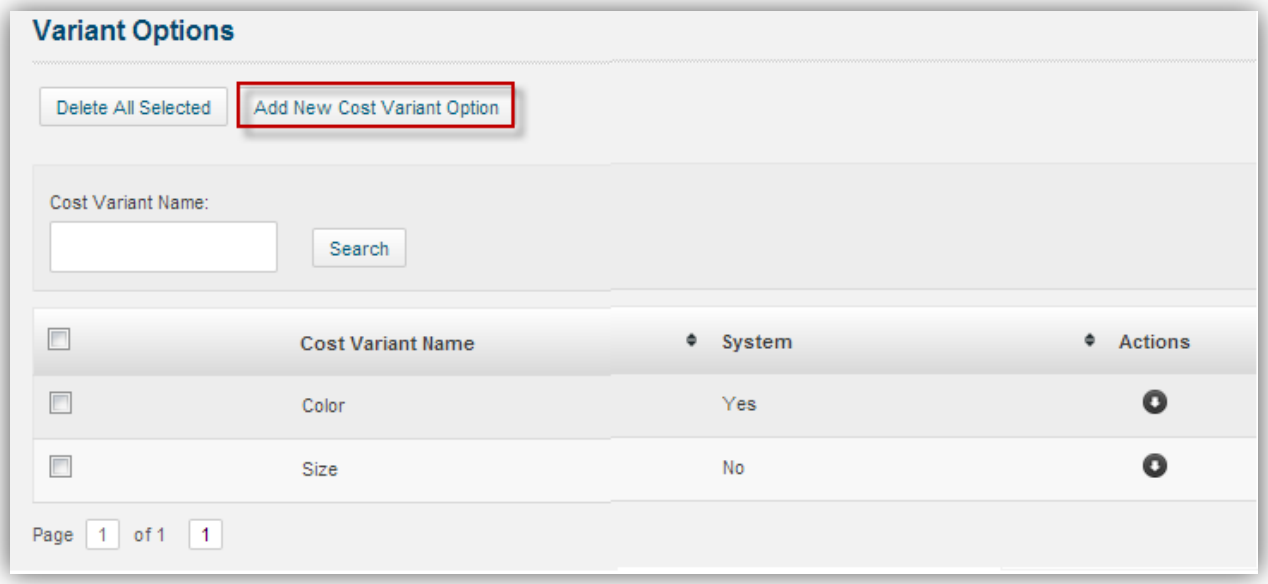


Once you **rename or delete a** folder do not forget to save**.**

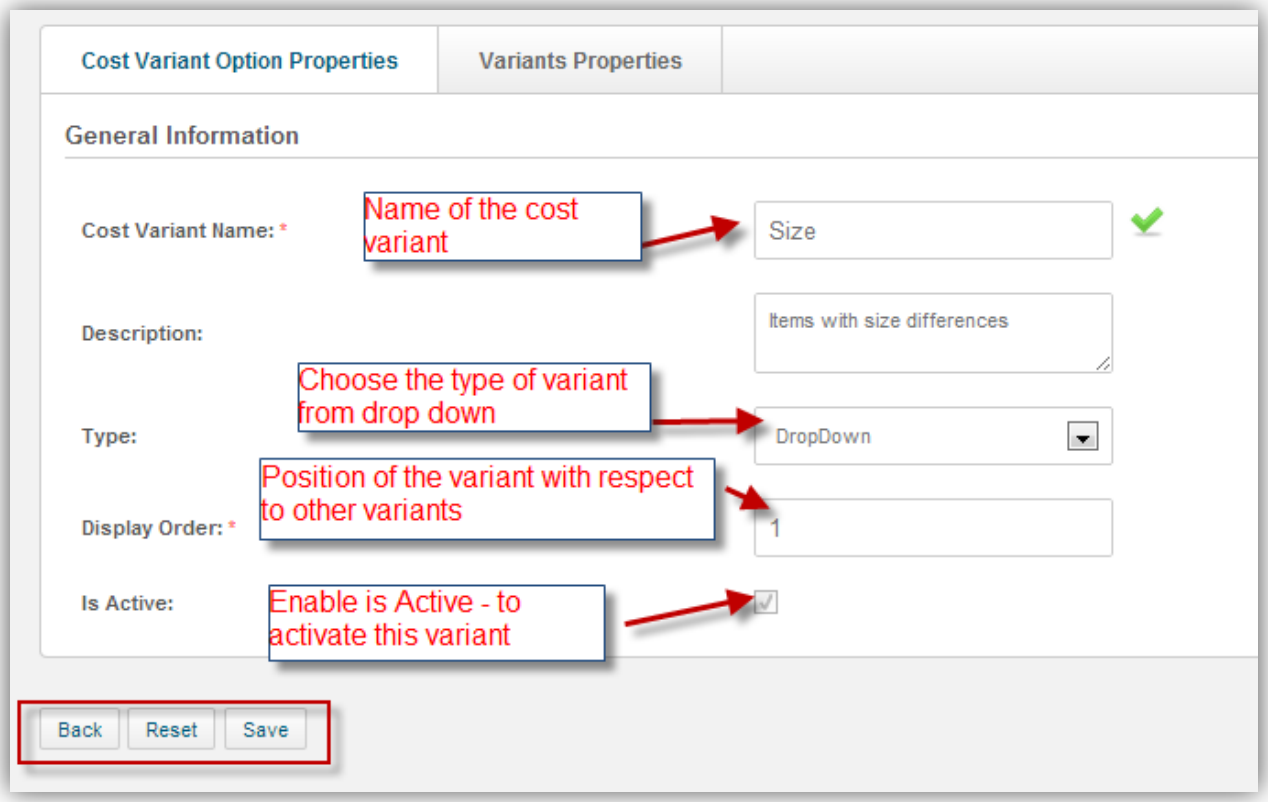
Variant Options

Variant Options enables a seller to put different prices to the same product based on some variant properties such as color.

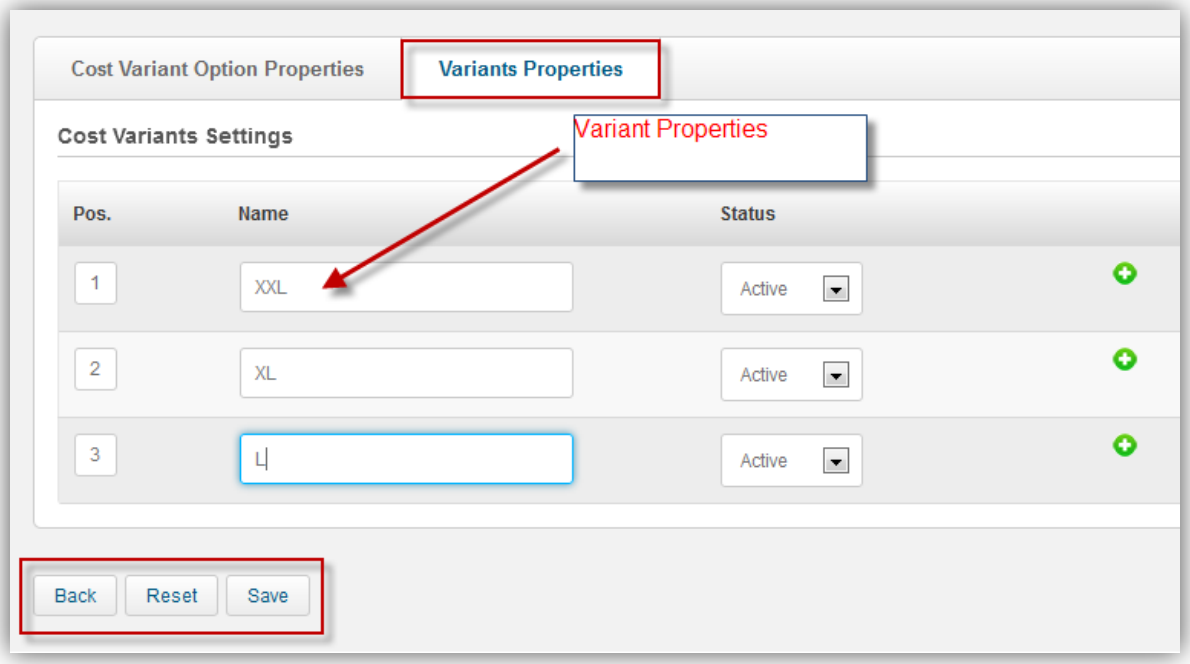
Follow **AspxCommerce > Catalog > Variant Options,** you will land on the following page



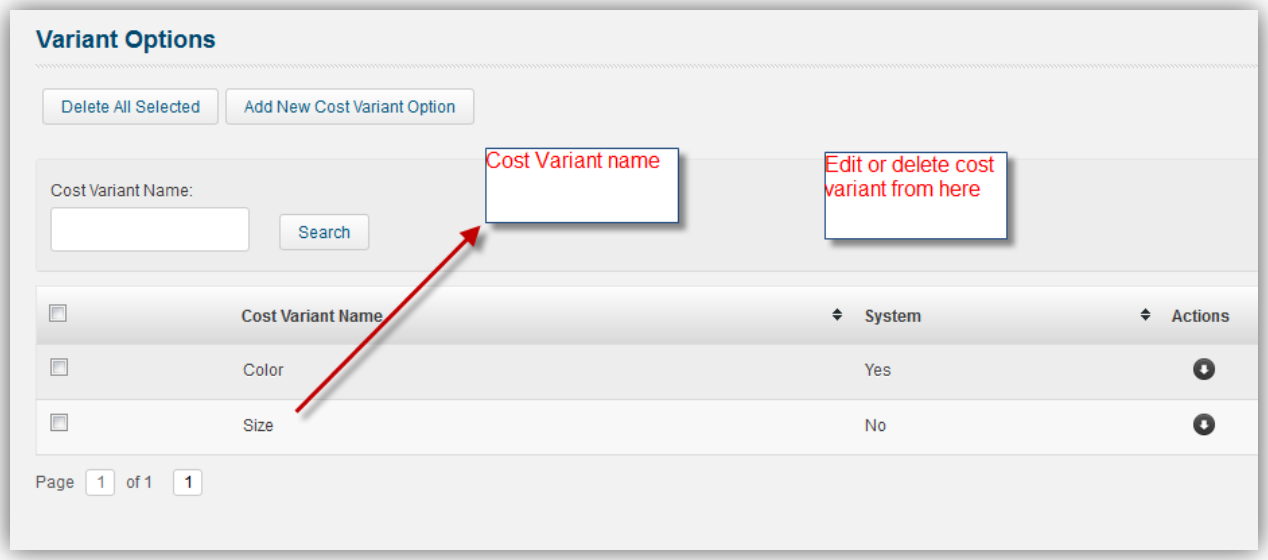
Click on **Add New Cost Variant Option:-**



When you are finished, click on the **Variants Properties.** You will see:-

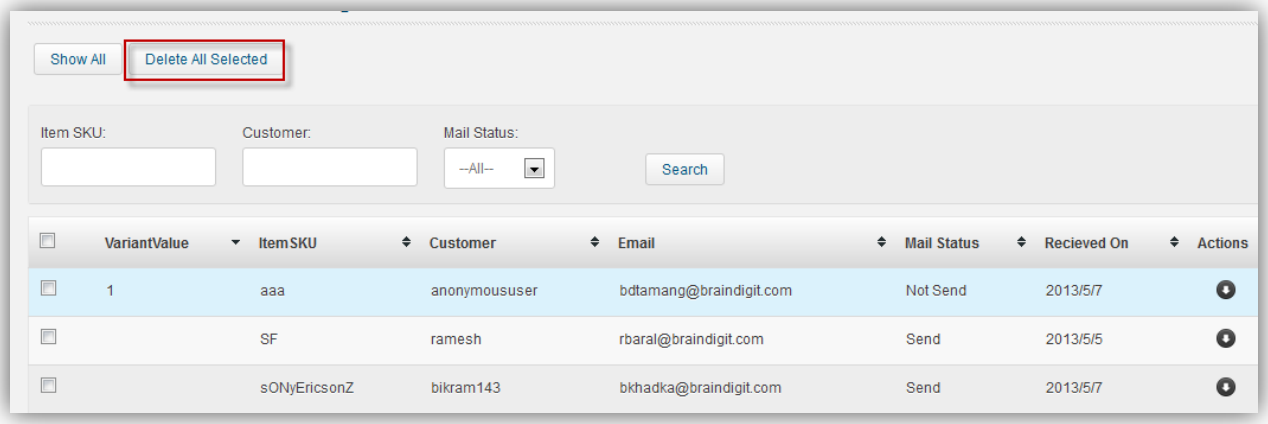


When you click on **save,** you will see a success message saying "Cost *variants option has been saved successfully.*" And land on following page.



Out of Stock Notification Management

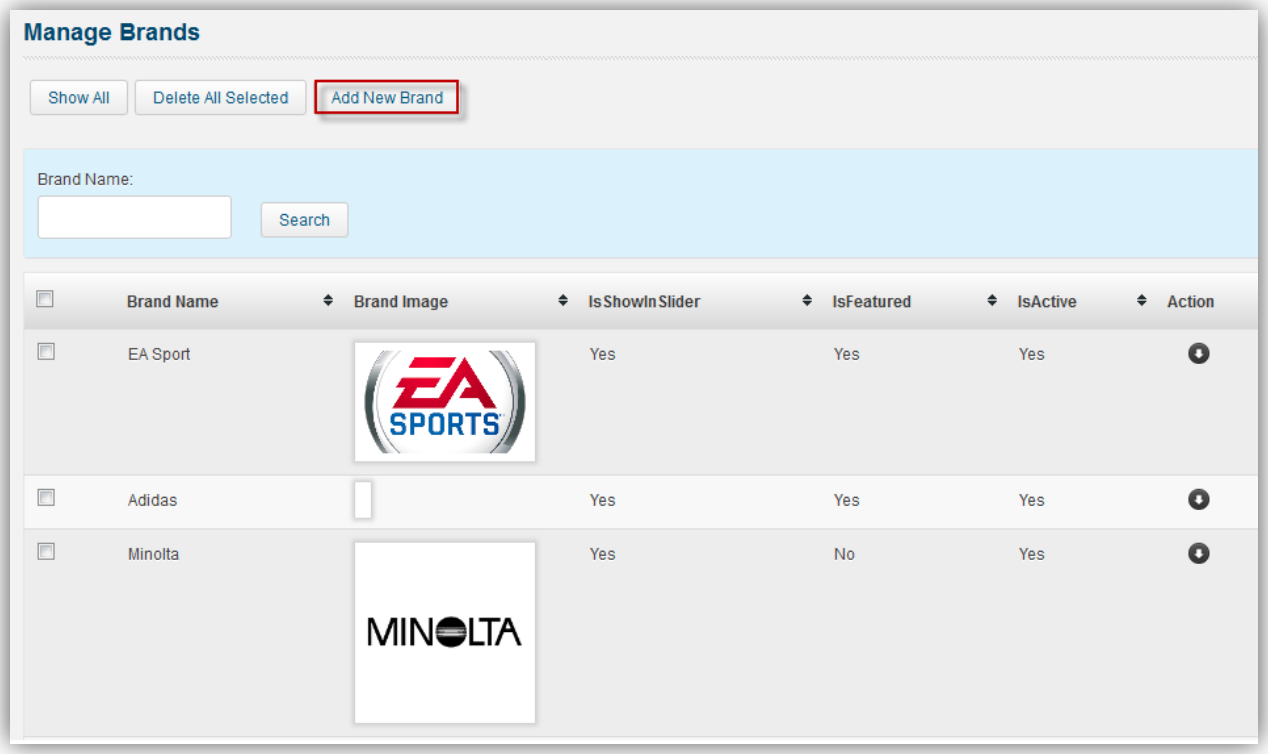
Notifications are sent to customers for out of stock items using their email addresses.



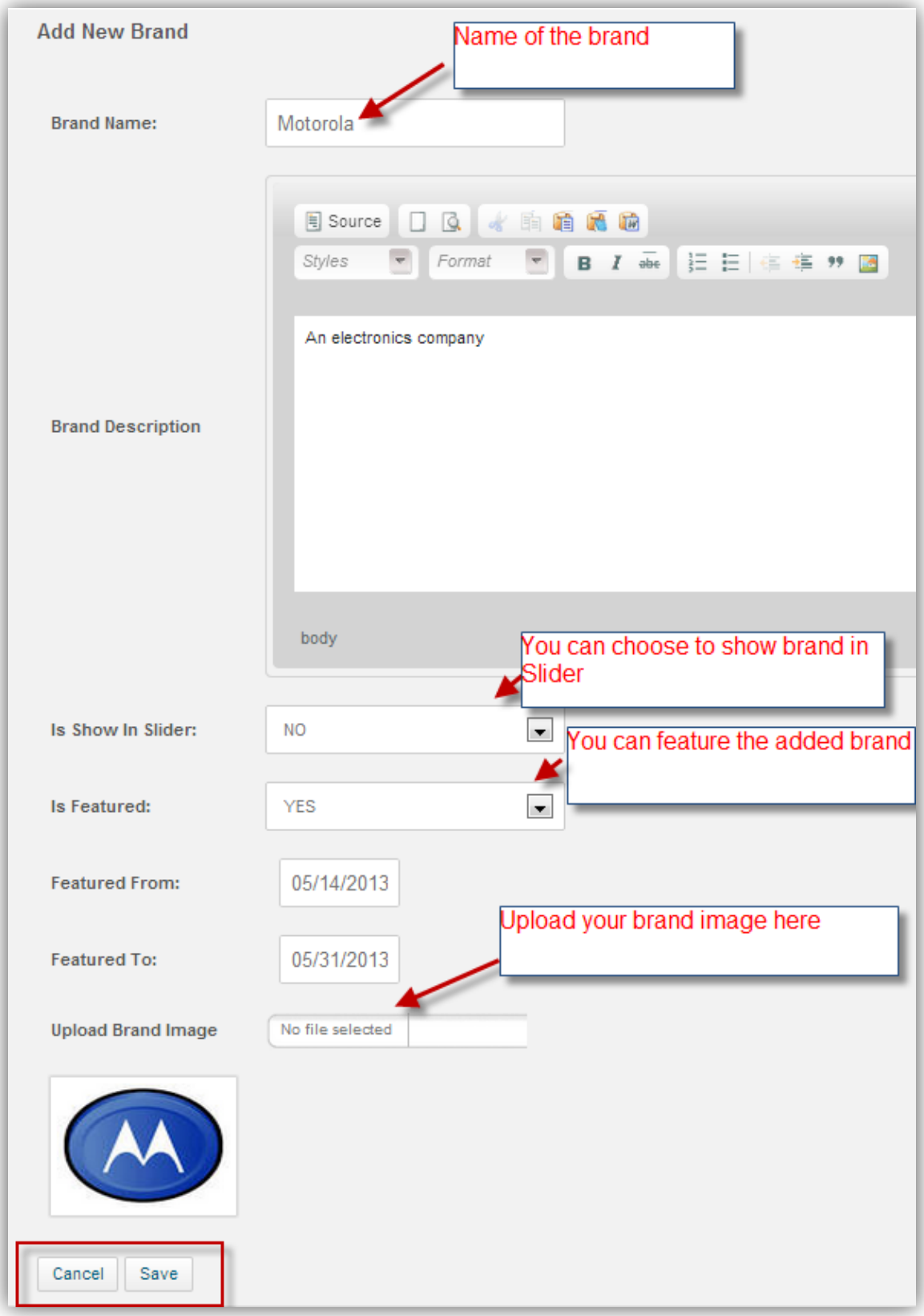
Manage Brands

From here you can treat brands and their items in a proper way.

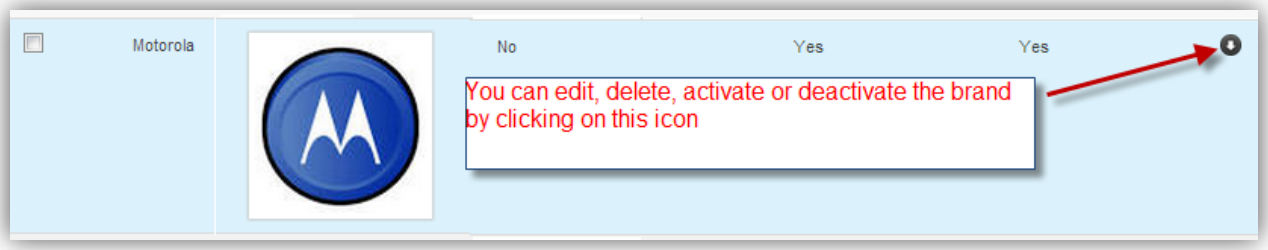
Follow **AspxCommerce > Catalog > Manage Brands** and you will land on the following page



When you click on the **Add New Brand,** you will land on the following page**:**


Add New Brand
Name of the brand
Brand Name:
Motorola
Source
Styles
Format
An electronics company
Brand Description
body
You can choose to show brand in Slider
Is Show In Slider:
NO
You can feature the added brand
Is Featured:
YES
Featured From:
05/14/2013
Featured To:
05/31/2013
Upload your brand image here
Upload Brand Image
No file selected
Cancel
Save

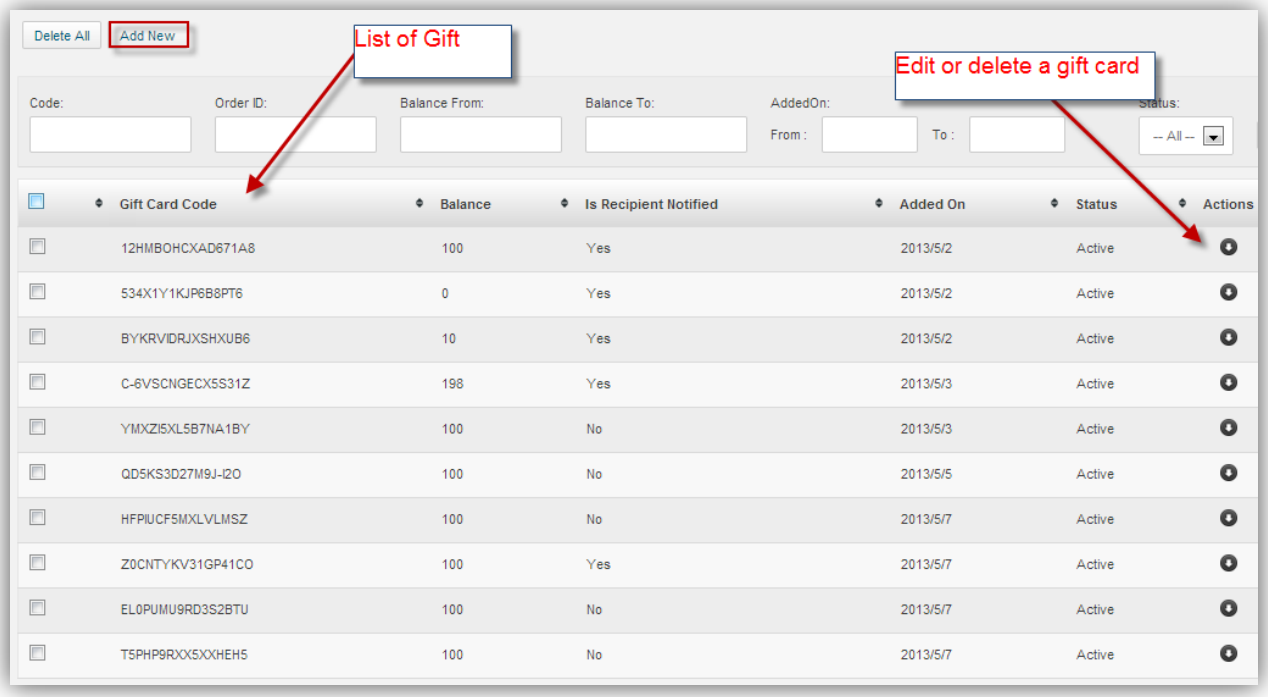
Once you click on **save**, you will get a success message and sure enough on the **manage brand page** you will see the newly added brand.



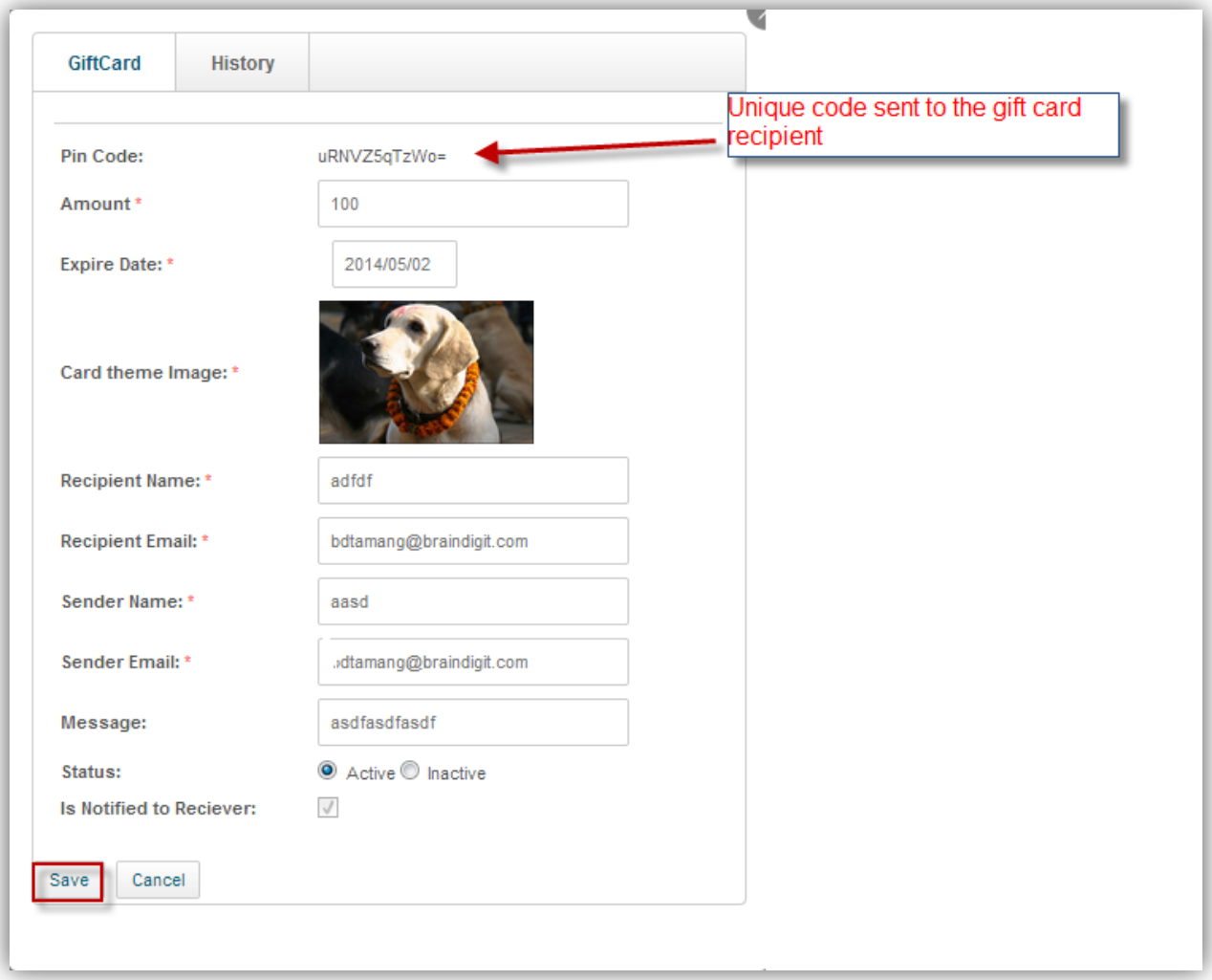
Manage Gift Card

AspxCommerce is flexible enough to trade in Gift Cards. Gift cards of certain value can be purchased and sent to a recipient.

To get to the **Manage Gift Card** follow **AspxCommerce > Catalog > Manage Gift Card,** you will land on the following page:-



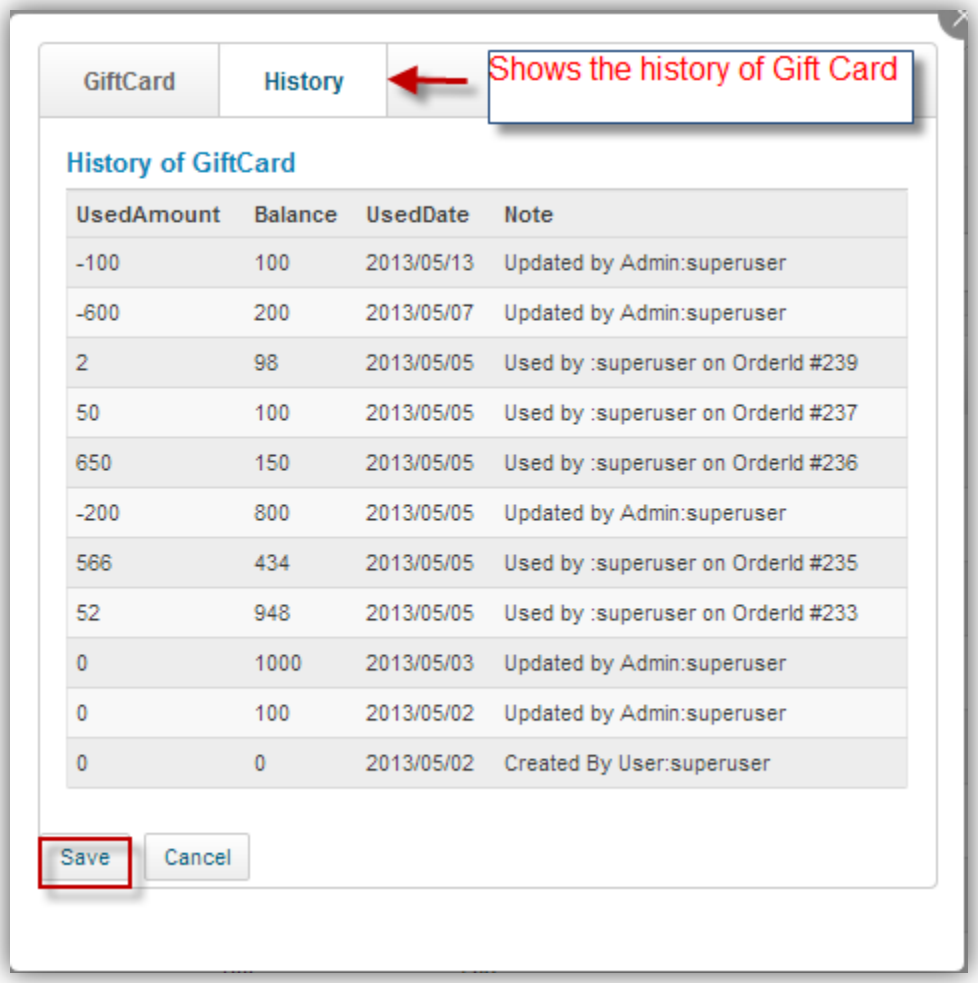
When you click on the **edit icon,** you will come across the following page:-



The information contained on the form comes from the **gift card form** at the front end.

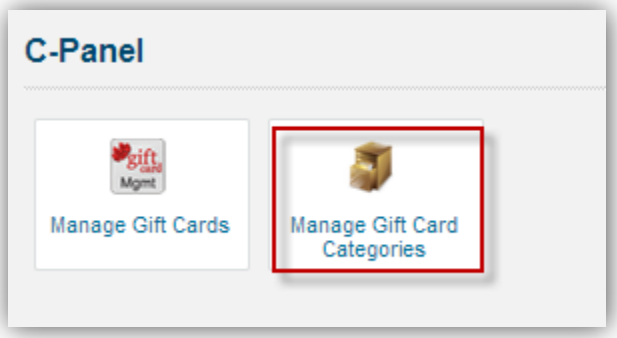
The information can be edited from the back end.

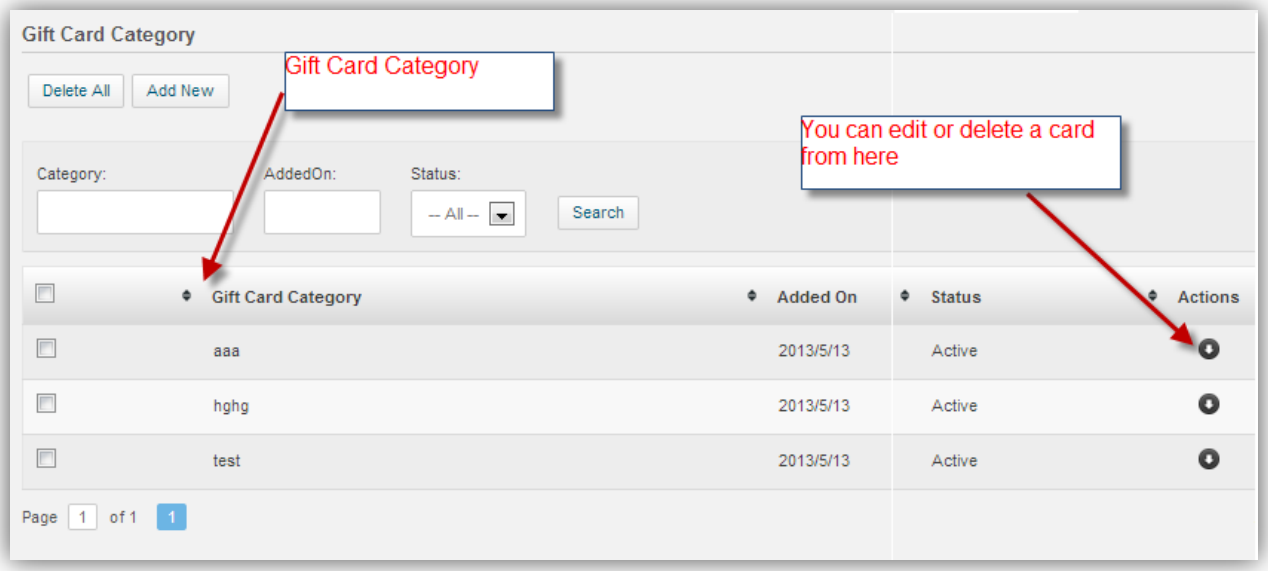
If you want to see the details of a Gift Card, press the **History Tab,** you will arrive at the following page:


GiftCard
History
Shows the history of Gift Card
History of GiftCard
UsedAmount Balance UsedDate Note
-100 100 2013/05/13 Updated by Admin:superuser
-600 200 2013/05/07 Updated by Admin:superuser
2 98 2013/05/05 Used by :superuser on OrderId #239
50 100 2013/05/05 Used by :superuser on OrderId #237
650 150 2013/05/05 Used by :superuser on OrderId #236
-200 800 2013/05/05 Updated by Admin:superuser
566 434 2013/05/05 Used by :superuser on OrderId #235
52 948 2013/05/05 Used by :superuser on OrderId #233
0 1000 2013/05/03 Updated by Admin:superuser
0 100 2013/05/02 Updated by Admin:superuser
0 0 2013/05/02 Created By User:superuser
Save
Cancel

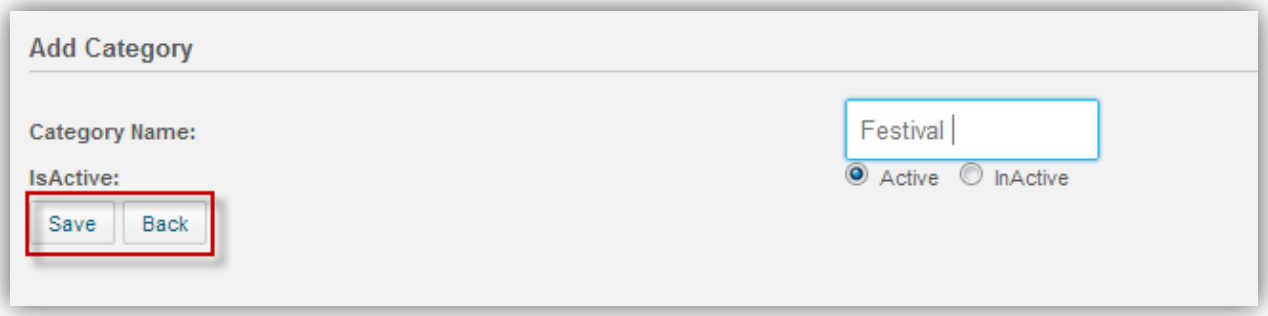
Note : Until the amount of gift card is used or expires, a gift card is transferable.

You can manage **Gift Card** by using **Manage Gift Card Categories.** Follow **AspxCommerce > Catalog > Gift Cards.**





To create a new card category, click on **Add New button**. You will land on the following page. Enter your Category name and choose whether to make that category active or inactive.



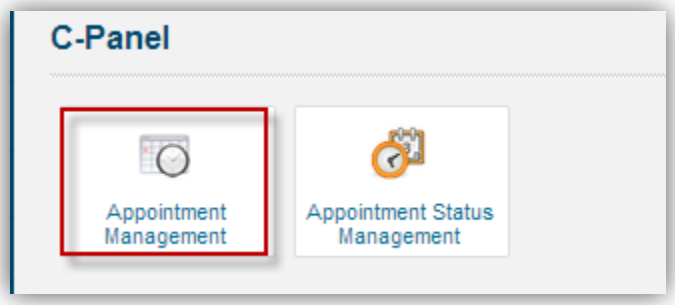
Save your work.

You will receive a success message and sure enough you shall see your new Category added to the list of gift card category.

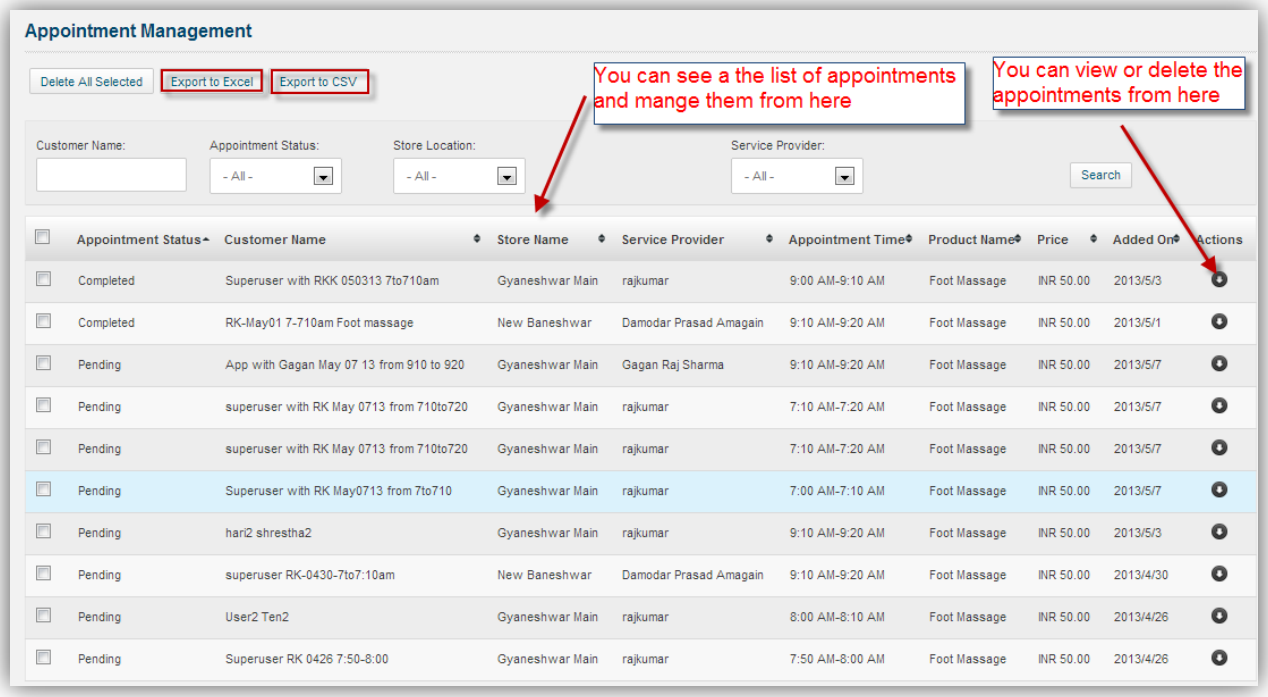
Appointments

With AspxCommerce, appointments can be created and managed from the site itself.

To get to Appointments follow – **AspxCommerce > Catalog > Appointments.** You will land on the following page.

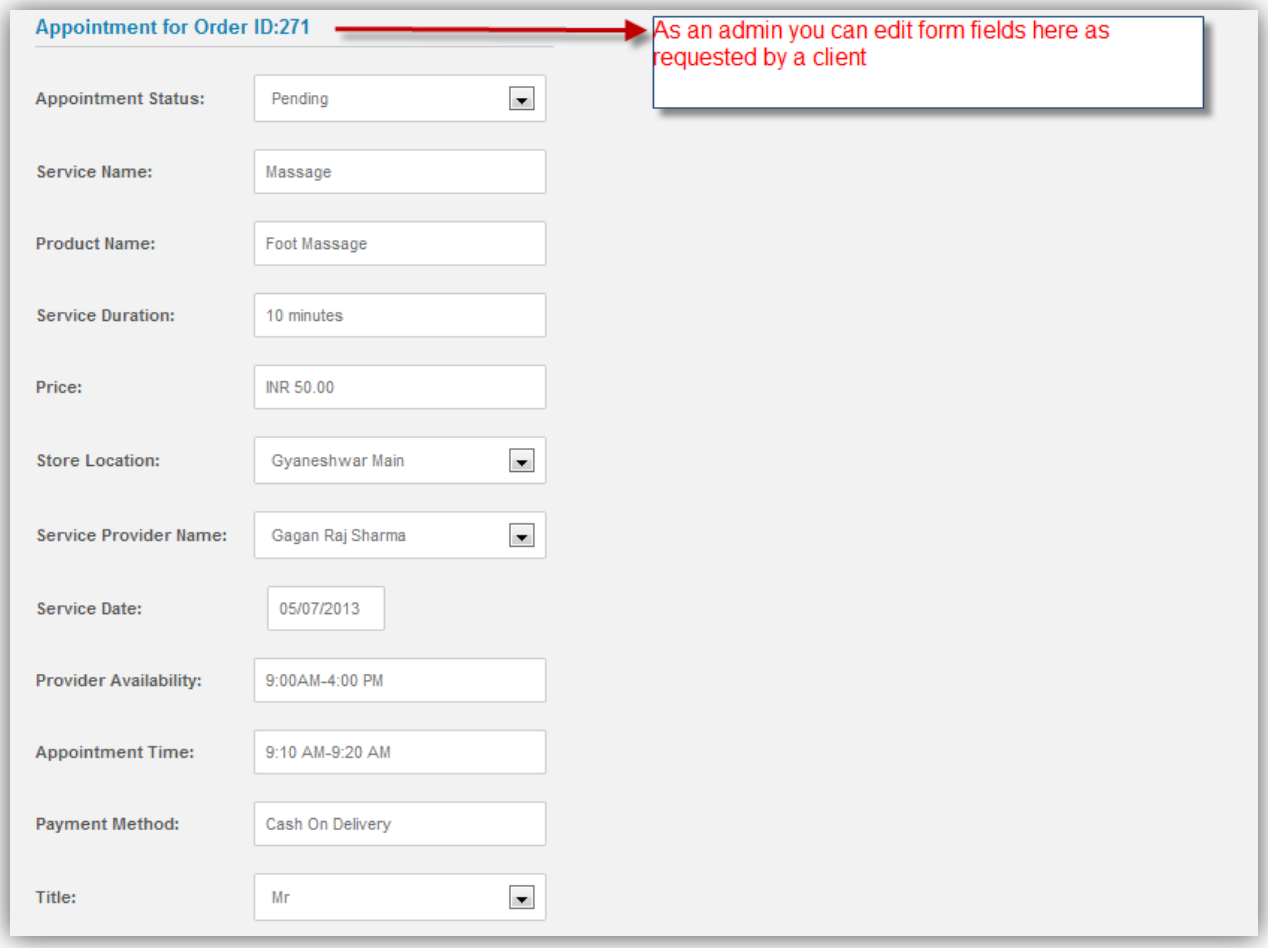


Once you click on the **Appointment Management**, you will land on the following page:-

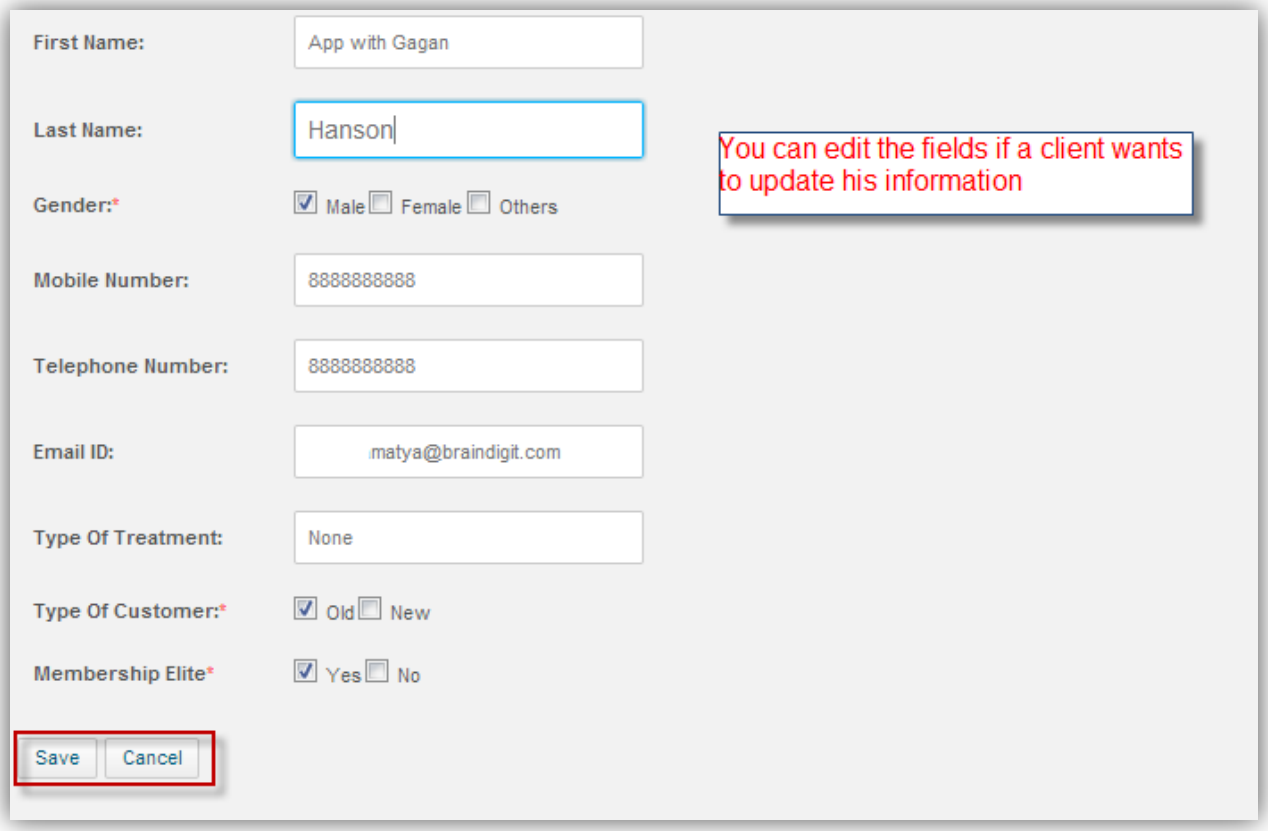

Appointment Management
Delete All Selected
Export to Excel
Export to CSV
You can see a the list of appointments and mange them from here
You can view or delete the appointments from here
Customer Name:
Appointment Status:
- All -
Store Location:
- All -
Service Provider:
- All -
Search
Appointment Status
Customer Name
Store Name
Service Provider
Appointment Time
Product Name
Price
Added On
Actions
Completed | Superuser with RKK 050313 7to710am | Gyaneshwar Main | rajkumar | 9:00 AM-9:10 AM | Foot Massage | INR 50.00 | 2013/5/3
Completed | RK-May01 7-710am Foot massage | New Baneshwar | Damodar Prasad Amagain | 9:10 AM-9:20 AM | Foot Massage | INR 50.00 | 2013/5/1
Pending | App with Gagan May 07 13 from 910 to 920 | Gyaneshwar Main | Gagan Raj Sharma | 9:10 AM-9:20 AM | Foot Massage | INR 50.00 | 2013/5/7
Pending | superuser with RK May 0713 from 710to720 | Gyaneshwar Main | rajkumar | 7:10 AM-7:20 AM | Foot Massage | INR 50.00 | 2013/5/7
Pending | superuser with RK May 0713 from 710to720 | Gyaneshwar Main | rajkumar | 7:10 AM-7:20 AM | Foot Massage | INR 50.00 | 2013/5/7
Pending | Superuser with RK May0713 from 7to710 | Gyaneshwar Main | rajkumar | 7:00 AM-7:10 AM | Foot Massage | INR 50.00 | 2013/5/7
Pending | hari2 shrestha2 | Gyaneshwar Main | rajkumar | 9:10 AM-9:20 AM | Foot Massage | INR 50.00 | 2013/5/3
Pending | superuser RK-0430-7to7:10am | New Baneshwar | Damodar Prasad Amagain | 9:10 AM-9:20 AM | Foot Massage | INR 50.00 | 2013/4/30
Pending | User2 Ten2 | Gyaneshwar Main | rajkumar | 8:00 AM-8:10 AM | Foot Massage | INR 50.00 | 2013/4/26
Pending | Superuser RK 0426 7:50-8:00 | Gyaneshwar Main | rajkumar | 7:50 AM-8:00 AM | Foot Massage | INR 50.00 | 2013/4/26

Notice that at the top of the page there are Export to Excel and Export to CSV (Comma Separated Value) option from where the appointment data can be transferred.

When you click on the **icon** under the **Actions head,** you will land on the following page. **(Top portion only)**



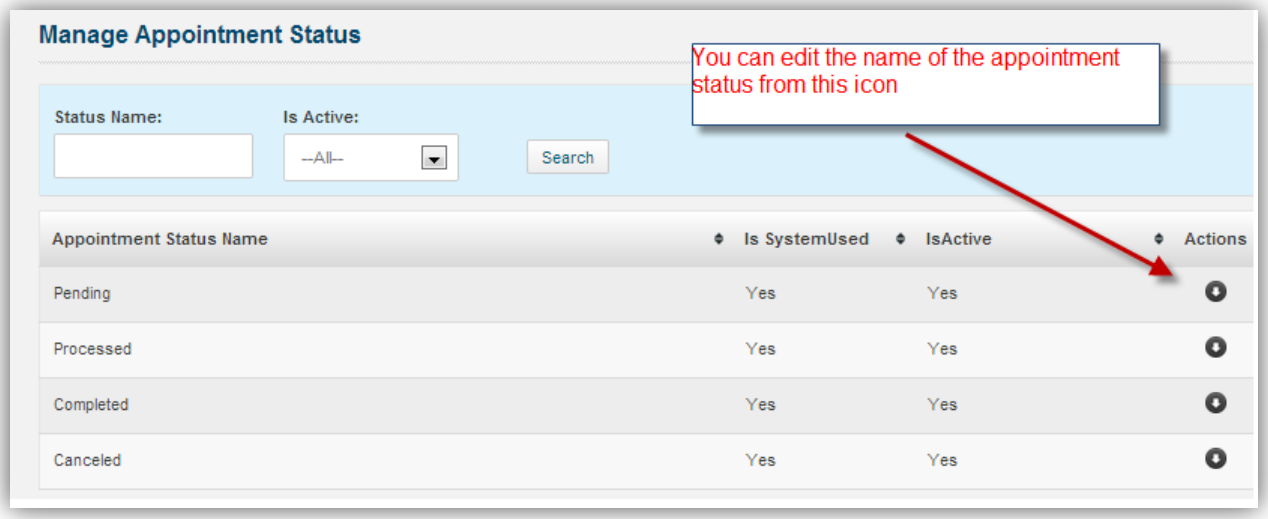
And the bottom portion



After making required changes click on the **Save Button,** you shall see the success message.

*Note: The data shown above is received from the **BOOK AN APPOINTMENT** form at the front end.*

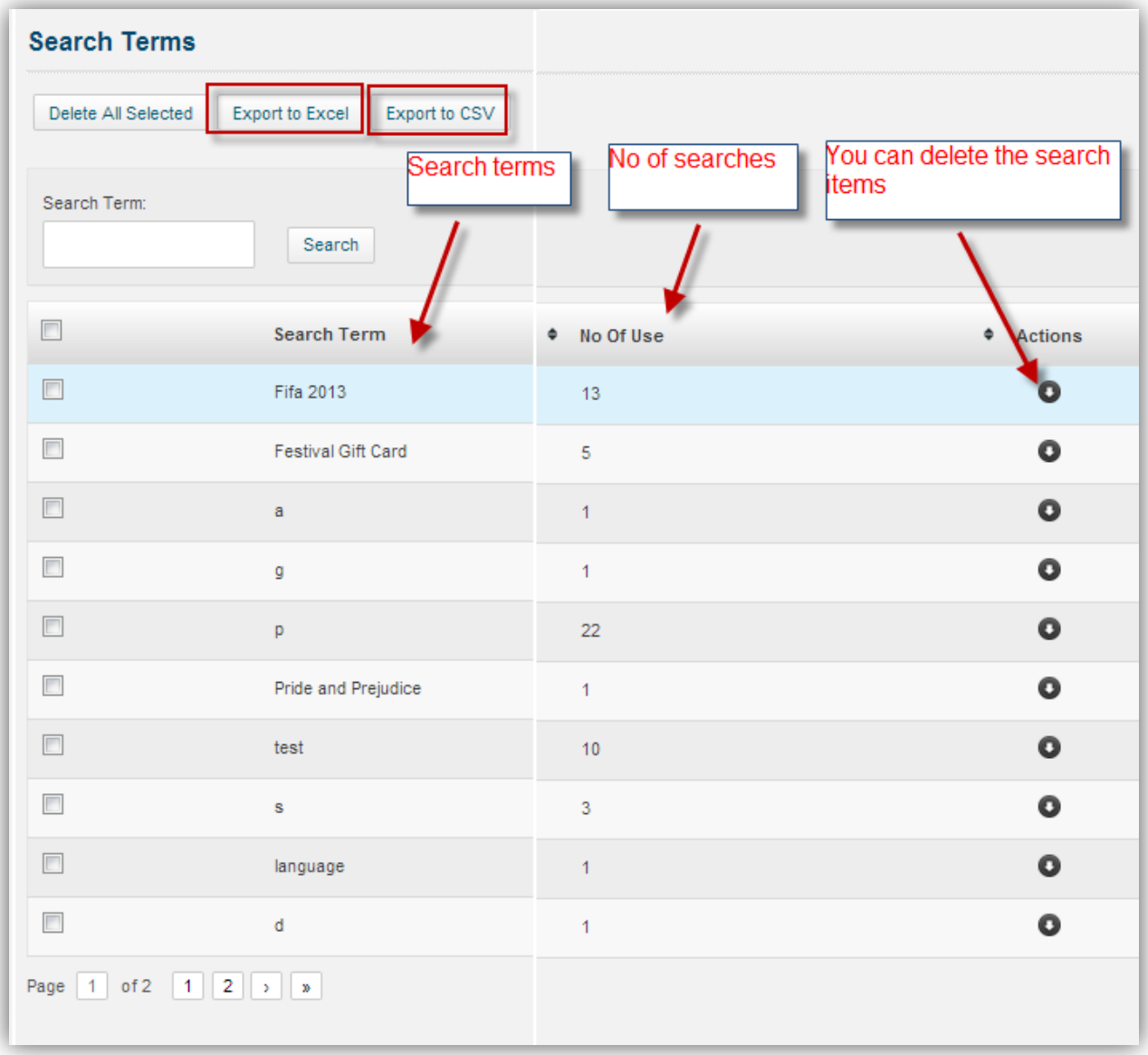
Follow **AspxCommerce > Catalog > Appointments > Appointment Status Management.** And you will land on the following page.



You can localize the appointment status from the icon at the end of each status row.

Search Terms

Follow **AspxCommerce > Catalog > Search Terms,** You will come across the following page:-



The search terms provides a list of all terms that were searched on your store. For example, customer may search for an item called laptop, the search term laptop will be stored in the Search Term Manage page. This feature benefits the store owner to know what items the customers are searching for or which is in demand, accordingly the store owner can

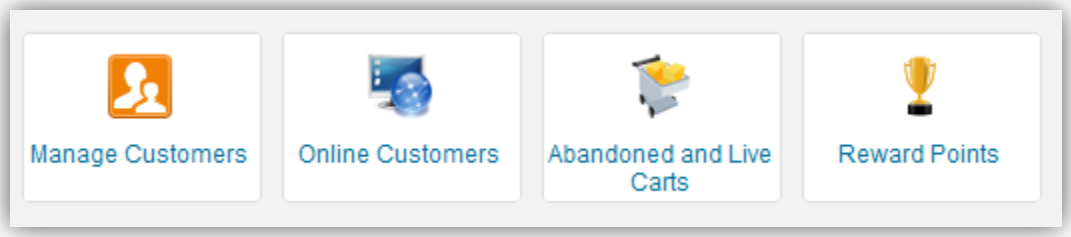
enhance their sale. Search Term Manage page contain 3 columns:-Search Term, No of use and Action.

- Search Term: Shows the searched terms.
- No. of Use: Denotes the number of times the particular term was searched.
- Action: Click to delete the searched term.

Note : You can export your data(search terms) to Excel or CSV value format.

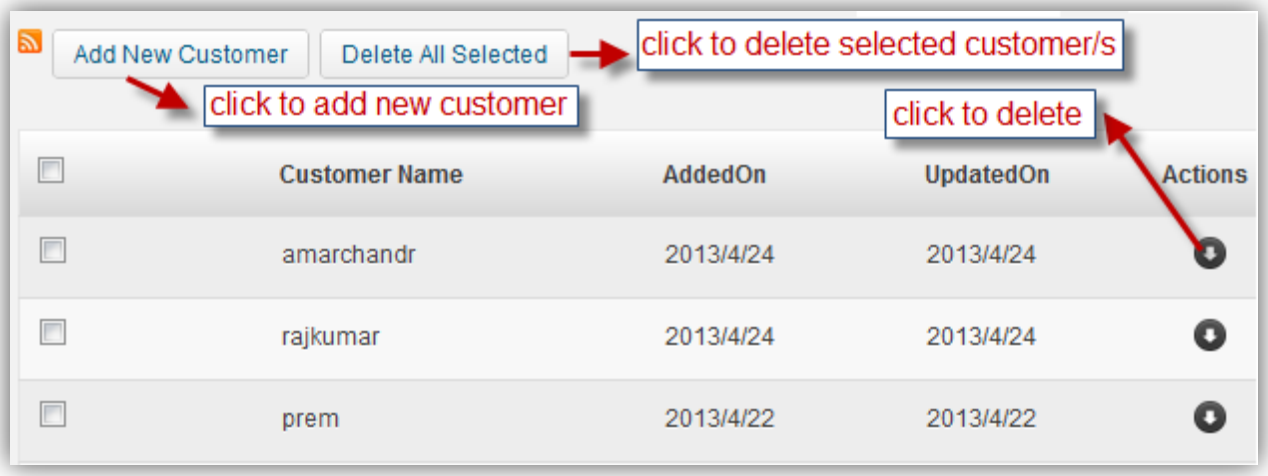
Customers

Navigate to **AspxCommerce>Customers** for customer details with regard to various fields including:

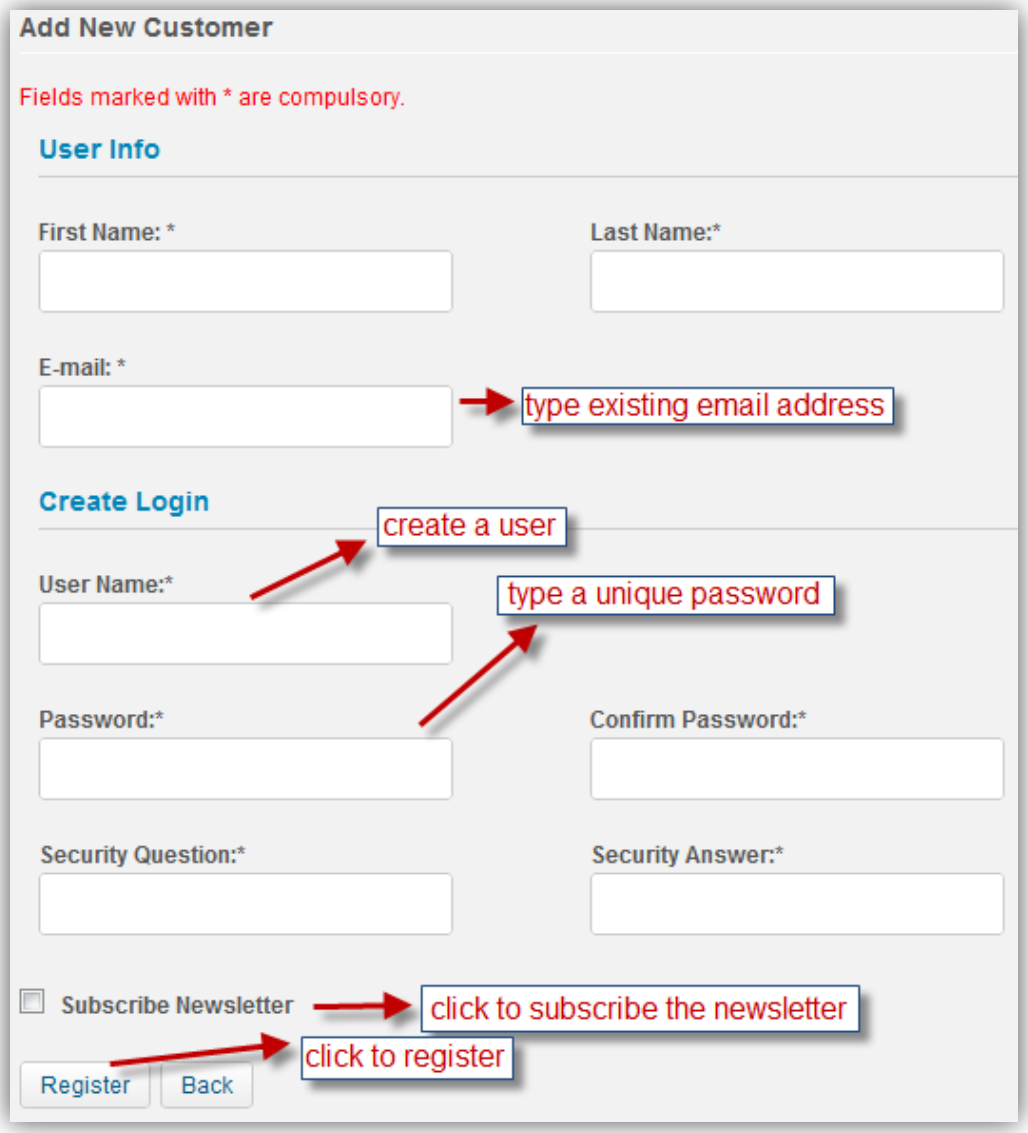


Manage Customers

The Manage Customers page lists you the names of each customer in your store. The list will be displayed like in the image below:

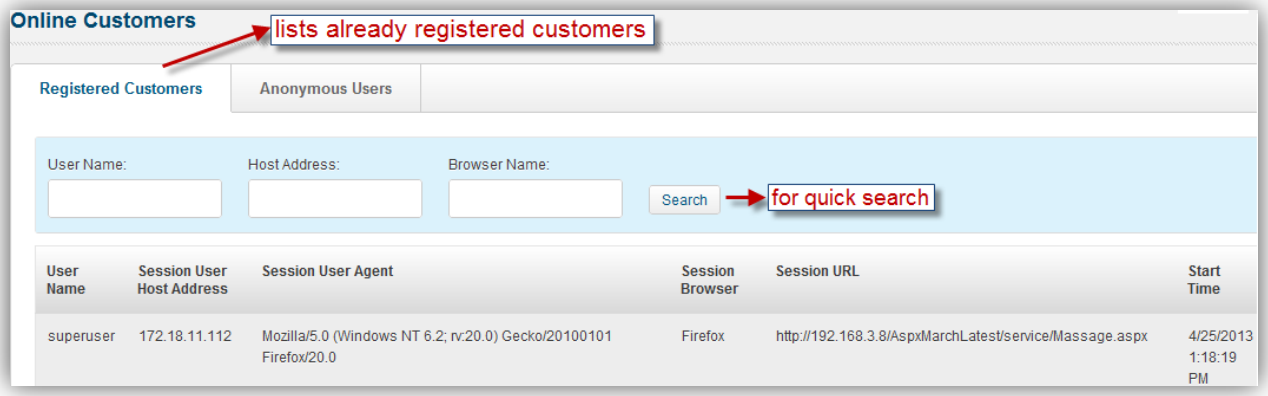


To add new customers, click on **Add New Customer** tab and you will be directed to a form like the one shown below:

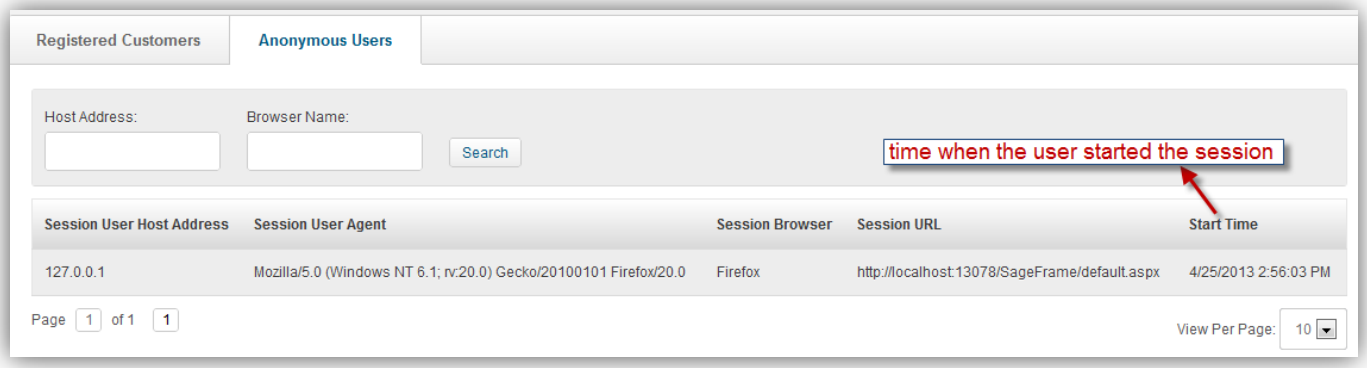


Online Customers

The **Online Customers** tool lists all customers that are logged in and are online at any given point in time. It lists customers in two categories – Registered Customers and Anonymous Customers. The registered customers page looks like the one shown below:



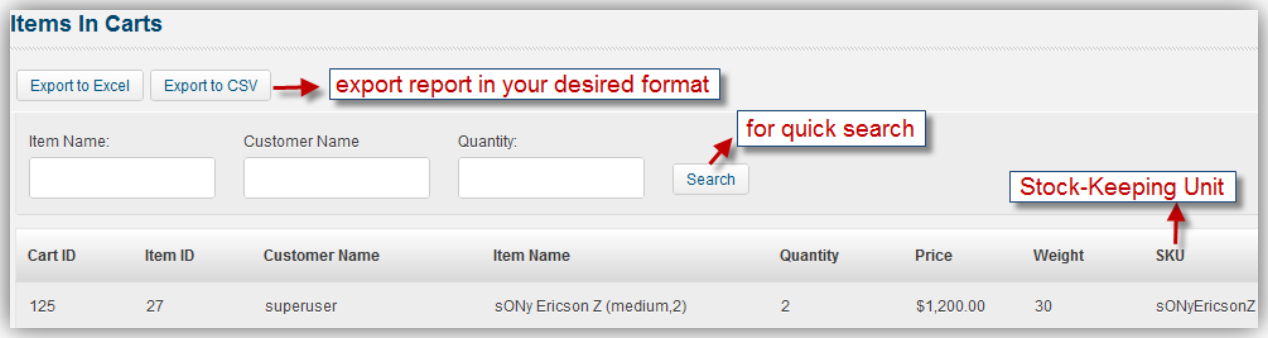
Likewise, a list of anonymous users is also available. All you need to do is click on the Anonymous users tab and you will be directed to a page with a list like the one given below:



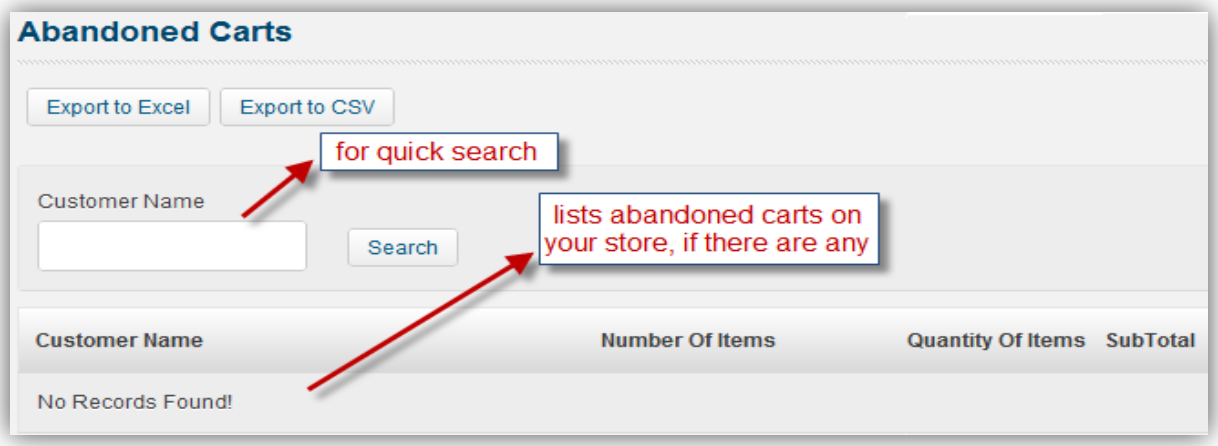
Abandoned and Live Carts

Once you navigate to **Customers>Abandoned Carts**, you will be able to access details on each customer who have logged in to your store. Details can also be retrieved regarding customers who have abandoned their carts in the process of shopping.

Report on live carts would be similar to the image shown below:

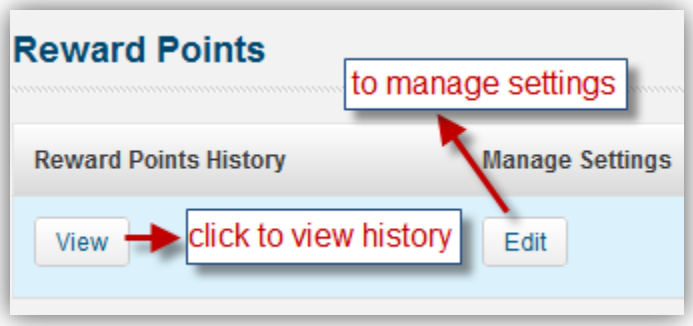


In the bottom portion of the same page, similar type of report can be accessed regarding abandoned carts.

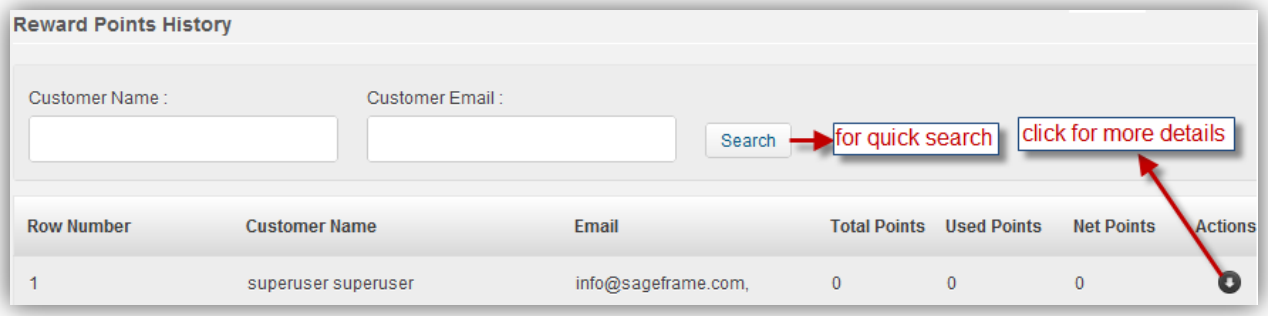


Reward Points

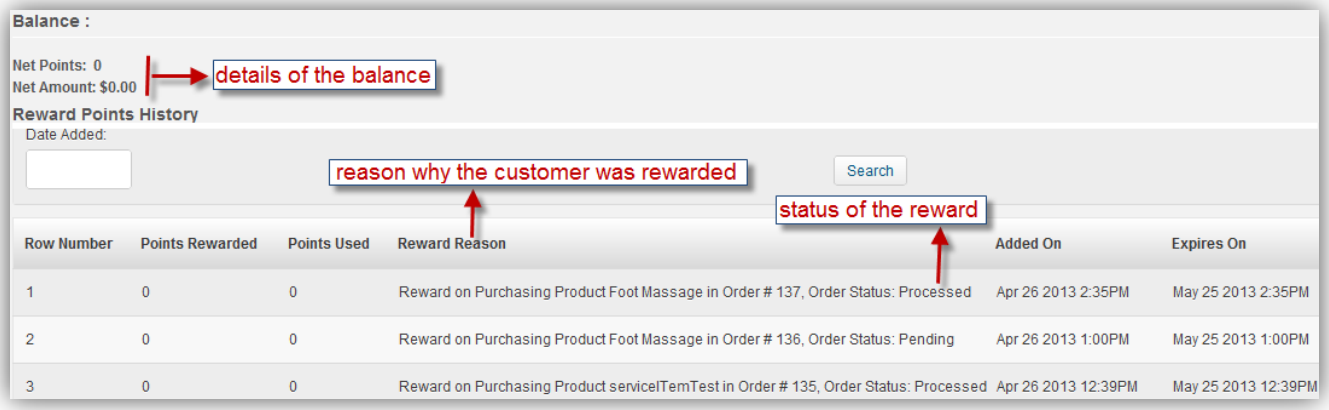
Navigate to **AspxCommerce>Customers>Reward Points** to access details on points rewarded to customers and their activities regarding the same. You can view history and edit managerial settings. Refer to the image below to learn more:



The option **View** will take you to the following page where you find detailed history of reward points.

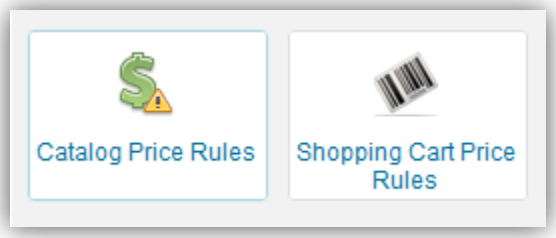


The option **Edit** will take you to following page:



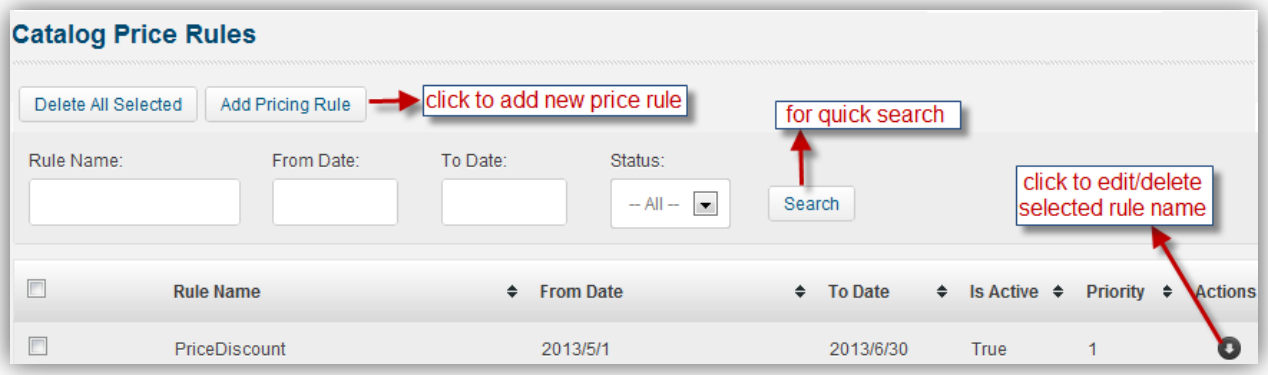
Promotions

Navigate to **AspxCommerce>Promotions** to create a separate shopping experience for your wholesale customers while hiding it from the other non-wholesale customers. You are provided with two configurable options to enforce Pricing Rule by User Id and or by User Groups. Those being:



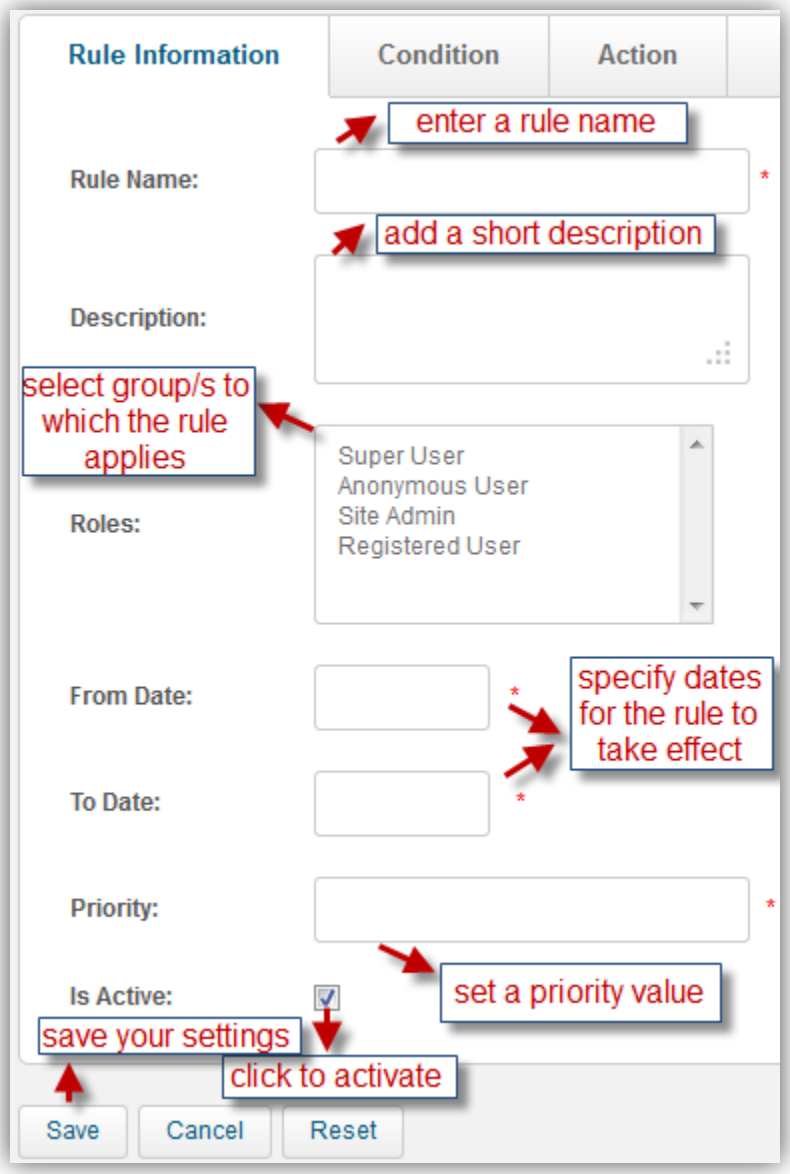
Catalog Price Rules

Catalog Price Rule allows administrator to create a variety of rules for offering discounts to the customers based on their purchasing. Catalog Price Rule is applied before any product is added to the cart.



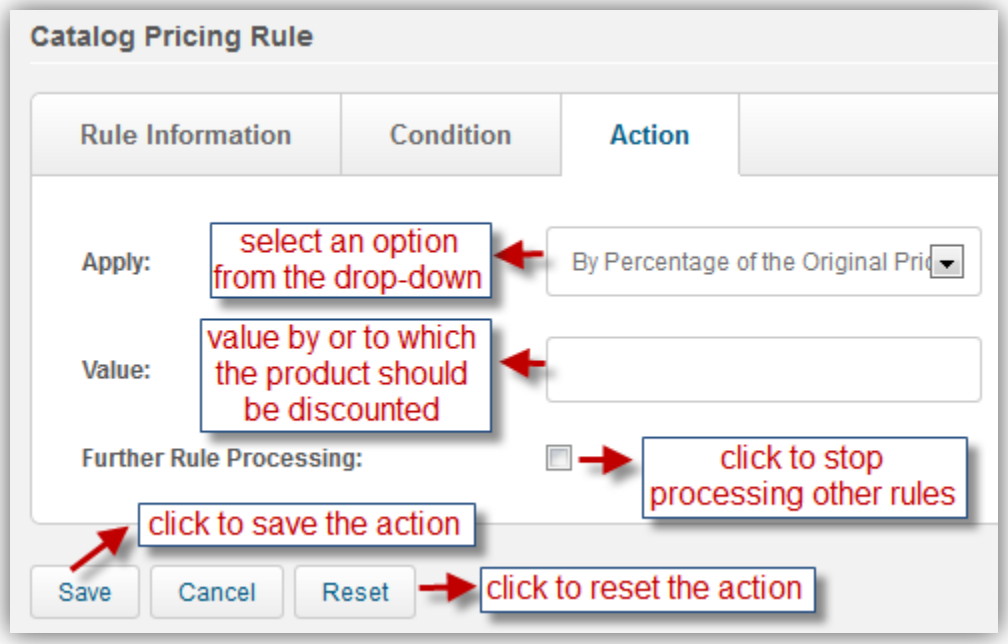
Adding New Pricing Rule

On the Catalog Price Rules page, click on **Add Pricing Rule** to create a new price rule. You will be directed to a form with three tabs: Rule Information, Condition and Action, like shown in the image below:



Likewise, the **Condition** tab will allow you to set conditions for adding new pricing rule. Please refer to the image below:

Likewise, the **Action** tab defines the action to be taken on account of the condition applied earlier. Here, actions can be assigned as displayed in the image below:

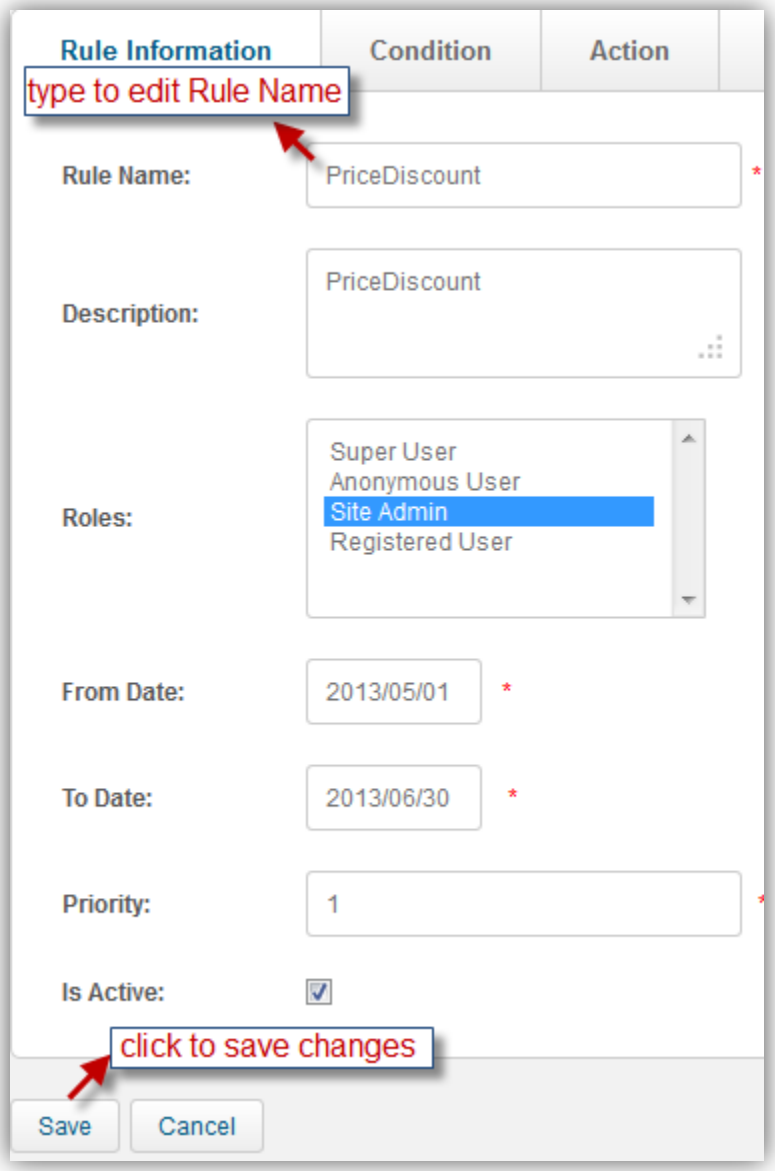


The options provided under **Apply** will perform one of the following functions:

- ✓ **By Percentage of the Original Price:** Discounts product by the percentage of the original price. For example, if the products original price is $350 and discount value is 10, so the 10% will be deducted from the original price which comes to be $315.
- ✓ **By Fixed Amount:** Discounts product by the fixed amount that has been defined in the value field. For example, if the products original price is $350 and the discount value is 10, the amount after deduction will be $340.
- ✓ **To Percentage of the Original Price:** Discounts product to the percentage of the original price. For example, if the products original price is $350 and the discount value is 10, 10% of $350 is 35, so the product price will be $35.
- ✓ **To Fixed Amount:** Discounts product to the fixed amount that has been defined in the value field. For example, if the products original price is $350 and the value defined in the value field is 10, the product will be charged $10.

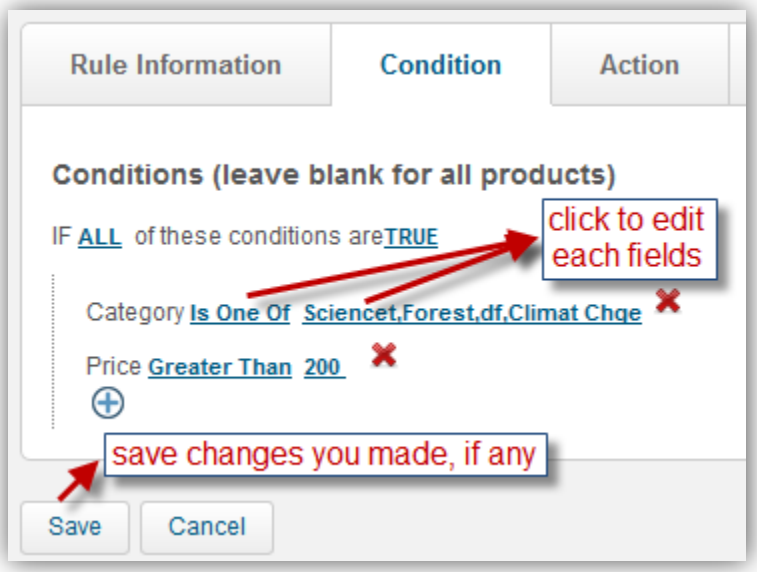
Editing New Pricing Rule

The down-arrow icon under Actions will lead you to a similar page where you can edit selected rule name. You will be directed to a page as shown below:

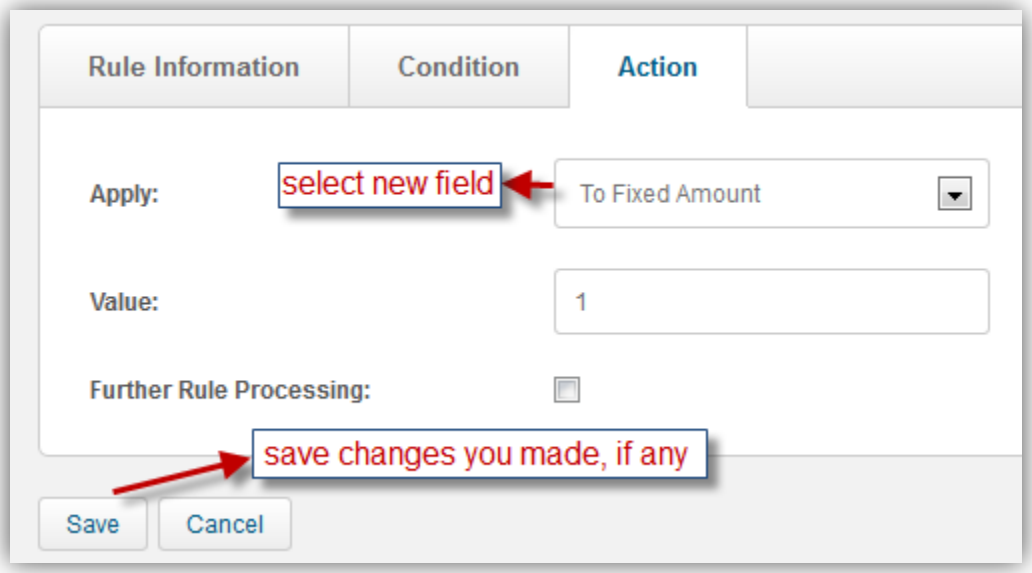


Similarly, you can edit contents inside **Condition** and **Action**. Your edit window will look like the ones given below:

Edit Condition:

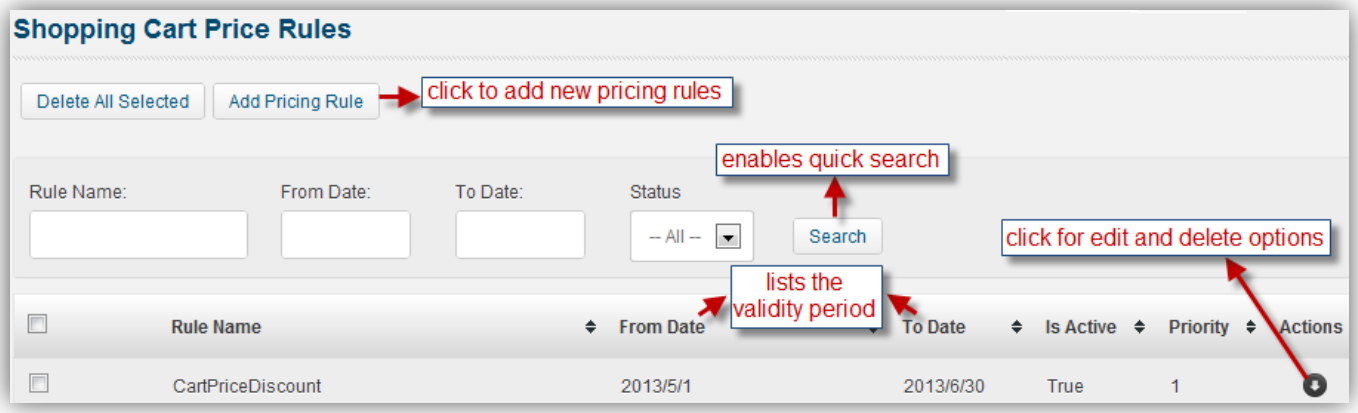


Edit Action:



Shopping Cart Price Rules

Shopping Cart Price Rules are applied to items placed in the cart. You can assign discount rules to items in the shopping cart with the help of this module. For setting shopping cart price rules and to learn about the rules that have already been assigned, navigate to **AspxCommerce>Promotions>Shopping Cart Price Rules**. You will be directed to a page like the one shown below:

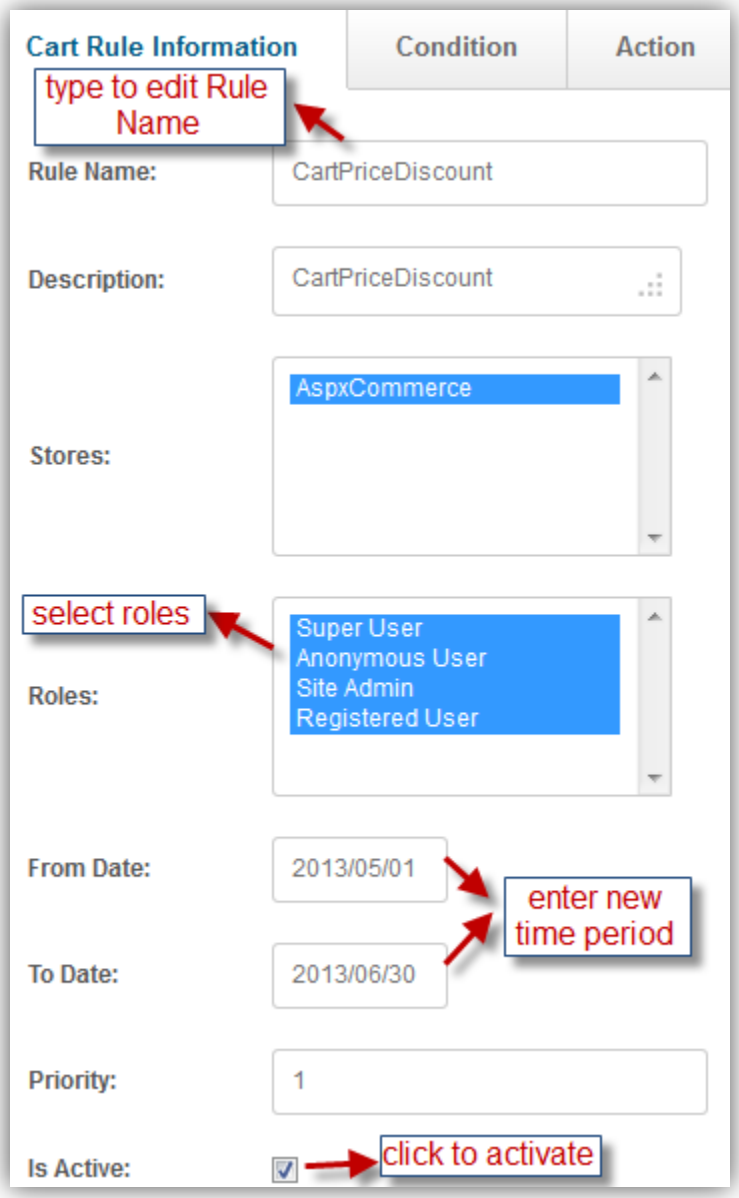


To delete price rules, select those you want to delete first and then click on the **Delete All Selected** option on the top left corner. Alternately, you can click on the down-arrow icon under actions and choose to **delete.**

Editing Price Rules

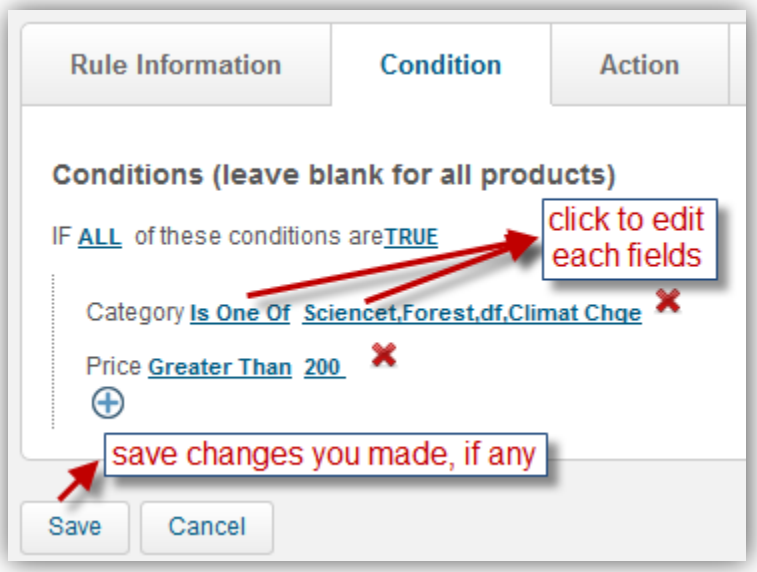
To edit price rules, click on the down-arrow icon under Actions and select **Edit**. You will land up on a page like the one shown below with three tabs for editing Cart Rule Information, Condition and Action.

Edit Cart Rule Information:

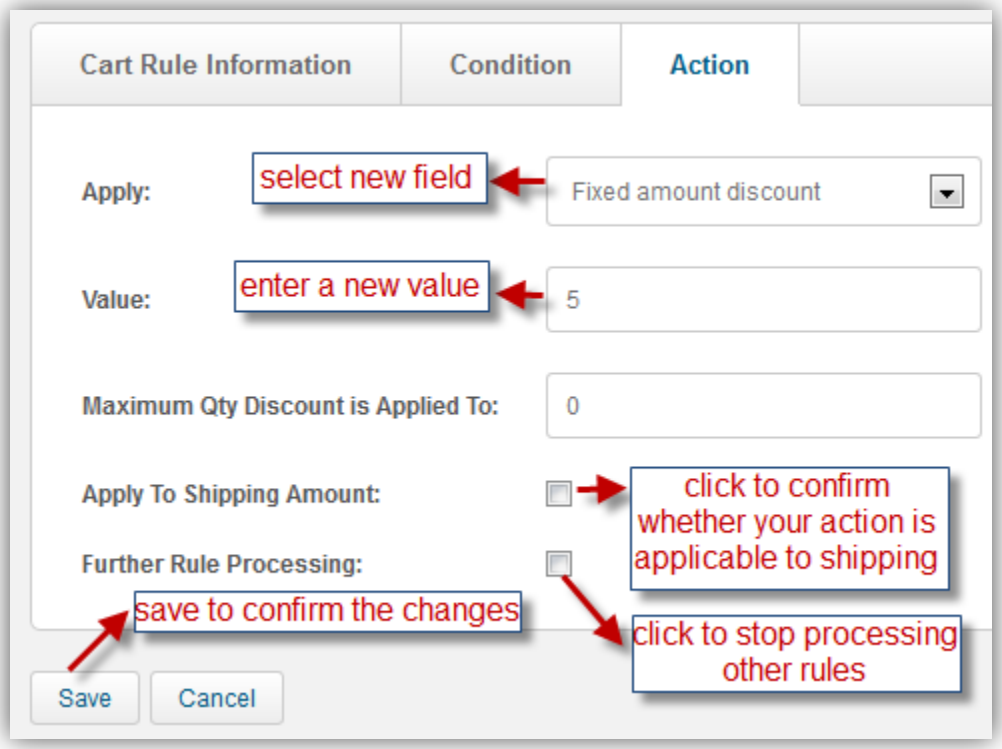


Do not forget to save the changes you made.

Edit Condition:



Edit Action:

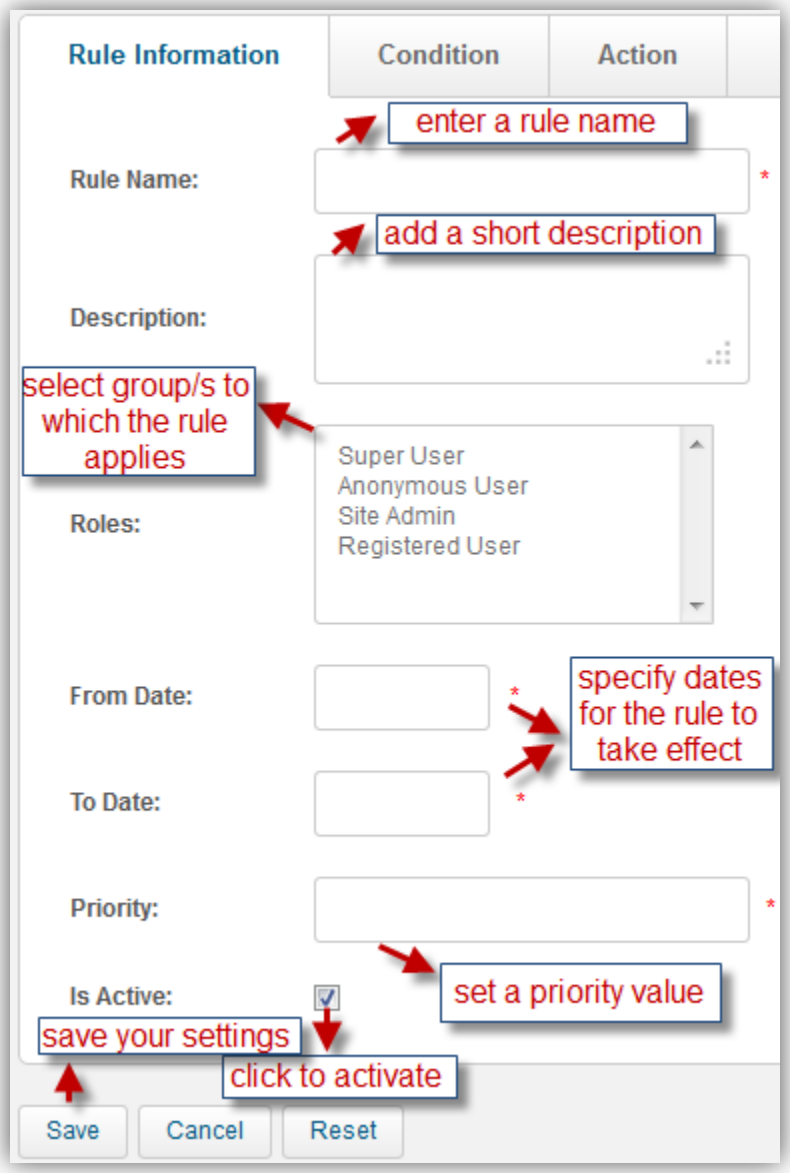


Please note that Maximum Qty Discount is applied to Percentage of product price discount and Fixed Amount Discount in Apply fields.

Adding New Pricing Rules

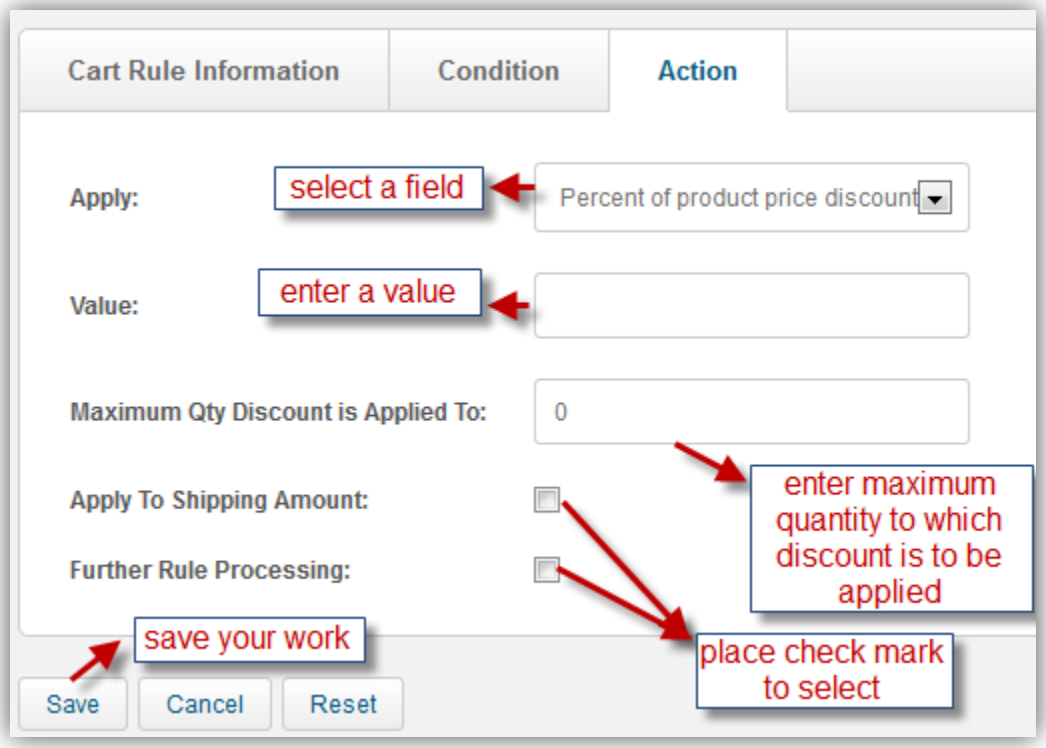
To add new pricing rules, navigate to **Promotions>Shopping Cart Price Rules** and click on **the Add Pricing Rule** tab. You will be prompted a form similar to the one shown below:

Add Rule Information:



Add Condition

Add Action



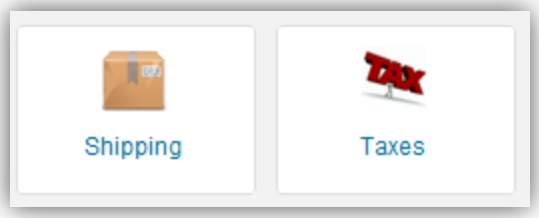
Select one of the options from the apply field:

- ✓ **Percent of Product Price Discount** – discount by the percentage of the original price. For instance, the 20% discount is to be applied if the sub total in the cart is equal or greater than 500, so, if the sub total in the cart is $500, deducting 20% will comes to $400.
- ✓ **Fixed Amount Discount –** discount by subtracting the given value from the original price. Entering the discount value as 40 will reduce $40 from the original price.
- ✓ **Fixed Amount Discount for Whole Cart** – discount the original price by subtracting the given value. Entering the discount value as 50 will deduct the $50 from the sub total.
- ✓ **Buy X get Y free (discount amount is Y)** - discounts by Y amount i.e. buy X quantity of items and get Y quantity free.

Note: When the price in the Pricing Rules is greater than price of the product in cart, the Pricing Rule will not be applied.

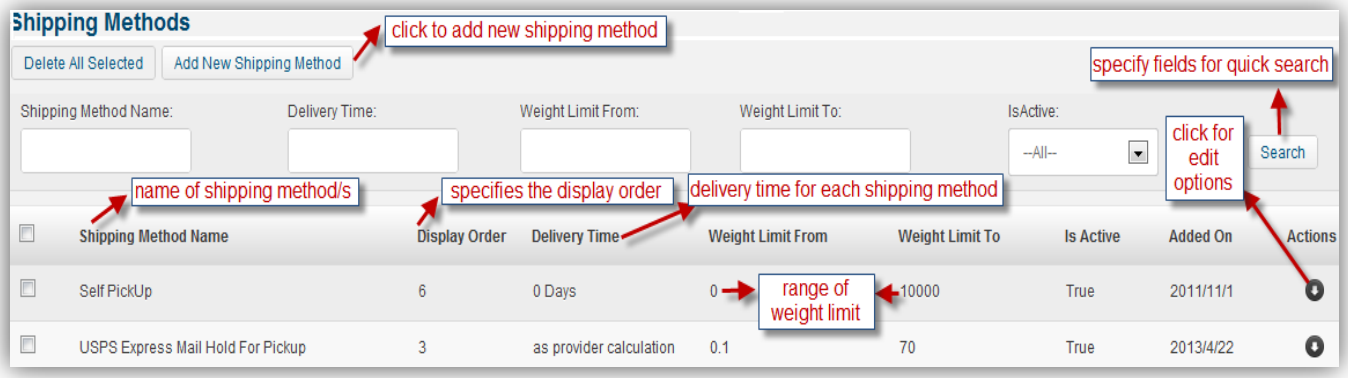
Shipping

AspxCommerce offers effective taxing mechanism as well as wide ranges of shipping methods. To access shipping and taxes options, navigate to **AspxCommerce>Shipping and Taxes** and find icons as shown below:



Shipping Methods

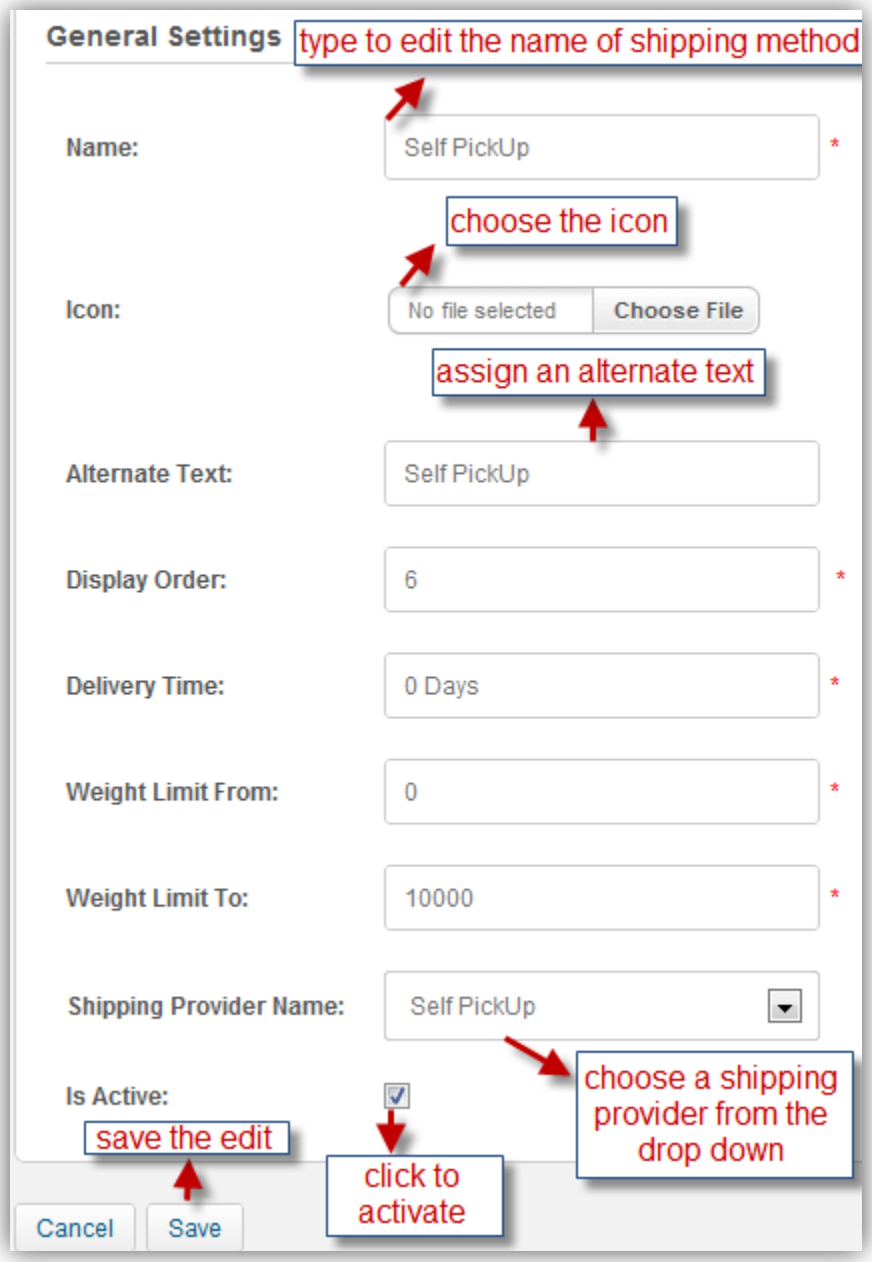
Navigate to **Shipping and Taxes>Shipping>Shipping Methods** to define custom shipping methods.



Edit Shipping Method

The **Edit** option under **Actions** enables you to edit selected shipping method. You can edit general settings and the shipping charges settings. Please refer to the image below:

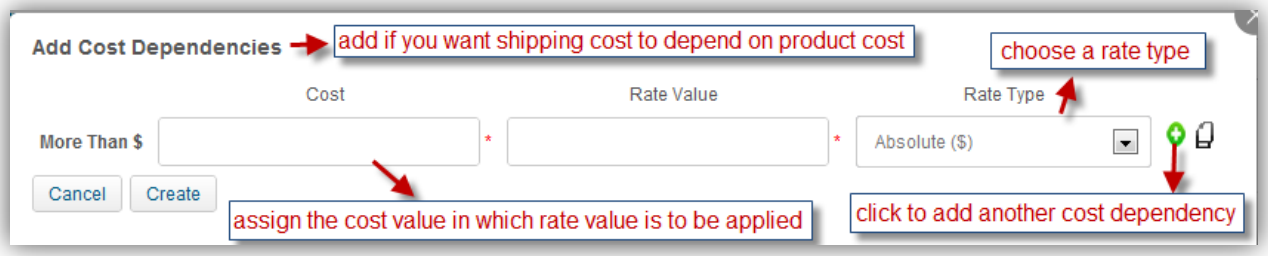
Edit General Settings:



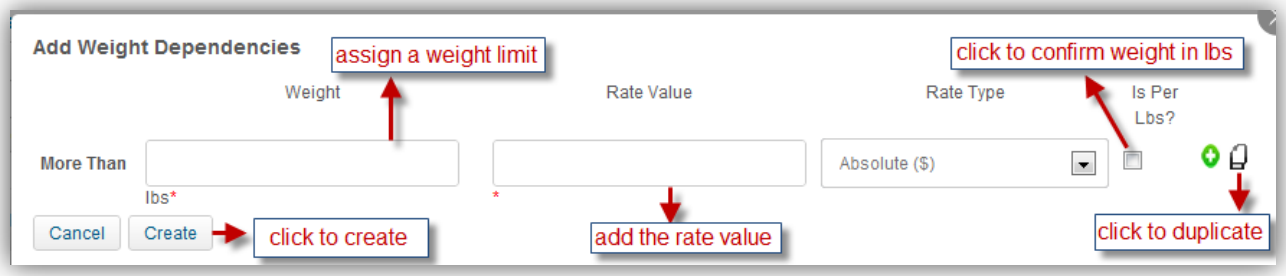
Edit Shipping Charges Settings:

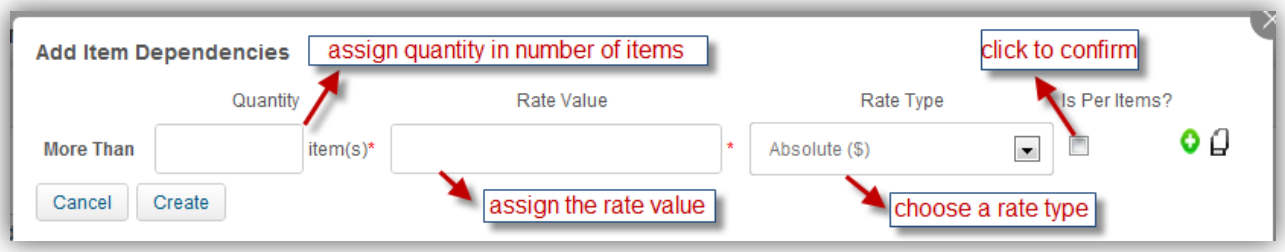
The Shipping Charges Setting enables you to edit three sections: Cost Dependencies, Weight Dependencies and Item Dependencies. Here, you can also add Weight, Cost as well as Item dependencies. To add weight dependencies, on the **Shipping Charges Settings** tab,

click on **Add Cost Dependencies**. This will prompt you to a pop-up box like the one shown below:


Add Cost Dependencies
add if you want shipping cost to depend on product cost
choose a rate type
Cost
Rate Value
Rate Type
More Than $
Absolute ($)
Cancel
Create
assign the cost value in which rate value is to be applied
click to add another cost dependency

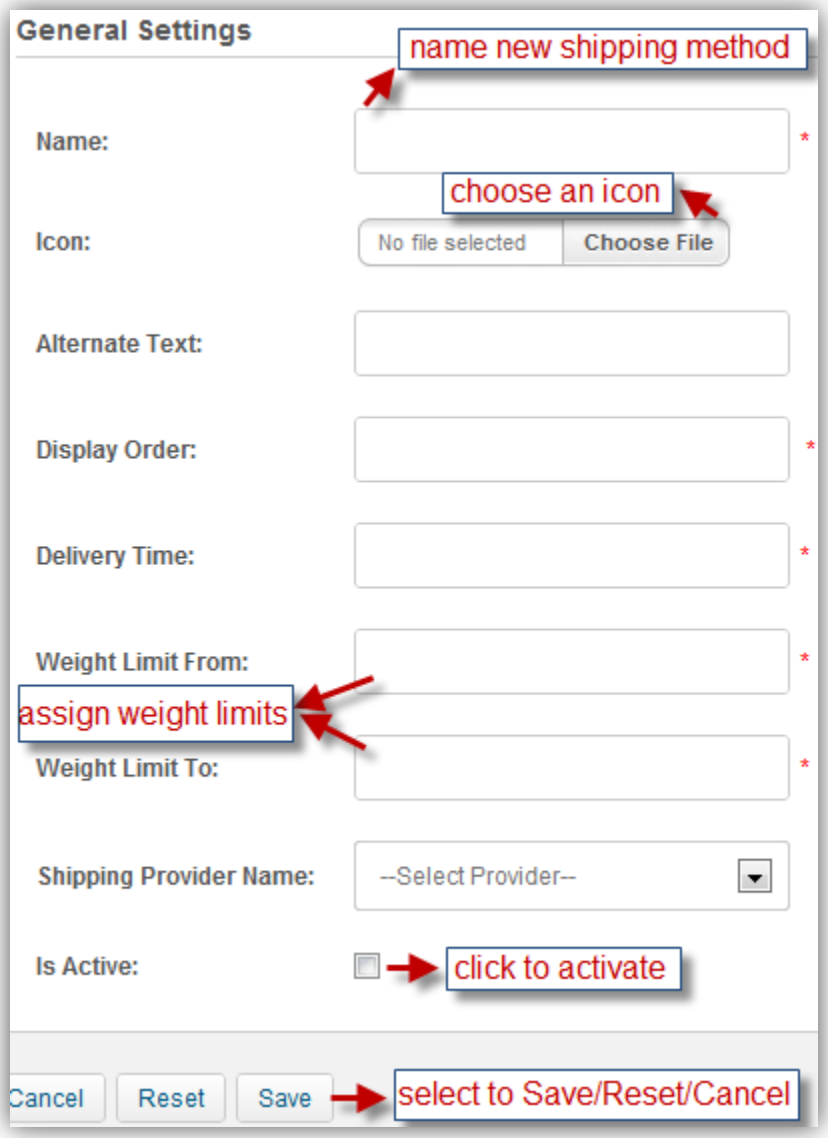
Similar boxes will appear for Weight and Item Dependencies. Fill each one up in the same manner.





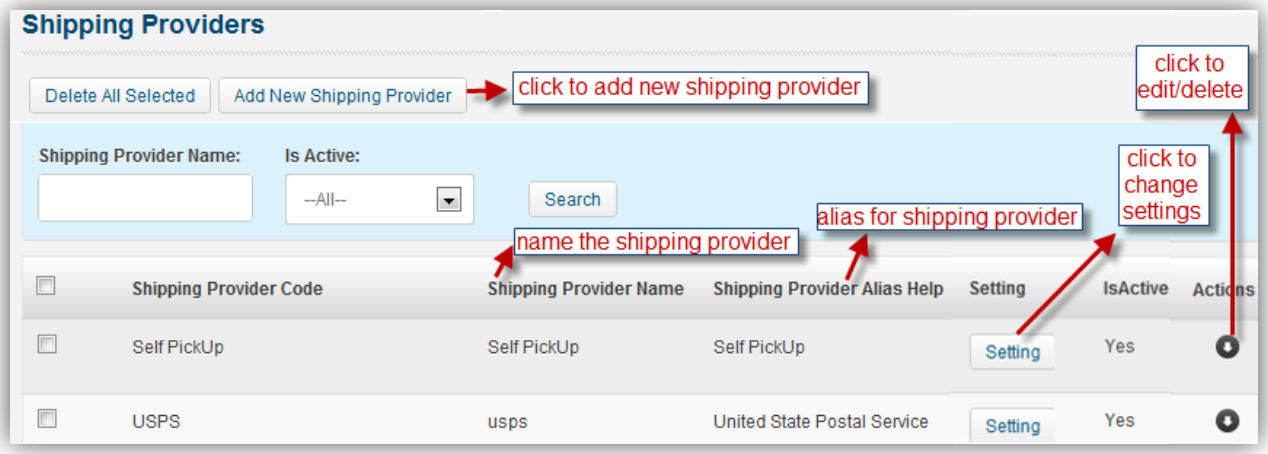
Add New Shipping Method

Navigate to **Shipping and Taxes>Shipping>Shipping Methods>Add New Shipping Method** and you will be prompted to a form like the one shown below:

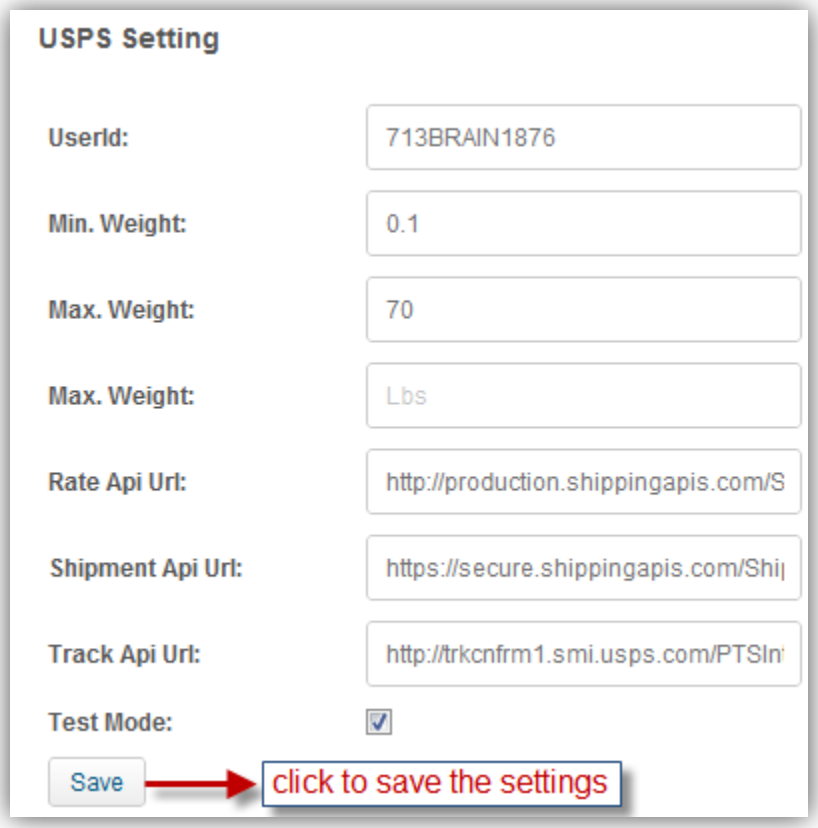


Shipping Providers

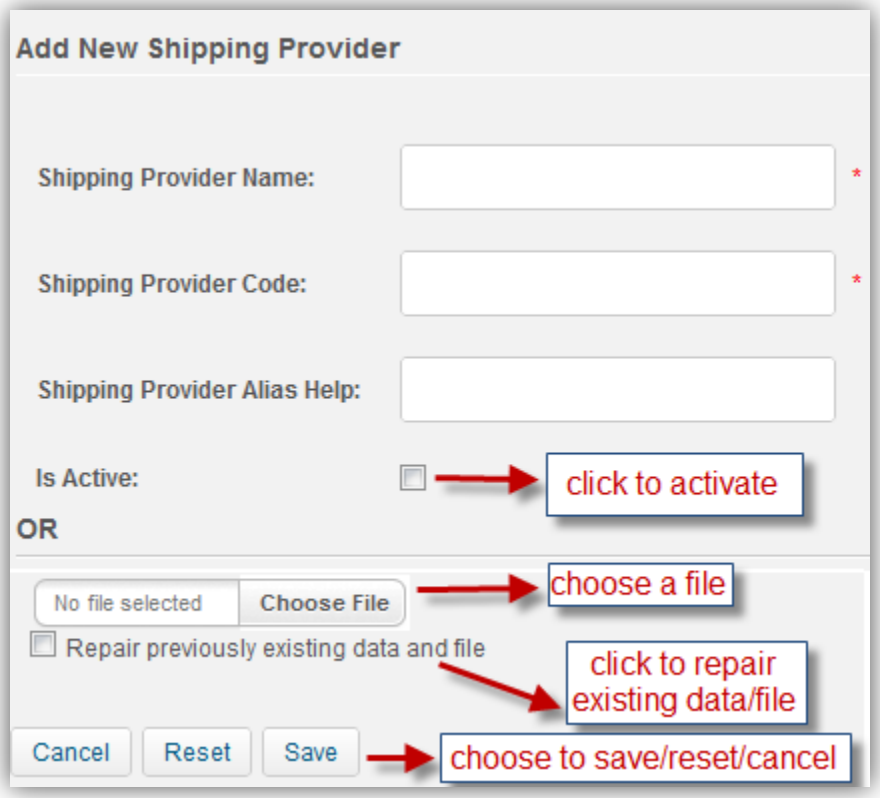
Shipping Providers is the means of transportation that you choose to deliver goods form one point to another. This may include – Air Freight Services, Road and Railways Freight Services and the likes. To add shipping providers, navigate to **Shipping and Taxes > Shipping Methods > Shipping Providers** you will be directed to the following page:



The **Settings** tab from the previous image will direct you to a pop-up with fields to set details on the shipping provider—just like in the image given below:



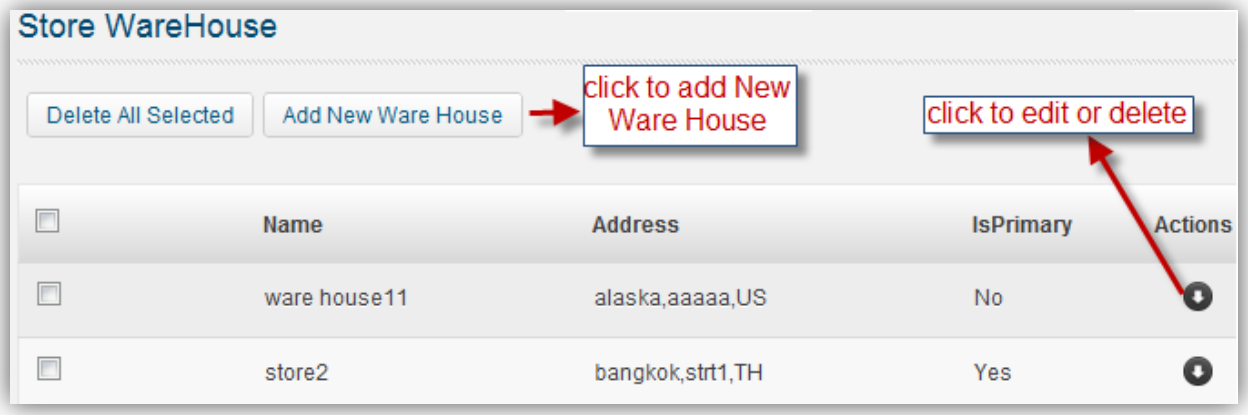
Add New Shipping Provider



The **Edit** option under Actions also directs you to a similar page. Please fill up each feature to make necessary changes.

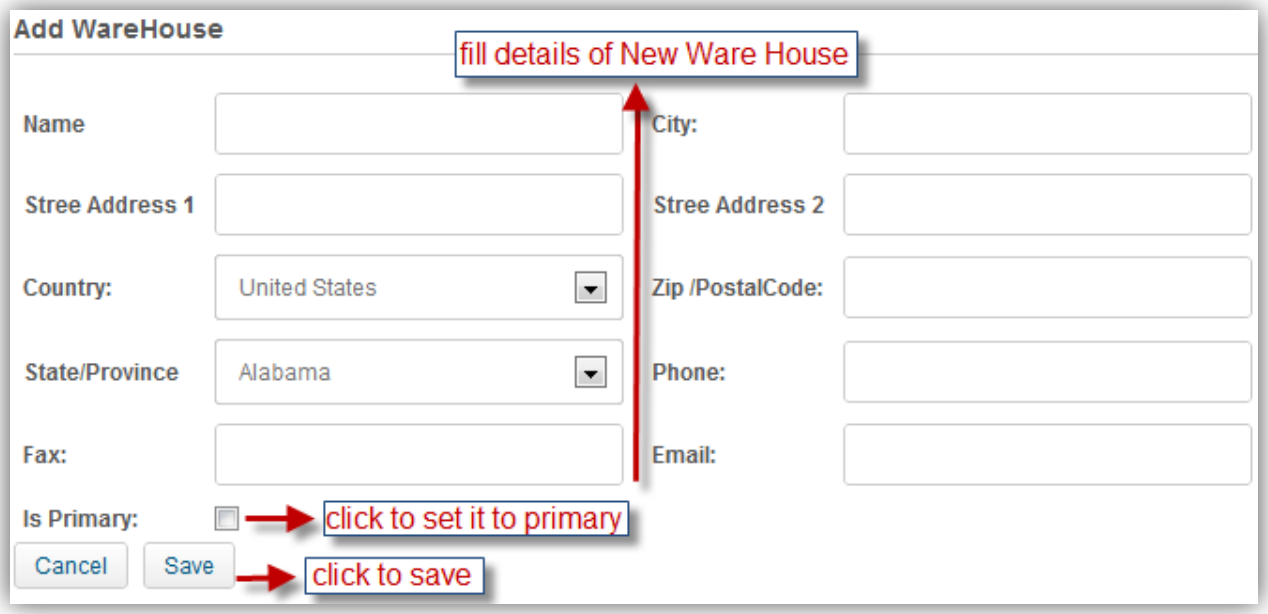
Store WareHouse

Navigate to **Shipping and Taxes>Shipping>Store WareHouse** to see a list of warehouses. Refer to the image below for details:



Add New WareHouse

The **Add New WareHouse** tab will lead you to the following pop-up form:

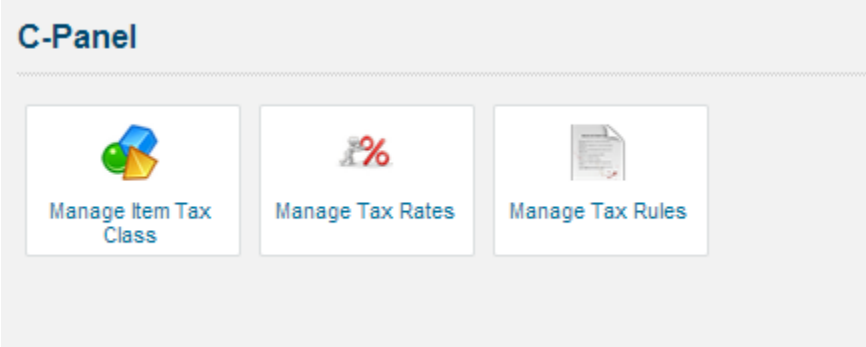


Similar form will be displayed when you click on the '**Edit'** option under **Actions**. Fill in details to make changes and save it.

Taxes

AspxCommerce shopping cart software comes with a rich feature of automatic tax calculation. It enables you to set different tax rules for different products and customer types. You can also assign multiple tax rules to a single item and/or a group of customers. When a customer proceeds through checkout process, the tax is automatically calculated for each item separately (as Unit Tax) at the checkout page giving a vivid picture also of the total tax incurred for all the purchases done.

Tax can be managed through Taxes which contains the following sections: - Manage Item Tax Class, Manage Tax Rates **and** Manage Tax Rules.



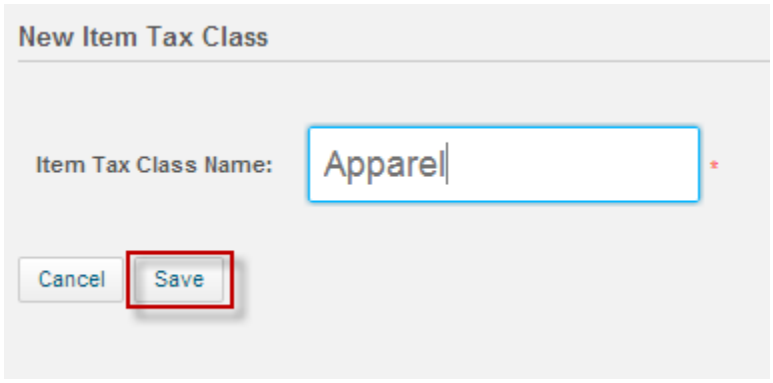
Manage Item Tax Class

Item Tax Class is associated with the different products in your store. Items can be any electronic good, apparel or foot wear, all of which are applicable of different tax rates. In order to apply different tax rates to different items, you need to define Item Tax Class first.

Step.1 Navigate to Taxes > Manage Item Tax Class to define an Item Tax Class

Step.2 Click the Add New Item Tax Class button to add a new item tax class.

Step.3 Define the item class (eg. Apparel) and click the Save button.

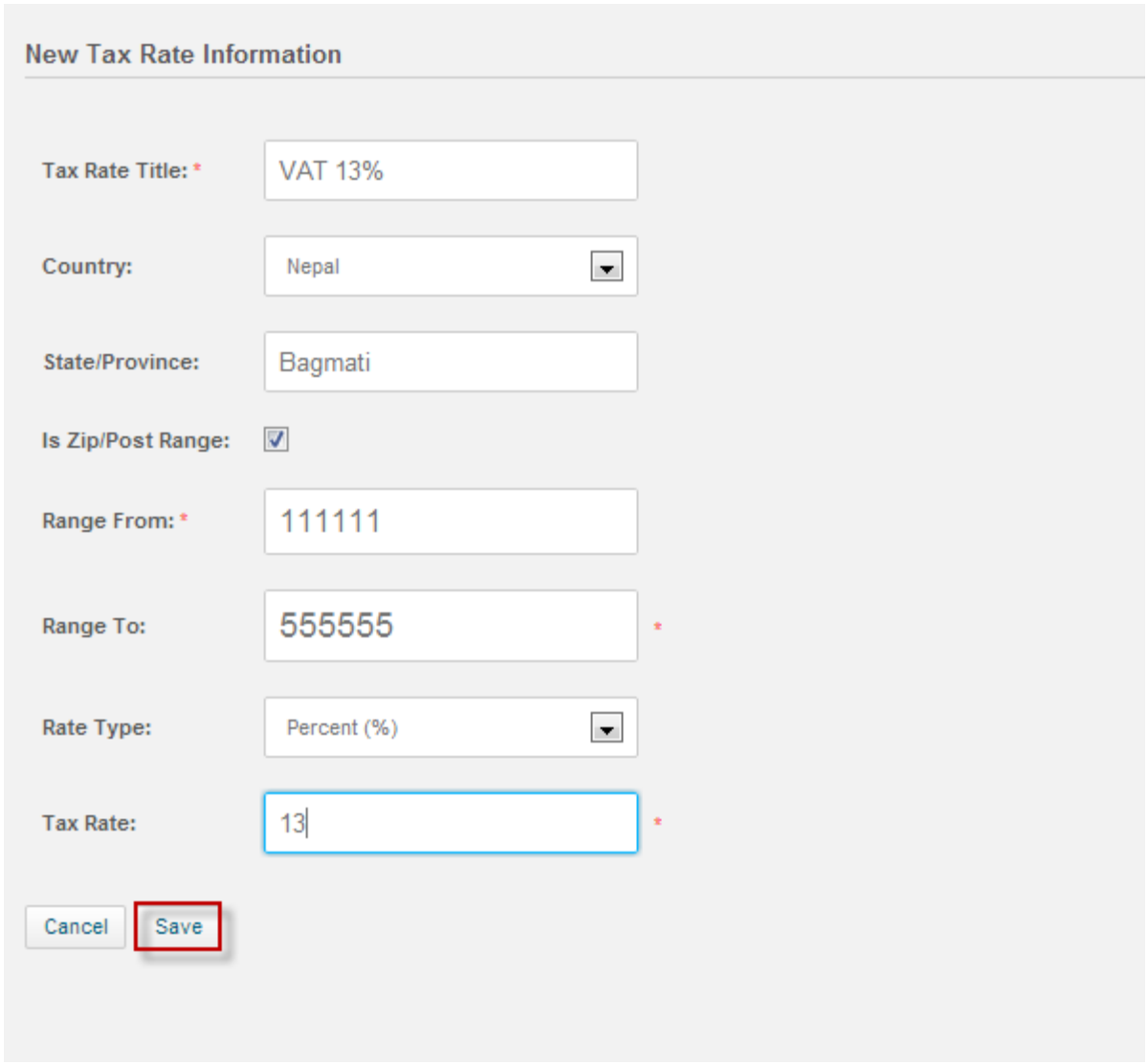


Manage Tax Rates

Tax Rate is associated with different types of taxes that are to be applied to different products. Taxes can be charged as an absolute amount or on a percentage basis and are automatically applied to the total order during checkout. AspxCommerce enables you to set multiple taxes for different products.

Step.1 Navigate to **Taxes > Manage Tax Rates** to configure the Tax Rate for the products in your store.

Step.2 Click the **Add New Tax Rate** button to add a new tax rate. This opens up the fields to manage the tax rate information.



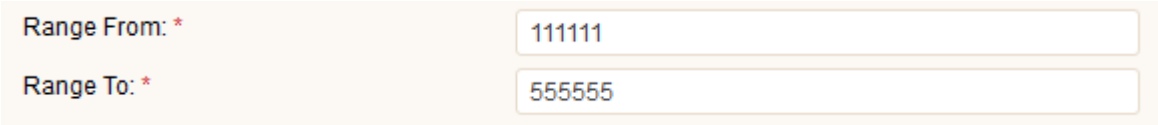
Tax Rate Title: Assign a suitable name to the tax rate.

Country: From the drop-down box, select a name of the country to which the tax rate is to be applied.

State/Province: Define the state or leave it blank if you intend to apply the same tax rate for all provinces of the chosen country.

Zip/Post Code: Define the zip/postal code if certain (or leave it blank to cover any zip/postal code in the country).

Is Zip/ Post Range: Click on this checkbox if the zip/ postal code is not known but you assume it to fall under a certain range. If so, enter the range starting from and ending to certain zip/postal values.



Rate Type: Select the rate type to be applied. It can be applied either in Absolute ($) or in Percentage (%).

Tax Rate: Enter the tax rate value.

Step.3 Click the **Save** button to save the added tax rate. You shall see a success message.

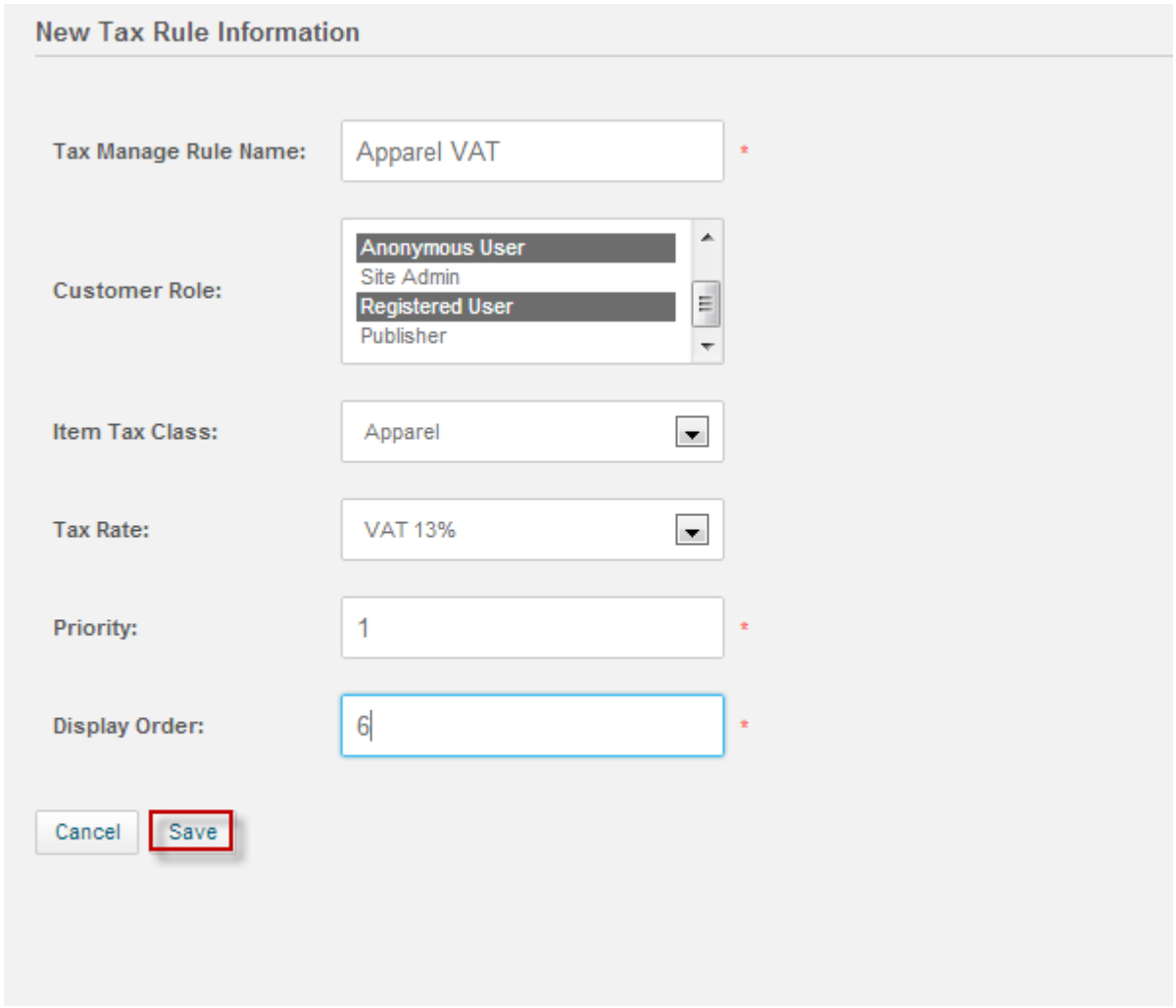
(Note: For proper tax calculation, the shipping address of the customer should match the tax address assigned here or else no tax will be charged. Therefore, blank spaces are allowed in state and zip code fields so that the same rate can be applied to the whole of the chosen country.)

Manage Tax Rules

Tax Rule is a combination of Item Tax Class and Tax Rates for specific customer roles. Tax rule is the amount of tax that is to be paid if you are the specified class of customer, who has bought this particular class of item at the given rate.

Step.1 Navigate to **Taxes > Manage Tax Rules** to set a Tax Rule for an item.

Step.2 Click the **Add New Tax Rule** button to a new tax rule.



Tax Manage Rule Name: Assign a name to the tax rule, which will be visible while applying the tax rate for an item in the 'Manage Item' section.
Customer Role: Select the type of customer to whom this tax role is to be applied. *(Ctrl+Click for multiple selections)*
Item Tax Class: Select the item tax class i.e. the type of product.
Tax Rate: Select the tax rate that is to be applied to the above selected customer type and item tax class.
Priority: Set the priority of the tax rule.
Display Order: Determines the tax rules position in the list of tax rule.

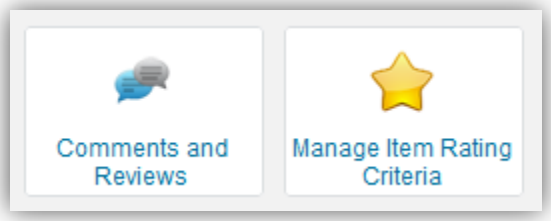
Step.3 Click the **Save** button to save the added tax rule.

You shall see a success message.

Comments and Reviews Overview

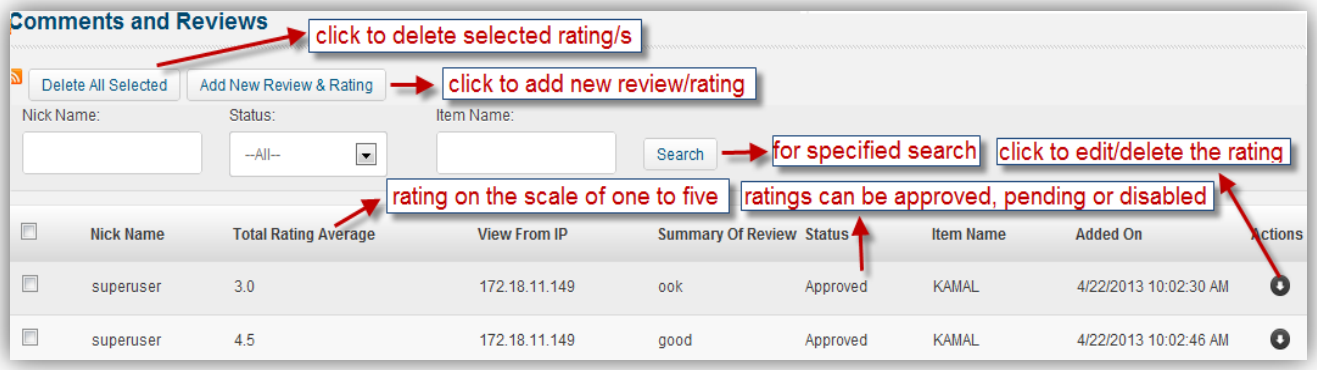
This module provides a platform where customers can share their reviews on each catalogued item. Honest feedback from customers will help merchants set up a proper mechanism to upgrade their catalog.

The **Comments and Reviews Overview** tab will lead you to a page where you can choose to access **Comments and Reviews** and **Manage Item Rating Criteria** as shown in the image below:



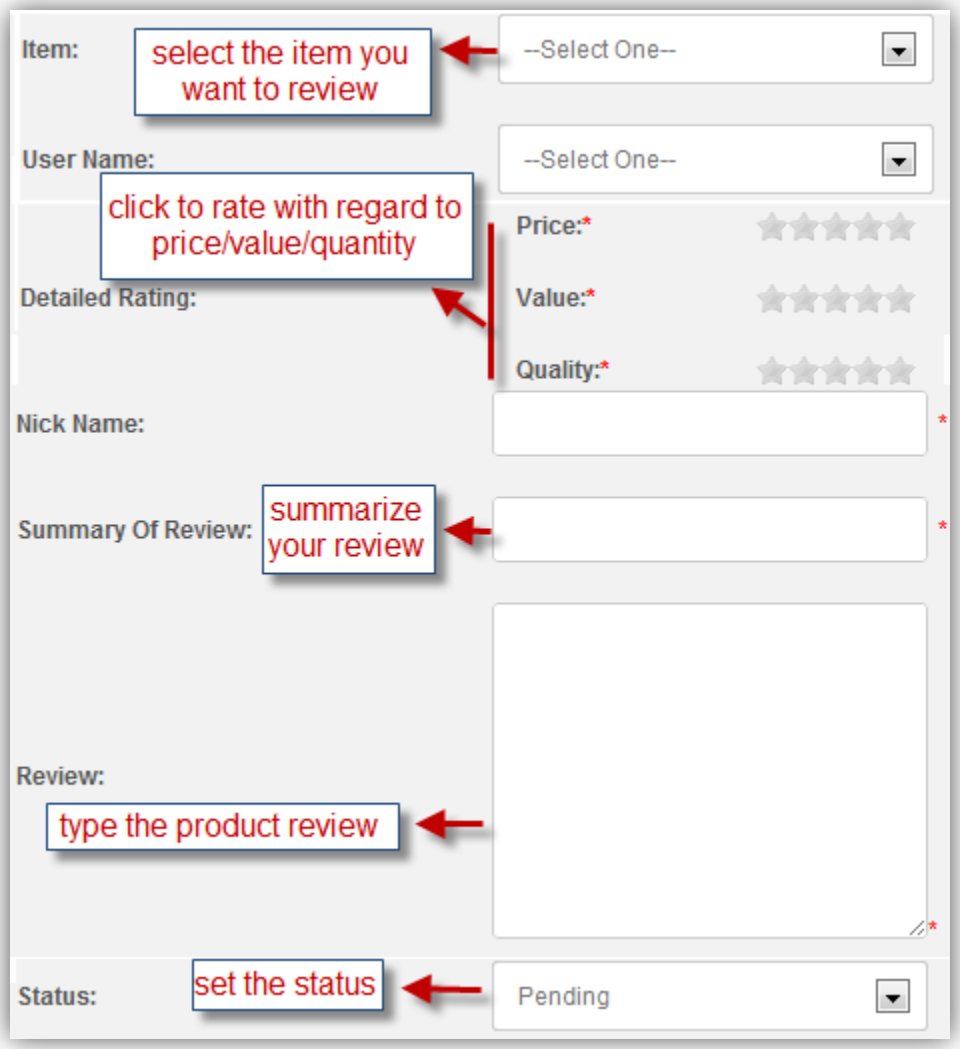
Comments and Reviews

Comments and Reviews option under **Comments and Reviews Overview** helps you get the ratings and reviews posted by buyers – as shown in the image below:



Add New Review and Rating

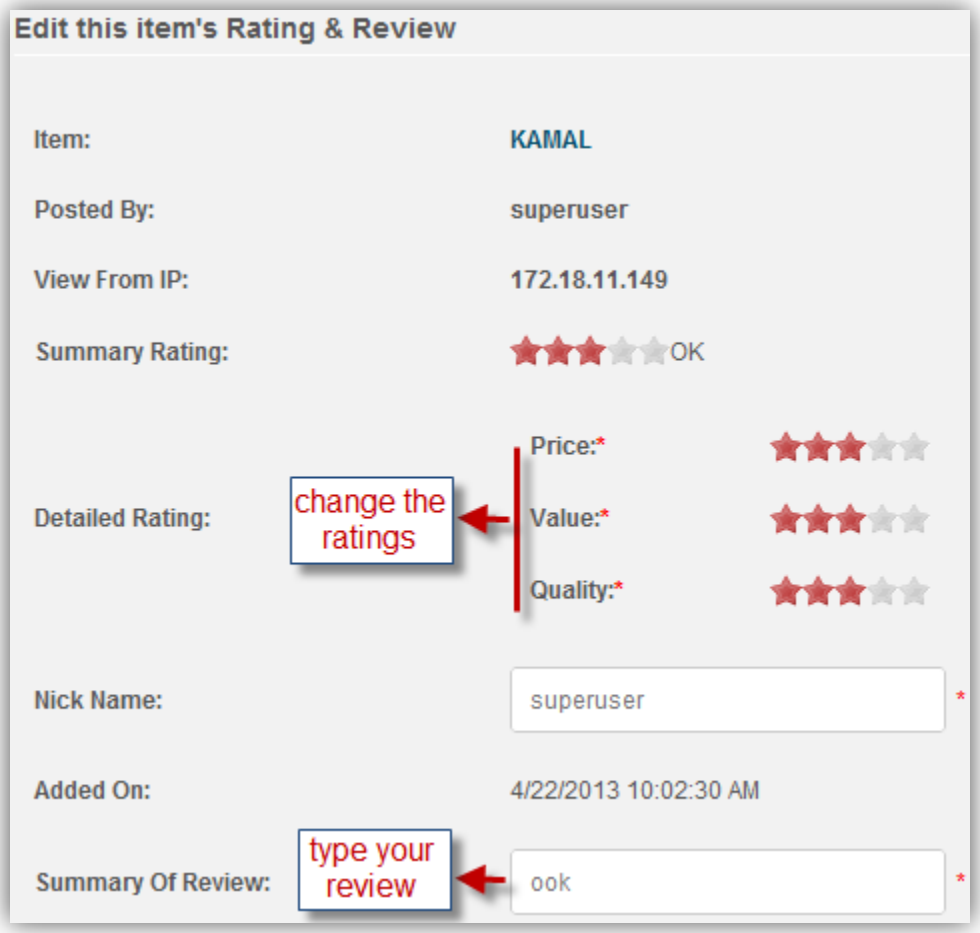
The **Add New Review and Rating** tab lands you to a page similar to the one shown below where you will find a form:



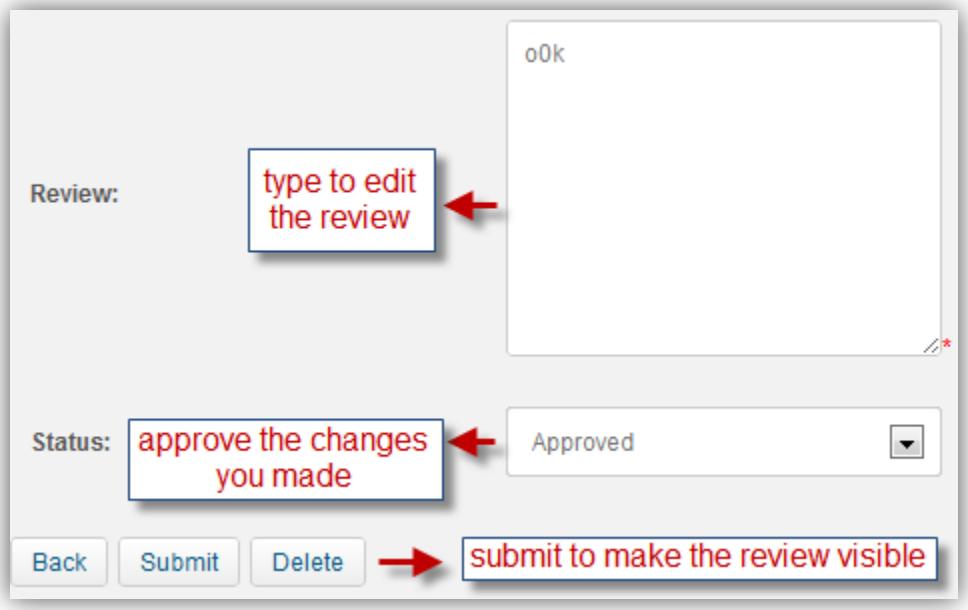
Edit Comments/Ratings or Review

To edit particular Comments/Ratings or Review, go to **Actions** under **Comments and Reviews** and click on **Edit** from the pop-up that shows up. Then, you will be directed to the following page:

Top Portion:

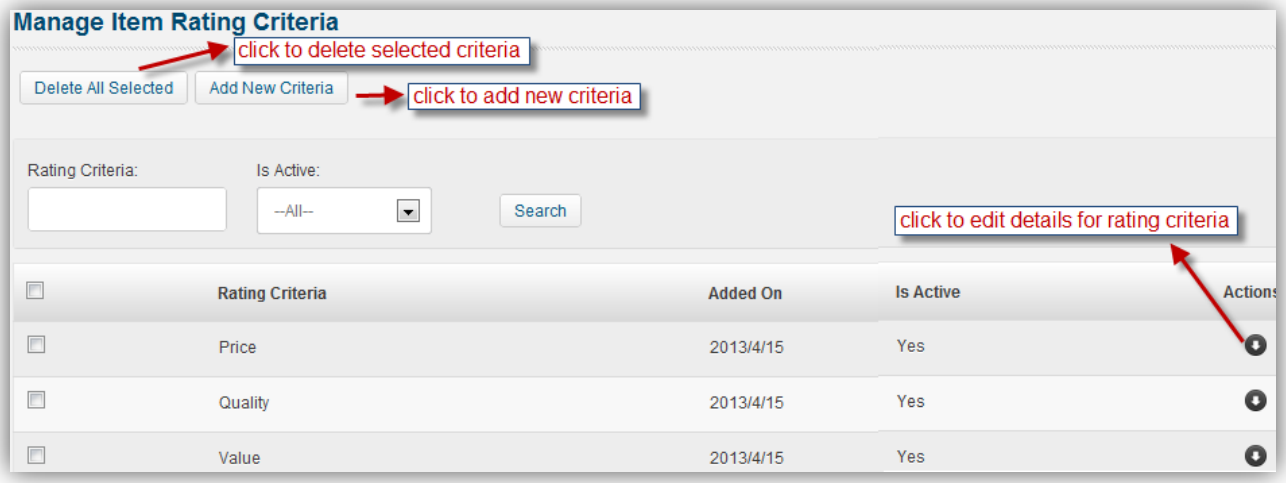


The bottom portion of the page will look like the one shown in the image below:



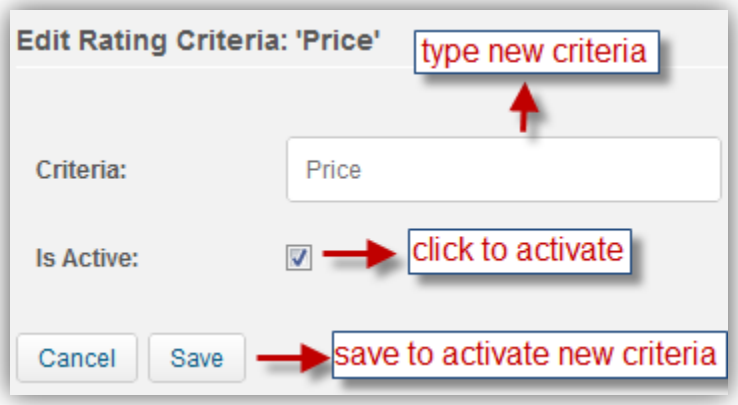
Manage Item Rating Criteria

By default, AspxCommerce comes with three criteria – price, value and quality, as shown in the image given below:



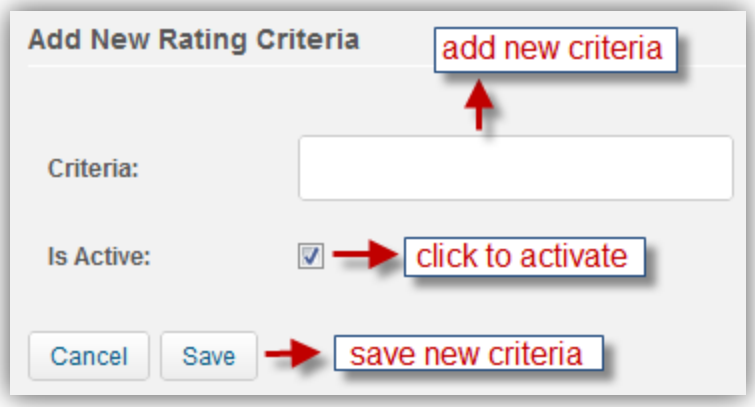
Edit Rating Criteria

To edit each of the criteria listed, click on the down arrow icon under Actions to find an edit pop-up. Click on Edit and you will land to the below given page:



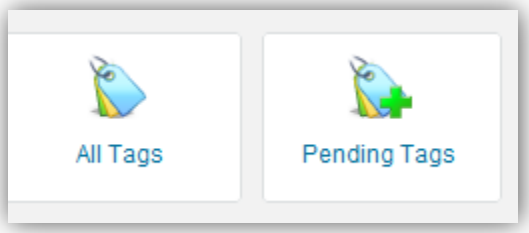
Add New Criteria

Rating a product based on their value, price and quality sometimes may not be enough. Hence, AspxCommerce provides you the flexibility to add new criteria based on your needs. Click on **Add New Criteria** tab to find the following form:



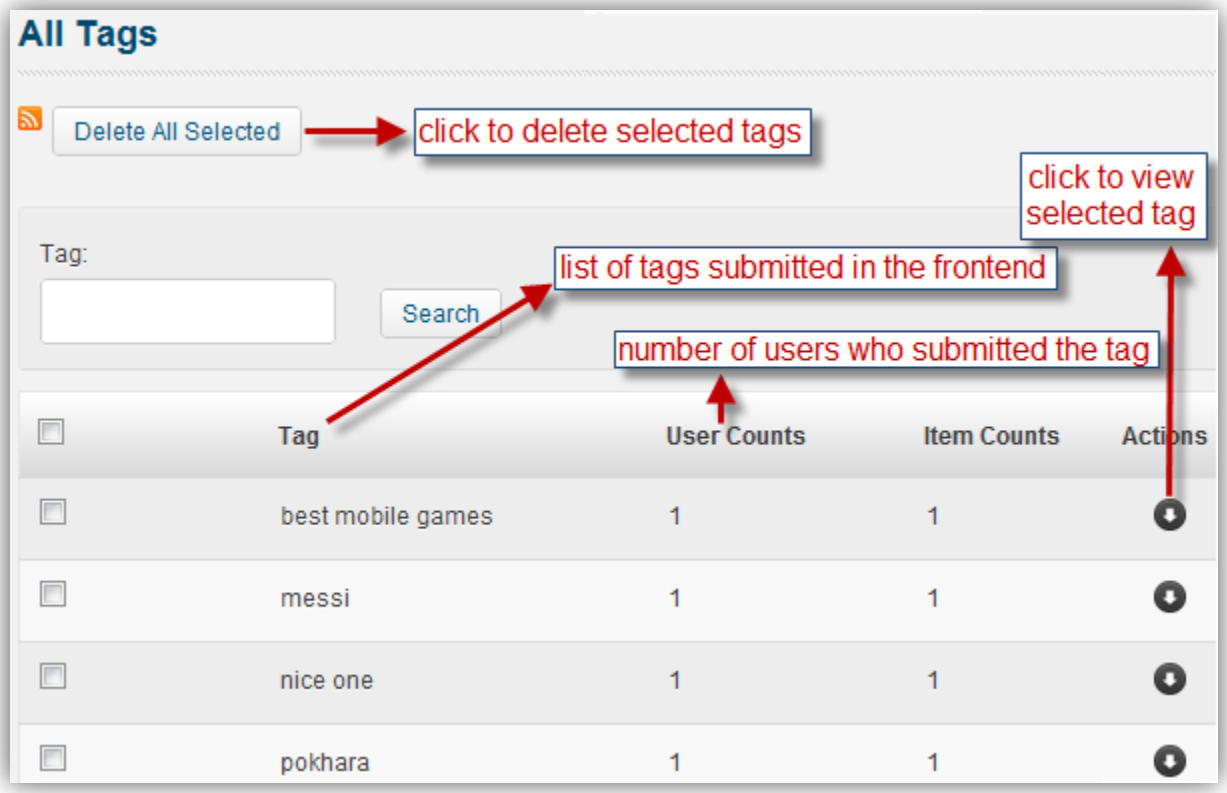
Tags

A tag is a keyword or phrase that is added to products to make it easy for you to find them again. The tag option under Content gives you two more options for managing tags. Those being:

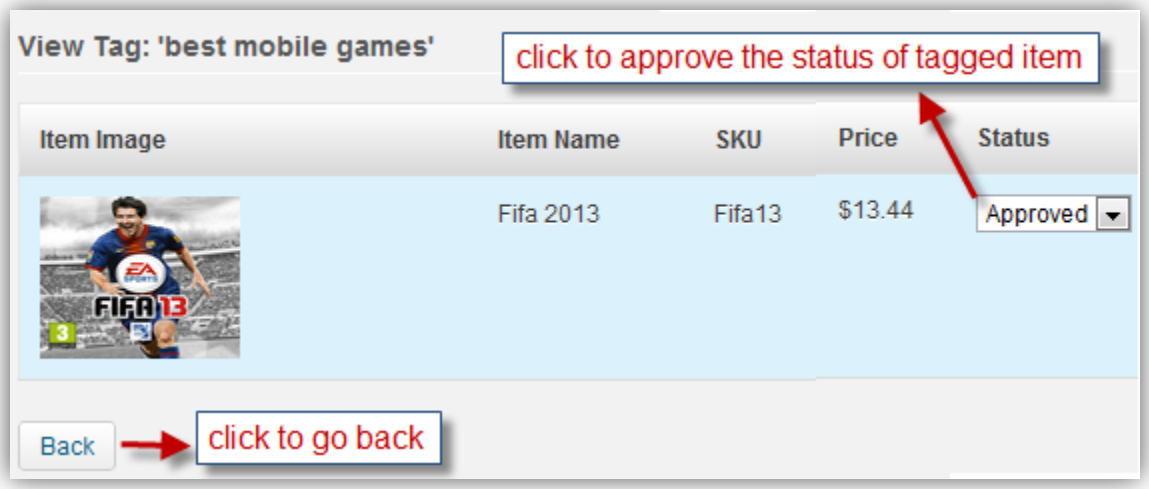


All Tags

Navigate to **Contents>Tags>All Tags** to manage the entered tags. You will be directed to the following page:



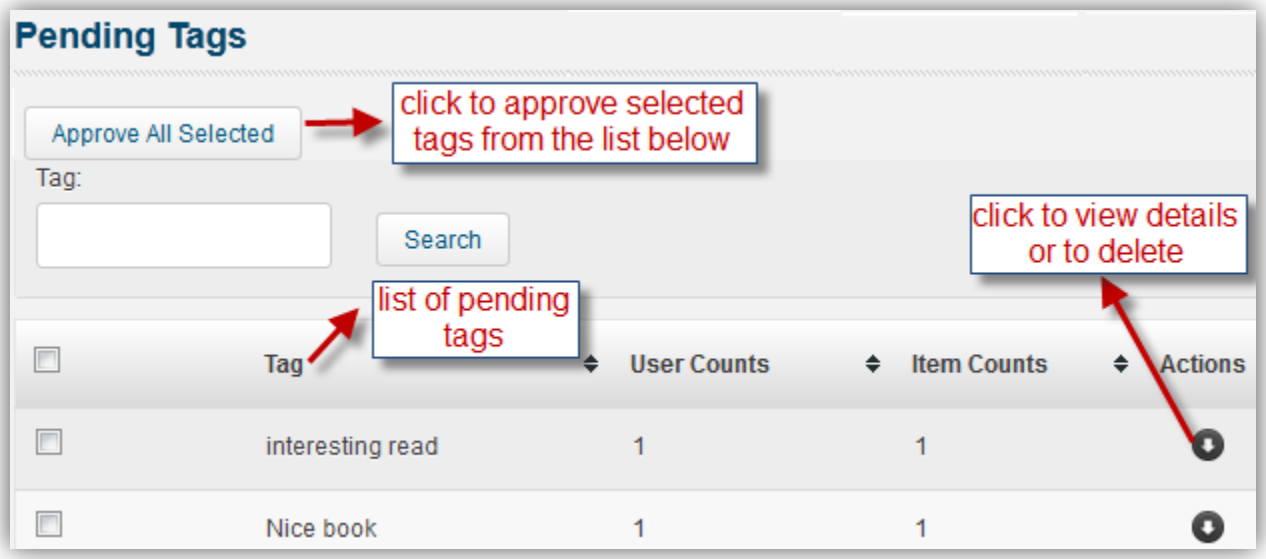
The **View** option under **Actions** will take you to a page where details of your selected tag will be displayed:



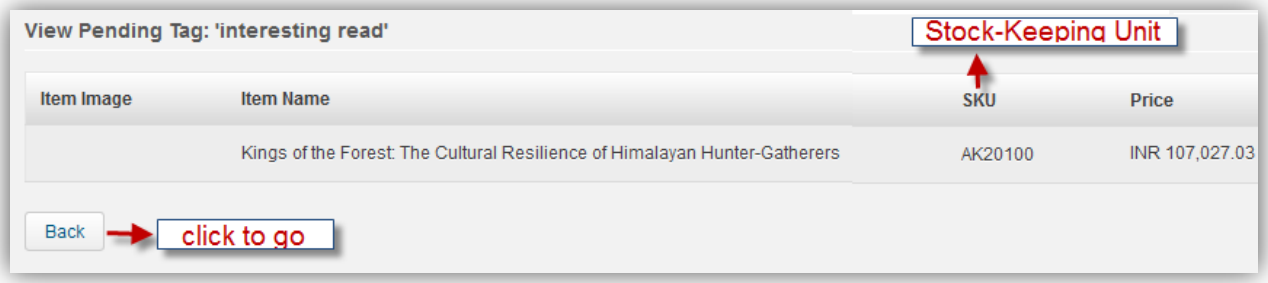
Pending Tags

When a new tag is added to a product, the tag is sent to Pending queue and for it to be displayed on the product page, it will have to be approved first.

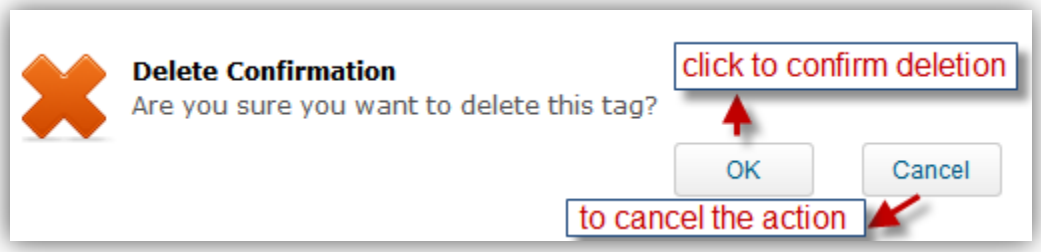
To access pending tags in your store, navigate to **Contents>Tags>Pending Tags**



Then, the **View** option under **Actions** will take you to a page, as shown below, where you can find further details on each the pending tags:

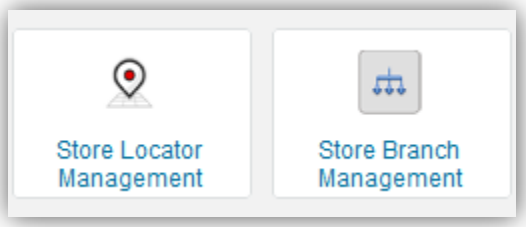


Similarly, the **delete** option under **Actions** will pop up a box, as shown below, asking you to confirm the action.



Store Locator

This feature allows you to set up a location to your store in Google maps. All you need to do is navigate to **AspxCommerce>Content>Store Locator** and you will be prompted with two more options:

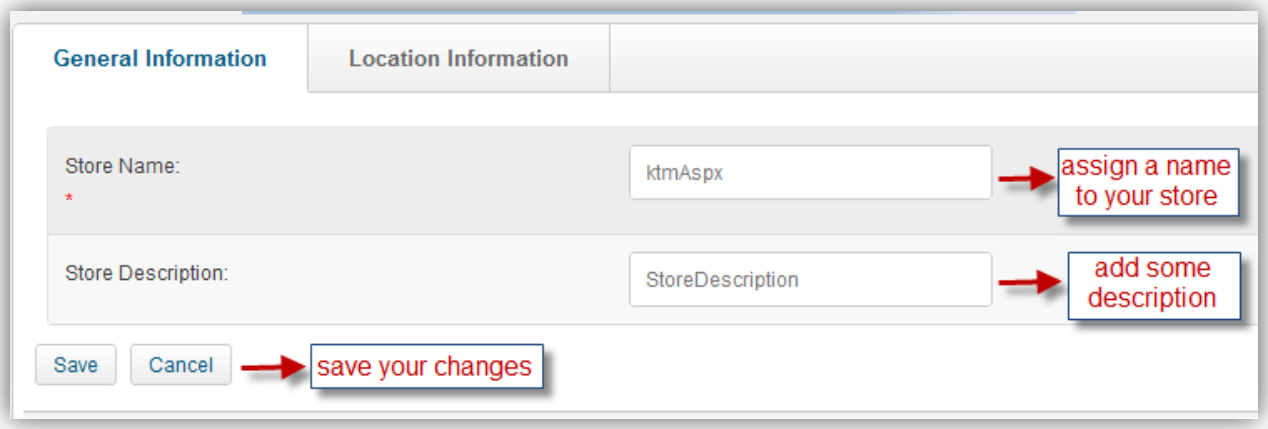


Store Locator Management

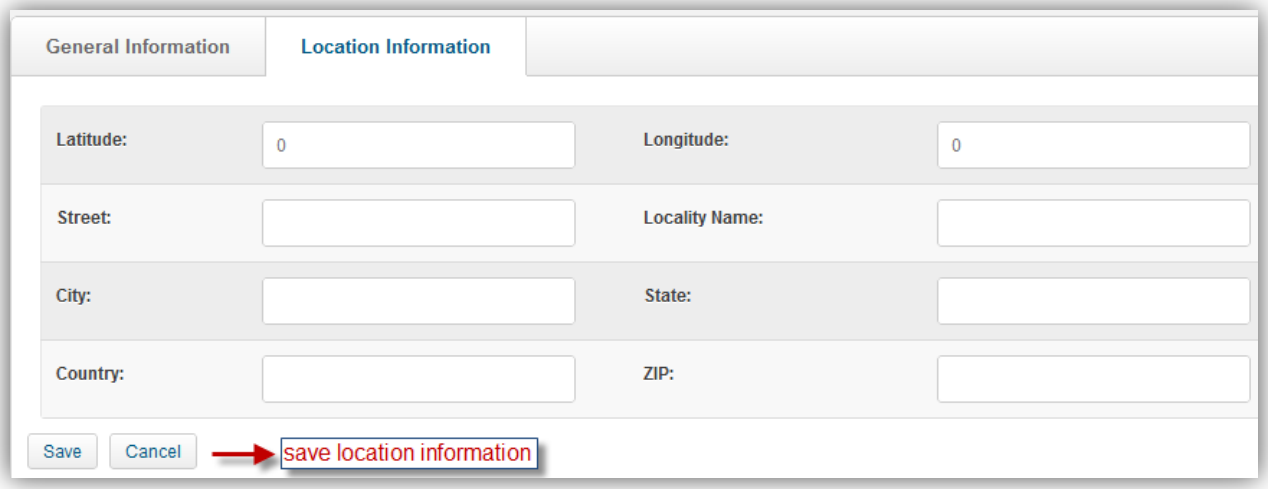
Once you click on the Store Locator Management tab, you will be directed to a page with Google map where AspxCommerce has been set by default.

To add details of your own store, click on **Edit Store**. Then, scroll down to see a form you can fill up to add details of your store.

Add General Information:

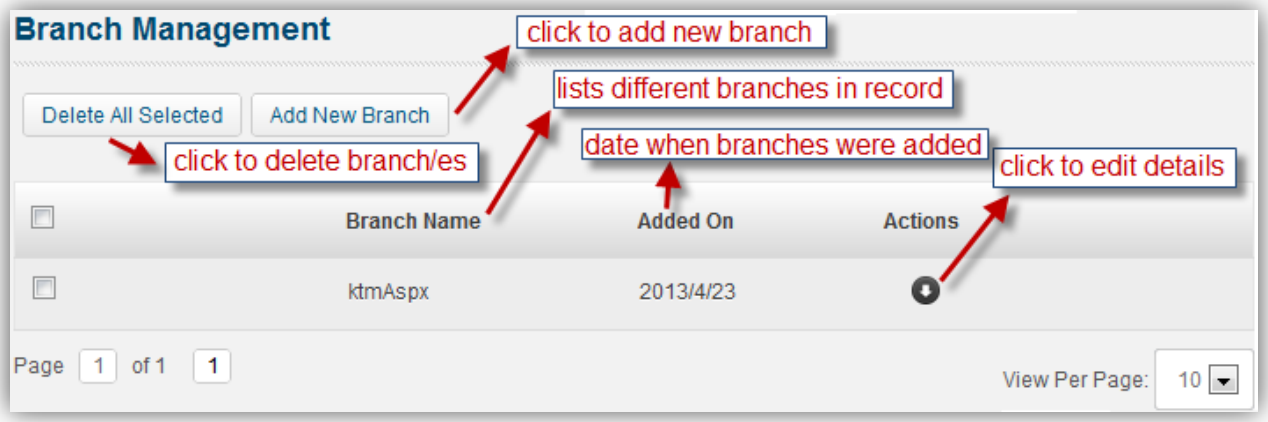


Location Information:



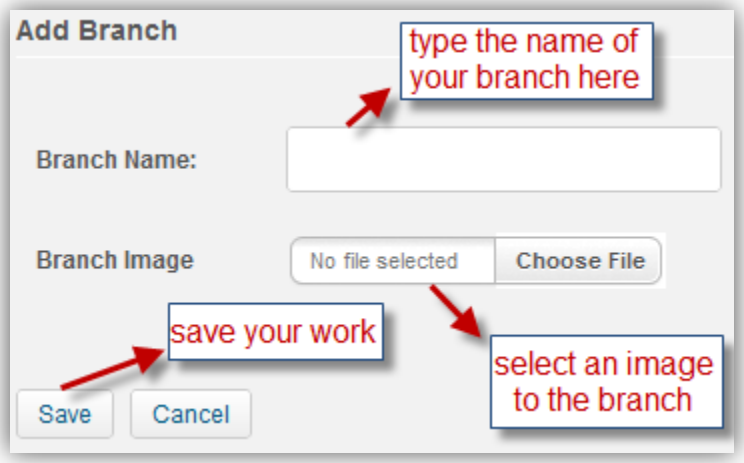
Store Branch Management

You can also add locations to branches your store may have. For this, click on the **Store Branch Management** tab inside the **Store Locator.** You will be prompted to a screen as shown below:



Edit Branch Details

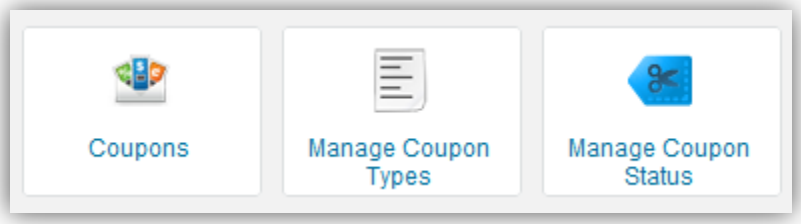
In order to edit branch details, go to **Branch Management** tab and click on down-arrow icon under **Actions** and a pop-up will show up. In the pop-up, click on **Edit**. You will be directed to the following page:


Add Branch
type the name of your branch here
Branch Name:
Branch Image
No file selected
Choose File
save your work
select an image to the branch
Save
Cancel

Coupons Overview

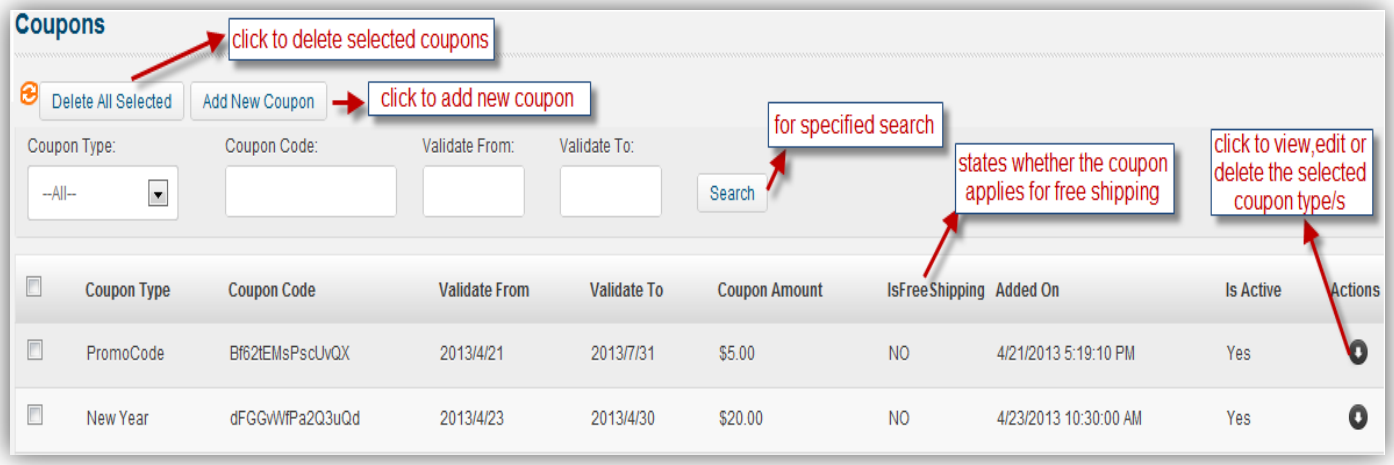
Coupon is another way of promotion. Coupons are configured with a coupon code. Store administrator assigns some coupon to his/her customer that includes coupon code and discount amount. Coupon codes are manually entered into AspxCommerce store front by customers during the checkout process in order to receive the coupon's actual discount.

Navigate to **Contents>Coupon Overview**. This will direct you to a page with various options in managing coupons. These include:

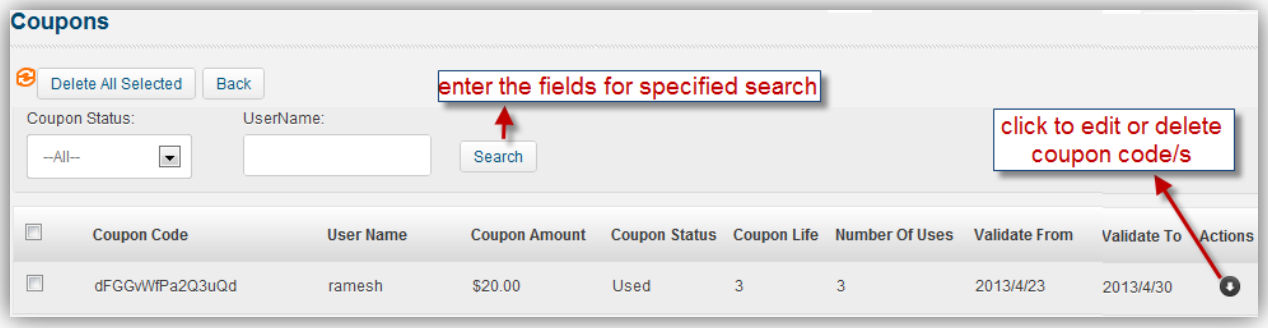


Coupons

Following **Contents>Coupon Overview>Coupons**, you will be directed to the following page:

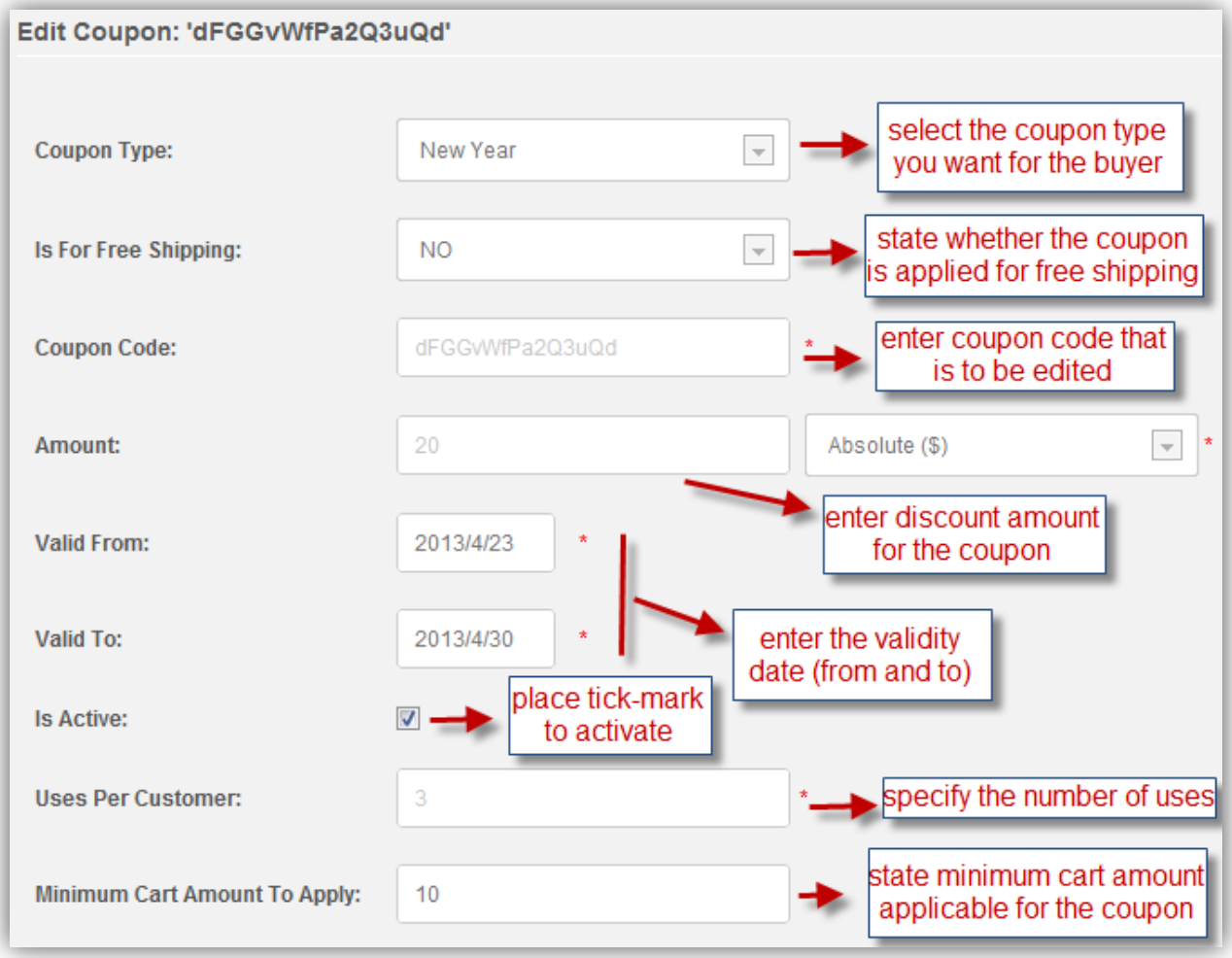


To **View** specific coupon details, click on the down-arrow icon under Actions and you will be directed to a page as shown below:

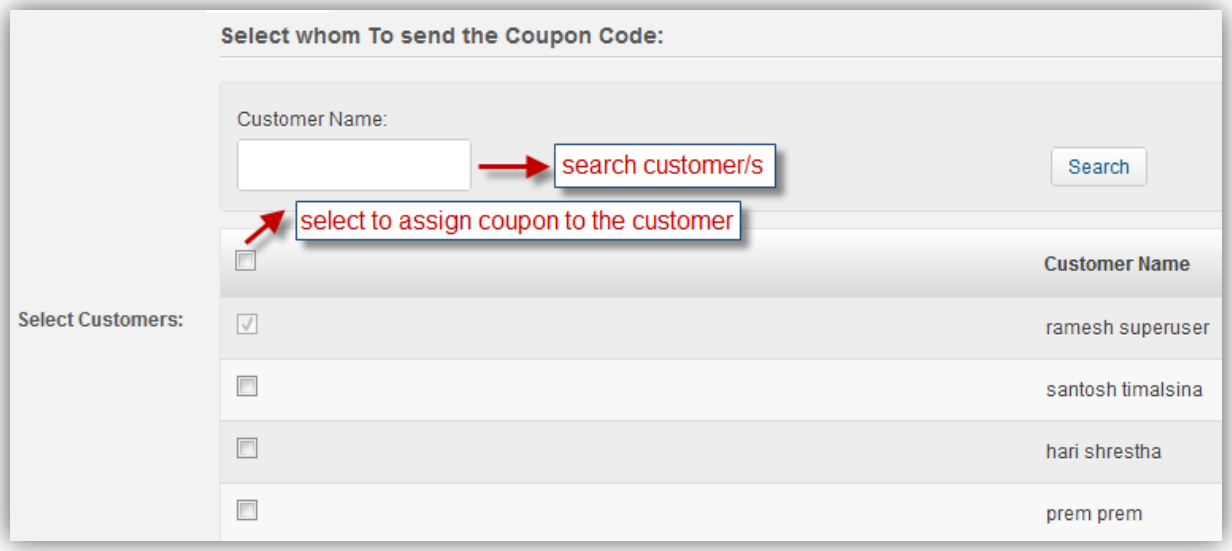


Similarly, to **Edit** specific coupon details, click on the down-arrow icon under Actions and you will be directed to the page shown below (top-half and bottom-half screenshots):

The Top-half:

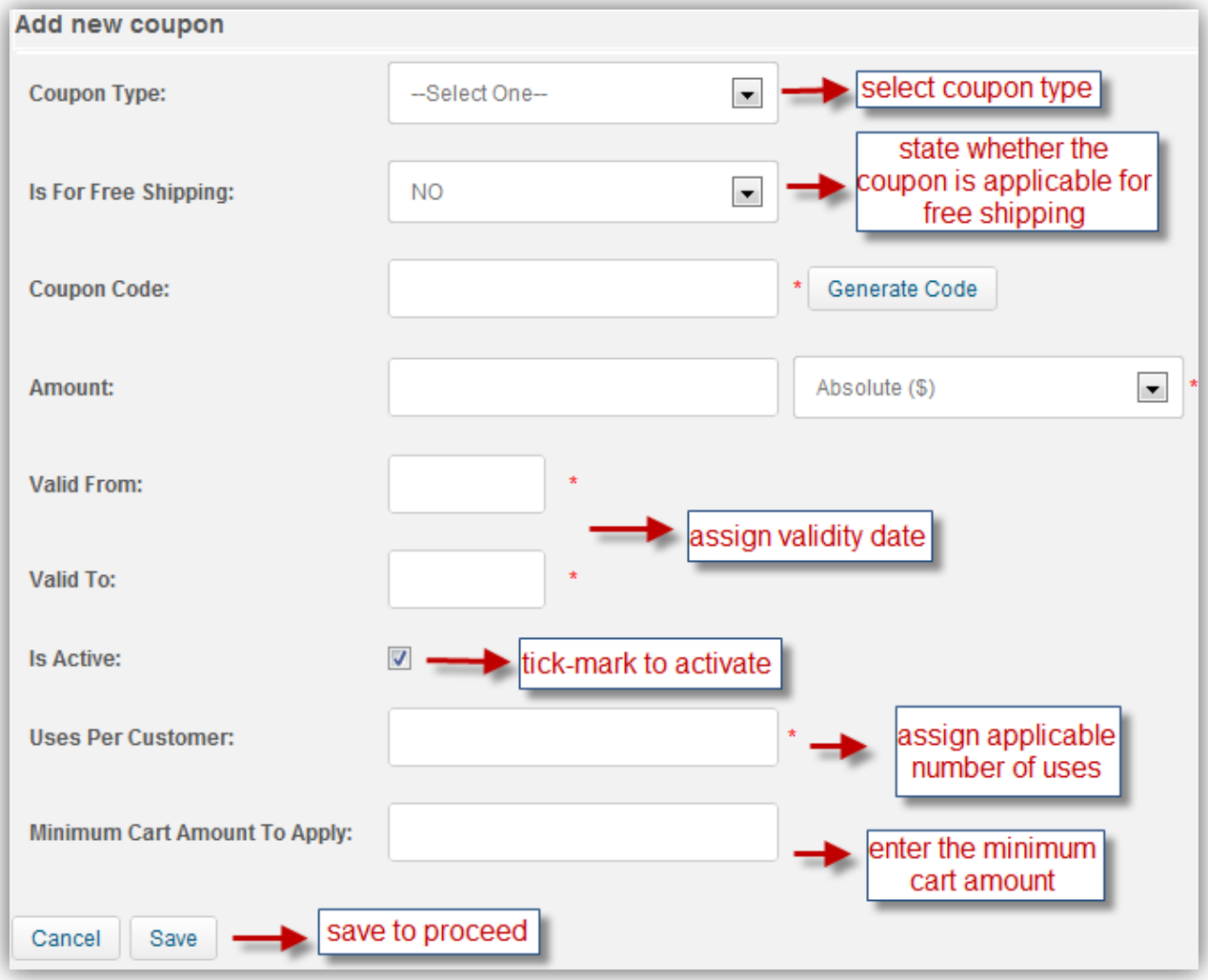


The bottom-half:



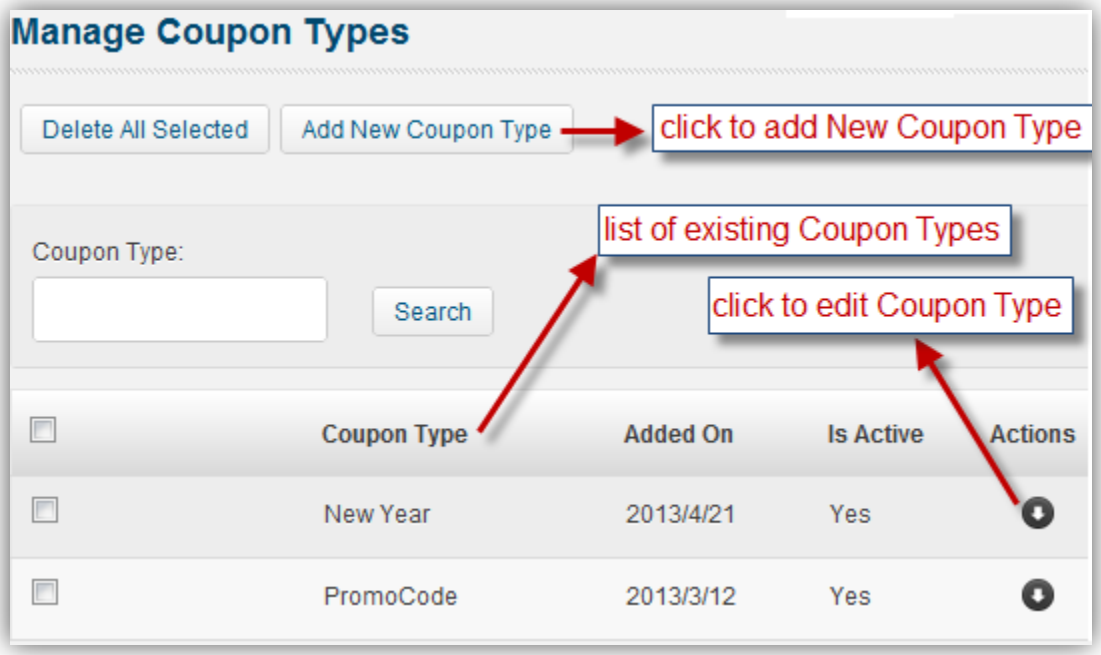
Add New Coupon

In order to add new coupon, navigate to **Contents>Coupon Overview>Coupons** and click on **Add New Coupon** from the top left corner of the page. You will then be directed to the page shown below:

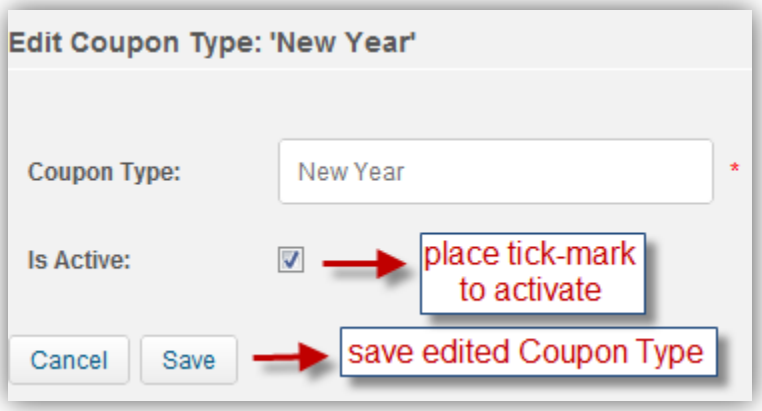


Manage Coupon Types

You can assign new coupon types as well as manage the pre-existing ones. For that, navigate to **Contents>Coupon Overview> Manage Coupon Types.** Here, you will find a list of all the existing coupon types as shown in the picture below:



The **Edit** option under Actions will lead you to the following page:

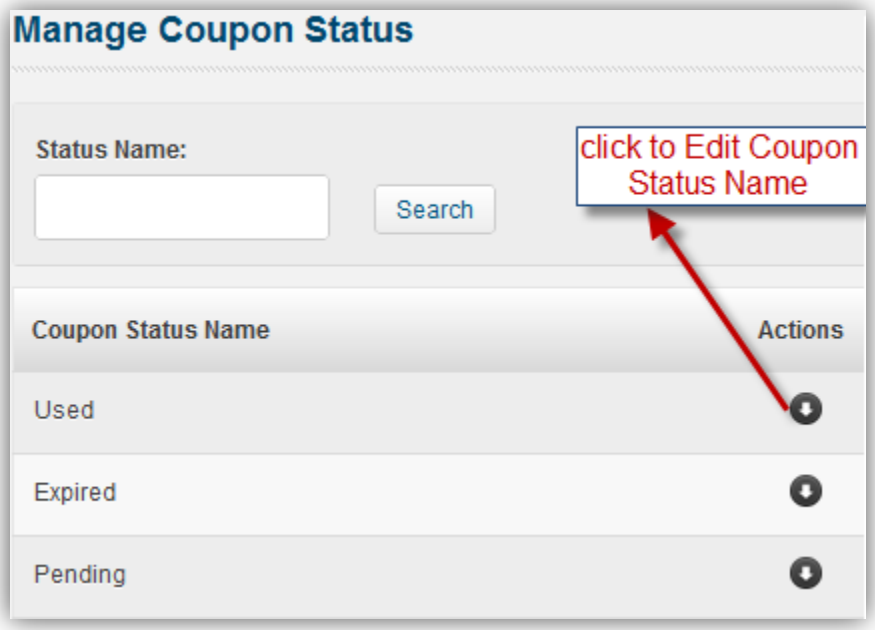


Add New Coupon Type

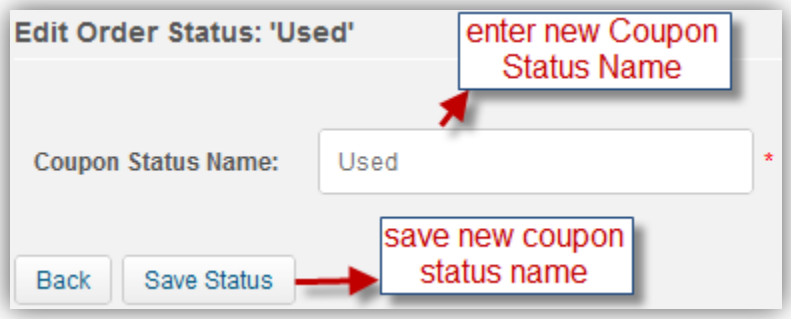
The **Add New Coupon Type** tab under **Contents>Coupon Overview> Manage Coupon Types** will take you to a page where you can enter fields to add a new coupon type-- as shown in the image below:

Manage Coupon Status

Navigate to **Contents>Coupon Overview> Manage Coupon Status** to view or edit a list of Coupon Status Names. Already existing statuses are Used, Expired and Pending.



The Edit page will be like the one shown below:


Edit Order Status: 'Used'
enter new Coupon Status Name
Coupon Status Name:
Used
*
Back
Save Status
save new coupon status name

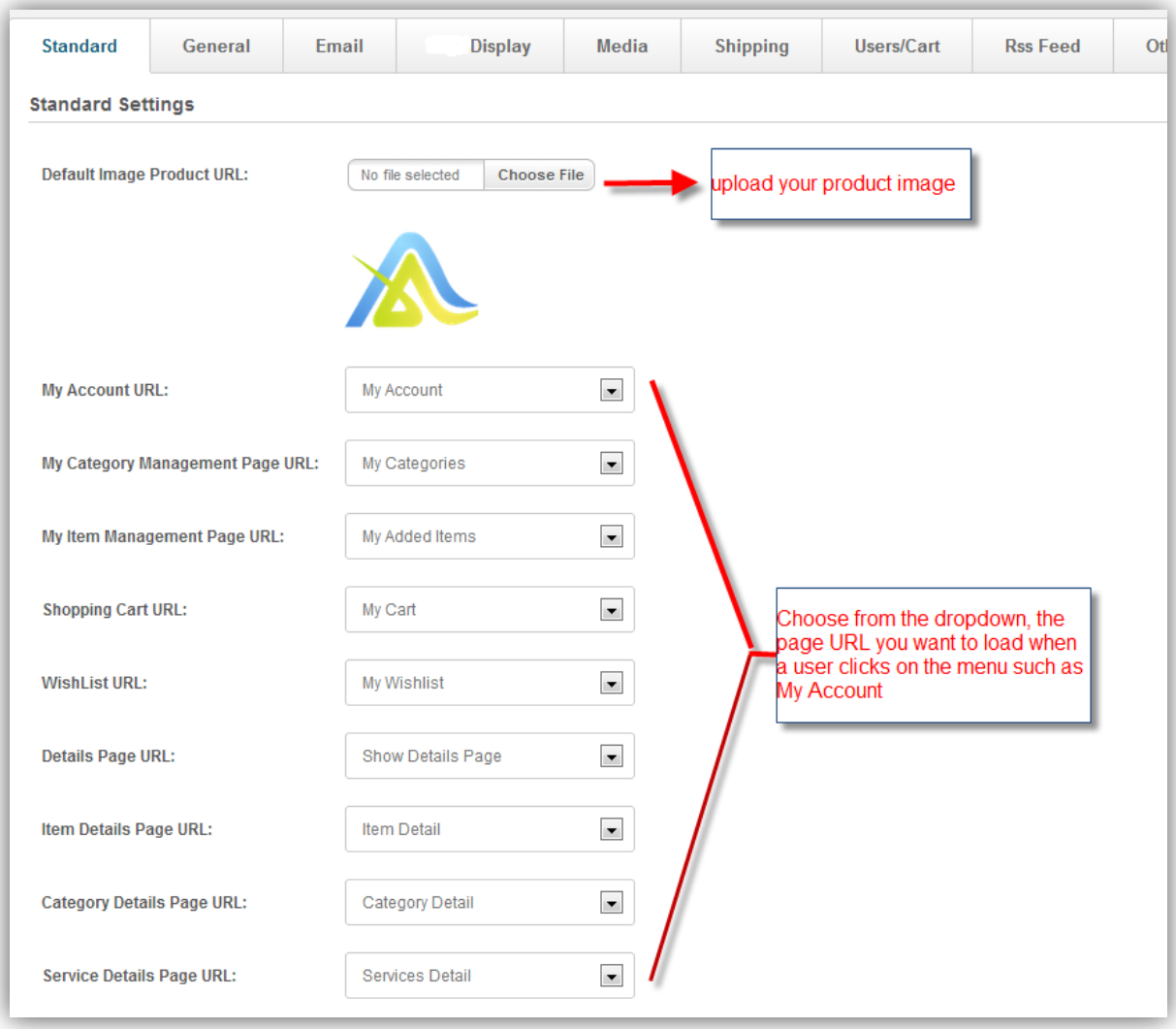
Store Settings

Store Setting enables you to set the design of your store. It includes the visibility, page settings, designing, managing customer profiles and much more. To manage your store settings, on C-Panel go to **Administration>Store settings**

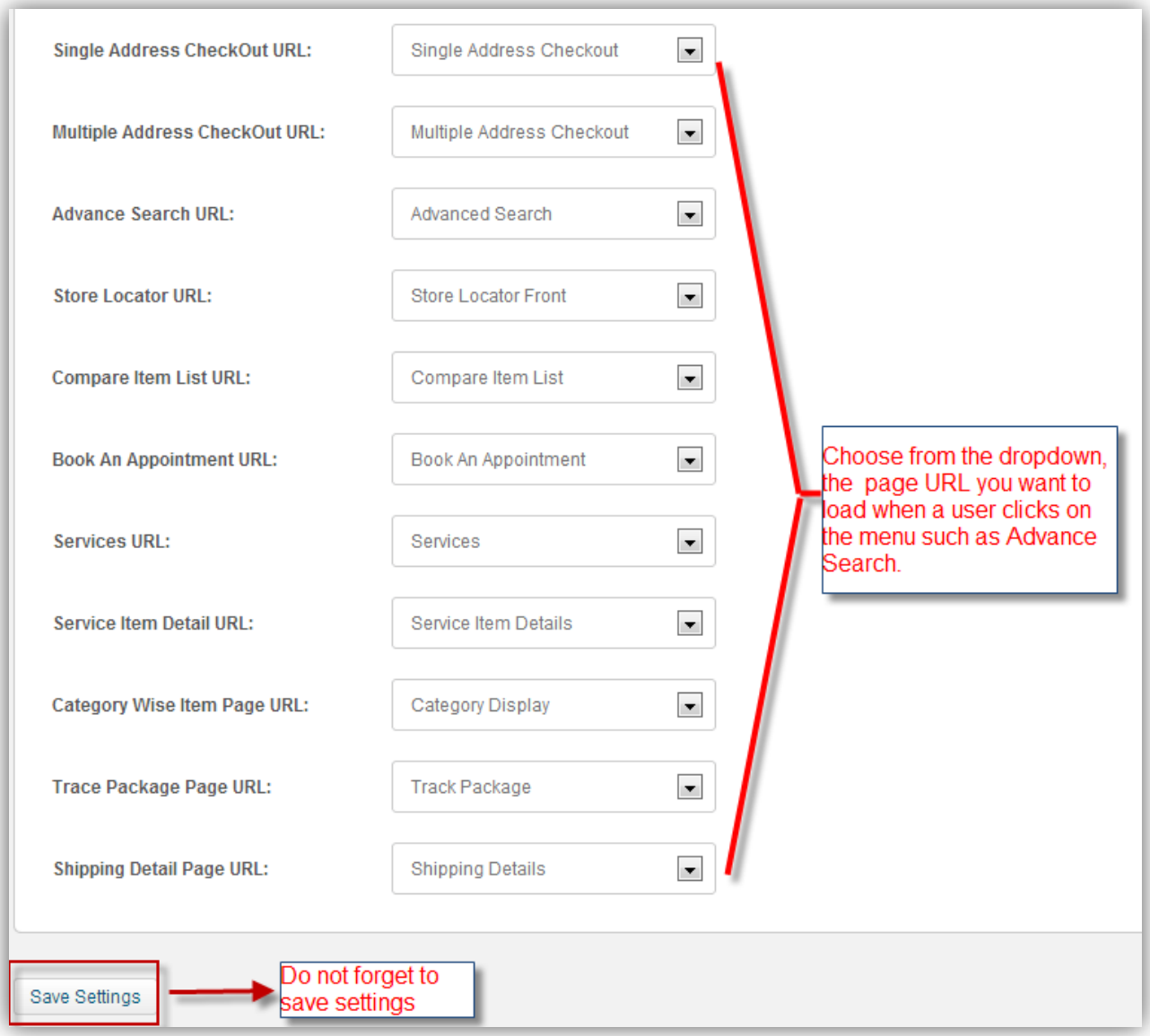
Store Settings page contains the following setting tabs: - **Standard, General, Email, SEO/Display, Media, Shipping, Users/Cart, RSS Feed and Other.**

Standard Tab

Once you click on the **Standard tab**, you will land on the following page (**Top portion)**



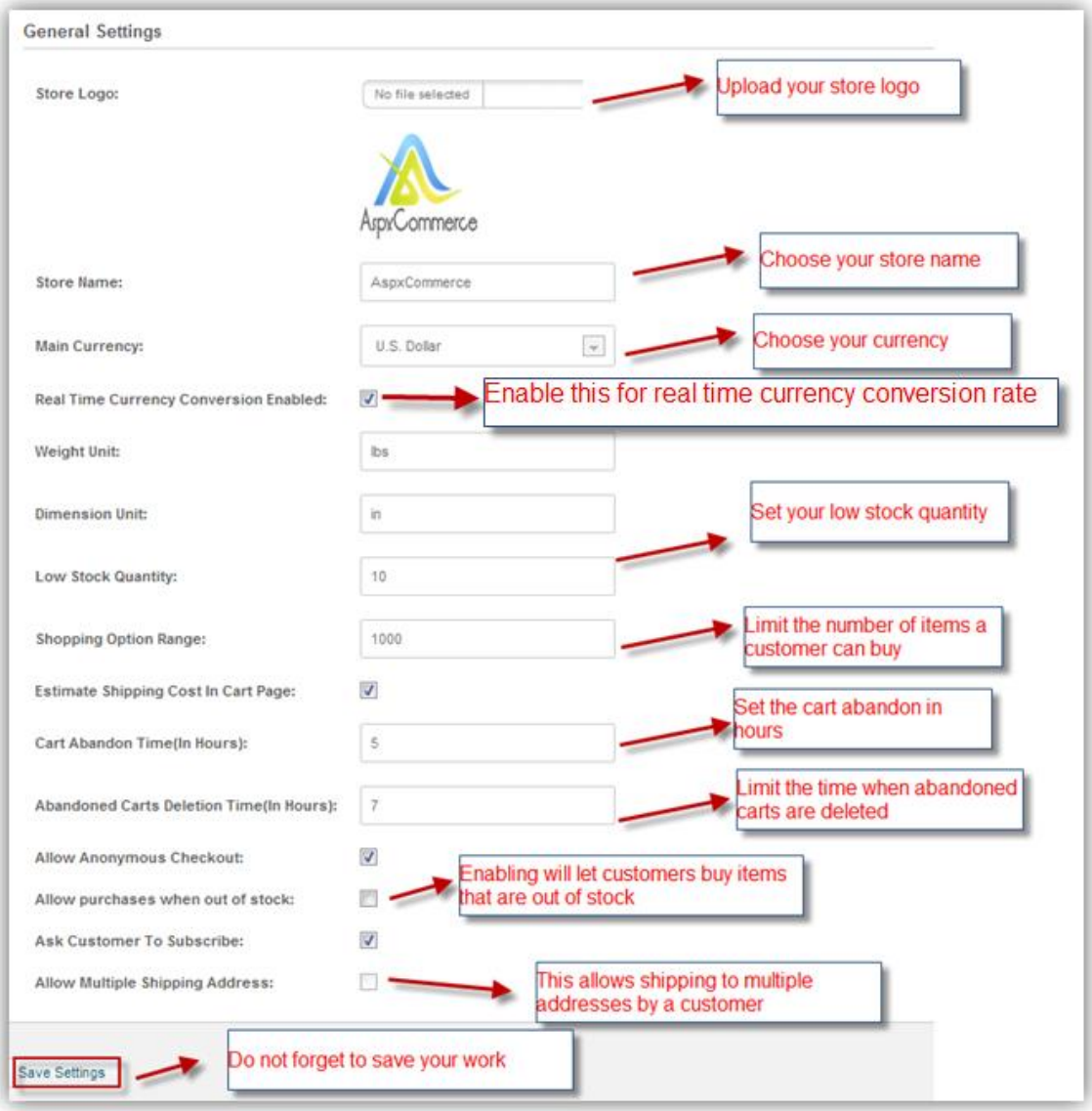
Similarily, for the rest of the portion :-



As you can see from the above pictures Standard settings is used to control which URL the menu items must point to .

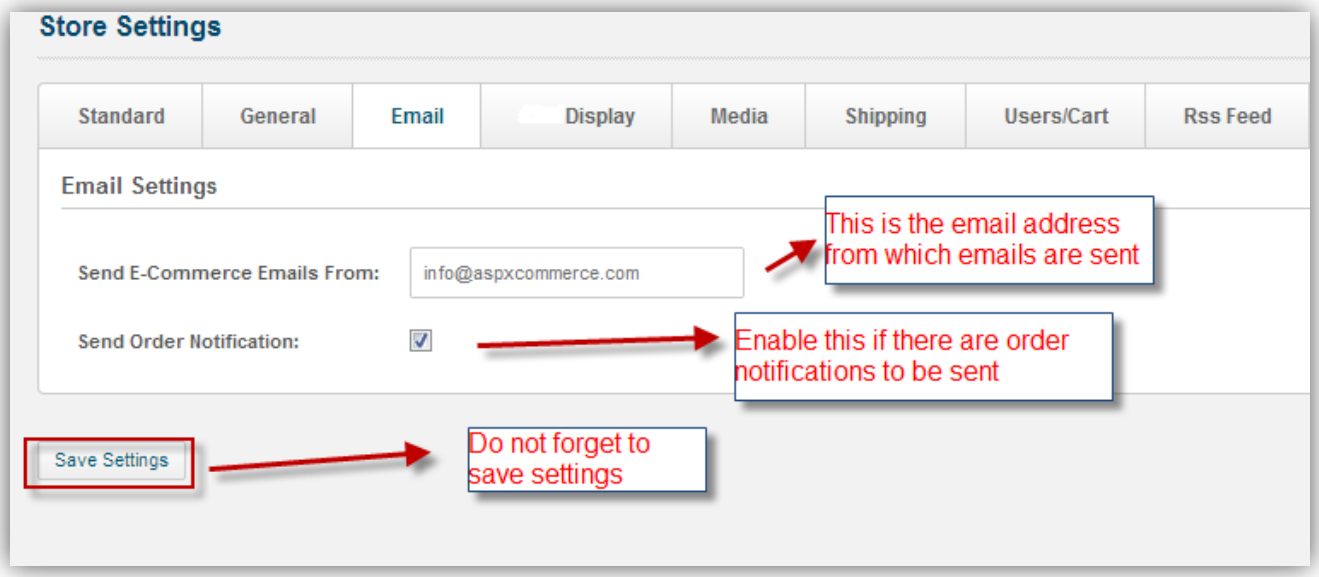
General Tab

General settings tab allows to administrate the store.



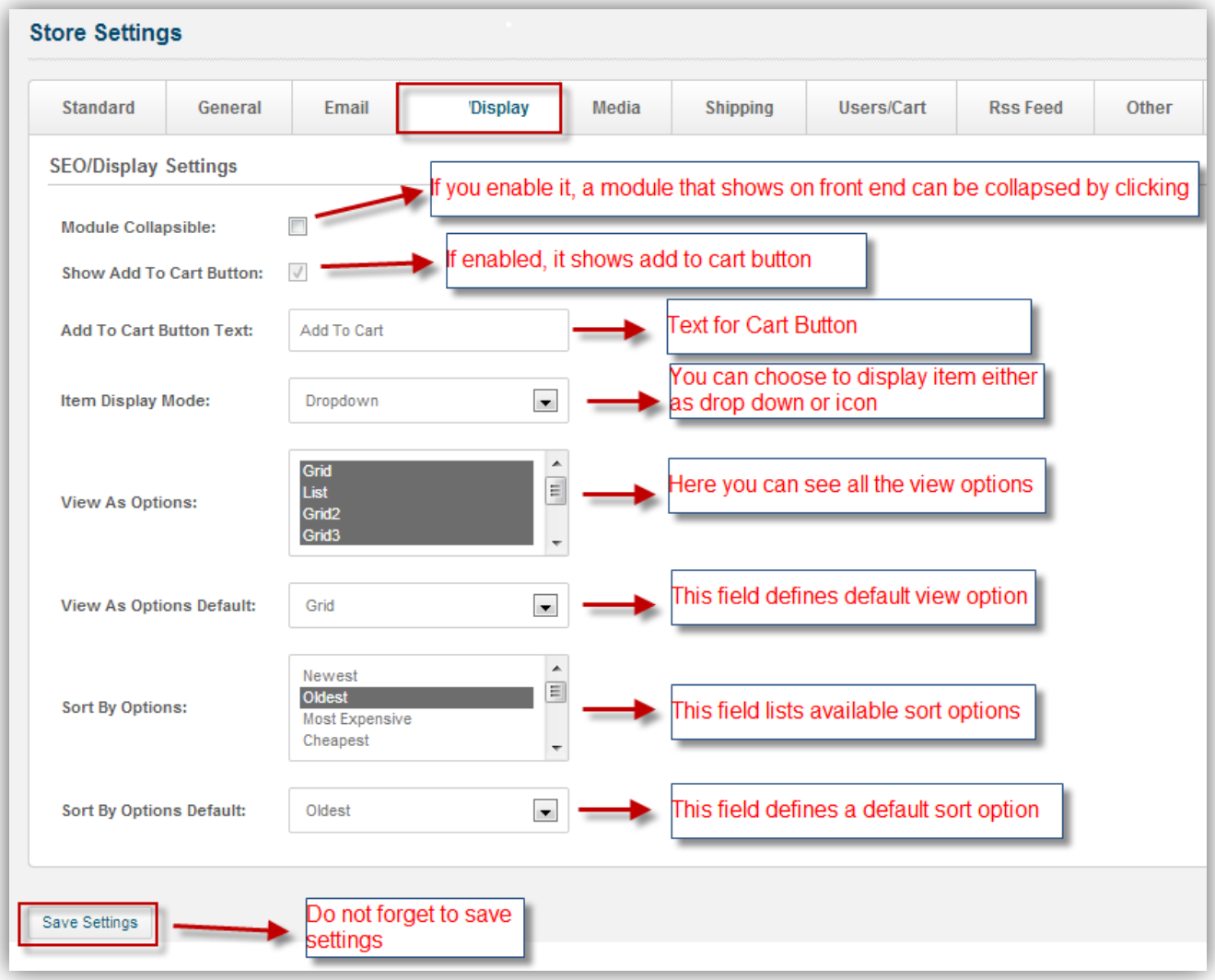
Email Tab

This place facilitates emailing, just as shown in the picture.



Display

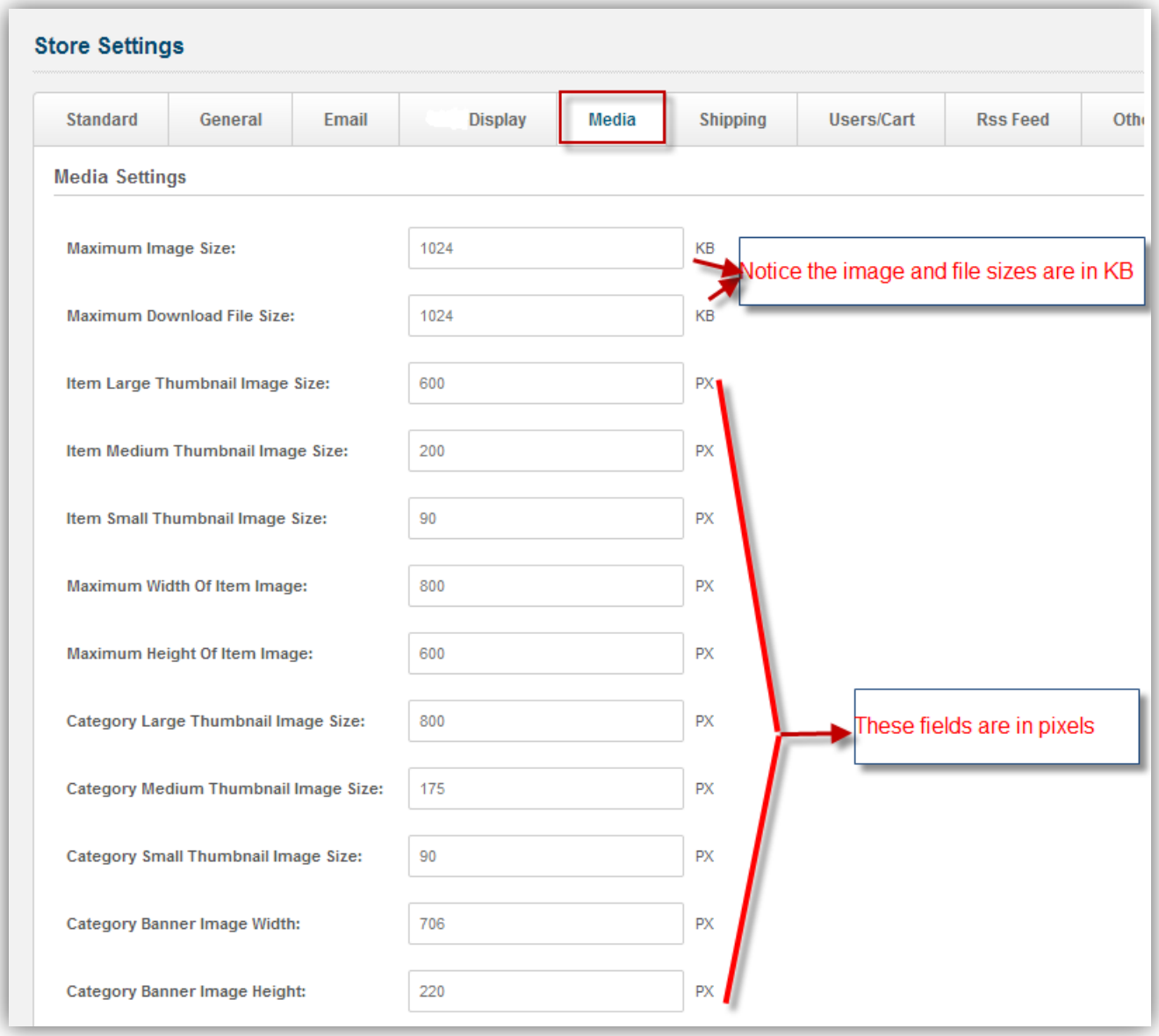
From this page, you can control what is displayed in the front end as explained in picture below:-



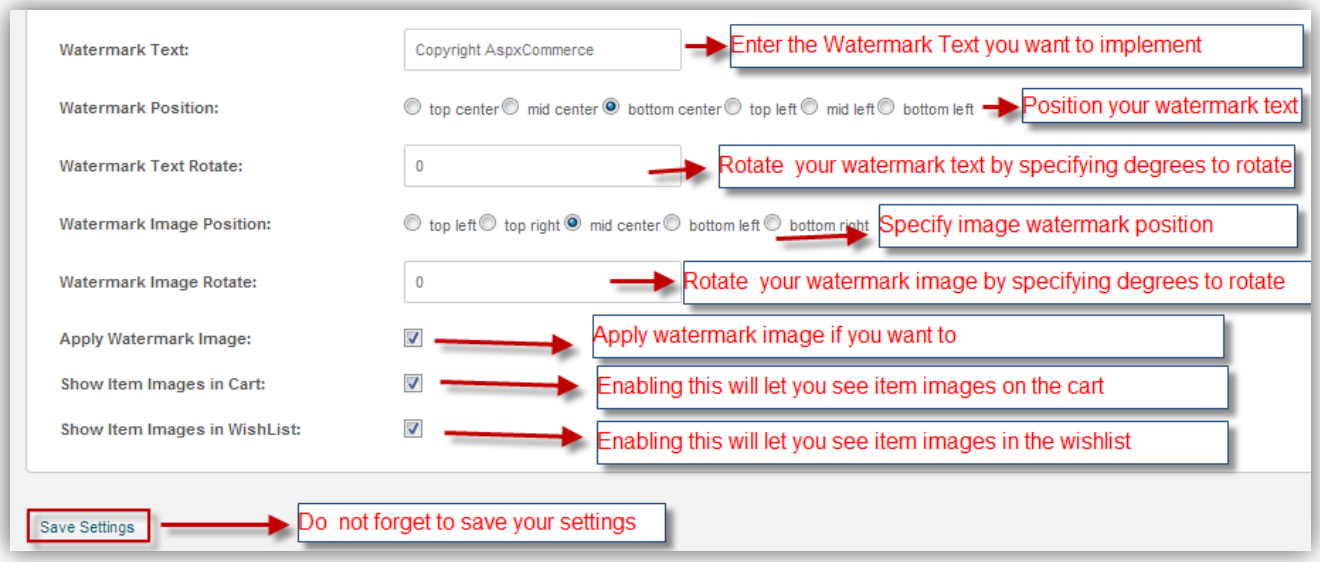
As you can see from above picture, you can use theDisplay to customize the how your site looks.

Media Tab

If you click on the Media tab, you will see a screen similar to below (**First portion**). This is the place from where you can set image and file sizes.


Store Settings
Standard
General
Email
Display
Media
Shipping
Users/Cart
Rss Feed
Media Settings
Maximum Image Size: 1024 KB
Maximum Download File Size: 1024 KB
Item Large Thumbnail Image Size: 600 PX
Item Medium Thumbnail Image Size: 200 PX
Item Small Thumbnail Image Size: 90 PX
Maximum Width Of Item Image: 800 PX
Maximum Height Of Item Image: 600 PX
Category Large Thumbnail Image Size: 800 PX
Category Medium Thumbnail Image Size: 175 PX
Category Small Thumbnail Image Size: 90 PX
Category Banner Image Width: 706 PX
Category Banner Image Height: 220 PX
Notice the image and file sizes are in KB
These fields are in pixels

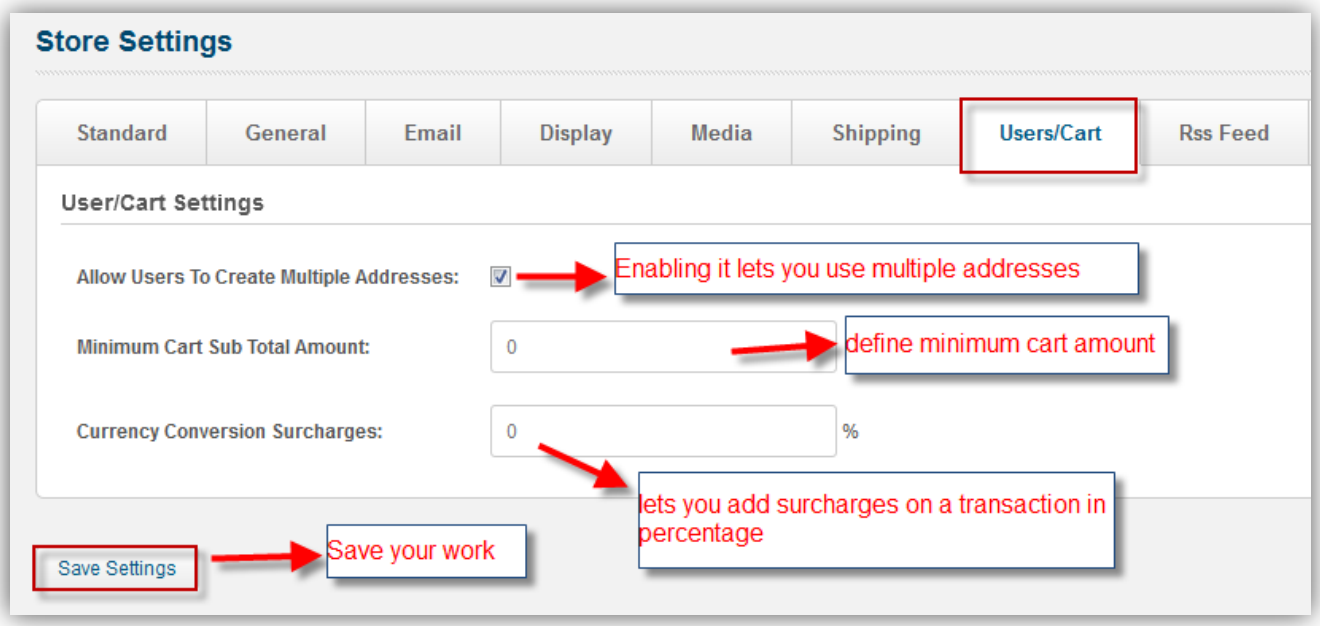
The second portion deals with watermarks to protect your copyright on the images.


Watermark Text:
Copyright AspxCommerce
Enter the Watermark Text you want to implement
Watermark Position:
top center mid center bottom center top left mid left bottom left
Position your watermark text
Watermark Text Rotate:
0
Rotate your watermark text by specifying degrees to rotate
Watermark Image Position:
top left top right mid center bottom left bottom right
Specify image watermark position
Watermark Image Rotate:
0
Rotate your watermark image by specifying degrees to rotate
Apply Watermark Image:
Apply watermark image if you want to
Show Item Images in Cart:
Enabling this will let you see item images on the cart
Show Item Images in WishList:
Enabling this will let you see item images in the wishlist
Save Settings
Do not forget to save your settings

Shipping Tab

Use this tab to specify customers from which countries are to be billed and countries where you can ship the products.

Users/Cart Tab

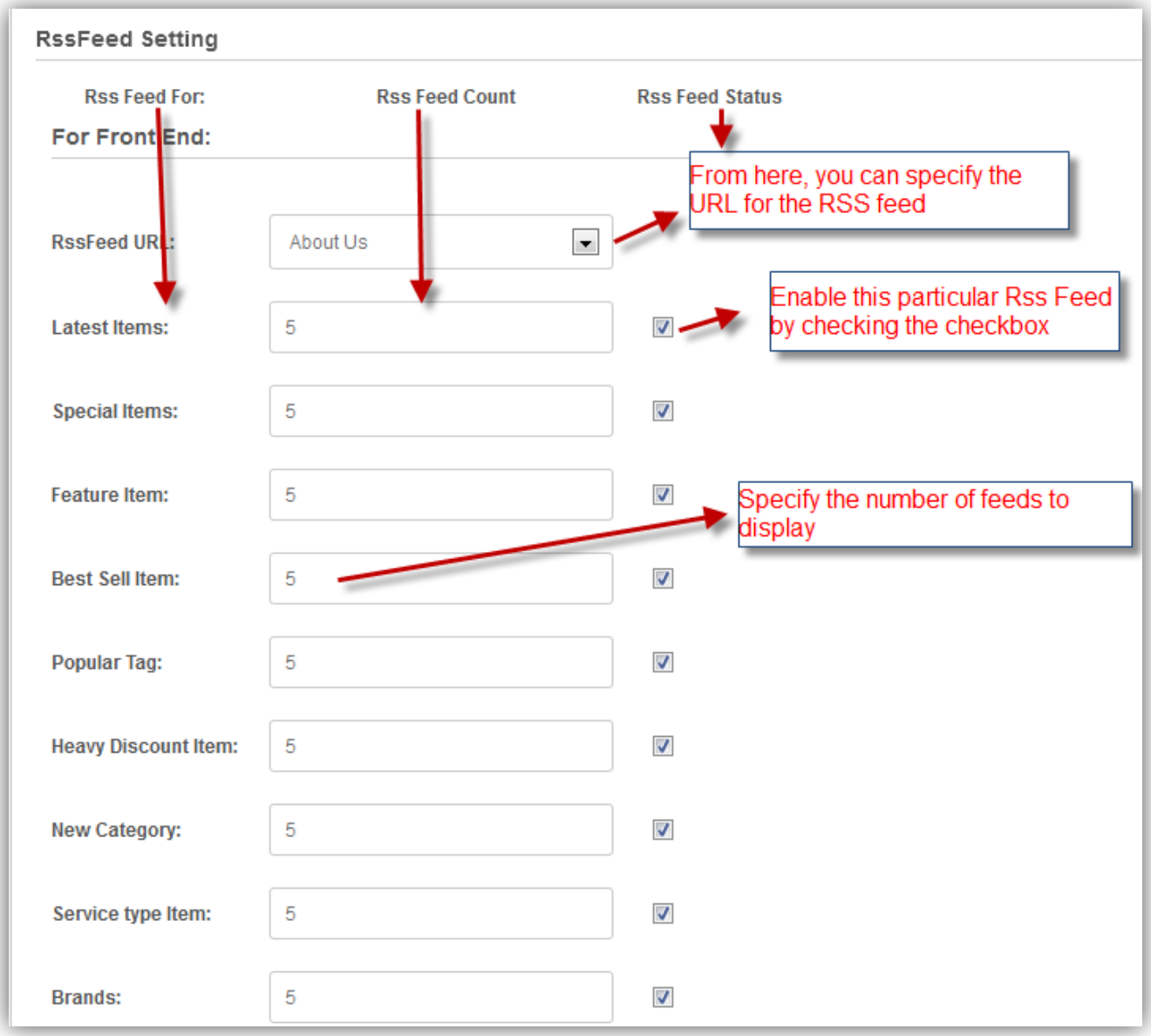


As you can see in the picture above, from this page you can decide whether to enable multiple addresses, implement minimum cart amount and small currency charges involved.

RSS Feed

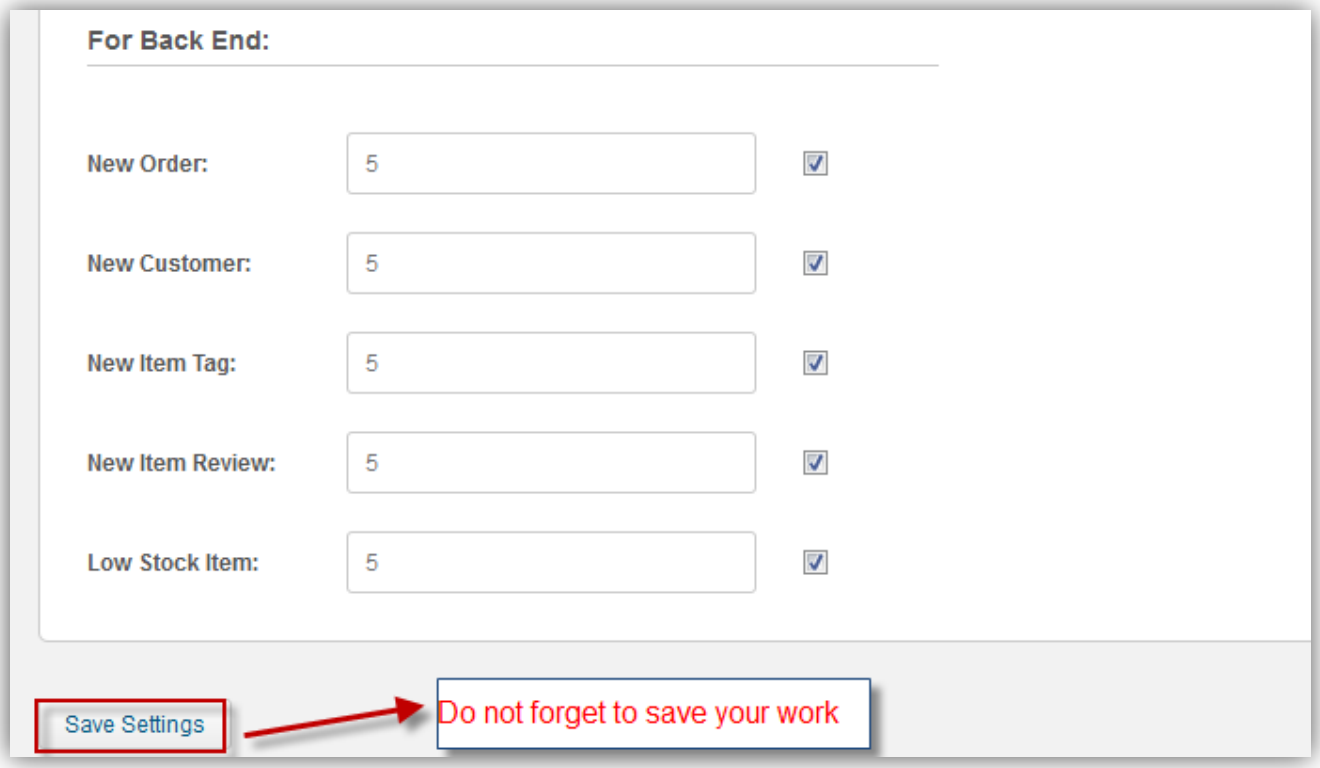
RSS feed controls the feeds for individual elements and feed counts.

FrontEnd



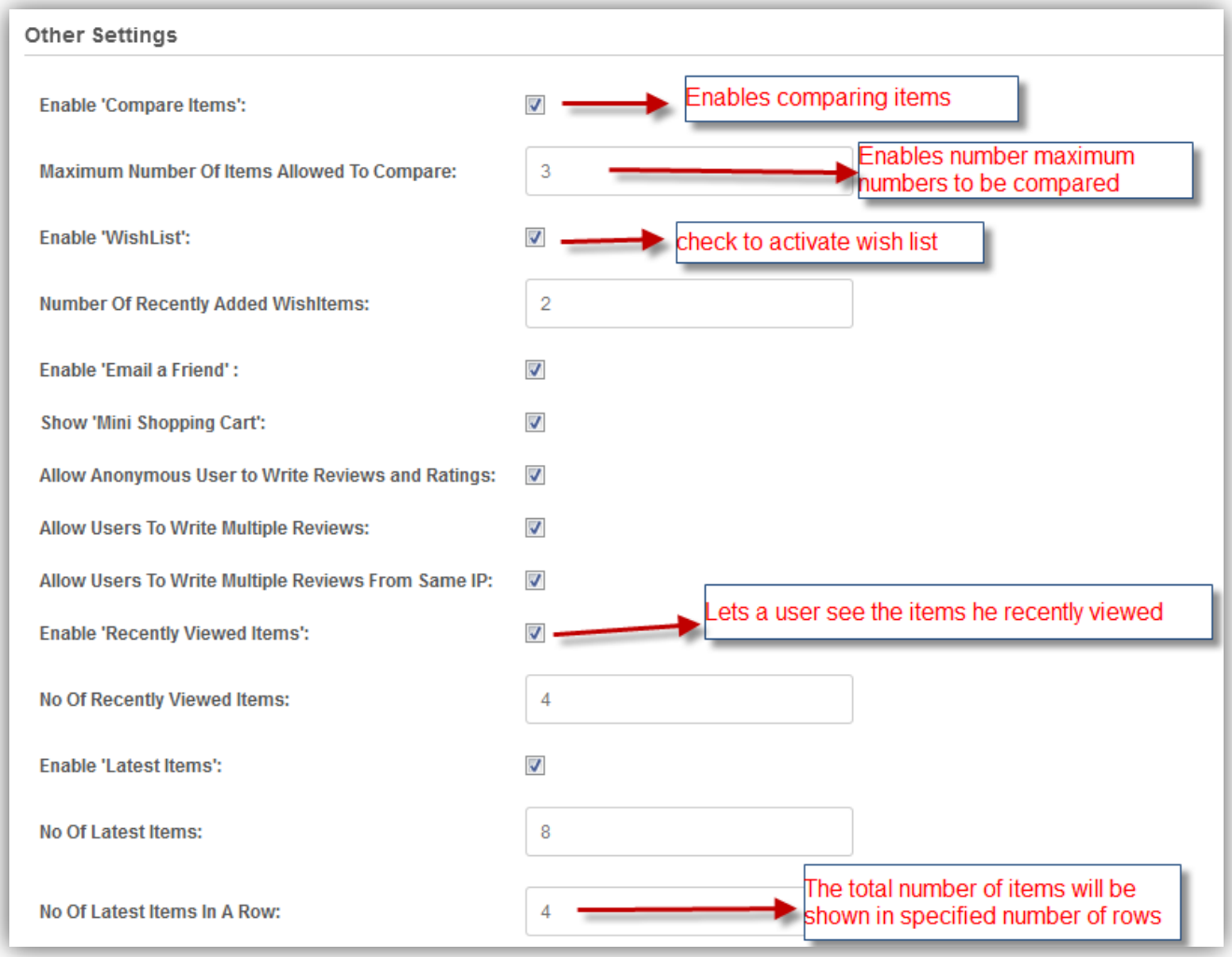
Backend

Similarly, for Backend :-

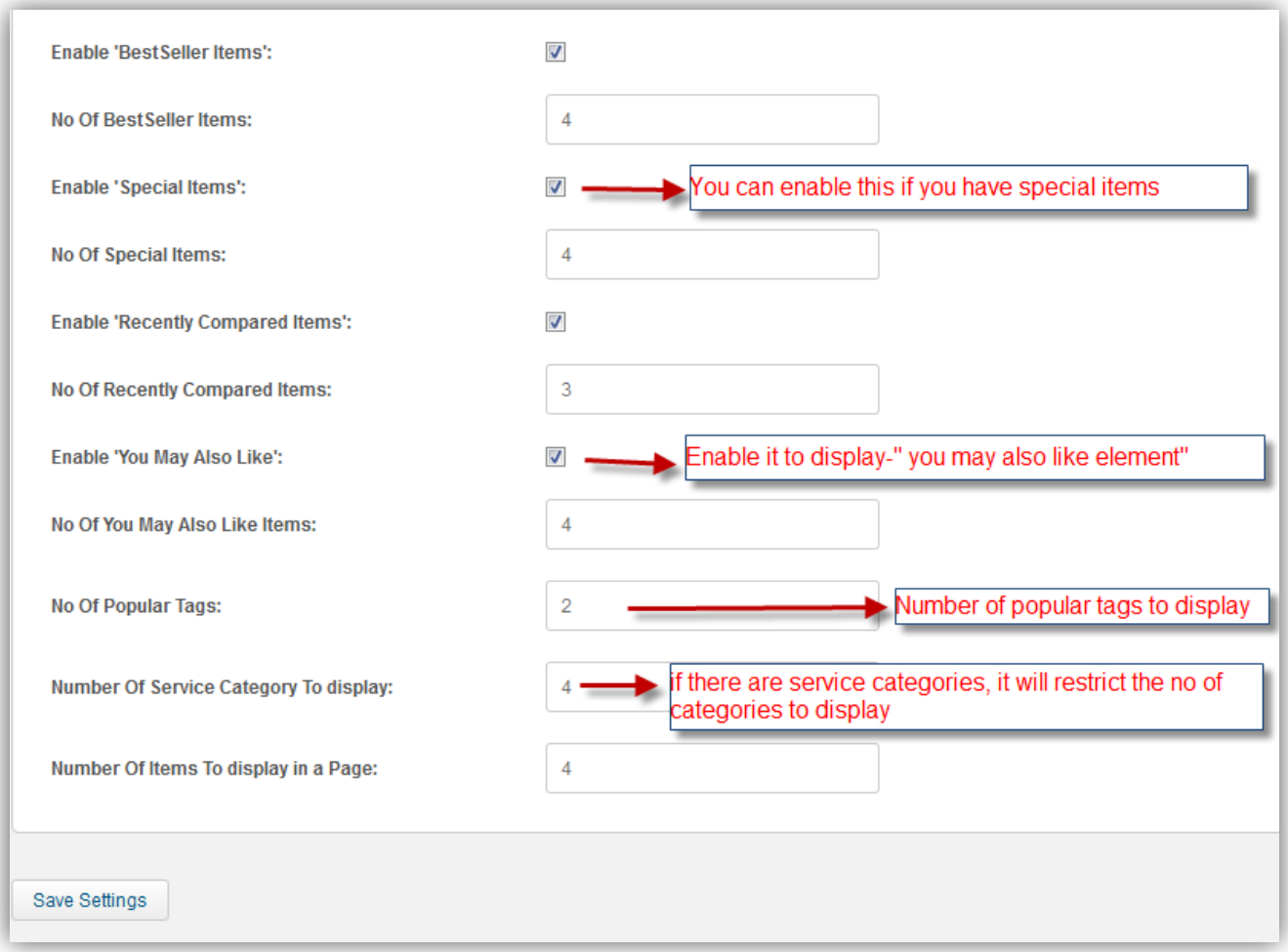


Other Tab

This deals with other site settings, not covered under the above categories.

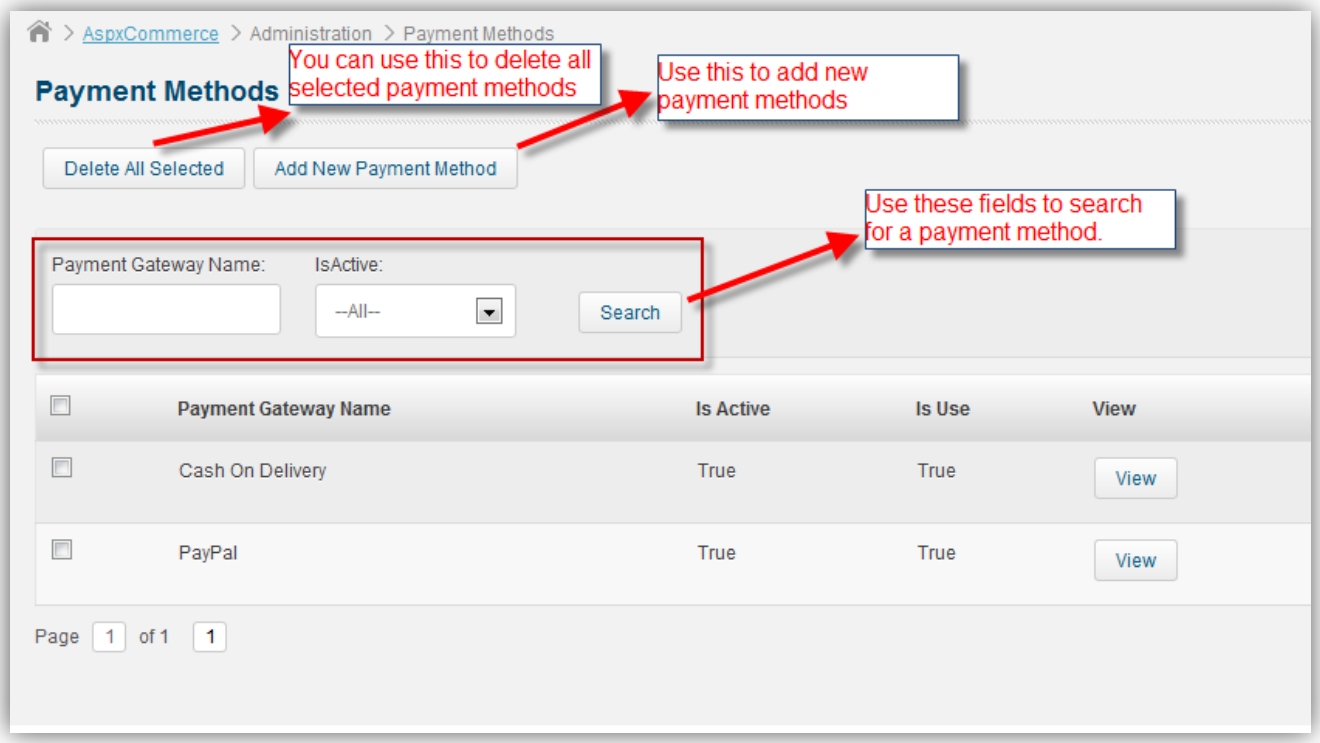

Other Settings
Enable 'Compare Items':
Enables comparing items
Maximum Number Of Items Allowed To Compare:
3
Enables number maximum numbers to be compared
Enable 'WishList':
check to activate wish list
Number Of Recently Added WishItems:
2
Enable 'Email a Friend' :
Show 'Mini Shopping Cart':
Allow Anonymous User to Write Reviews and Ratings:
Allow Users To Write Multiple Reviews:
Allow Users To Write Multiple Reviews From Same IP:
Enable 'Recently Viewed Items':
Lets a user see the items he recently viewed
No Of Recently Viewed Items:
4
Enable 'Latest Items':
No Of Latest Items:
8
No Of Latest Items In A Row:
4
The total number of items will be shown in specified number of rows

The second part of the **Other Tab** :

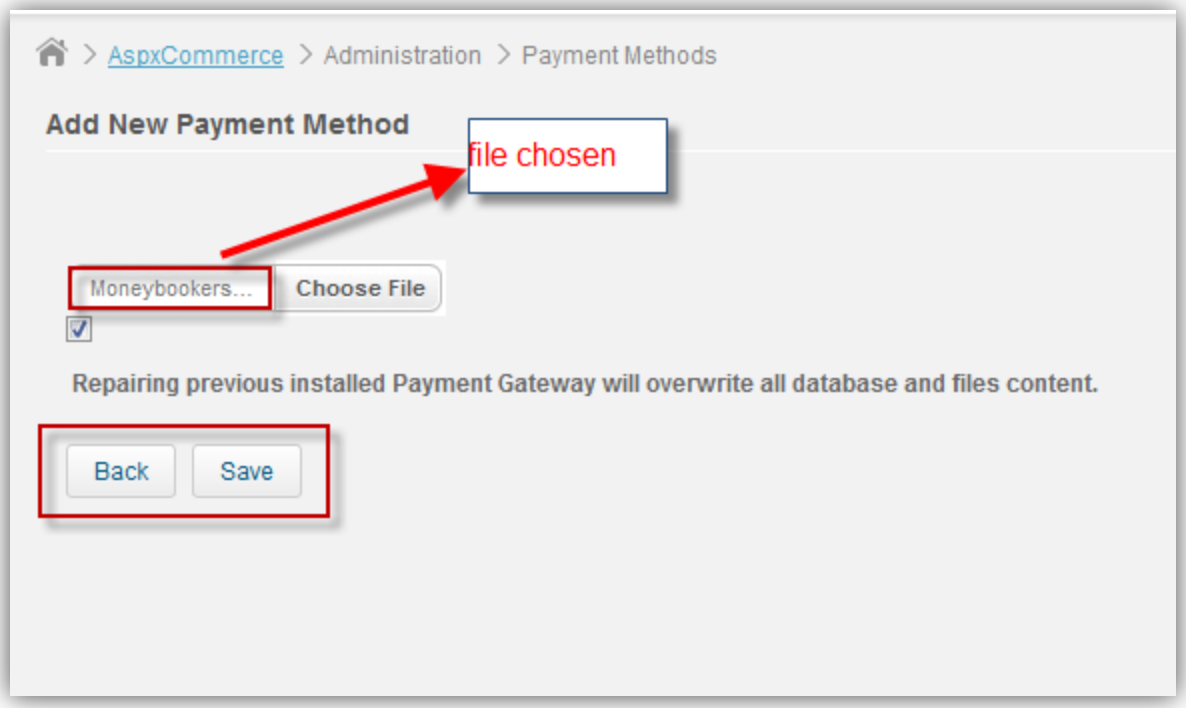

Enable 'BestSeller Items':
No Of BestSeller Items:
4
Enable 'Special Items':
You can enable this if you have special items
No Of Special Items:
4
Enable 'Recently Compared Items':
No Of Recently Compared Items:
3
Enable 'You May Also Like':
Enable it to display-" you may also like element"
No Of You May Also Like Items:
4
No Of Popular Tags:
2
Number of popular tags to display
Number Of Service Category To display:
4
if there are service categories, it will restrict the no of categories to display
Number Of Items To display in a Page:
4
Save Settings

Payment Methods

If you click on the **Administration > Payment Methods**, you will land on the following page

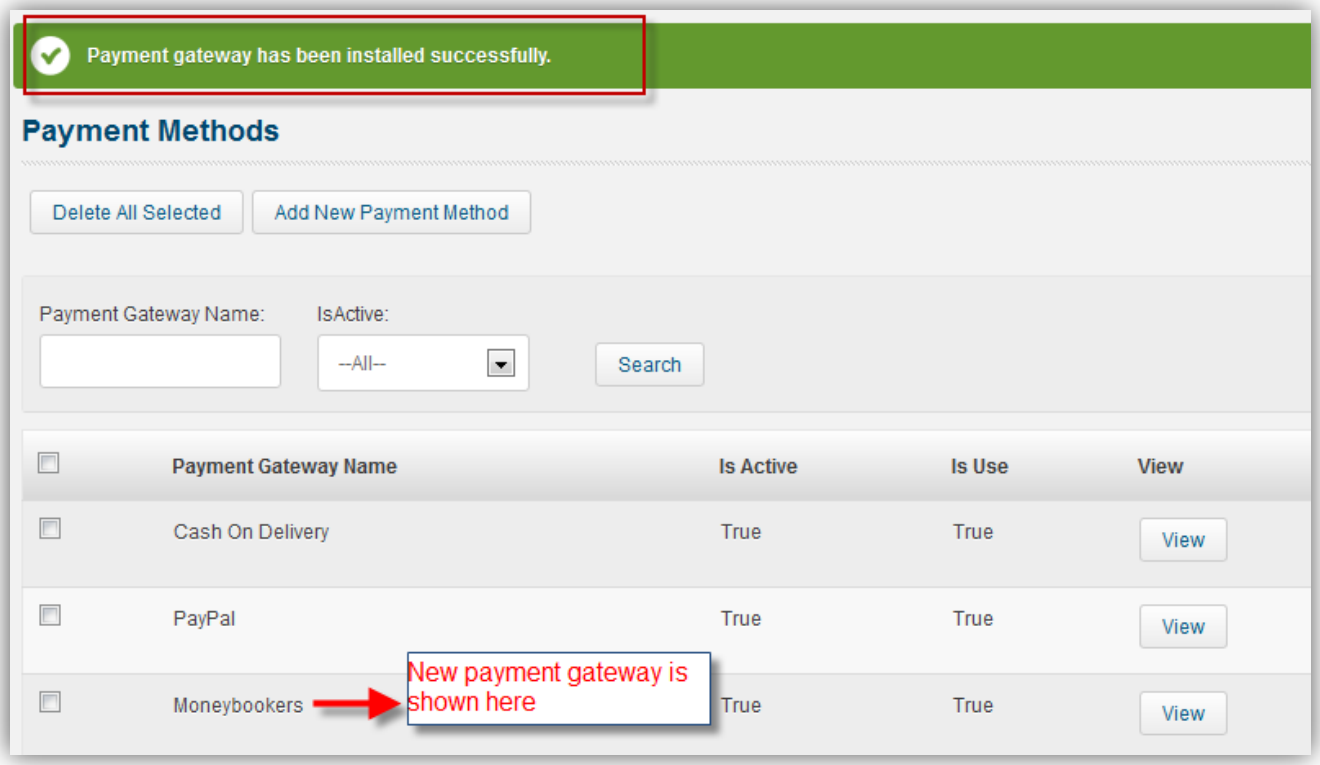


To add a payment method – click on the **Add New Payment Method**, from where you need to upload zip form of the payment method. Here we have added a MoneyBookers payment gateway.

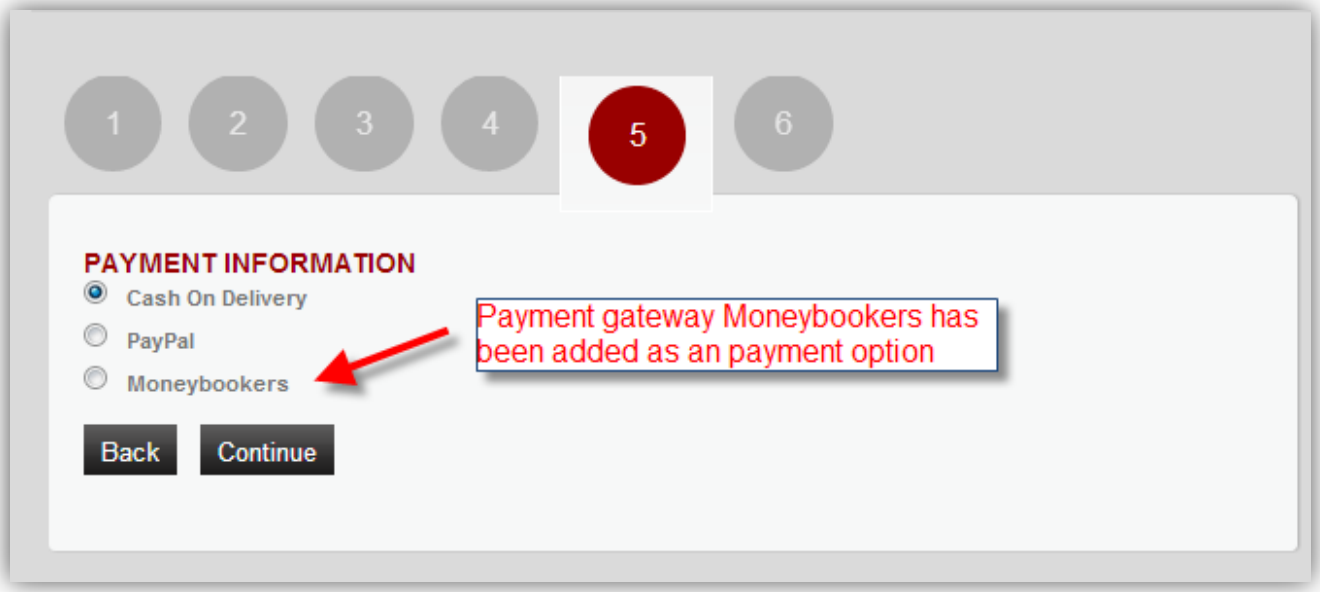


Please note if you repair previous Payment Gateways, the corresponding database and file contents will be lost.

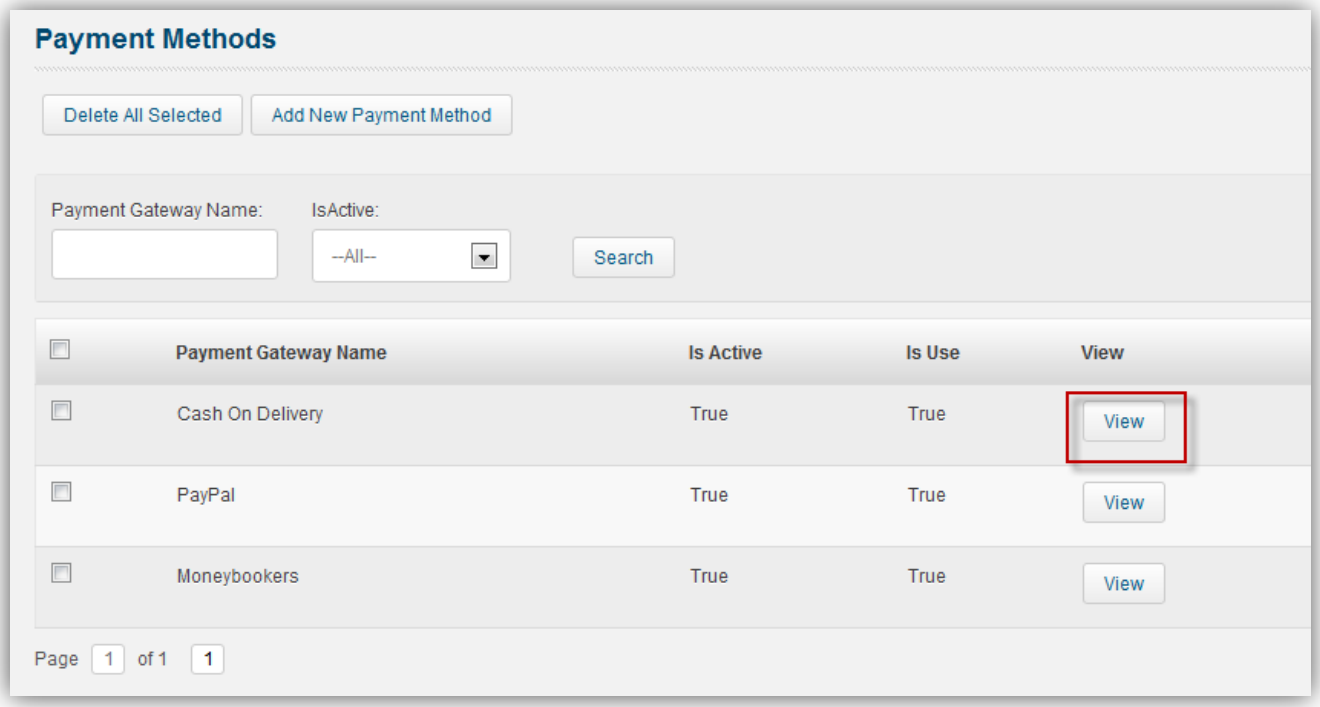
Once you have installed a payment gateway, you will land on the following page :



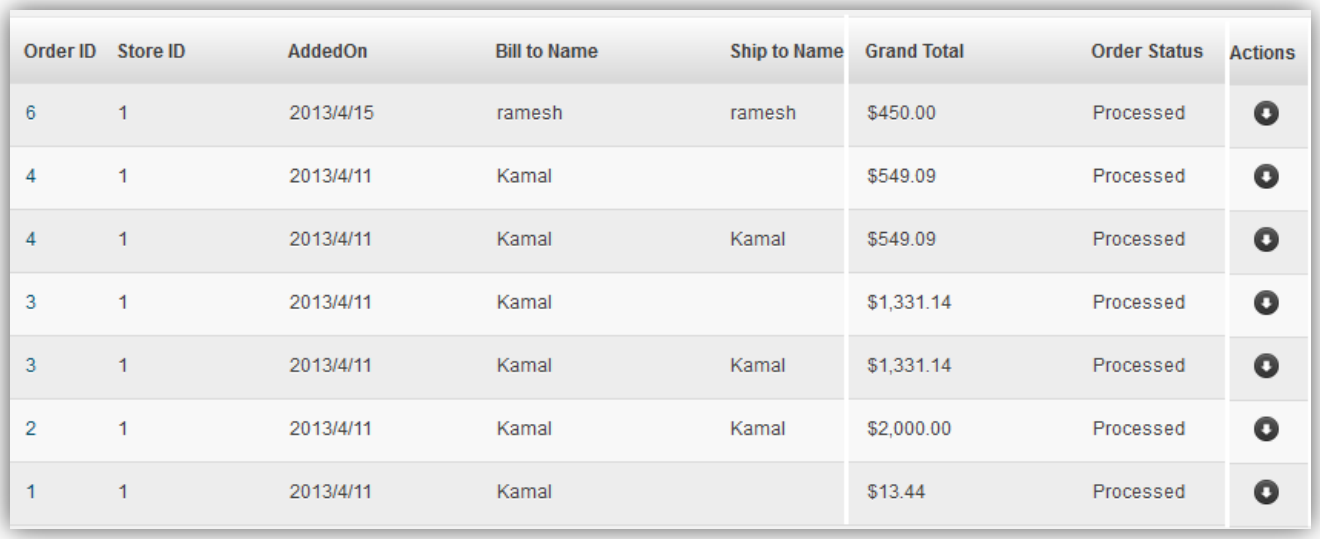
Now you can see **MoneyBookers Payment Gateway option** while completing the transaction. The front end looks like below:



On the Payment Methods page, on every **Payment Gateway Name,** you will come across **view tab** as shown below:



if you click on it, you will see the database of payment related to that **individual Payment Gateway** Option, just like below :-

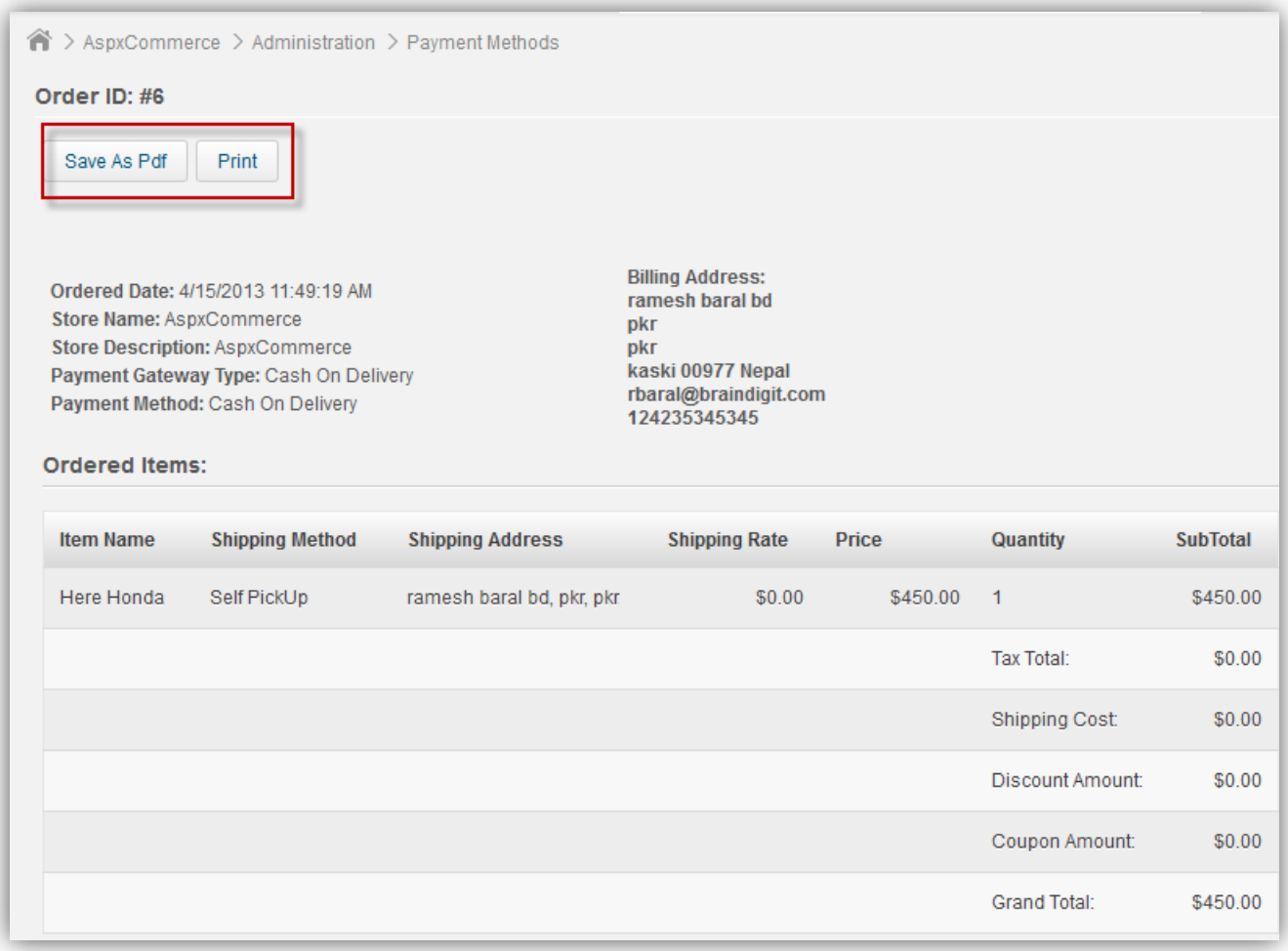


Order ID	Store ID	AddedOn	Bill to Name	Ship to Name	Grand Total	Order Status	Actions
6	1	2013/4/15	ramesh	ramesh	$450.00	Processed	
4	1	2013/4/11	Kamal		$549.09	Processed	
4	1	2013/4/11	Kamal	Kamal	$549.09	Processed	
3	1	2013/4/11	Kamal		$1,331.14	Processed	
3	1	2013/4/11	Kamal	Kamal	$1,331.14	Processed	
2	1	2013/4/11	Kamal	Kamal	$2,000.00	Processed	
1	1	2013/4/11	Kamal		$13.44	Processed	

If you click on the **Actions button,** you will see two pop ups.

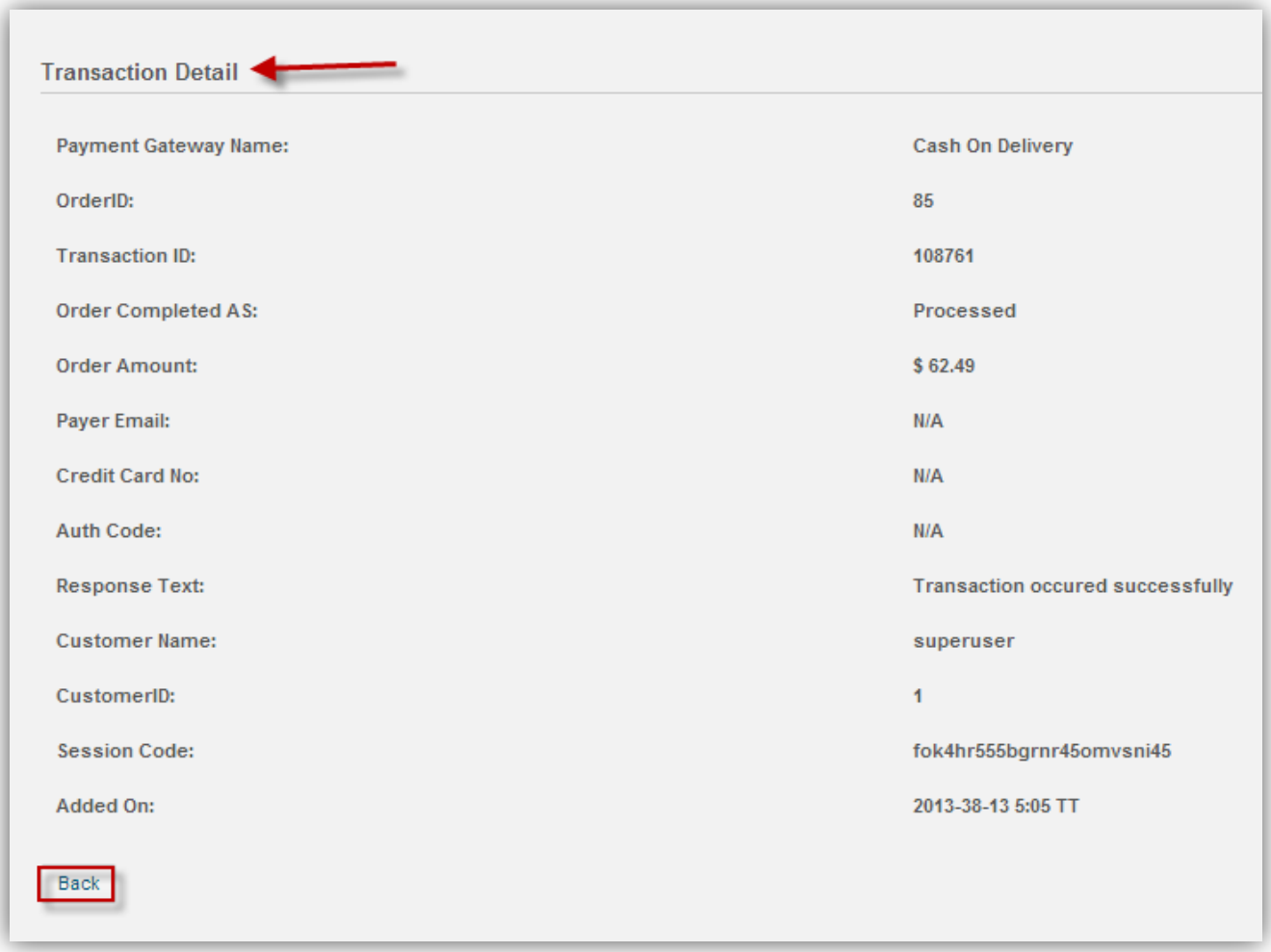
i. **View Order -**

Here you will come across the details of the order just like below:-


AspxCommerce > Administration > Payment Methods
Order ID: #6
Save As Pdf
Print
Ordered Date: 4/15/2013 11:49:19 AM
Store Name: AspxCommerce
Store Description: AspxCommerce
Payment Gateway Type: Cash On Delivery
Payment Method: Cash On Delivery
Billing Address:
ramesh baral bd
pkr
pkr
kaski 00977 Nepal
rbaral@braindigit.com
124235345345
Ordered Items:
Item Name | Shipping Method | Shipping Address | Shipping Rate | Price | Quantity | SubTotal
Here Honda | Self PickUp | ramesh baral bd, pkr, pkr | $0.00 | $450.00 | 1 | $450.00
Tax Total: $0.00
Shipping Cost: $0.00
Discount Amount: $0.00
Coupon Amount: $0.00
Grand Total: $450.00

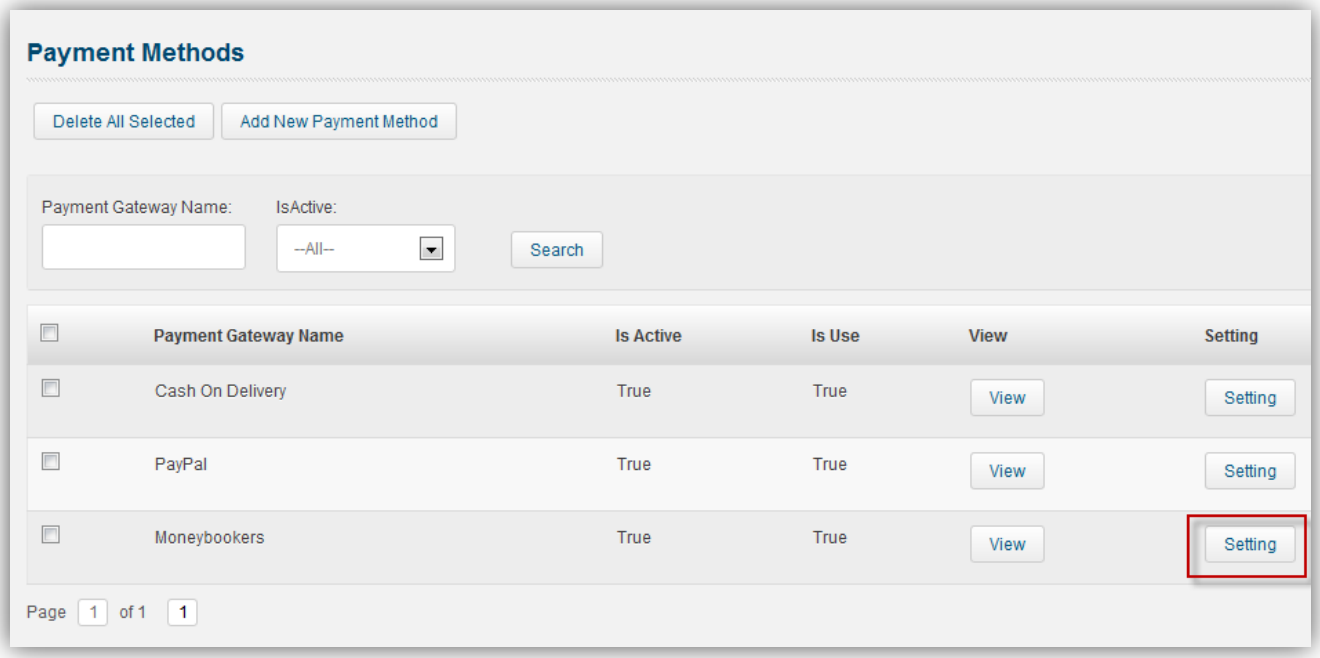
ii. **View transaction log**

You can see the Transaction Details here, just like below :-


Transaction Detail
Payment Gateway Name:
Cash On Delivery
OrderID:
85
Transaction ID:
108761
Order Completed AS:
Processed
Order Amount:
$ 62.49
Payer Email:
N/A
Credit Card No:
N/A
Auth Code:
N/A
Response Text:
Transaction occured successfully
Customer Name:
superuser
CustomerID:
1
Session Code:
fok4hr555bgrnr45omvsni45
Added On:
2013-38-13 5:05 TT
Back

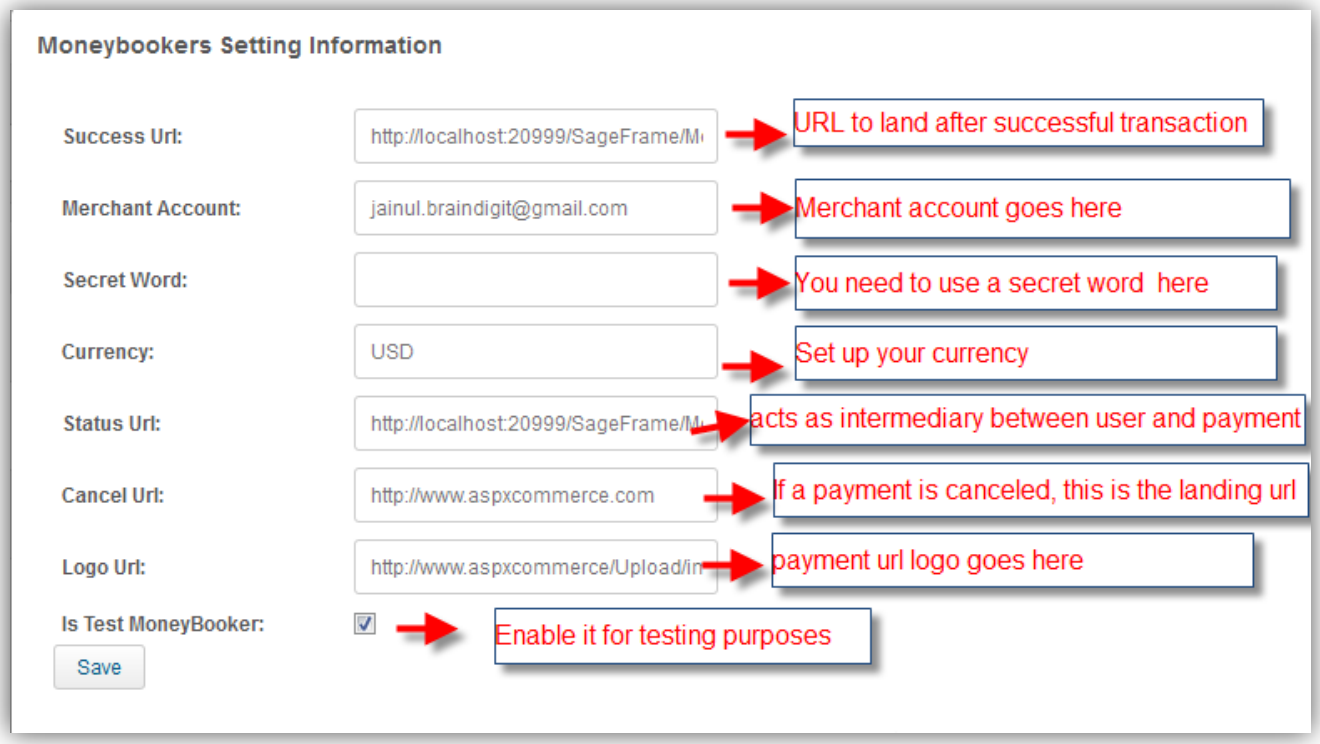
Payment Methods

On your **Payment Methods (** AspxCommerce > Administration> Payment Methods**)** – you will see settings as shown in the screenshot below. Note that there is no settings for **Cash on Delivery**. For our purpose, we have used MoneyBookers setting.

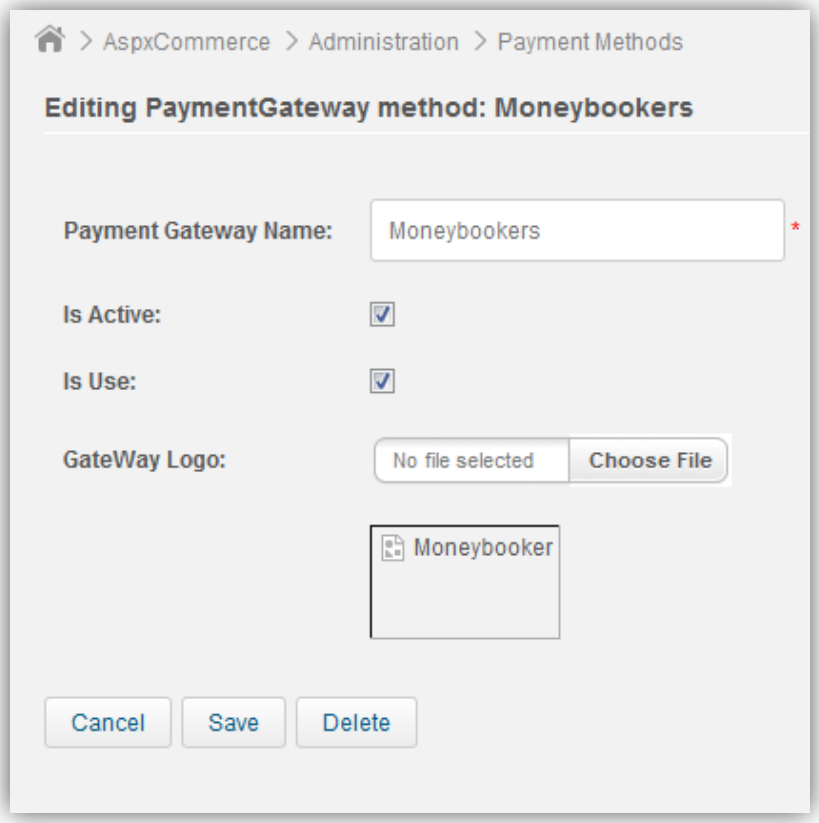


When you click on the Setting, you will come across following screen :

*(Note – individual settings for each **Payment Gateway Name** may be different.)*



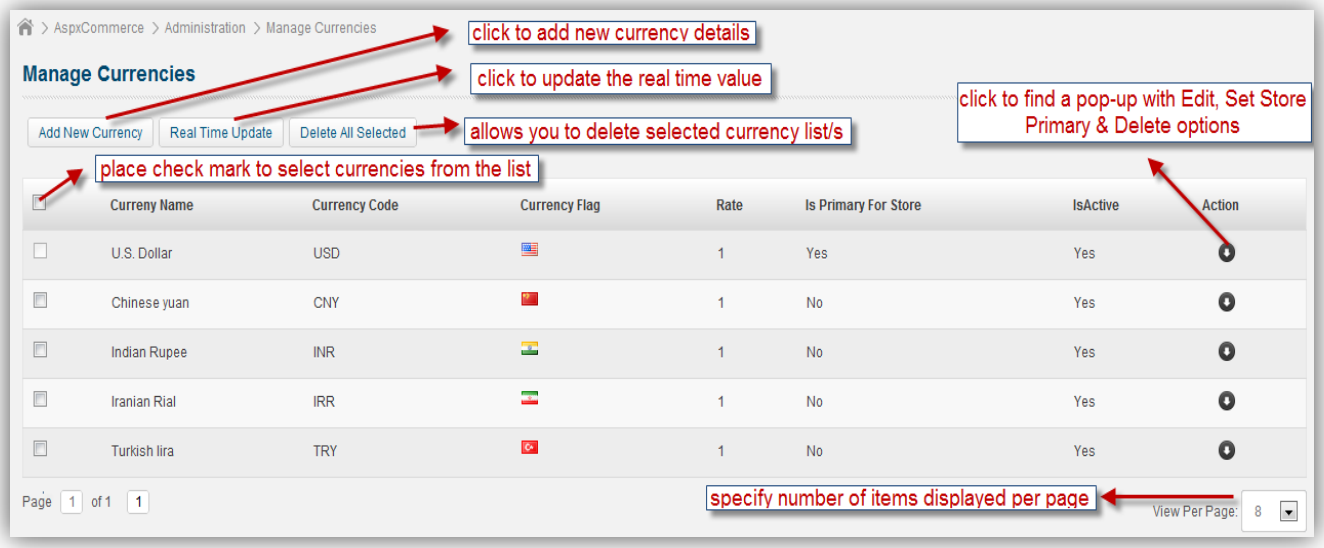
From your Payment Methods page, you can also edit a payment method by clicking on **Actions& Edit;** for our example, we have used **Moneybookers.**



From this page, you can change **Gateway Name, Gateway Logo or make a payment gateway active.**

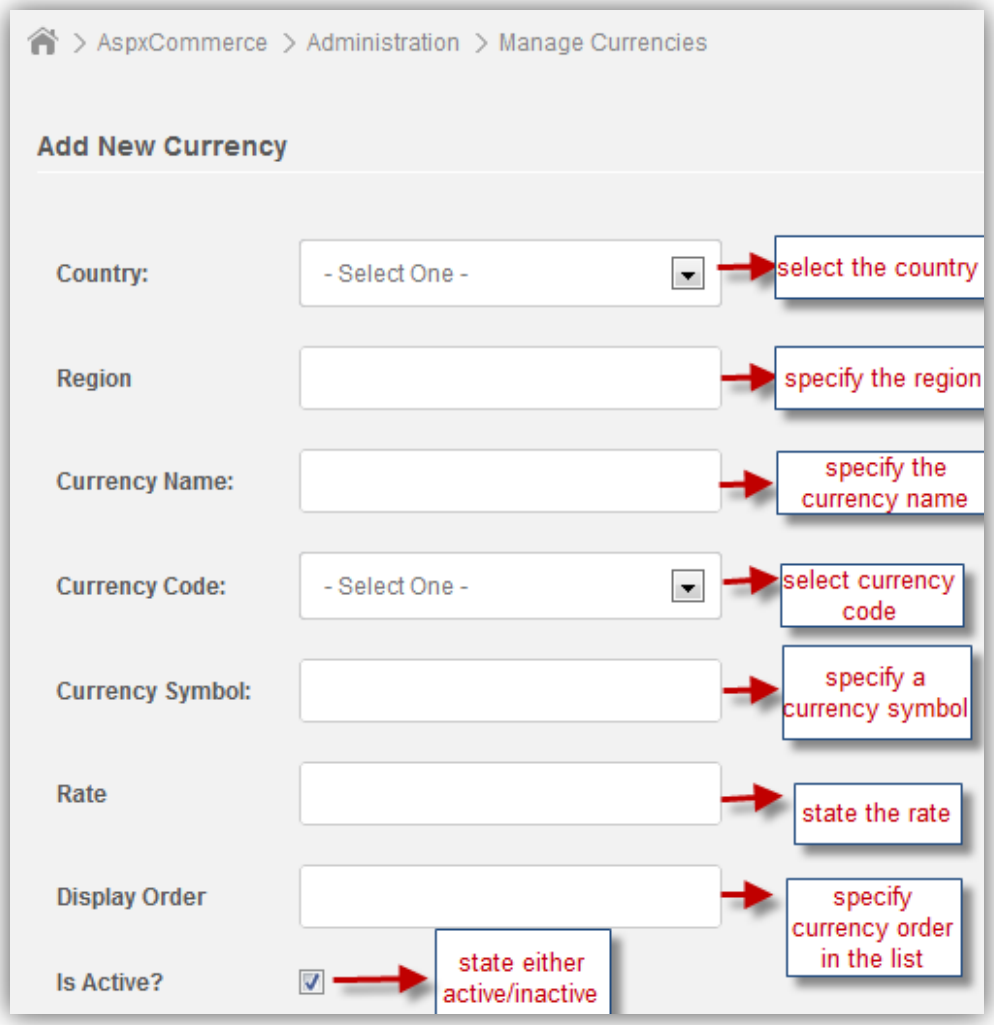
Manage Currencies

To manage currencies, navigate to **C-Panel> Administration> Manage Currencies** and you will land on a page similar to the one given below:



Add New Currency

Under M**anage Currencies**, the A**dd New Currency** tab will direct you to a form as shown in the picture below:

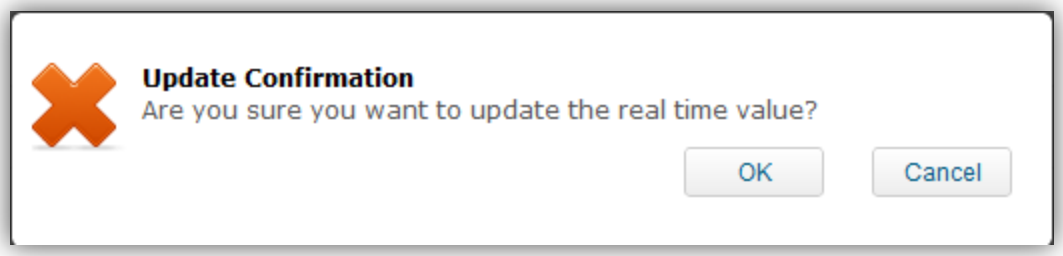


Assign a currency flag and do not forget to save your work.

Clicking on the **Edit** option, under **Action** pop-up, will also lead you to similar form. Make necessary changes in the details as per the currency you intend to edit and **save** the changes.

Real Time Update

The **Real Time Update** tab under **Manage Currencies** will generate a pop-up that will ask for your confirmation before you make any changes. Click on **Ok** to confirm or **Cancel** to ignore the update.



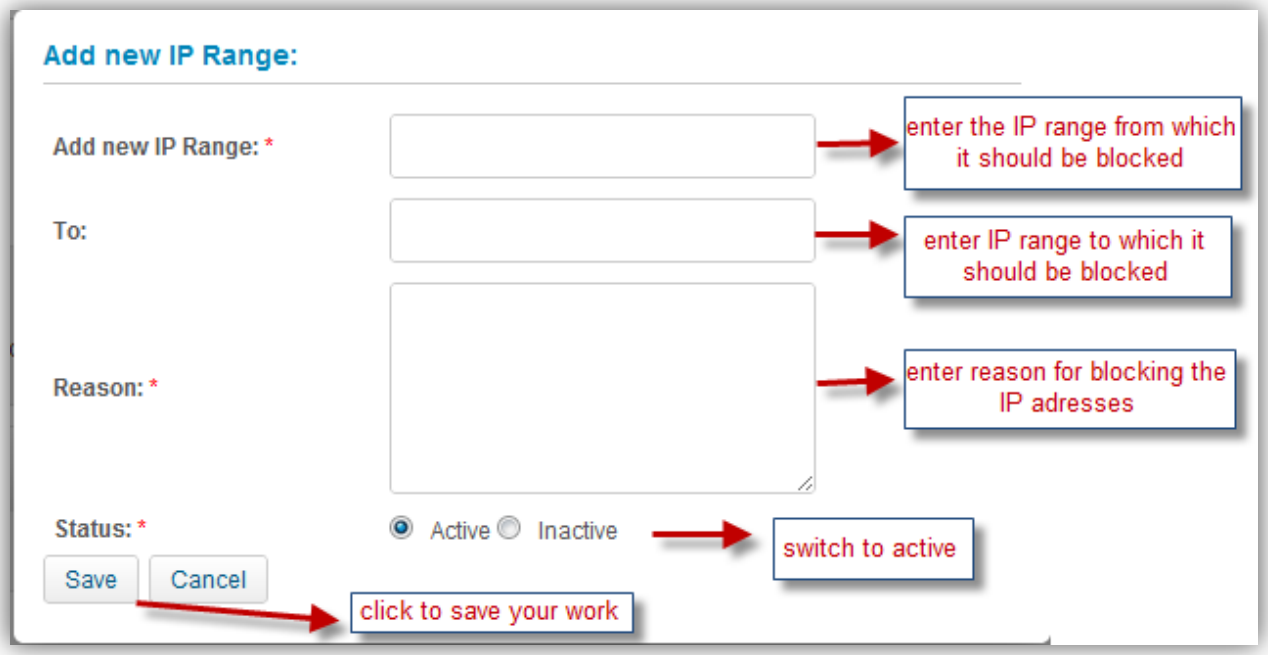
Store Access

The Store Access feature helps you control or check unwanted access to your store. You can block IP addresses that may be trying to hack your store or access information without your permission.

Controlling Store Access

In order to block any IP addresses, navigate to **Administration>Store Access**

On IP tab, click on **Add New IP** button and you will be prompted to the pop-up as shown below:



Delete blocked IP addresses

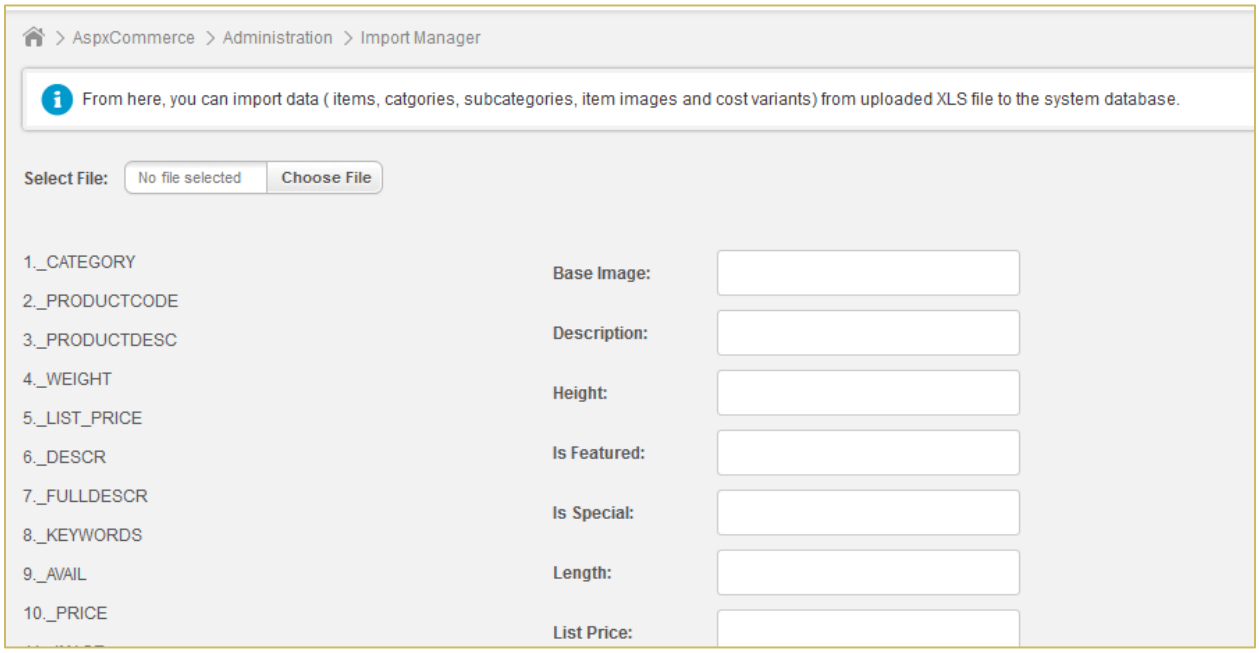
To delete IP addresses once blocked, select IP address to be deleted from the list and click on **Delete All Selected** button.

Alternately, you can click on the down arrow icon under Actions and select **Edit** to set status to **Inactive** and **Save** it.

Likewise, you can also block Domain Name, Email, Credit Cards and Customers. You can use the search options provided at the top of every tab.

Import Manager

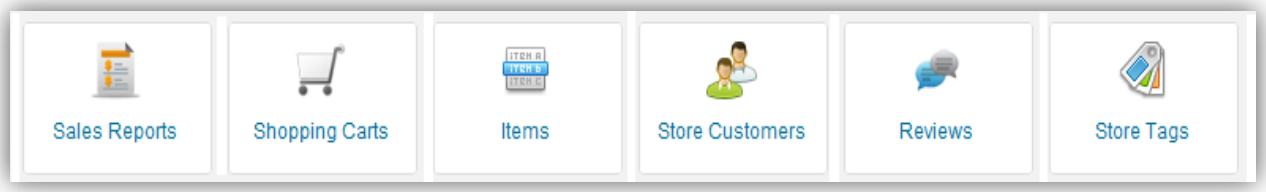
Following these steps: **AspxCommerce>Administration>Import Manager**, you will be directed to a page with an option to choose any file from your computer. With the help of this option, you can import files from Excel to the database. Please refer to the screenshot below:



Reports

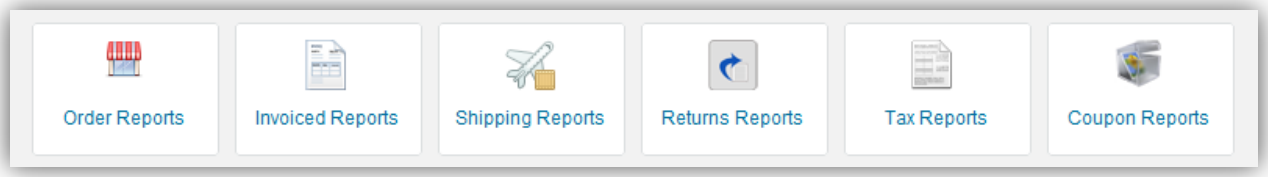
AspxCommerce provides useful Reports to keep you updated on anything from customer's Shopping Cart to their Tags. All of the reports can be accessed by navigating to the **Reports** tab. Every report can be downloaded in CVS or Excel format.

Go to **AspxCommerce>Reports** to access the reports on categories like **Sales Report**, **Shopping Carts**, **Items**, **Store Customers**, **Reviews and Store Tags**.



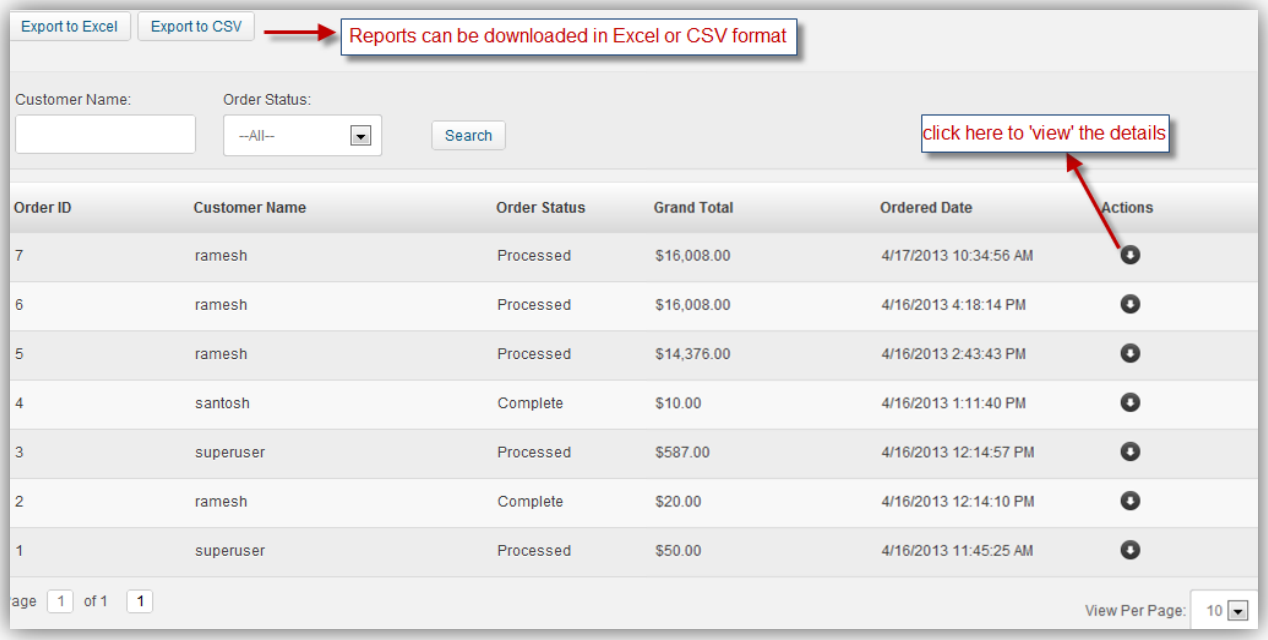
Sales Reports

Under **Sales Reports**, you will find a list of reports you can access, which includes:

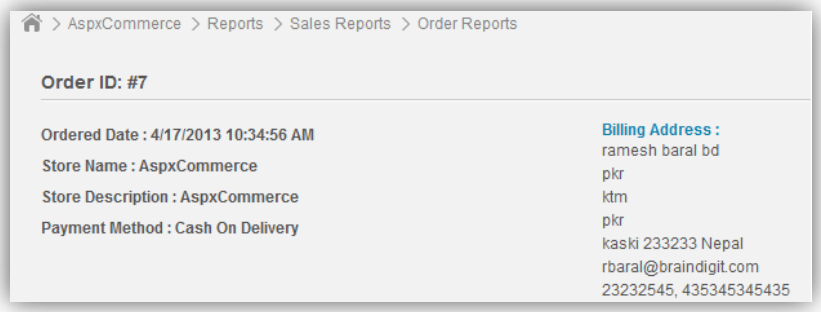


Order Reports

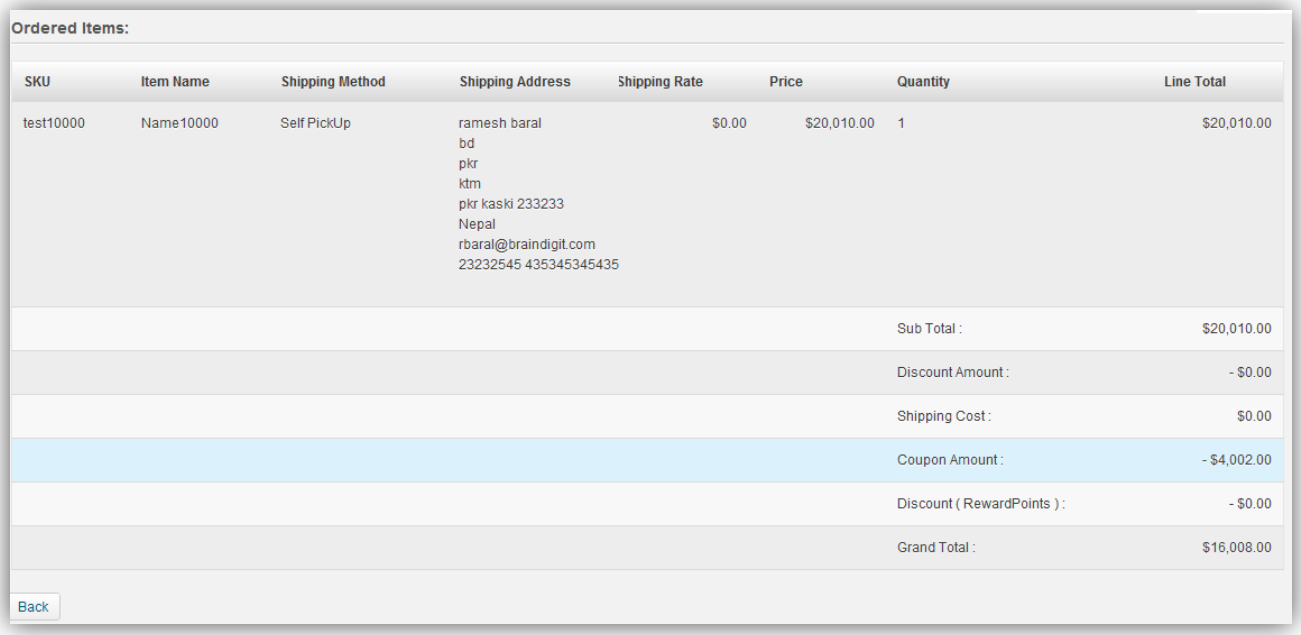
Order Report provides a summary of all the orders made in your website. The report looks something like the picture below:


Export to Excel
Export to CSV
Reports can be downloaded in Excel or CSV format
Customer Name:
Order Status:
--All--
Search
click here to 'view' the details
Order ID
Customer Name
Order Status
Grand Total
Ordered Date
Actions
7 ramesh Processed $16,008.00 4/17/2013 10:34:56 AM
6 ramesh Processed $16,008.00 4/16/2013 4:18:14 PM
5 ramesh Processed $14,376.00 4/16/2013 2:43:43 PM
4 santosh Complete $10.00 4/16/2013 1:11:40 PM
3 superuser Processed $587.00 4/16/2013 12:14:57 PM
2 ramesh Complete $20.00 4/16/2013 12:14:10 PM
1 superuser Processed $50.00 4/16/2013 11:45:25 AM
age 1 of 1 1
View Per Page: 10

Under **Actions**, choosing **View** details will land you to a page where, the top portion would look like this:

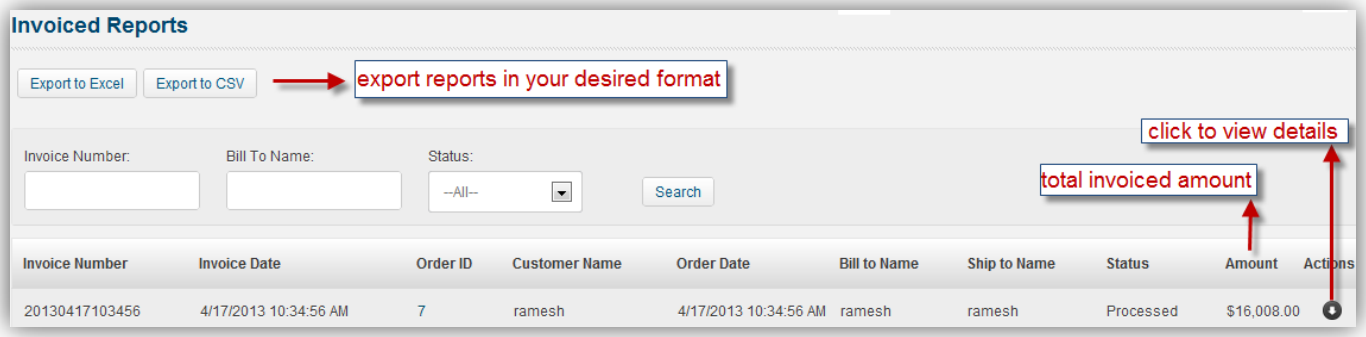


And the bottom portion would look like this:



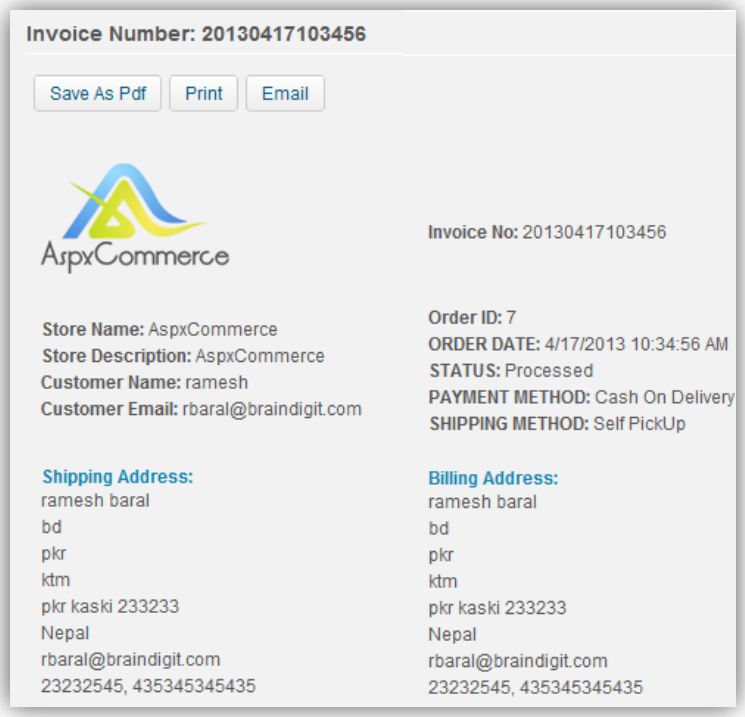
Invoiced Reports

The **Invoiced Reports** option under **Sales Report** will present a list of invoices with information like in the picture shown below:

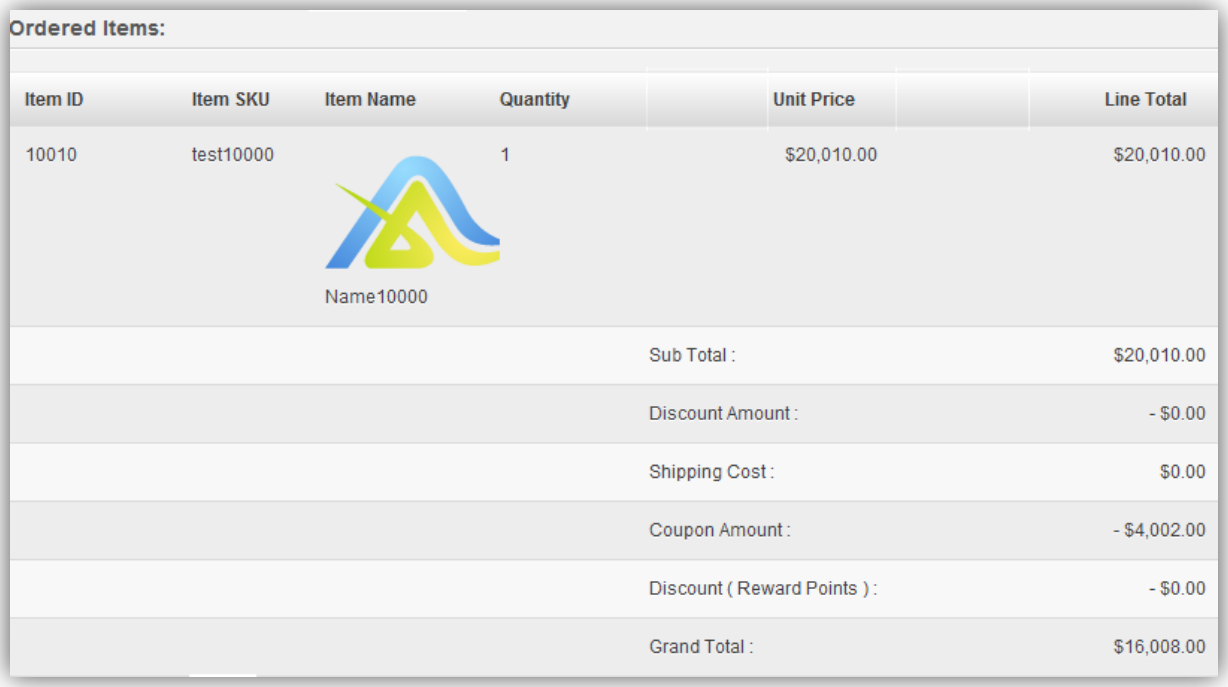


The **View** pop-up under **Actions** will direct you to the selected invoice report. Please refer to the pictures below:

Top Portion:

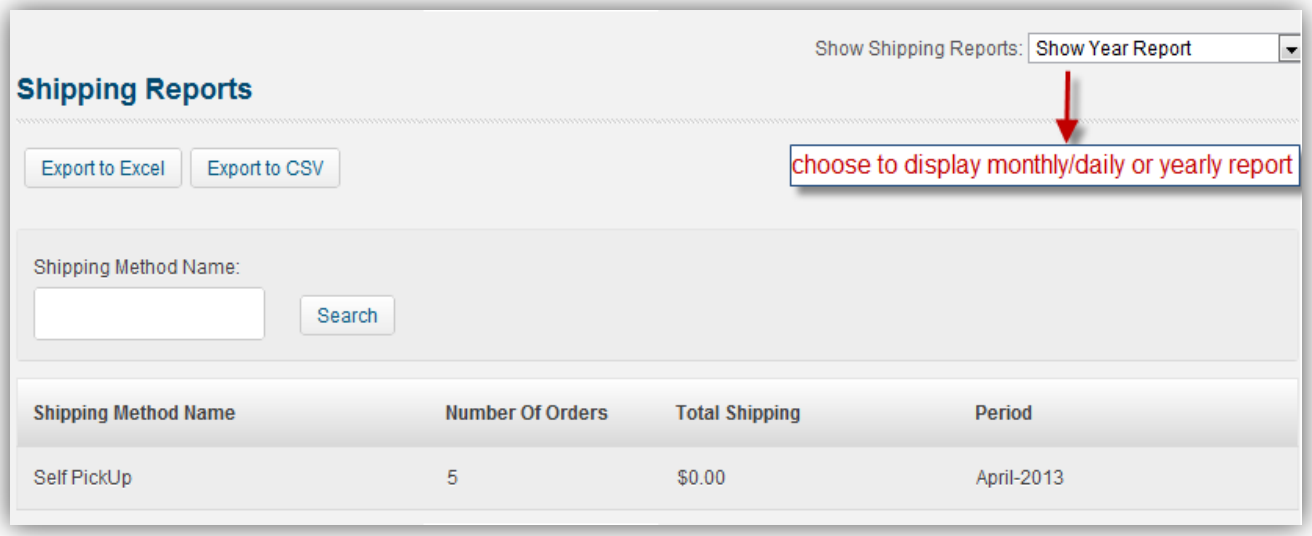


Bottom Portion:



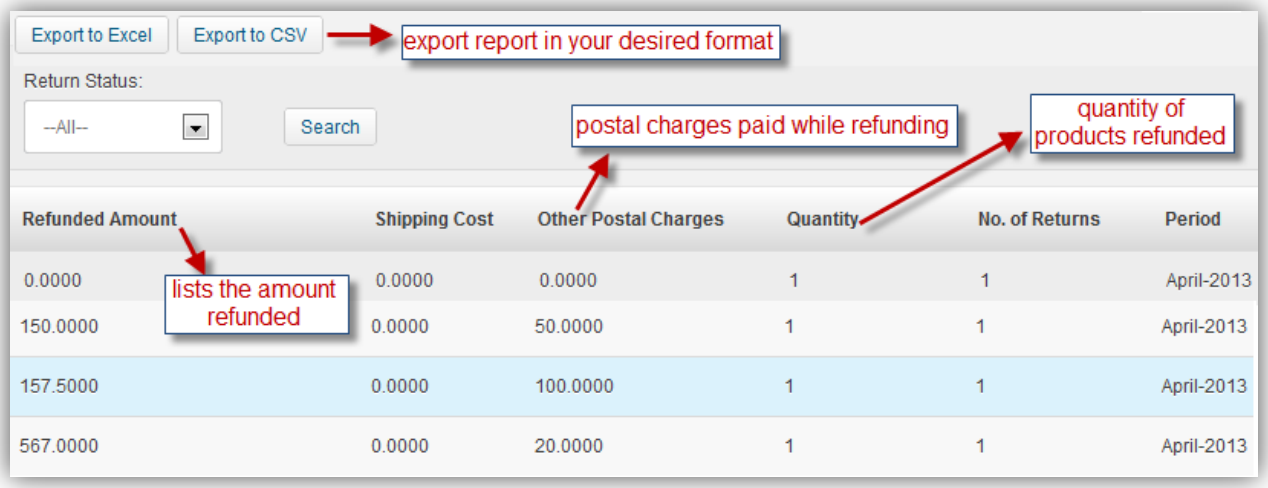
Shipping Reports

Shipping reports display the shipping methods used for orders along with the total amount charged for shipping those orders.



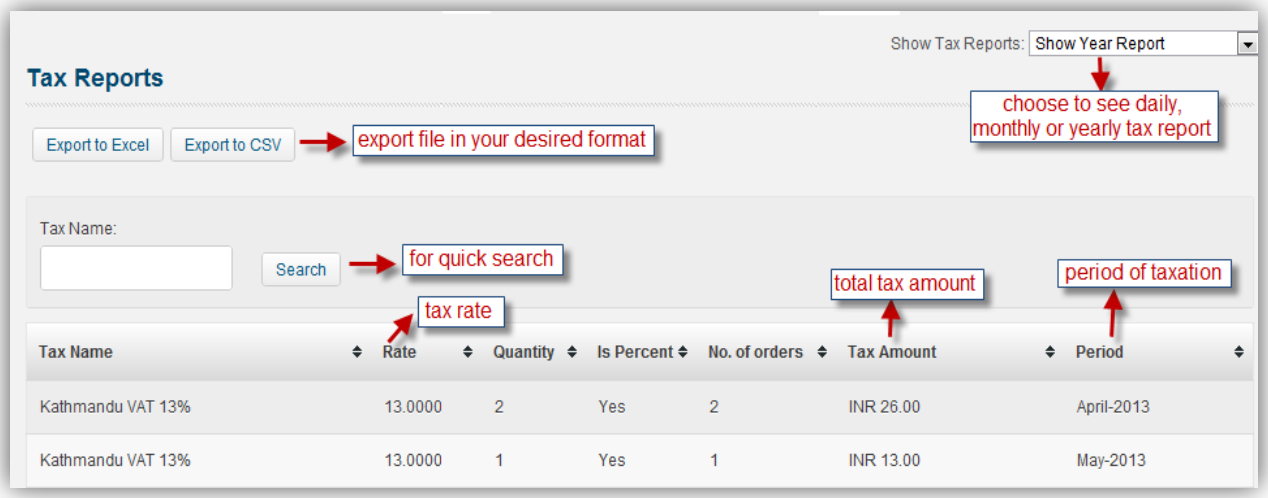
Return Reports

Return reports show the amount refunded, if any, including shipping costs, postal charges and the quantity. This report can be viewed on a daily, monthly, or yearly basis. Please refer to the picture below for details:



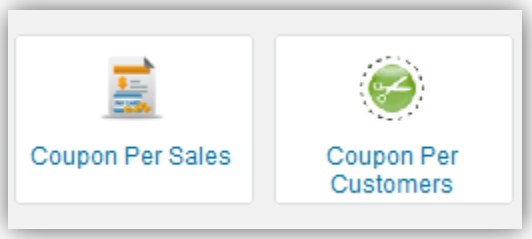
Tax Reports

This report summarizes the tax report. Tax report contains tax rate name and the number of orders that were placed at each tax rate, as well as the total amount of tax charged for orders. Tax reports can be filtered and viewed on a yearly, monthly or daily basis. The report will look something like the one in the screenshot below:



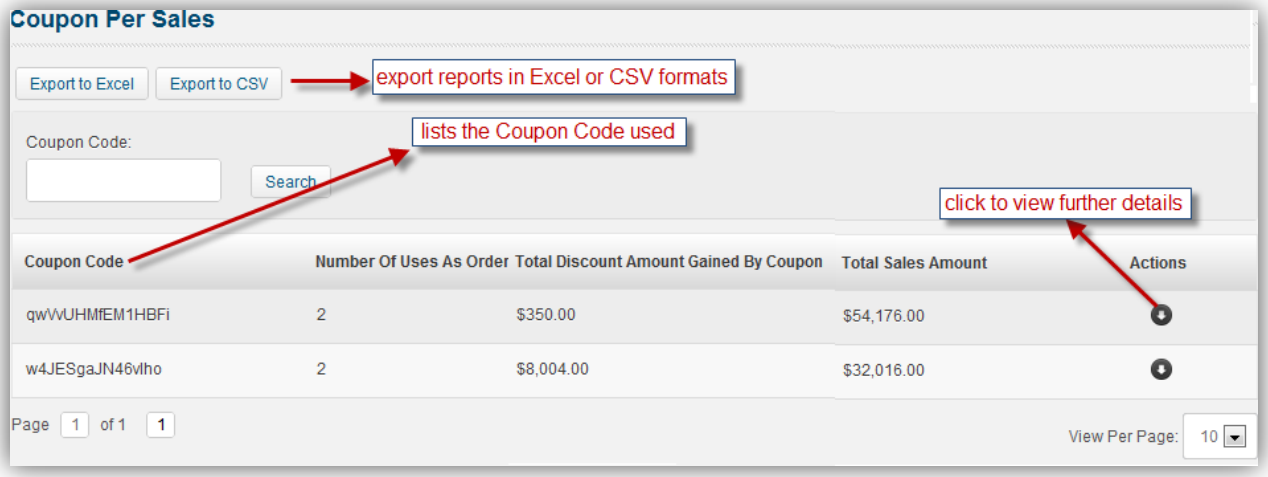
Coupon Reports

If you have activated coupons in your website, this report will show you the number of orders that used a specific coupon code. Store coupons are managed in two ways, those being:

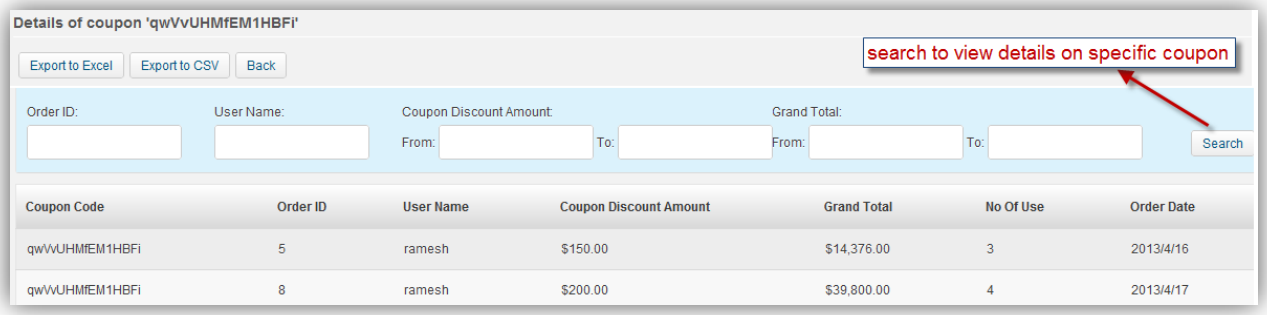


Coupon per Sales

The Coupon per Sales option brings you to the following page:

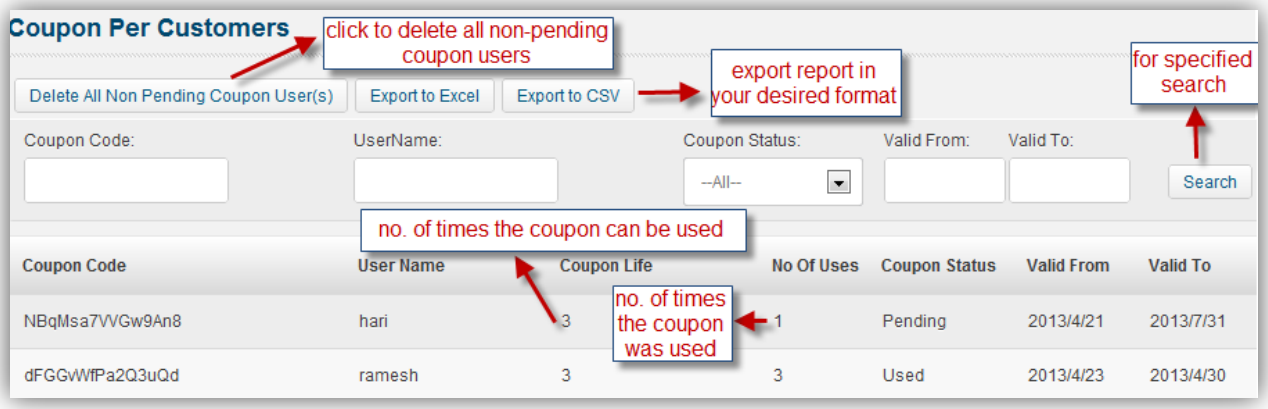


To view the details of each coupon, click on **View** pop-up under **Actions.** You will be directed to the page as shown below:



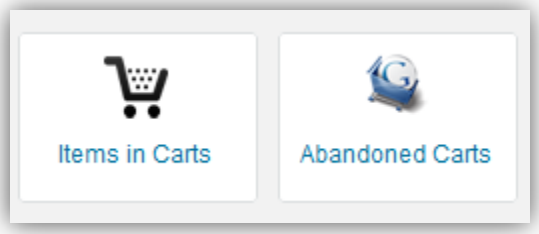
Coupon per Customer

Here, you can access reports on each coupon use as per the customers while also retrieving information on the validity of each coupon and its status. You can choose to export the reports in excel or CSV. Please refer to the image below:



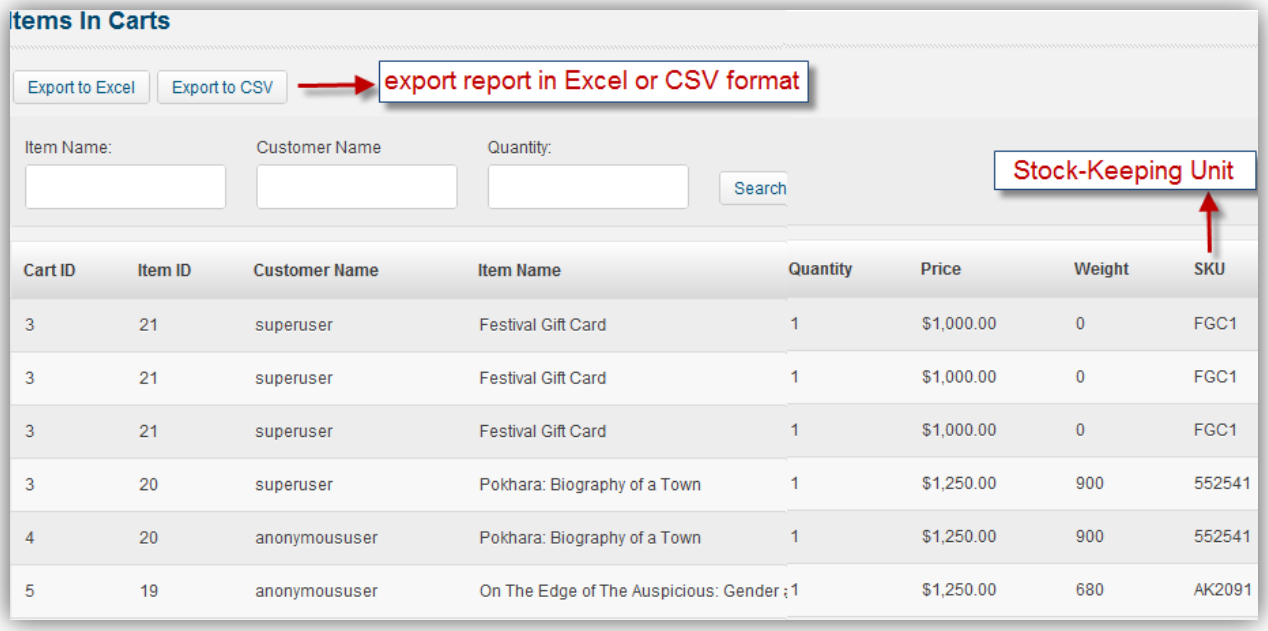
Shopping Carts

Once inside the **Reports** section inside the **AspxCommerce**, click on the **Shopping Carts** icon to generate reports on **Items in Cart** or **Abandoned Cart**.



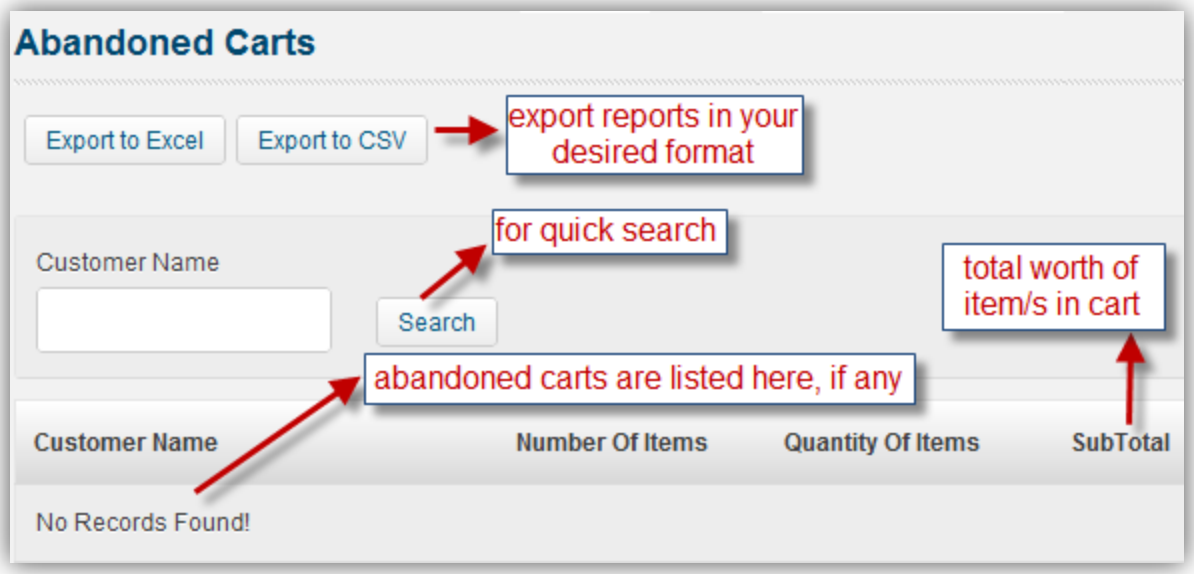
Items in Carts

This report lists all the products in the cart with all the details you may require. Report would look something like this:


Items In Carts
Export to Excel
Export to CSV
export report in Excel or CSV format
Item Name:
Customer Name
Quantity:
Search
Stock-Keeping Unit
Cart ID
Item ID
Customer Name
Item Name
Quantity
Price
Weight
SKU
3 21 superuser Festival Gift Card 1 $1,000.00 0 FGC1
3 21 superuser Festival Gift Card 1 $1,000.00 0 FGC1
3 21 superuser Festival Gift Card 1 $1,000.00 0 FGC1
3 20 superuser Pokhara: Biography of a Town 1 $1,250.00 900 552541
4 20 anonymoususer Pokhara: Biography of a Town 1 $1,250.00 900 552541
5 19 anonymoususer On The Edge of The Auspicious: Gender 1 $1,250.00 680 AK2091

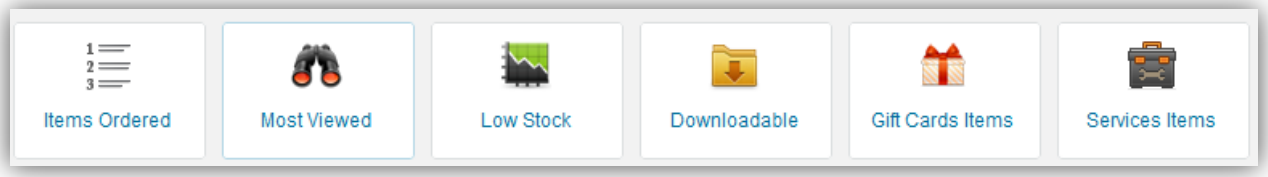
Abandoned Carts

This report lists the details of each registered customers who added products to their carts and logged out with orders still placed in the shopping cart.



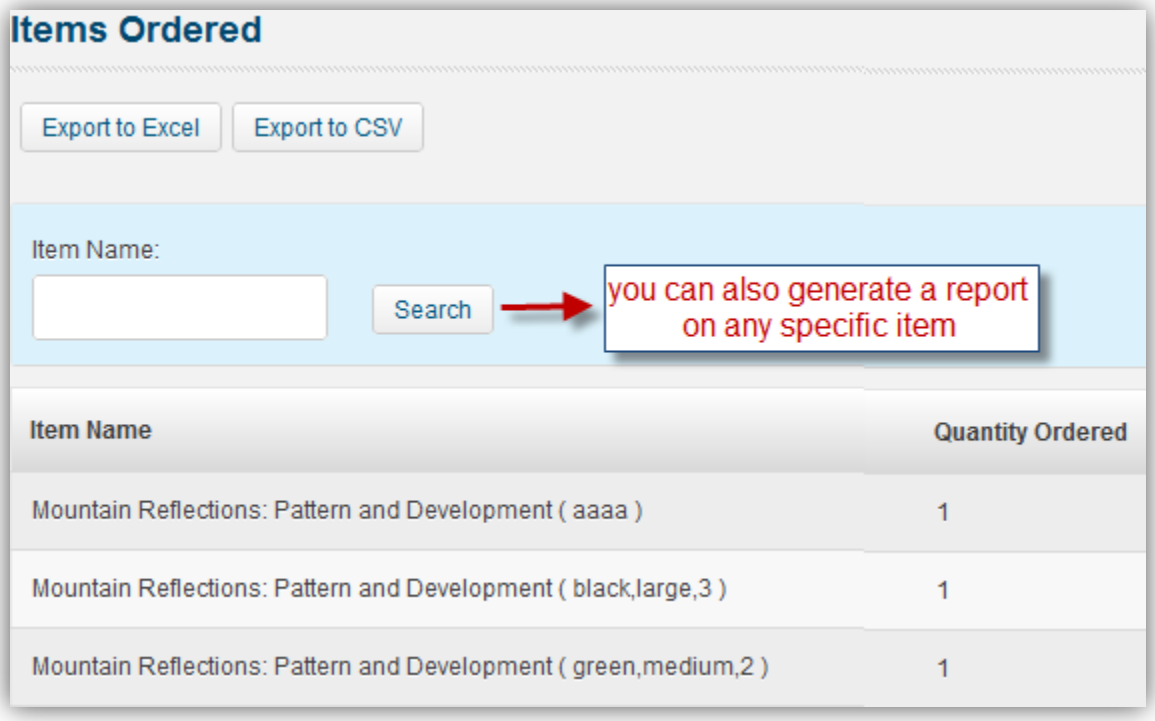
Items

Navigate **to AspxCommerce>Reports>Items** to access reports on categories as shown in the image below:



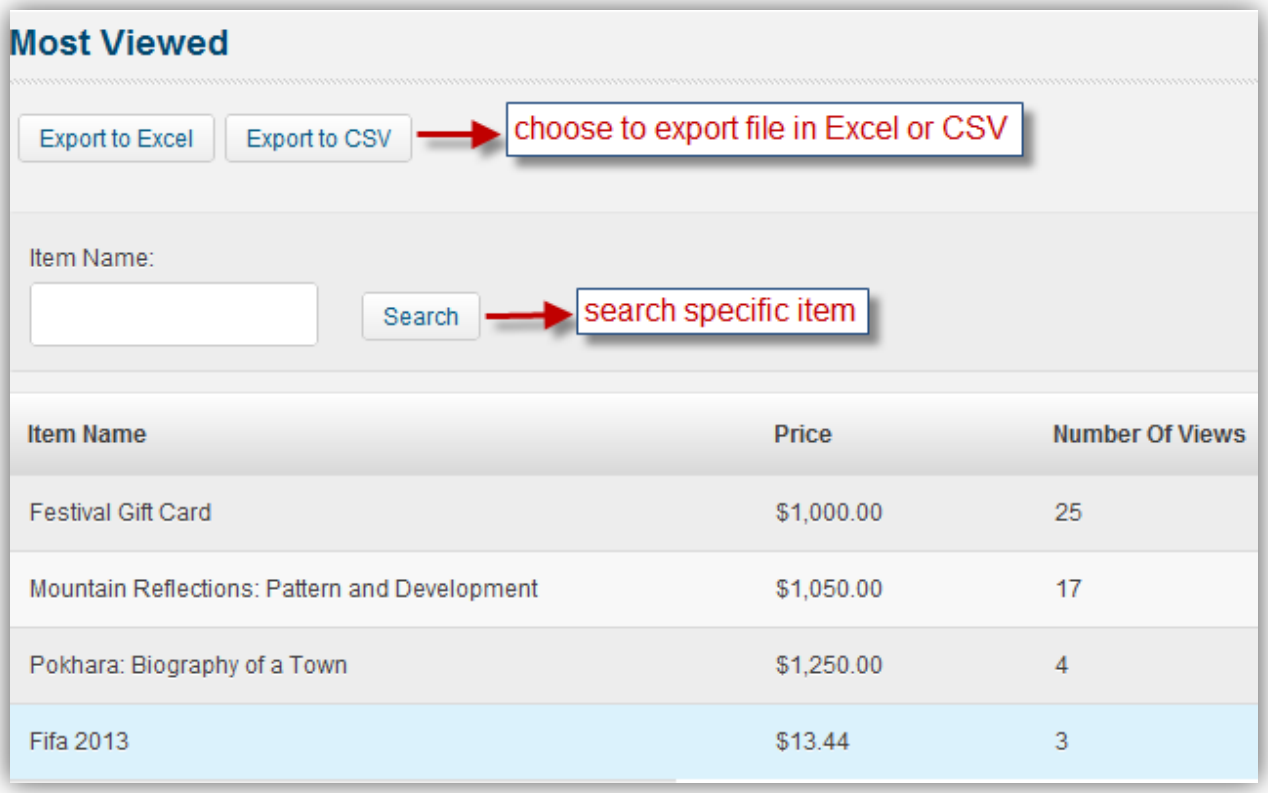
Items Ordered

Go to **Reports>Items>Items Ordered** to generate a report on items that were ordered in your store. Your report would look something like the one in the image below:



Most Viewed

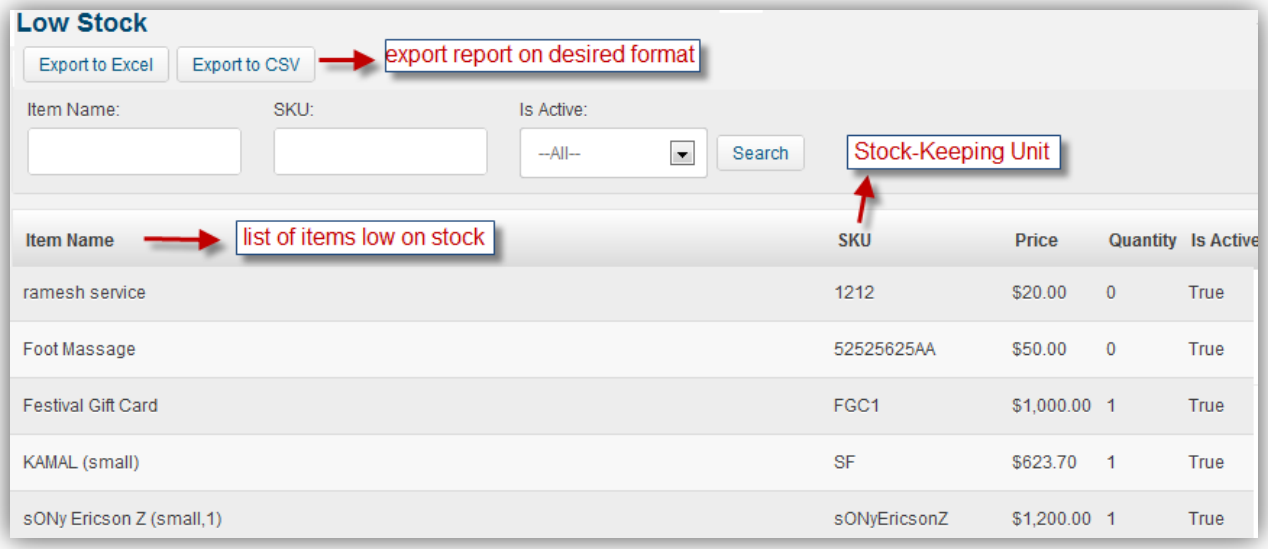
Navigate to **Reports> Items > Most Viewed** to access reports on most viewed items in your store. This report displays items that were highly viewed by the customers across different periods as shown in the image below:



Low Stock

Navigate to **Reports>Items>Low Stock** to access reports on whether any item in your store has been running low. This will help you plan ahead of time and restore proper quantity of stock.

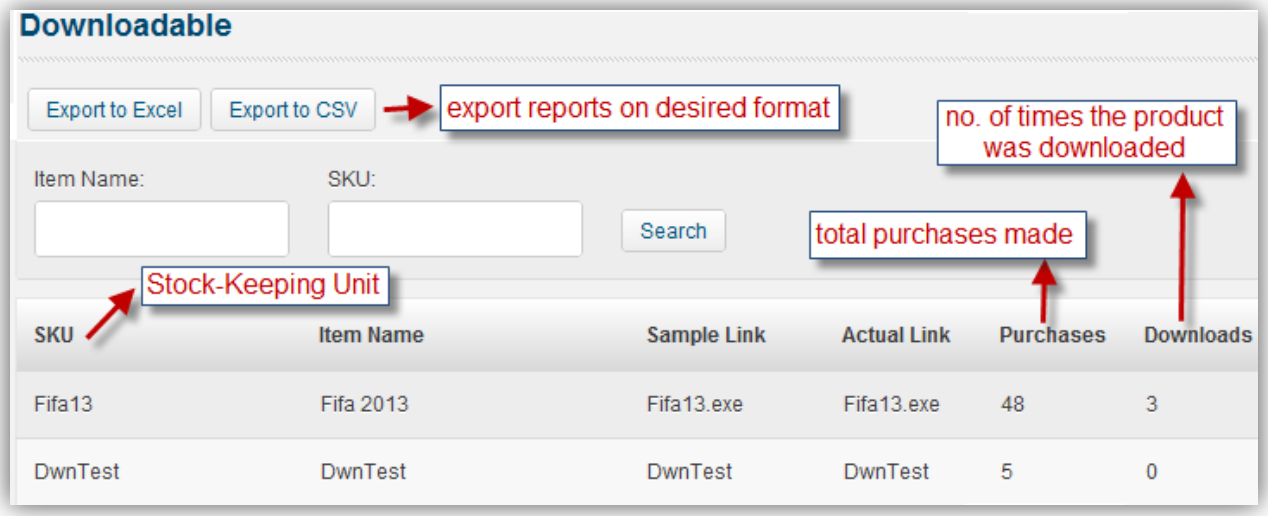
Your low stock report will look something like the one in the picture below:



Downloadable

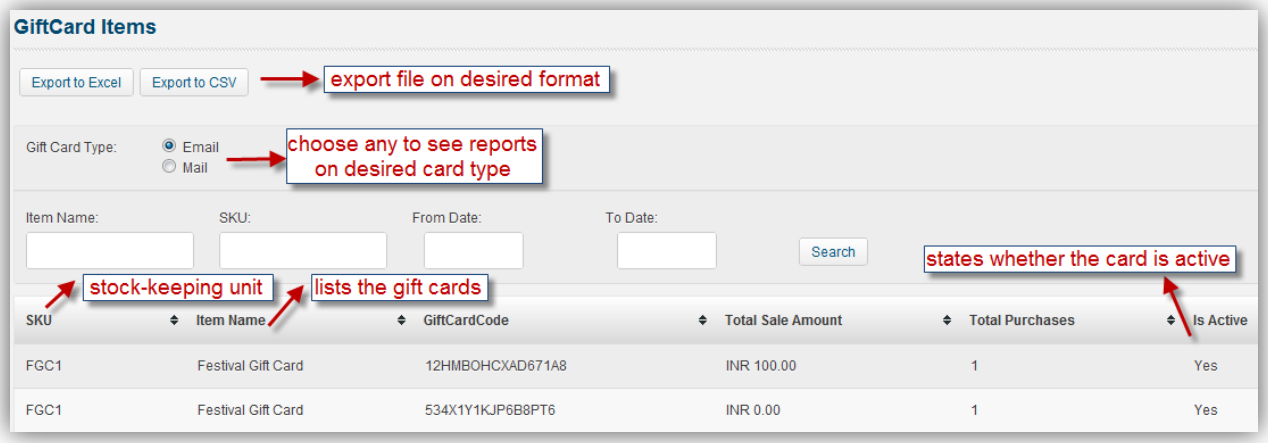
Downloads displays a report of items that were downloaded from your store. This report includes name, SKU of the item, sample and actual links, total number of purchased made and the number of time the products was downloaded.

In order to access this report, navigate to **Reports>Items>Downloadable**. You can also choose to export this report either in excel or CSV format. Please refer to the image below for details:

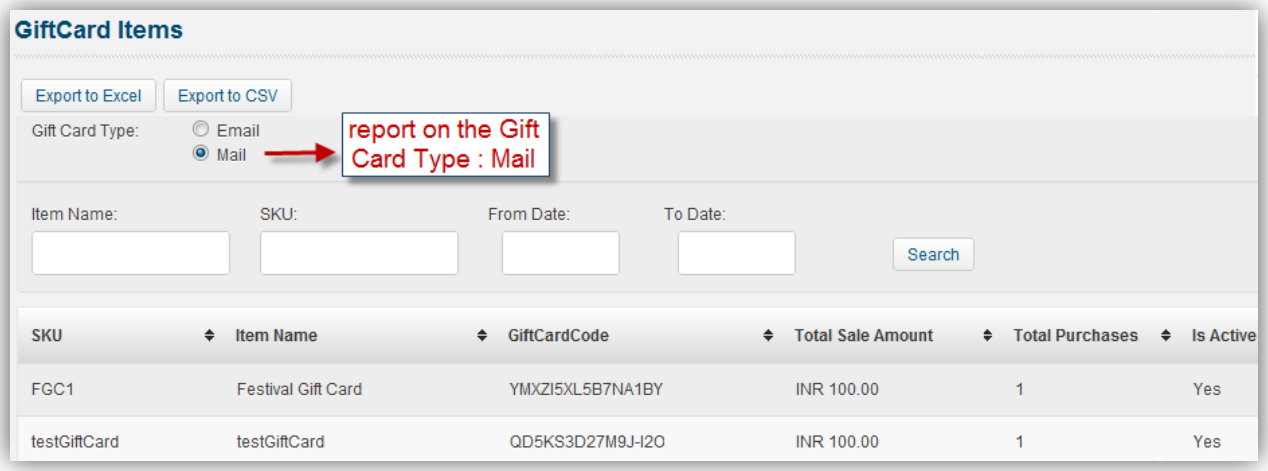


Gift Card Items

Navigate to **Reports>Items>Gift Card Items** in order to access a list of gift cards that your store offers. You can also access details, as shown in the screenshot below, regarding total sale amount, total purchase etc.

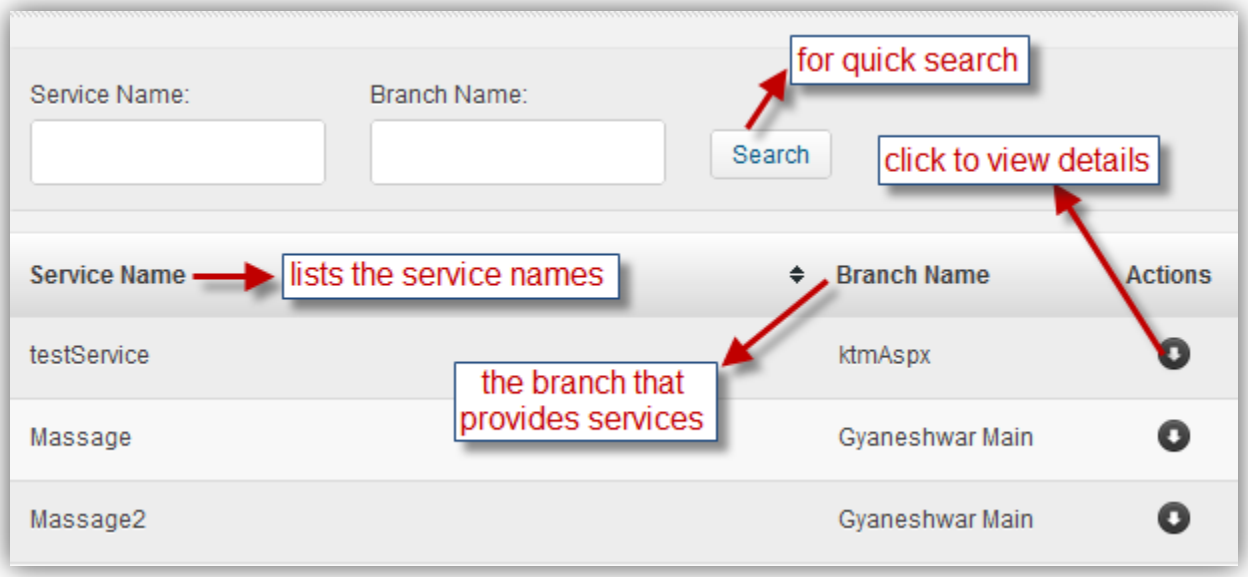


Similarly, if you choose to see Gift Card Items by the **Card Type: Mail**, you will be directed to the following page:

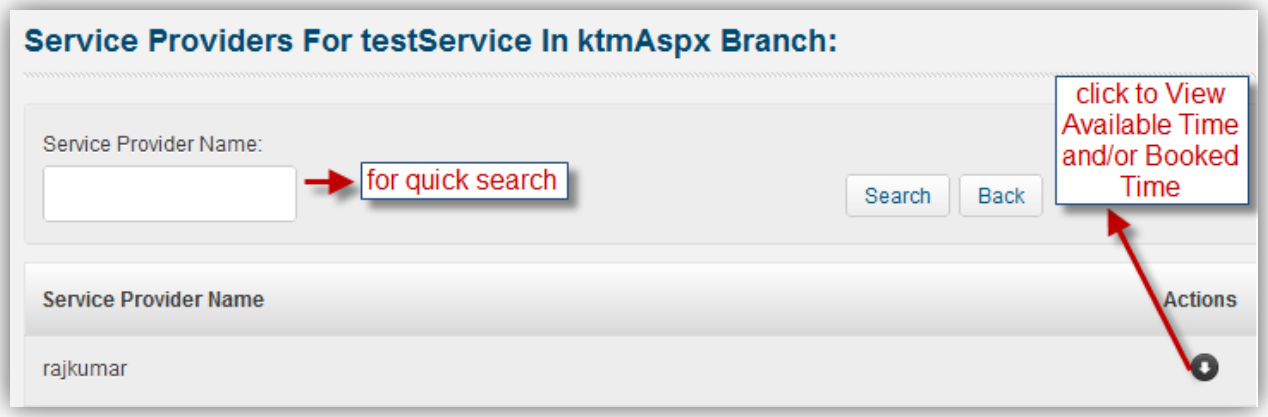


Services Items

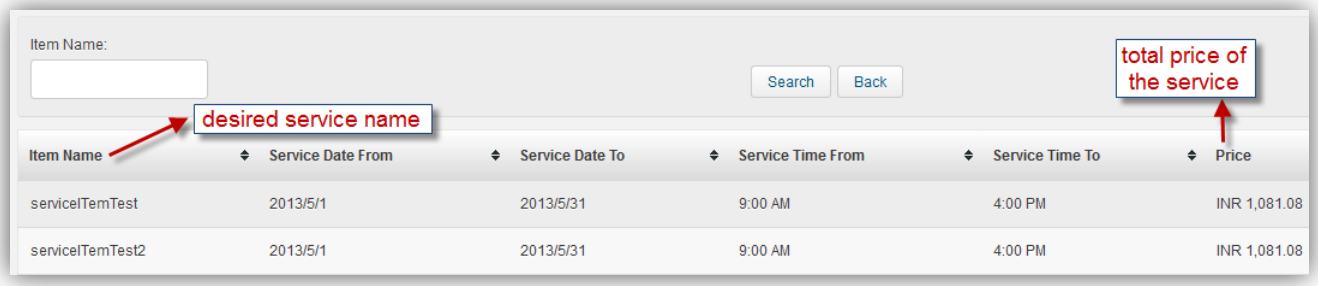
Navigate to **Reports>Items>Services Items** in order to access a detailed report on services provided to customers. It also lists the branch name that provides services in each case. Refer to the screenshot below for a sample of the report:



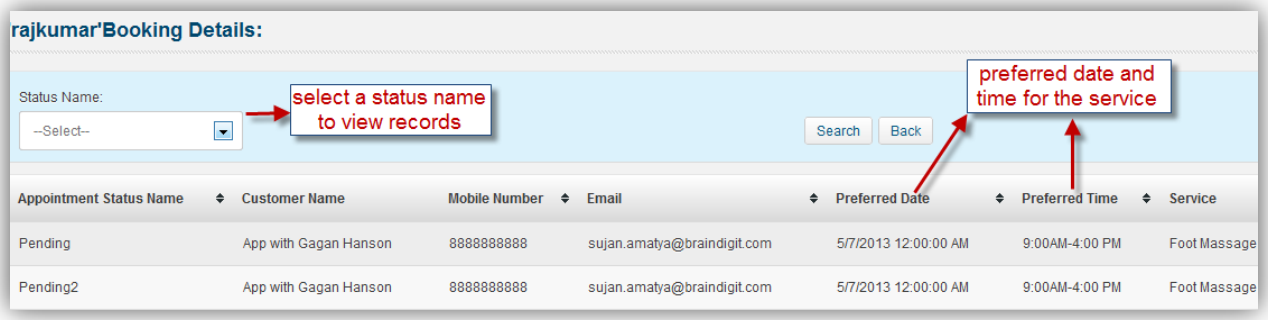
Additionally, the **View** option under **Actions** directs you to a page, as shown below, where you can access further details on the service provider:



The **View Available Time** option under **Actions** will take you to a page as shown below:

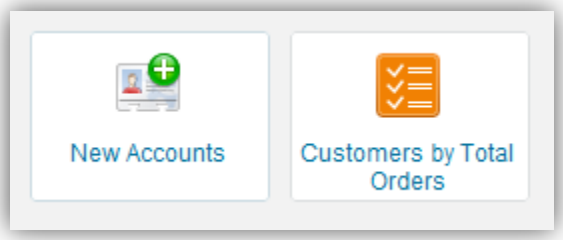


Similarly, the **Booked Time** option under **Actions** will take you to a page with records of booked time with the service provider. Please refer to the screenshot below for details:



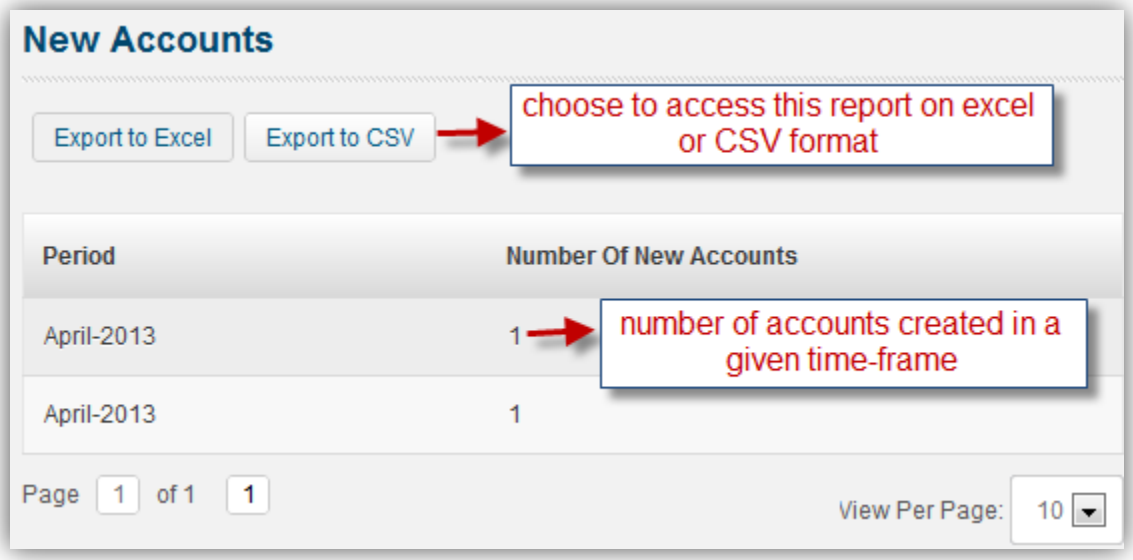
Store Customers Report

The **Store Customers Report** provides a report on customer behaviors in your store with regard to sales and accounts created. Under this, you can choose to access reports on two criteria: **New**
Account and **Customers by Total Orders:**



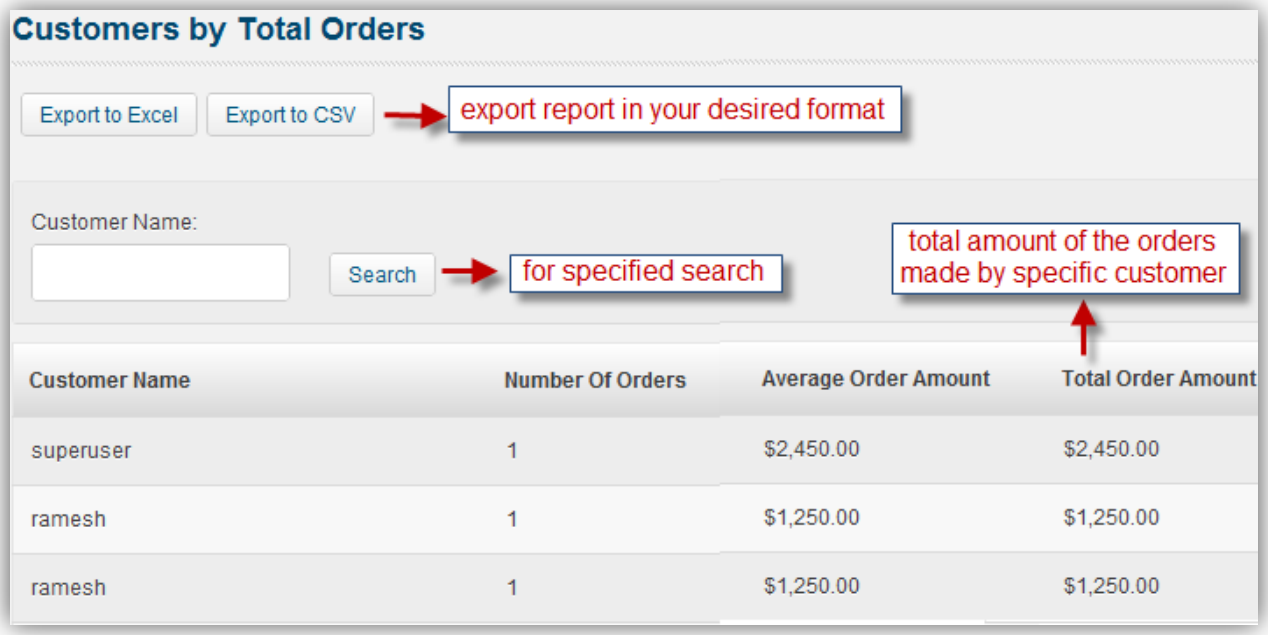
New Accounts

New Accounts option provides you a detailed report on each of the new accounts created in your store by the customers. Your report will look something like the one in the picture below:



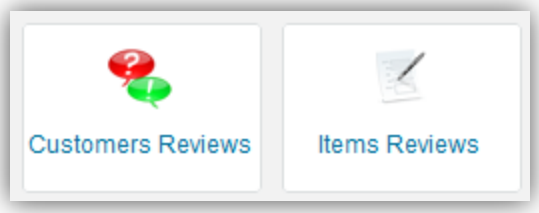
Customers by Total Orders

The **Customers by Total Orders** option allows you to access a report on total order amount along with the average order amount each of the customers have made. The report would look like the one given in the picture below:



Reviews

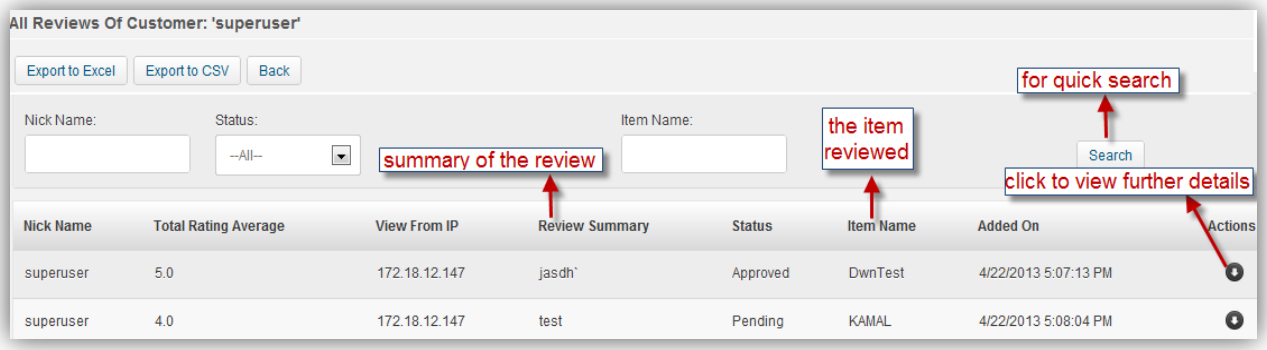
To access the reviews you may have received, navigate to **AspxCommerce>Reports>Reviews**. Here, you can obtain customer reviews as well as items reviews.



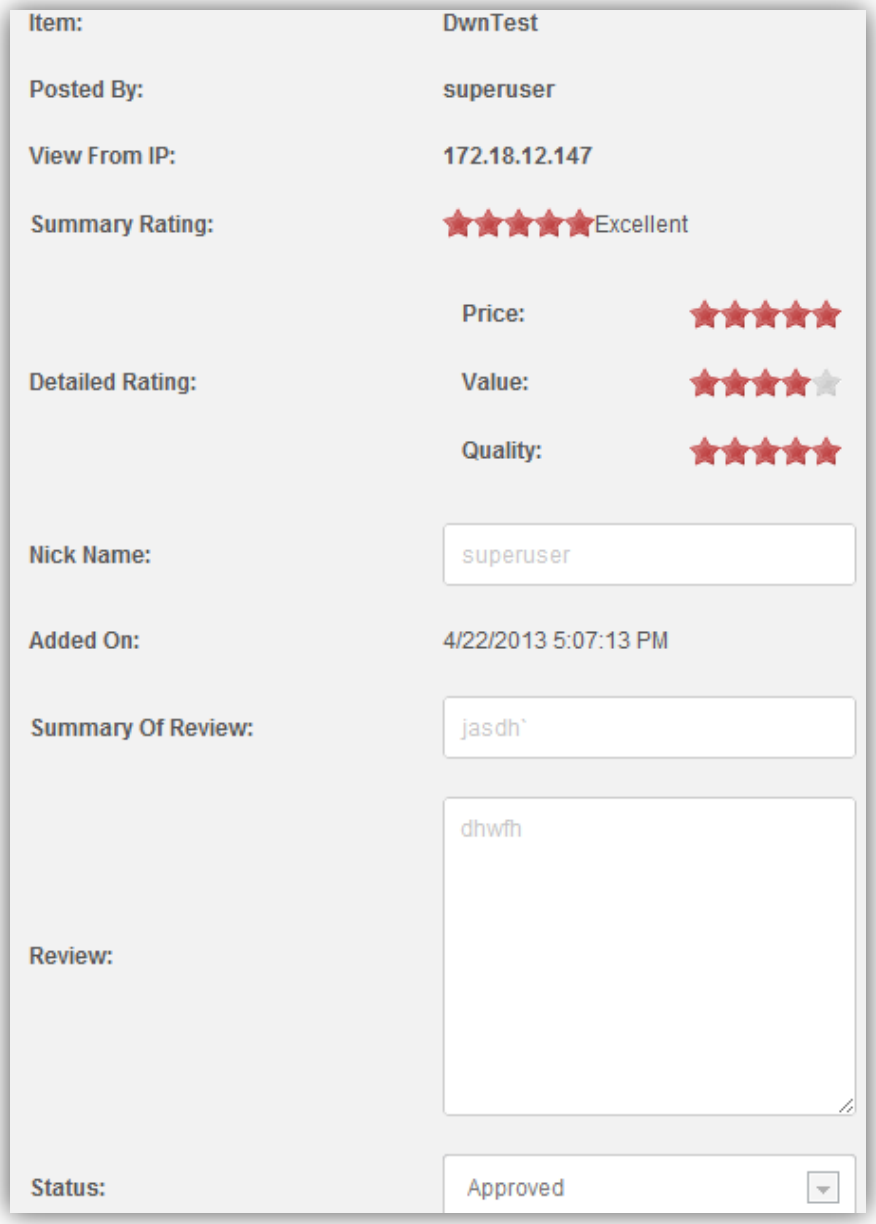
Customers Reviews

Access reviews posted by your customers by navigating to **Reports>Reviews**. Your report will look like the one given in the image below:

Details of Customer Reviews will be listed as shown in the picture below:



Clicking on the down-arrow icon under Actions gives you further details, like in the image given below:

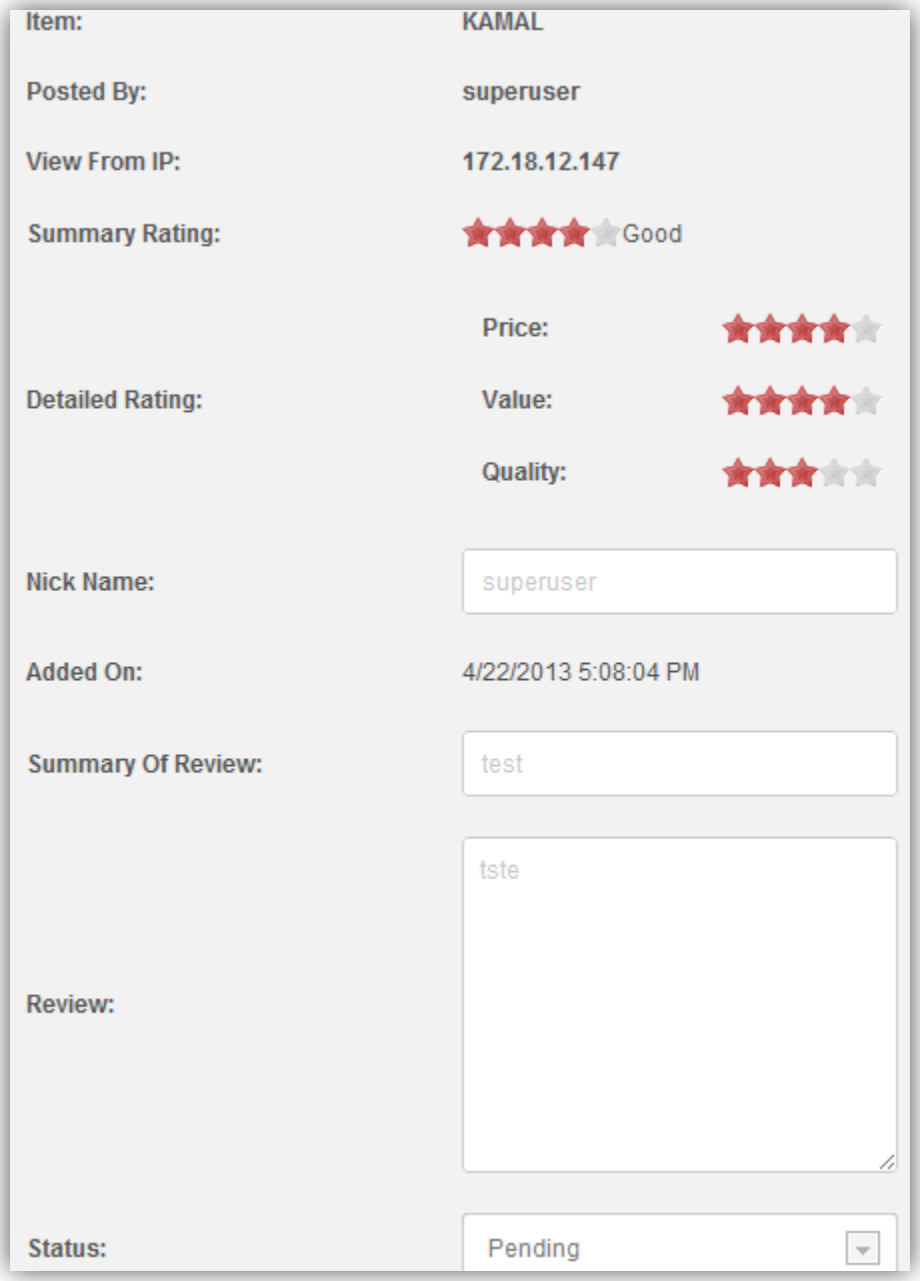


Items Reviews

You can also attain a report of reviews as per the items in your store. This report will give you an idea on which items are popular and which are not. Navigate to

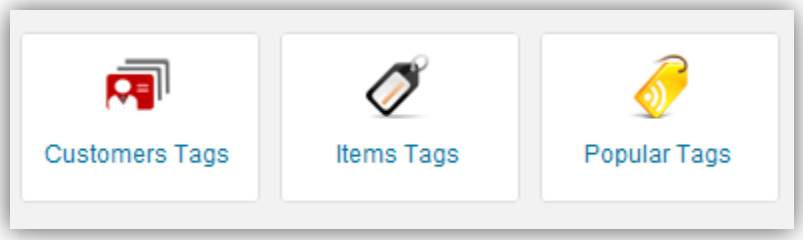
Reports>Reviews>Items Reviews and you will land up on a page like the one below:

You can view further details by clicking on the down-arrow icon under Actions. You will be directed to a page like the one given below:


Item:
KAMAL
Posted By:
superuser
View From IP:
172.18.12.147
Summary Rating:
Good
Price:
Detailed Rating:
Value:
Quality:
Nick Name:
superuser
Added On:
4/22/2013 5:08:04 PM
Summary Of Review:
test
Review:
tste
Status:
Pending

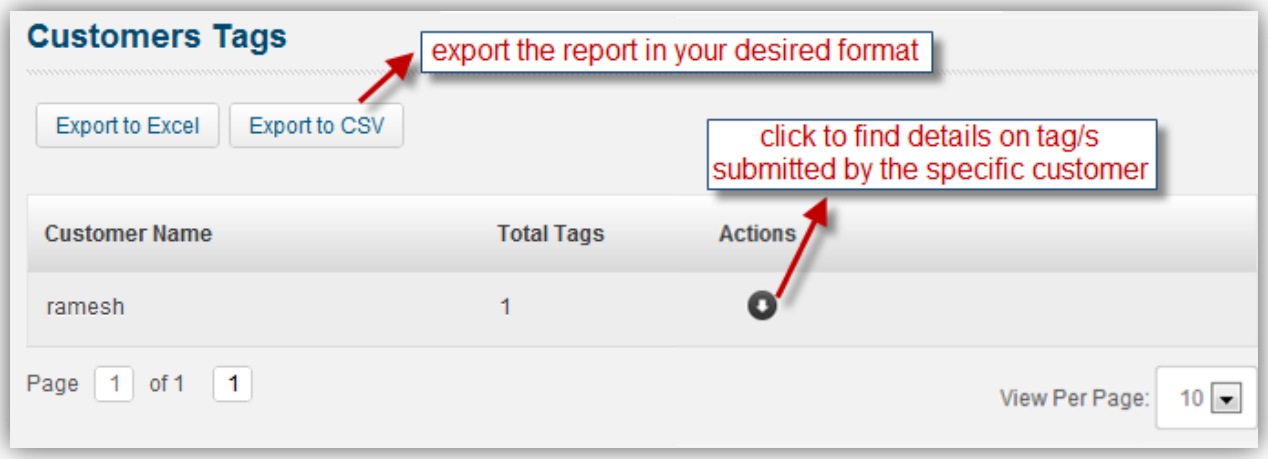
Store Tags Reports

The **Store Tags** module under **AspxCommerce>Reports** allows you to access reports on **Customers Tags, Items Tags** and **Popular Tags:**

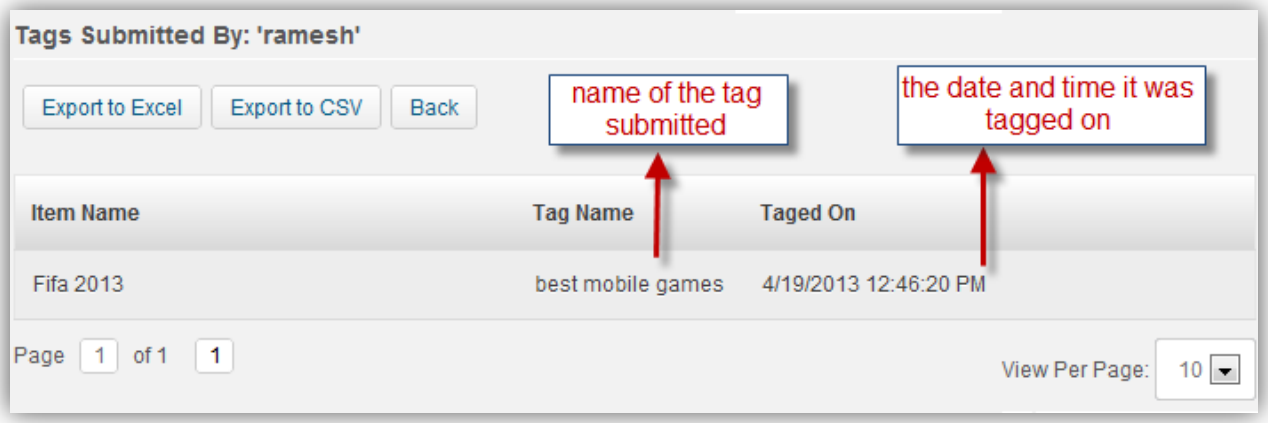


Customer Tags

This report, as shown in the image below, lists the customers and the number of approved tags that were submitted by them.

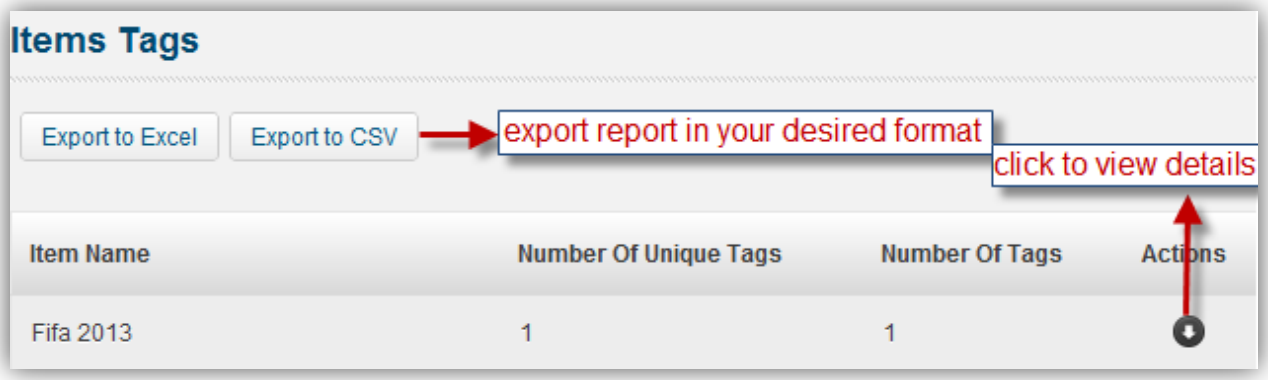


Further details on individual tags submitted by each customer can be obtained by clicking on the **View** pop-up under **Actions.** The report would look something like the image below:



Items Tags

This report displays a list of items with tag. To view the list of Item Tags, go to **Reports>Store Tags>Item Tags** which will direct you to the following page:

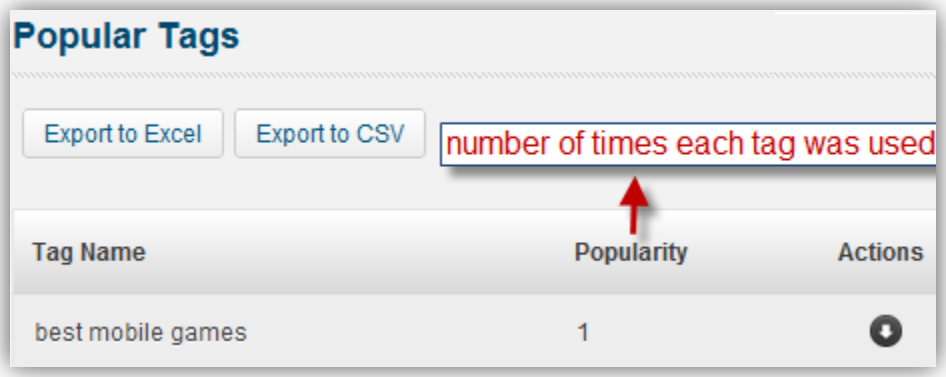


Further details, as shown in the image below, will be displayed to you by clicking on the **View** pop-up under **Actions**.

Popular Tags

This report lists all the approved tags, and the number of times each tags has been used in your store.

To view the list of popular tags, Select **Reports > Store Tags >Popular Tags**.



Further details can be accessed from the **View** pop-up under **Actions:**

Admin Dashboard

AspxCommerce enables quick and immediate access to statistics through its **Admin Dashboard**. Store retailers can therefore watch over business performance of their store closely and promulgate new business ideas. Dashboard appears by default when you log in or, you can navigate to **AspxCommerce>Admin Dashboard**. As shown in pictures (figures 1, 2, 3 and 4) that follow, Admin Dashboard provides charts and statistics on various fields:

Figure 1

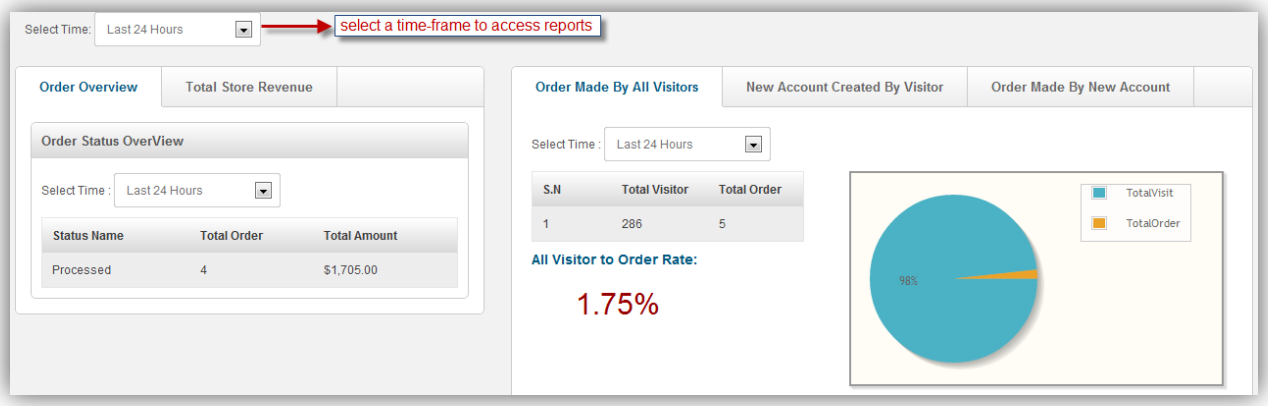


Figure 2

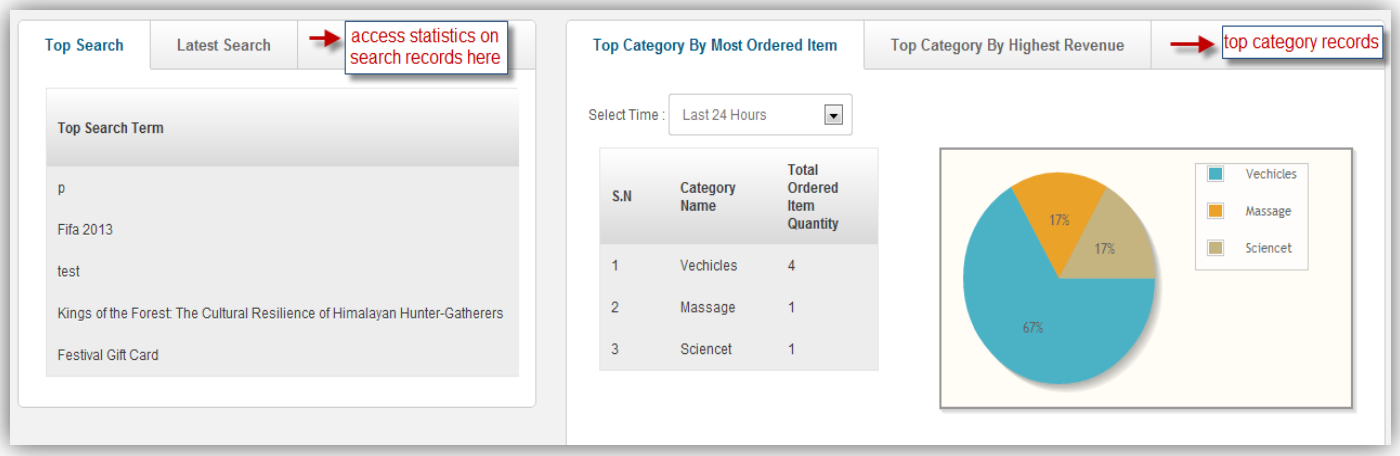


Figure 3

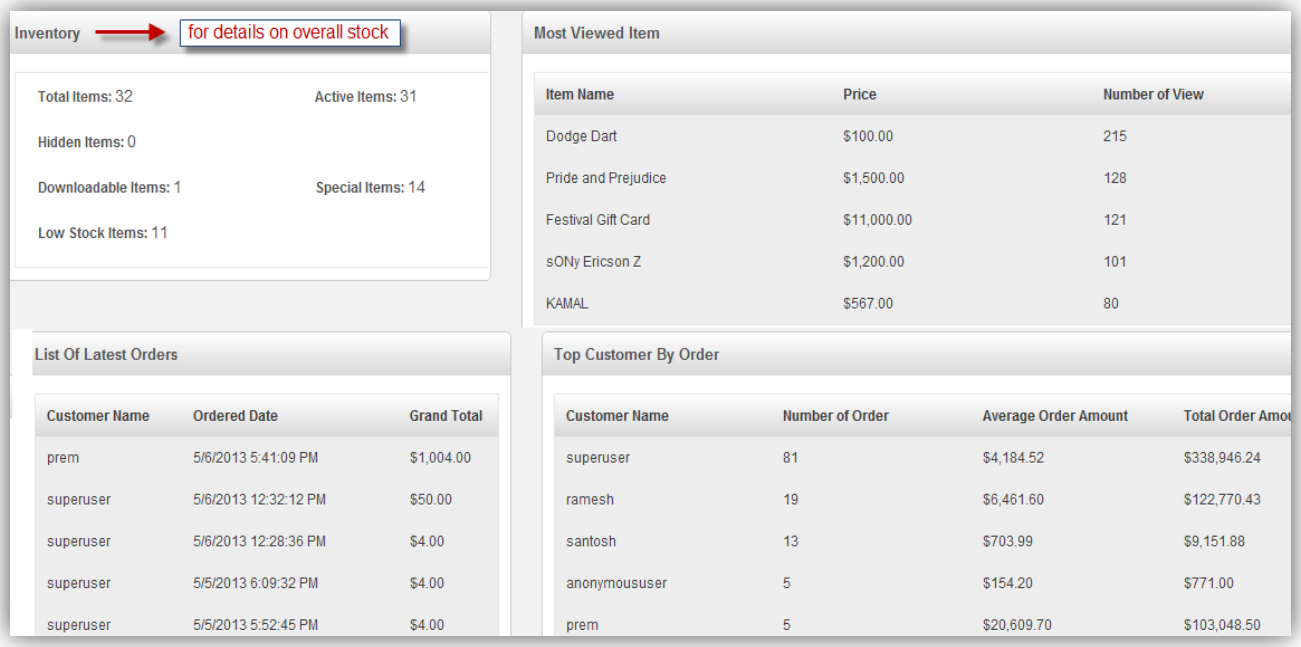
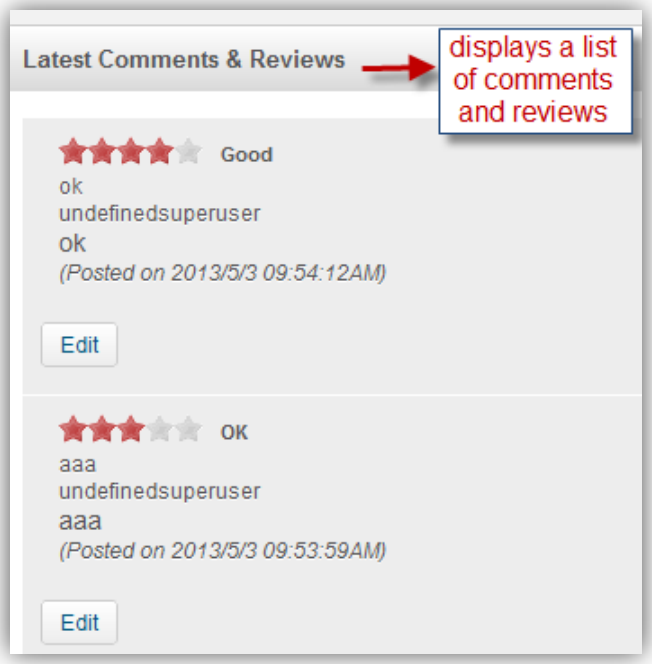


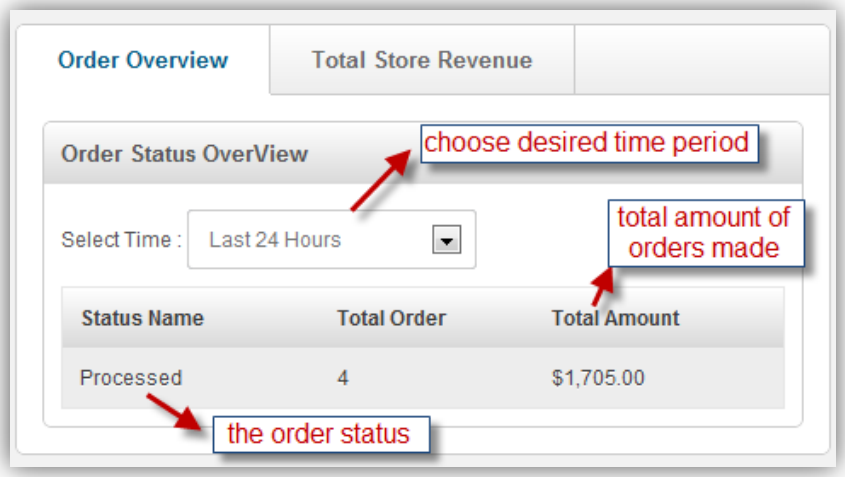
Figure 4



First and foremost, you need to set a time period for which you want your reports. You can choose to set it for last 24 hours, last 7 days, last 30 days or last 365 days. Given below are details on each of the fields inside **Admin Dashboard:**

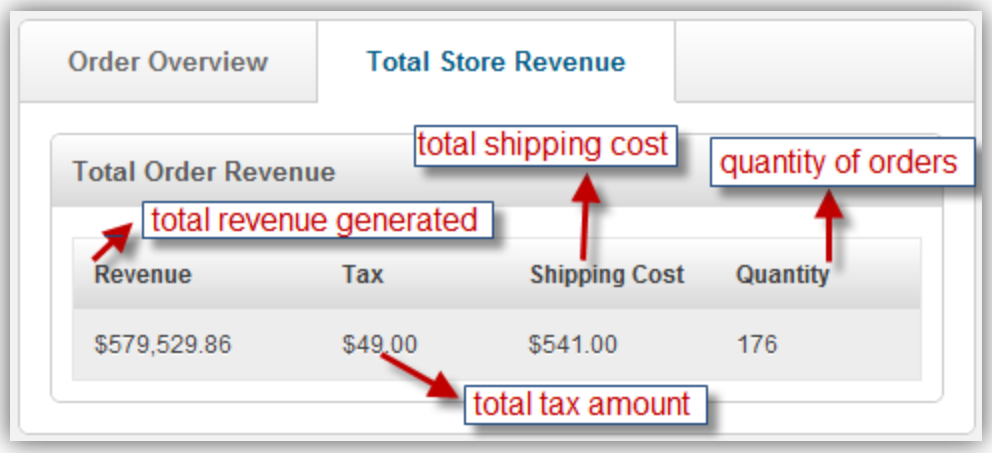
Order Overview

This field displays total number of orders made within the last year including their order statuses and total amounts. Refer to the image below for details:



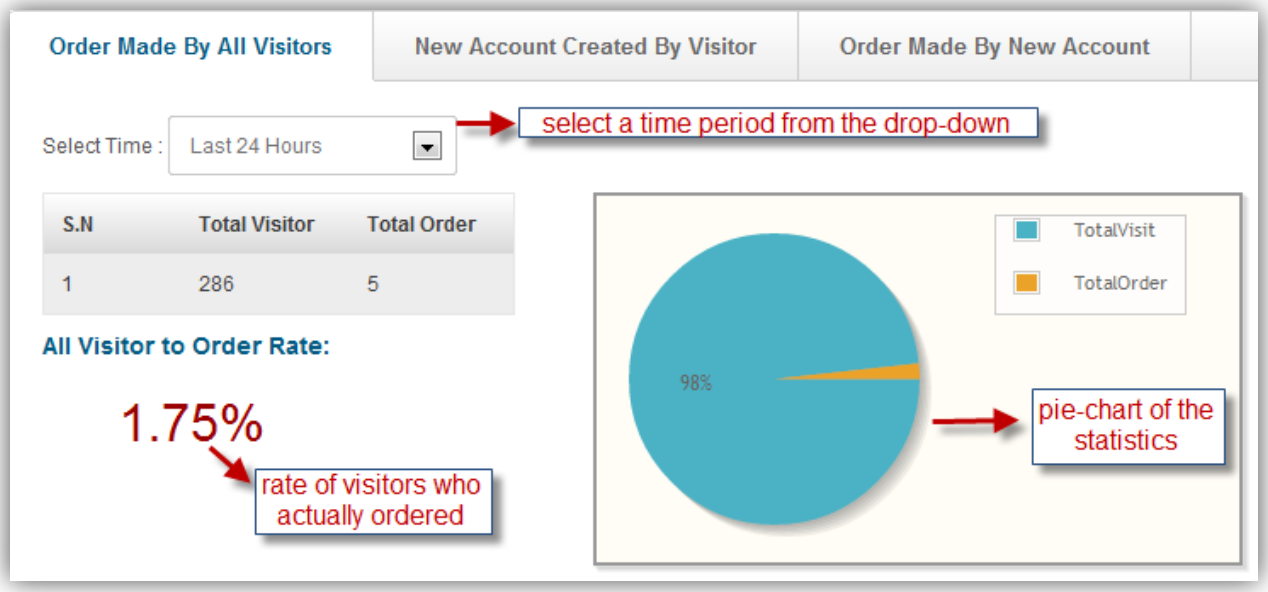
Total Store Revenue

This tab displays the total revenue that was generated through the processed orders in your store. It also shows the total tax amount and the shipping cost that was applied to total number of orders that were placed. Image given below:



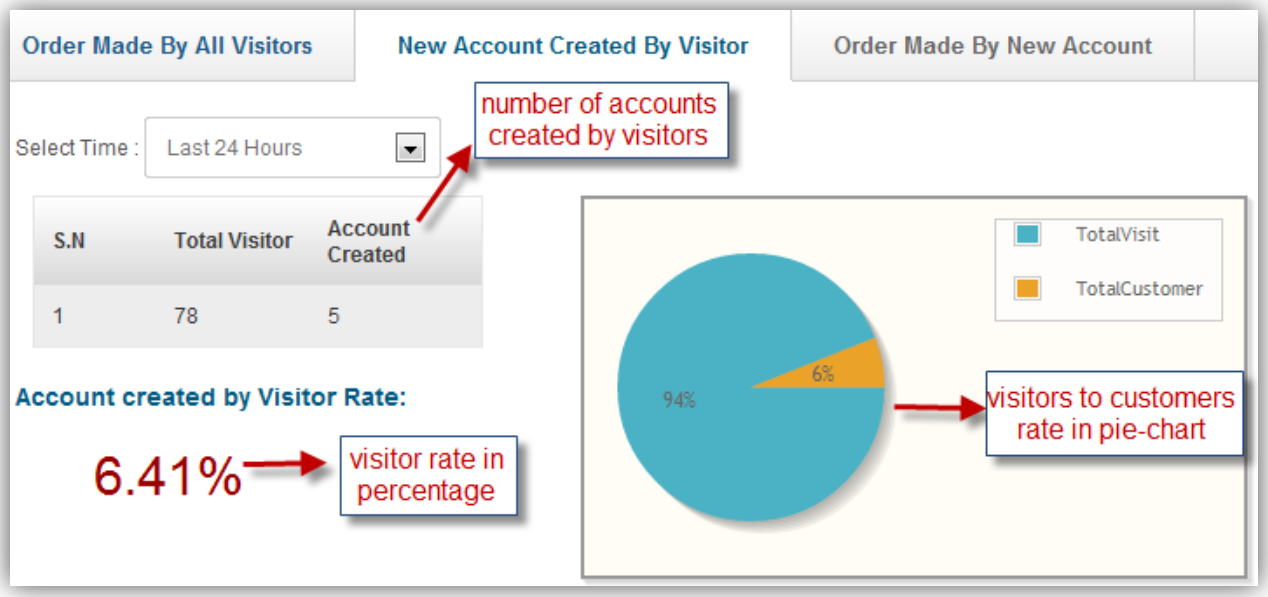
Orders Made by All Visitors

This field allows you to access every order made by all the visitors that have visited your website. You can also choose to view order records on charts, as shown in the image below:



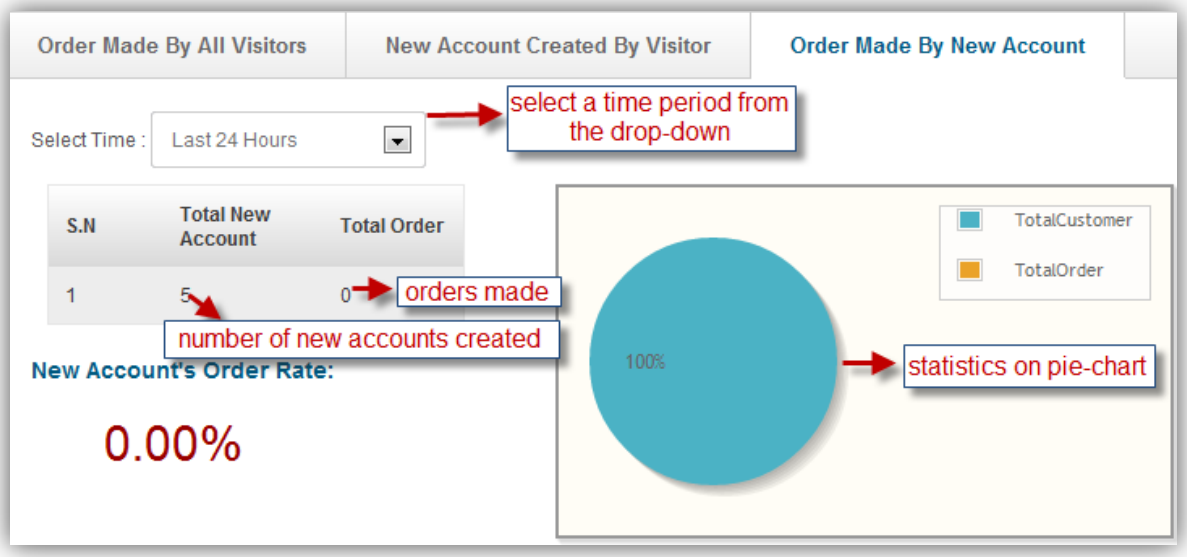
New Account Created by Visitors

This tab provides details on new accounts as created by the visitors to your website. Refer to the picture below:



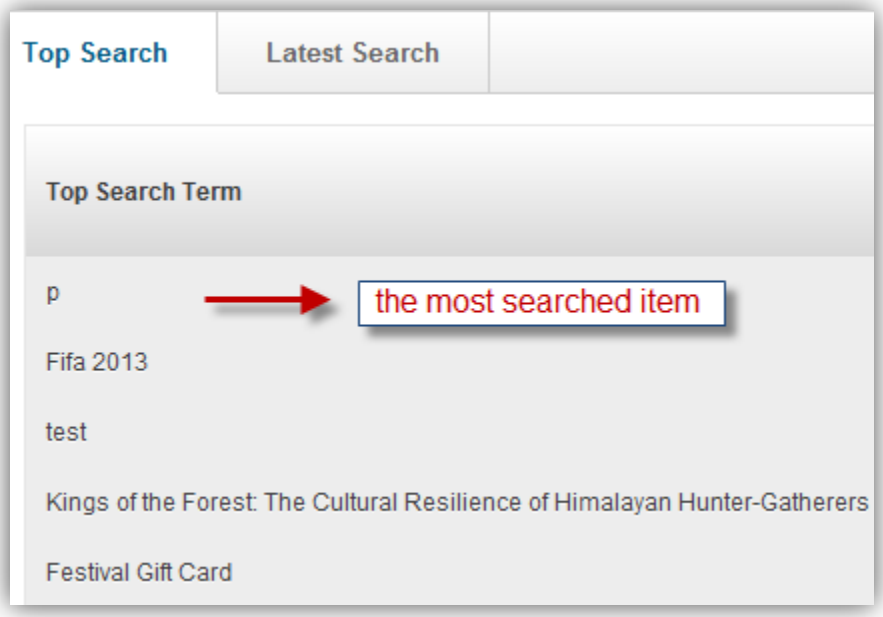
Orders Made By New Account

This tab allows you to access total number of new accounts and the subsequent total orders made through those new accounts, in any selected range of period. Please refer to the image below for details:



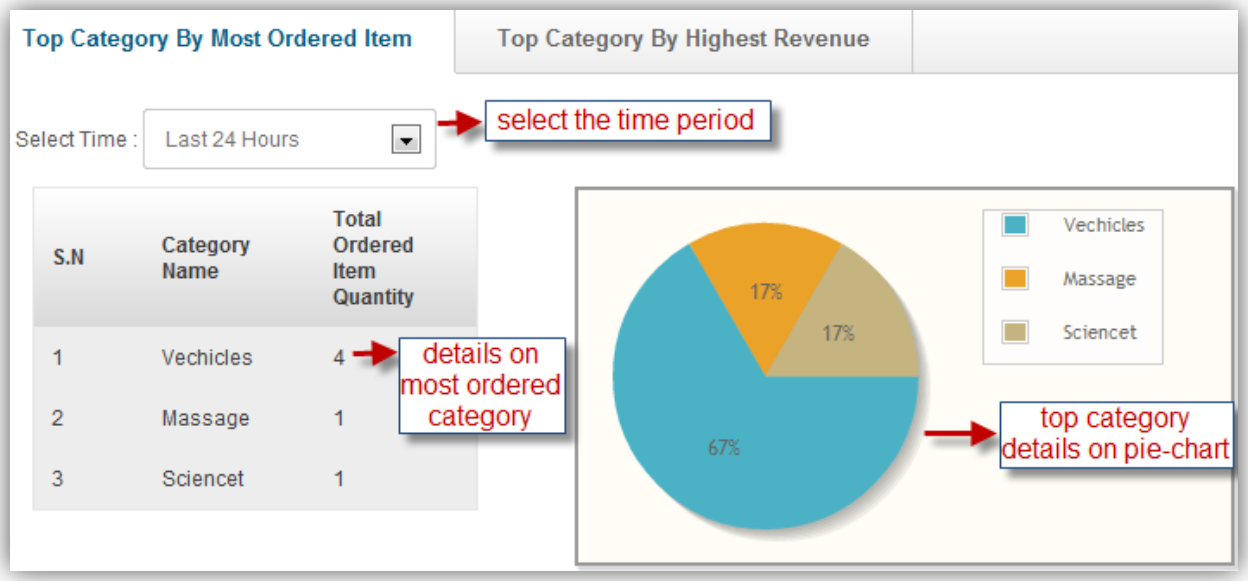
Top Search

This field displays highly searched items. Searches are displayed in terms of '**Top Search**' and **'Latest Search'** as shown in the image below:



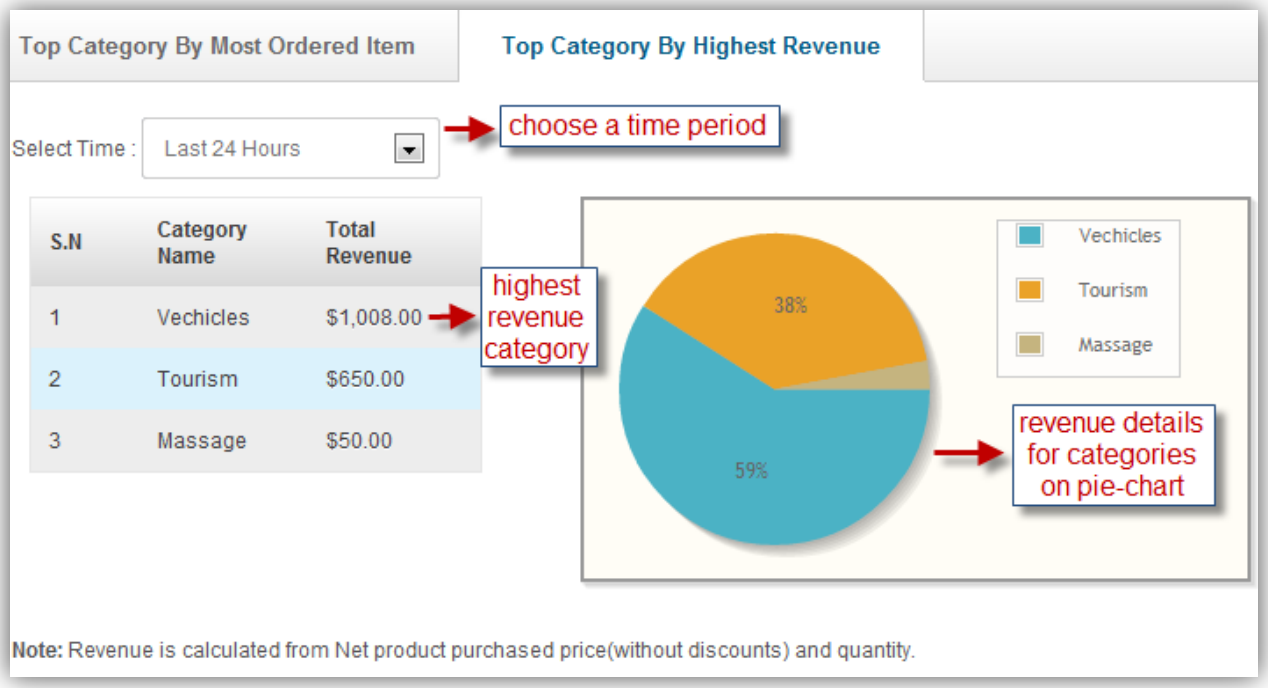
Top Category by Most Ordered Item

The tab '**Top Category by Most Ordered Item**' displays a list of categories that have been popularly ordered by customers.



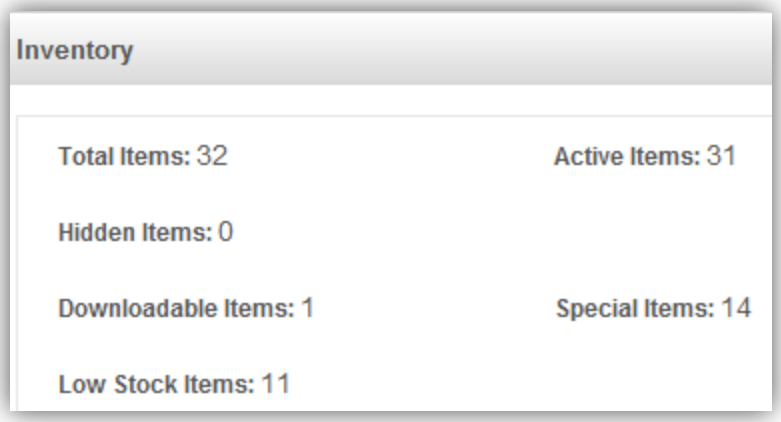
Top Category by Highest Revenue

This tab lists categories that have generated the highest revenue amongst all.



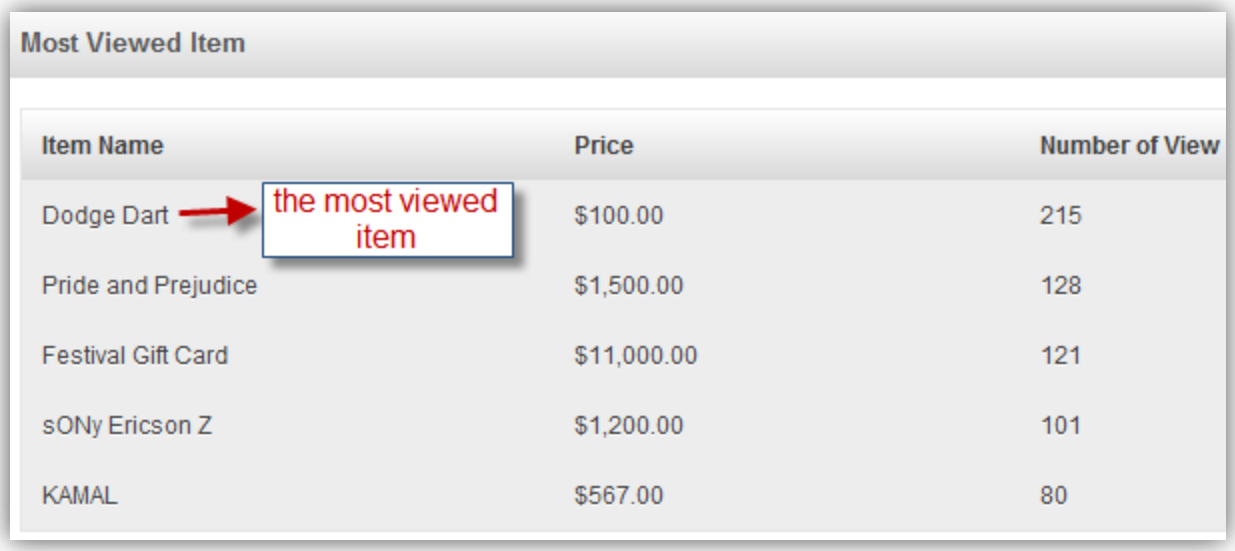
Inventory

Inventory provides you information to manage the flow of materials in your store efficiently. It shows you the overall stock available in your store including Active items, Hidden items, Downloadable items, Low Stock items and Special items. The inventory field will display all these details like in the image given below:



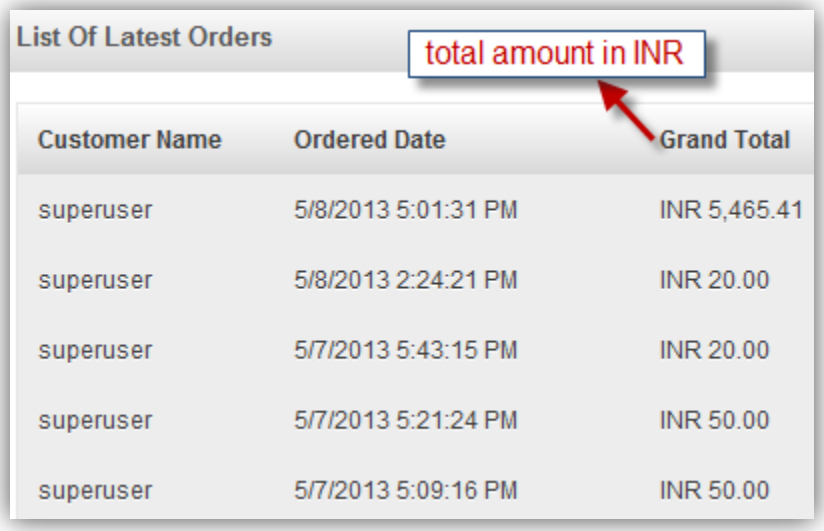
Most Viewed Items

This tab displays the lists of the items that were highly viewed in your store. It provides you the details on name of the items, their price and the total number of views per items as shown in the image below:



List of Latest Orders

This tab displays the latest order that has been placed in your store along with the customer name, date of order and grand total. Refer to the image given below:

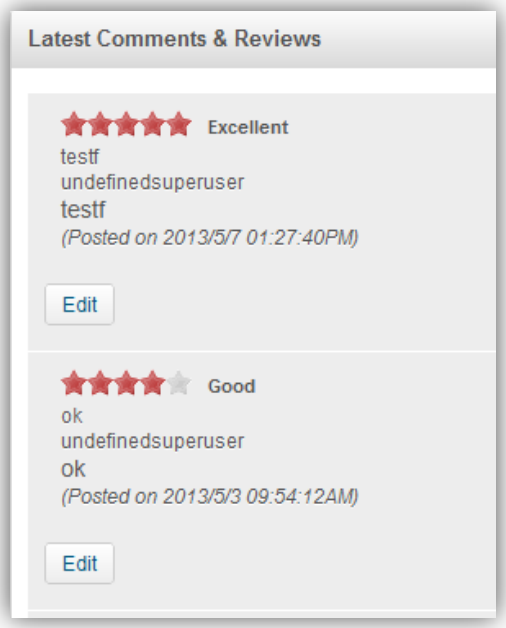


Top Customer by Order

This tab displays the order summary of the customer who has placed the highest number of orders in your store including Customer name, number of order and total order amount. Details are given in the picture that follows:

Latest Comments and Reviews

This tab displays the lists of all the comments and reviews that were posted by customers for the products in your store. It shows the reviews with customers name, star ratings and the date the comment was posted. Refer to the image below for details:



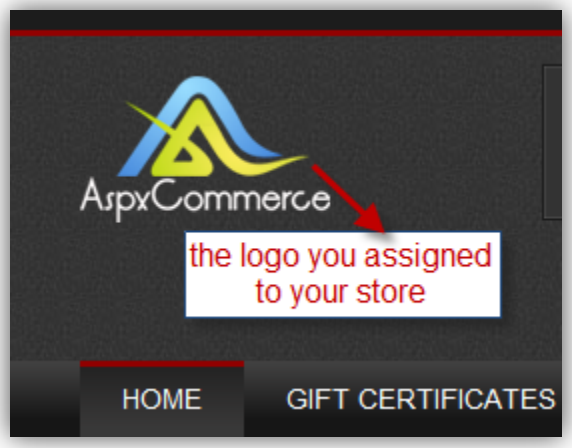
Introducing the FrontEnd

Home Page

As soon as you browse to AspxCommerce and log in, you will end up in a home page similar to the eight consecutive screenshots shown below:

Top Links (1): Top links consists of Login and Register. These links prepare customers to start their shopping experience easily.

Store Logo (2): Upload the logo for your store here; this will appear in the header bar at the top of your website, as shown below:-



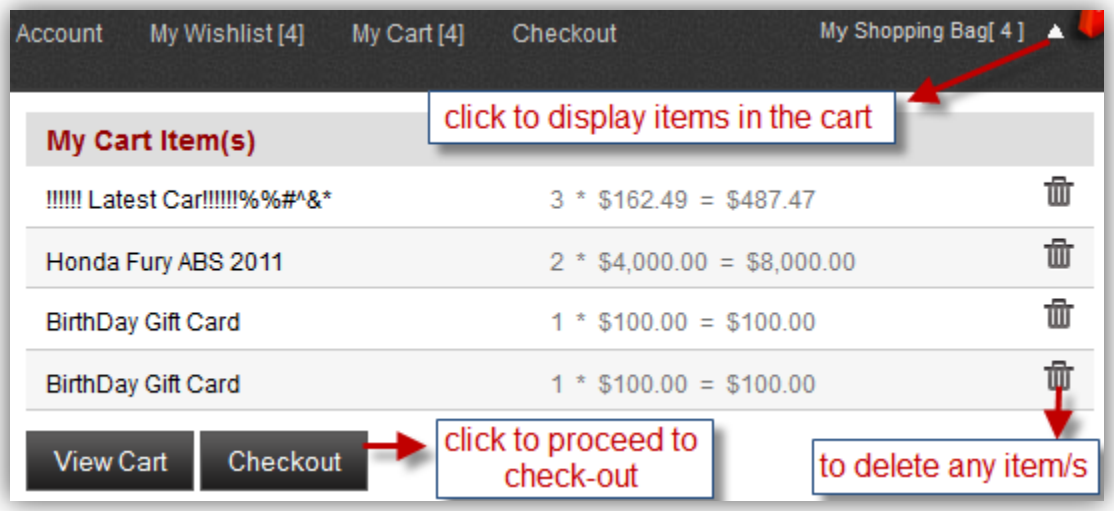
Click the Edit button to open a box where, you can browse to locate and upload file from your computer. You can also add logo text, its navigation URL including a slogan. When you are happy with the changes, **save** your work.

Banner Slider (3): You can display unlimited banners as a slider of images on top of your homepage or each category page.

Feedback (4): Clicking on **feedback** prompts a form where buyers can post their feedback.

Advanced Search (5): Click on it to display an advanced search block, through which you can search for items using their attributes. Attributes that are displayed here can be managed from the admin panel in Manage Attribute settings. Using this feature helps us improve our search criteria. Refer to **Manage Attributes** to know more about attributes settings.

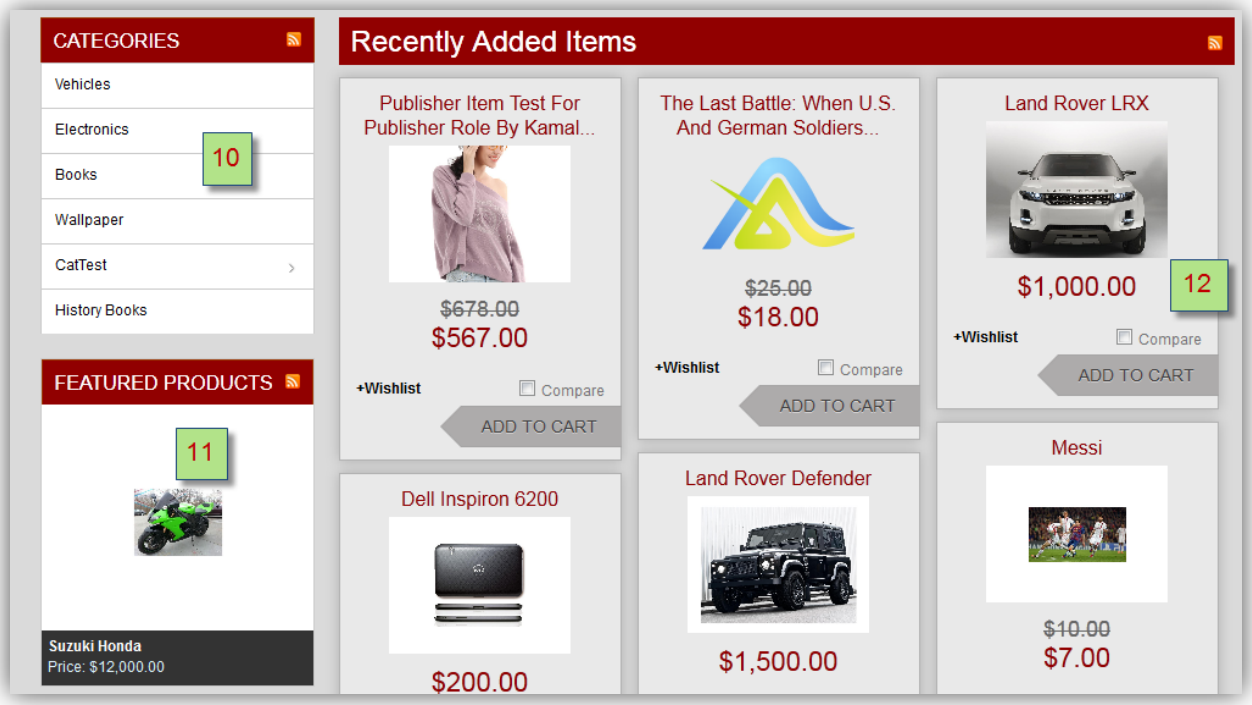
Quick Links (6): Quick links consists of **My Account, My Wishlist, My Cart, Checkout** and **My Shopping Bag** options. These links allow customers to manage their account and makes their shopping experience much easier. Clicking on the down arrow near My Shopping Bag will prompt you the cart items you have selected so far, like in the screenshot given below:



Customer Service (7): Here, customers can access email address as well as phone number of the support team.

Select Currency (8): Choose the currency you want to use from the dropdown.

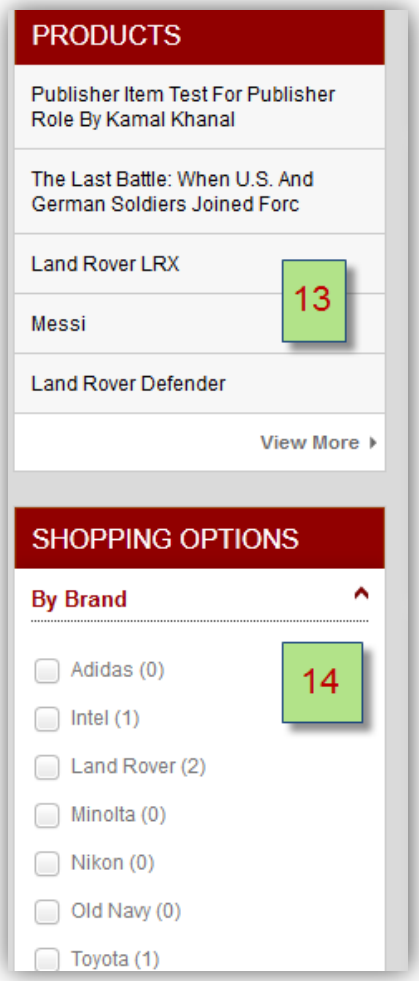
Language (9): Language can be changed as per user requirements.



Root Categories and Sub Categories (10): It displays root categories and subcategories added in the main navigation menu of the store.

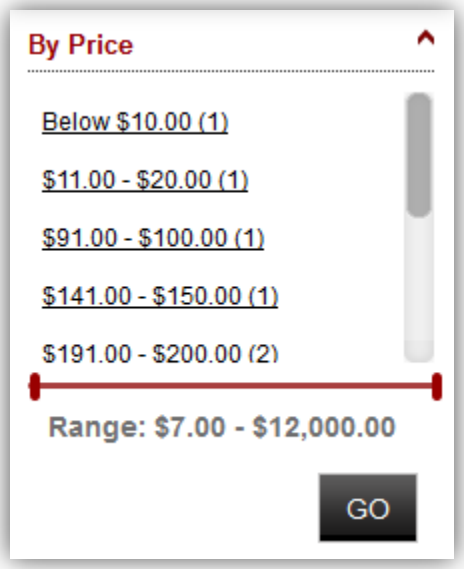
Featured Products (11): Displays images of featured items.

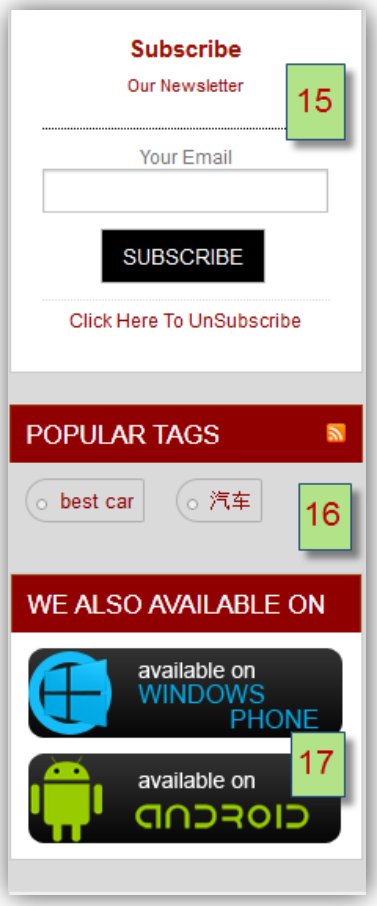
Recently Added Items (12): Latest or new items added on the store is displayed under '**recently added items**'.



Products (13): Lists all the products available in the store. For complete list, click on **View More.**

Shopping Options (14): It displays price ranges of products that you have in your store. One can view items with respect to the price. In the figure below, we can see price range set to 11 – 20 and that there is one (1) product that price falls under that price range.





Subscribe Newsletter (15): Sending newsletters to your customers is a common marketing strategy. Use newsletters to provide information of interest to your customer.

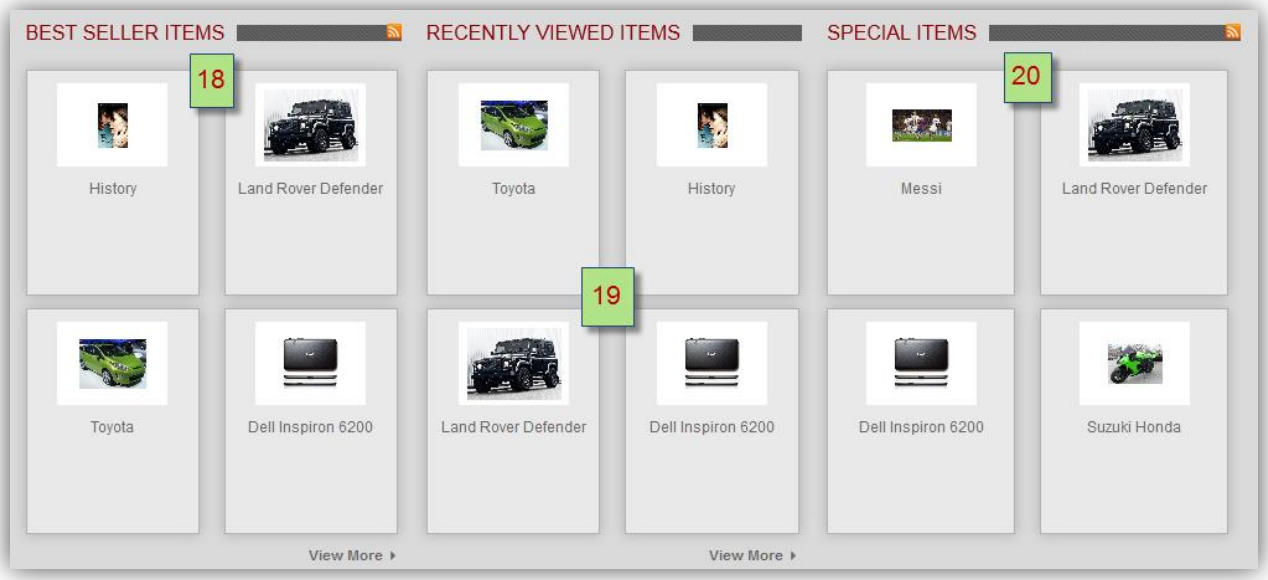
Popular Tags (16): It displays verified tags submitted by users for items in the store. You can click on the tag and see to which item it has been tagged.

Available In (17): Lists ways through which buyers can access your store. It could be with the help of android phone, windows phone etc.

Best Selling Items (18): The items which are highly sold are displayed in the '**Best Seller**' block.

Recently Viewed Items (19): It displays the items that have been recently viewed by the user.

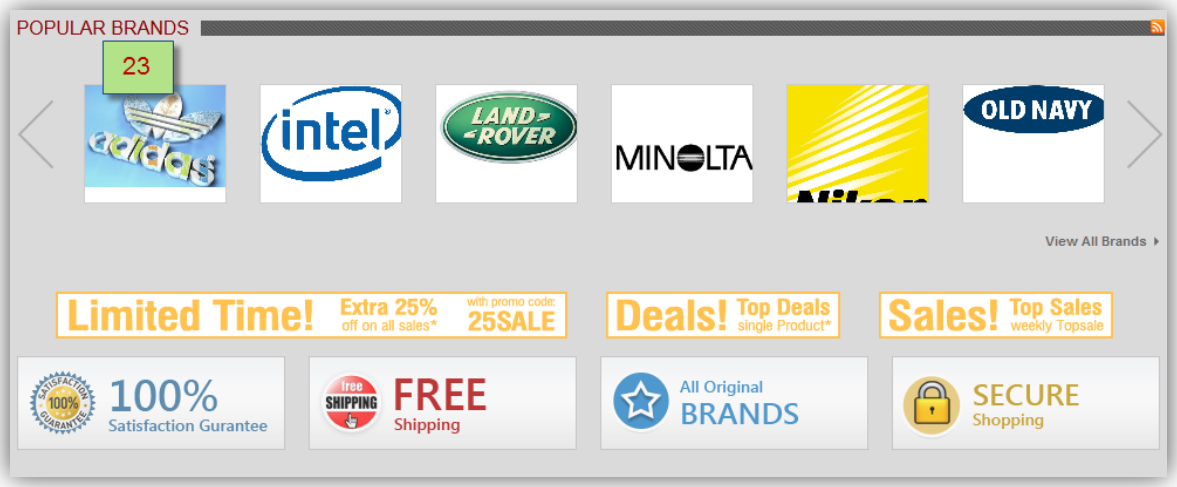
Special Items (20): This block contains the products that are featured as special in your store.

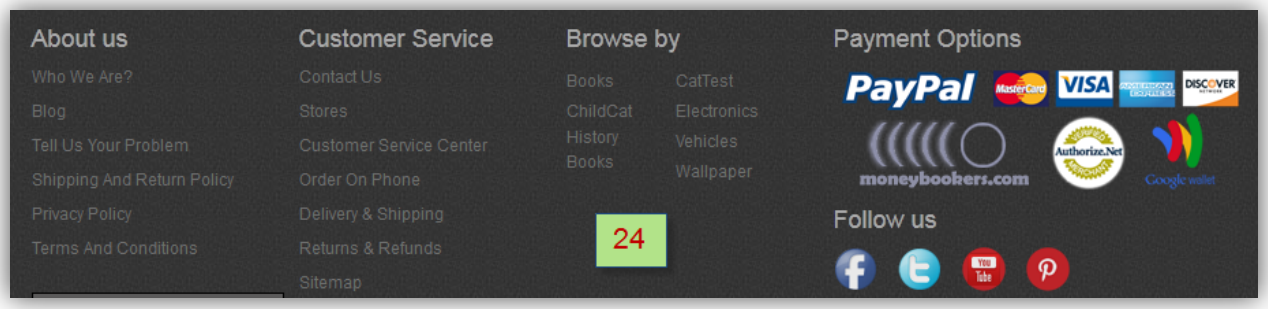


Heavy Discount (21): Lists items that have been discounted in their prices.

Services (22): Lists various services that are provided and can be shopped in the store.

Popular Brands (23): Popular Brands lists all the brands that have been popular in the store.

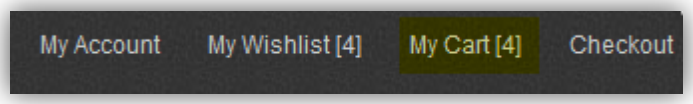




Footer Info (24): Make the site easily navigable by displaying helpful links in the footer.

Your Cart

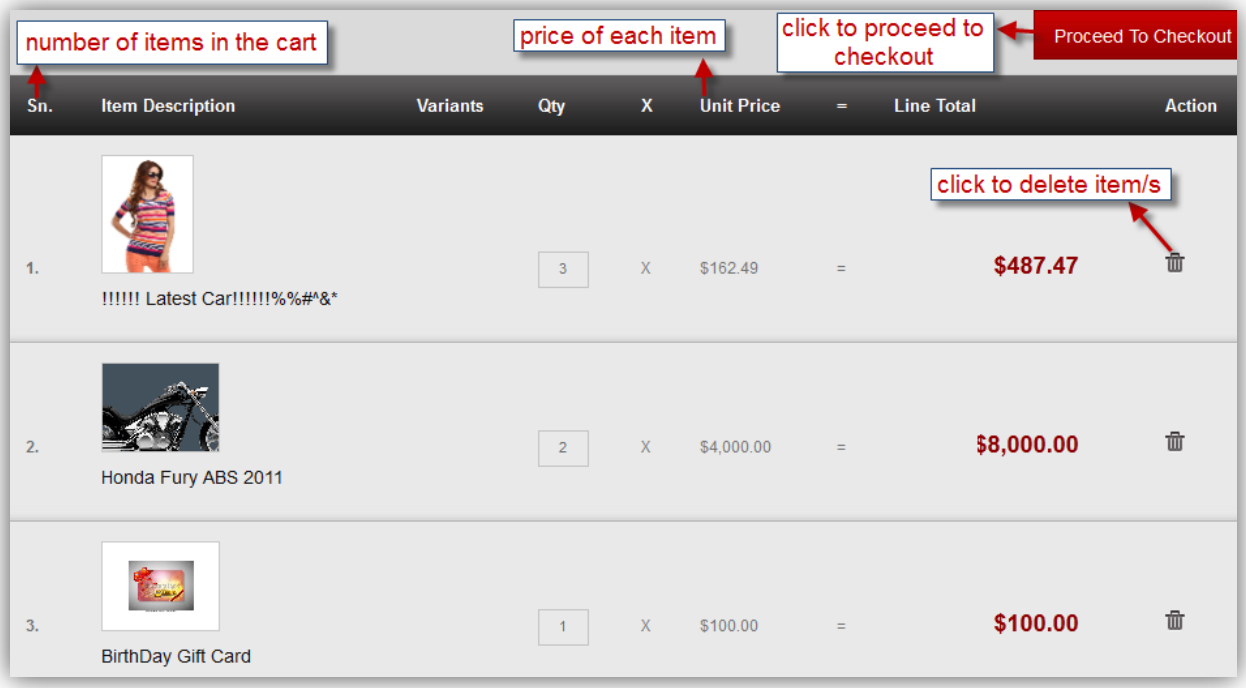
Clicking on **My Cart** on top links displays items in your cart.



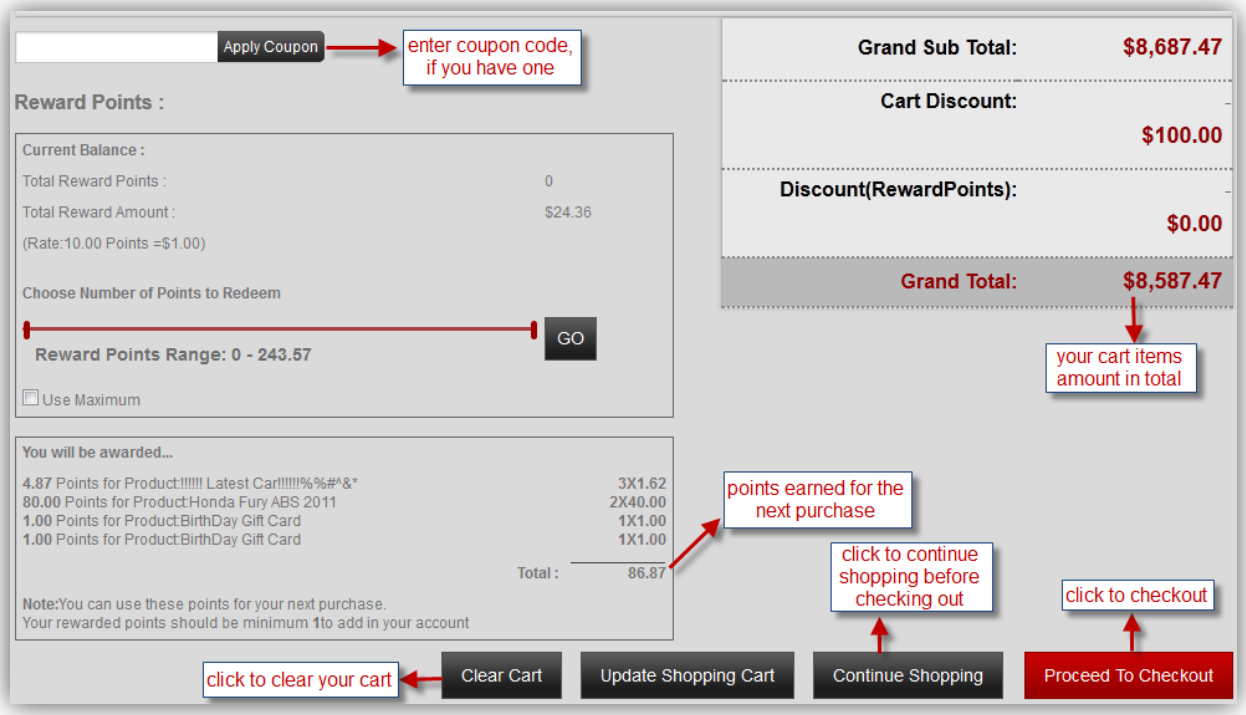
The number in the square brackets [4] signifies the number of items you have in your cart.

Once you click on the **My Cart [4]**, a page appears with details on every items in your cart including the amount. Please refer to the screenshots (top-half and bottom-half) are as given below:

The top-half screenshot:

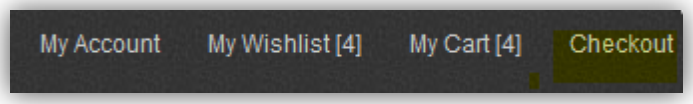


The bottom-half screenshot:


Apply Coupon
enter coupon code, if you have one
Reward Points :
Current Balance :
Total Reward Points : 0
Total Reward Amount : $24.36
(Rate:10.00 Points =$1.00)
Choose Number of Points to Redeem
GO
Reward Points Range: 0 - 243.57
Use Maximum
You will be awarded...
4.87 Points for Product:!!!!!! Latest Car!!!!!!%%#^&* 3X1.62
80.00 Points for Product:Honda Fury ABS 2011 2X40.00
1.00 Points for Product:BirthDay Gift Card 1X1.00
1.00 Points for Product:BirthDay Gift Card 1X1.00
Total : 86.87
Note:You can use these points for your next purchase.
Your rewarded points should be minimum 1to add in your account
points earned for the next purchase
Grand Sub Total: $8,687.47
Cart Discount: $100.00
Discount(RewardPoints): $0.00
Grand Total: $8,587.47
your cart items amount in total
click to continue shopping before checking out
click to checkout
click to clear your cart
Clear Cart
Update Shopping Cart
Continue Shopping
Proceed To Checkout

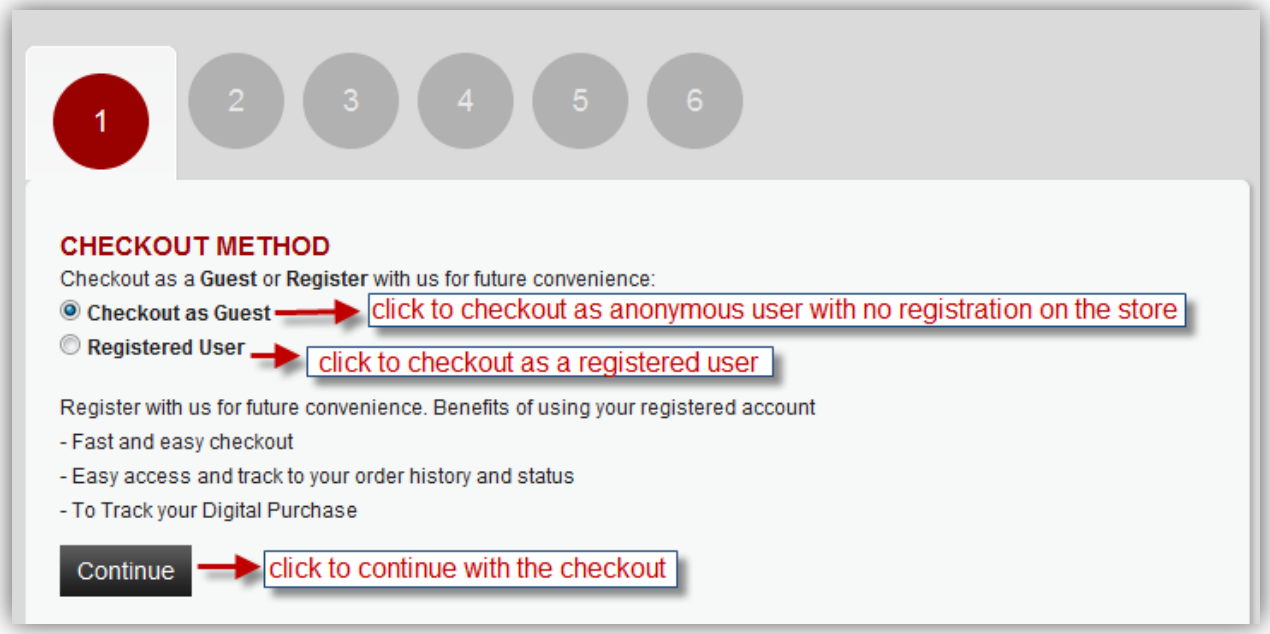
How to Checkout?

Once the products are added to your cart and you are happy with it, you can proceed to checkout by clicking on the **Checkout** option in the top links, as shown in the screenshot below:



Checkout Method

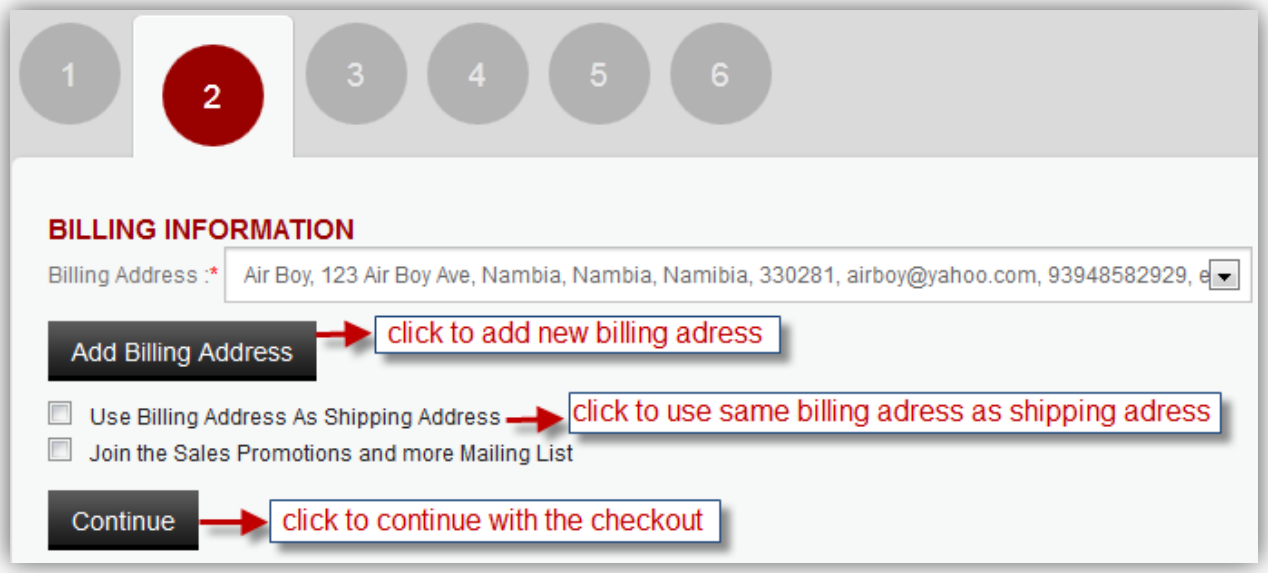
Once you click on the "**Checkout**" option, you will land up on a page like the one given below where you will have to go through a series of steps to proceed to checkout.


1
2
3
4
5
6
CHECKOUT METHOD
Checkout as a Guest or Register with us for future convenience:
Checkout as Guest
click to checkout as anonymous user with no registration on the store
Registered User
click to checkout as a registered user
Register with us for future convenience. Benefits of using your registered account
- Fast and easy checkout
- Easy access and track to your order history and status
- To Track your Digital Purchase
Continue
click to continue with the checkout

NOTE: If the user is buying any digital items; the user needs to be a registered user at the time of checkout.

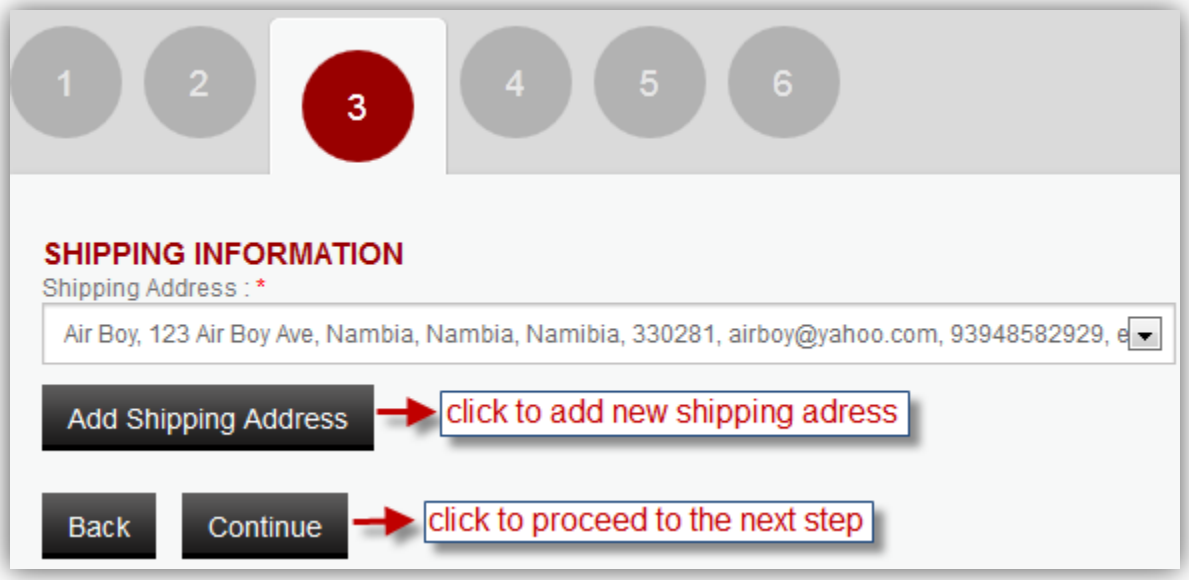
Billing Information

Once you click on **Continue** in the first step of your checkout method, you will be directed to the second step, which is where you provide Billing Information. Remember, the fields marked with "*" are mandatory. If you are checking out as a registered user, your default billing address will appear. Refer to the screen shot below for details:



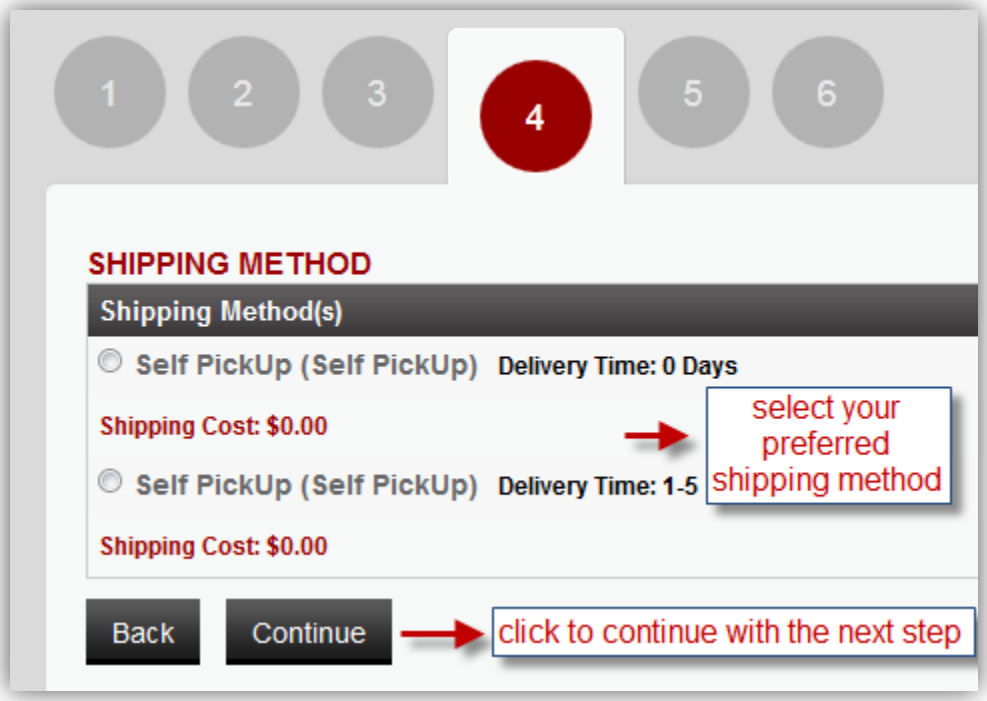
Shipping Information

Once you confirm your billing information and click to **continue,** you will reach to the third step where you have to provide and confirm your shipping information. The **Shipping Information** tab will look like the screenshot given below:



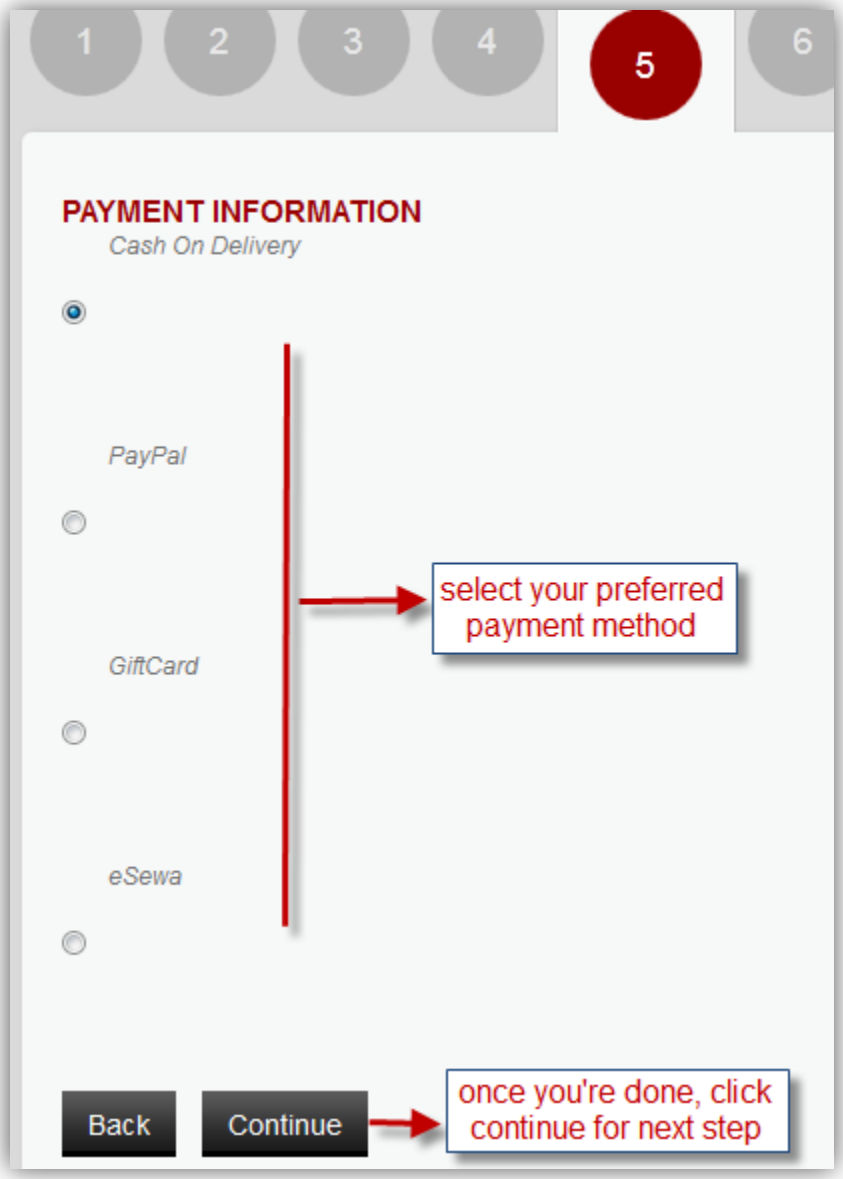
Shipping Method

Once shipping information is entered, click **Continue** and you will be taken to the next step, as shown in the screenshot below, where you can choose your preferred shipping method:



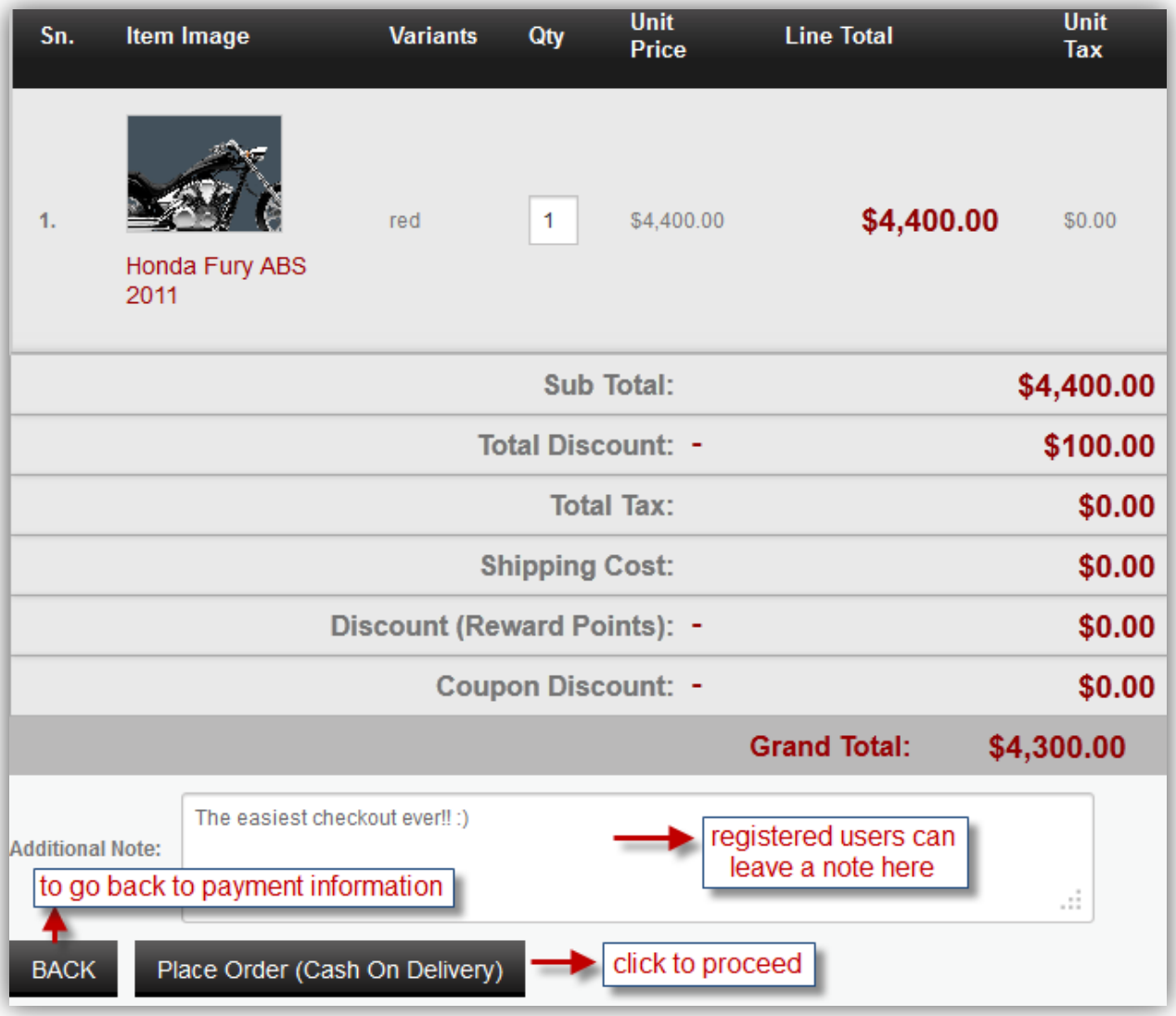
Payment Information

Once you have selected the Shipping Method, click on continue and you will be directed to a tab, as shown below, where you can select the type of payment you prefer:



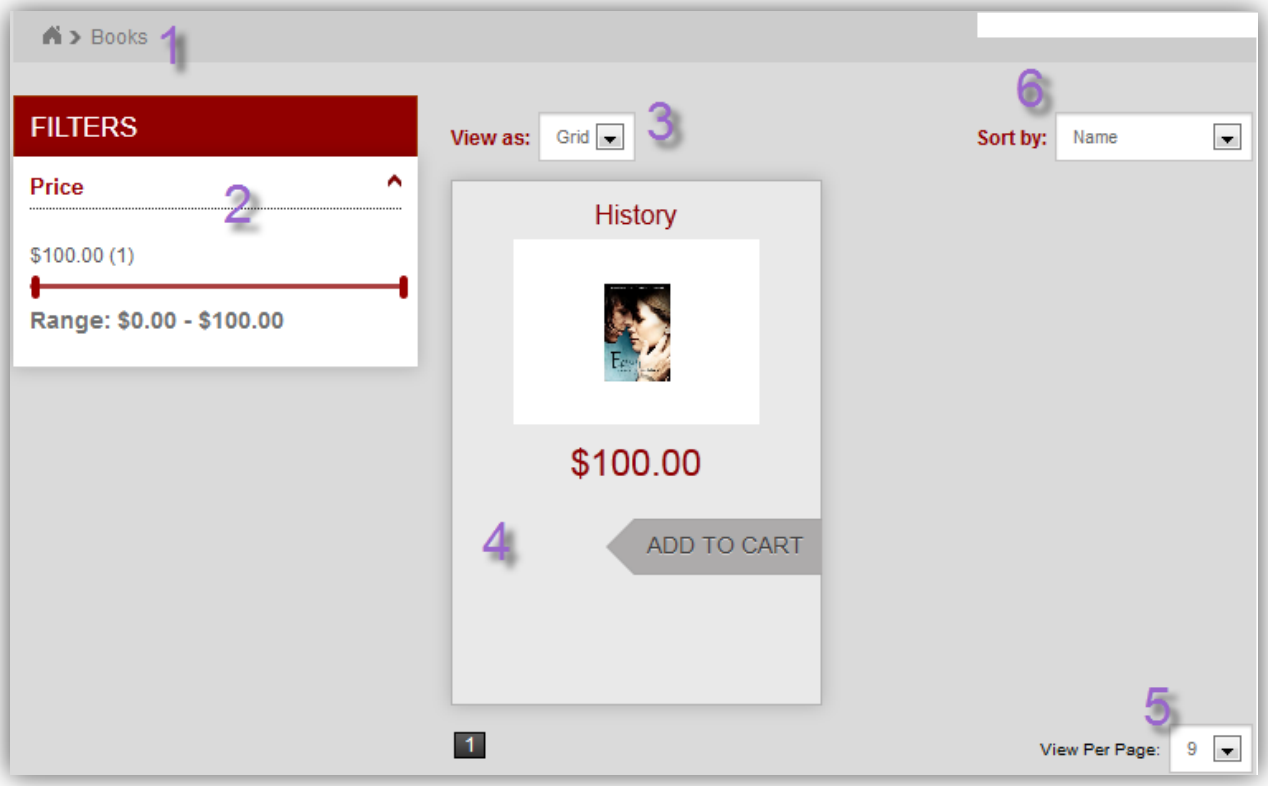
Order Review

The final step is to review your order one last time before you make your final checkout. The review tab will provide you details and options for reviewing your items. Please refer to the screenshot below:


Sn.
Item Image
Variants
Qty
Unit Price
Line Total
Unit Tax
1.
red
1
$4,400.00
$4,400.00
$0.00
Honda Fury ABS 2011
Sub Total:
$4,400.00
Total Discount: -
$100.00
Total Tax:
$0.00
Shipping Cost:
$0.00
Discount (Reward Points): -
$0.00
Coupon Discount: -
$0.00
Grand Total:
$4,300.00
Additional Note:
The easiest checkout ever!! :)
registered users can leave a note here
to go back to payment information
BACK
Place Order (Cash On Delivery)
click to proceed

Category Page

The category page looks like the image in the screenshot shown below:



Category Name (1): Displays the category name at the top of the category page.

Filter (2): To filter or sort products in a more sophisticated way, you can use built-in product filter. Here, we have used filter by price.

View as (3): You can choose various options like **Grid** and **List** from the dropdown to view category products.

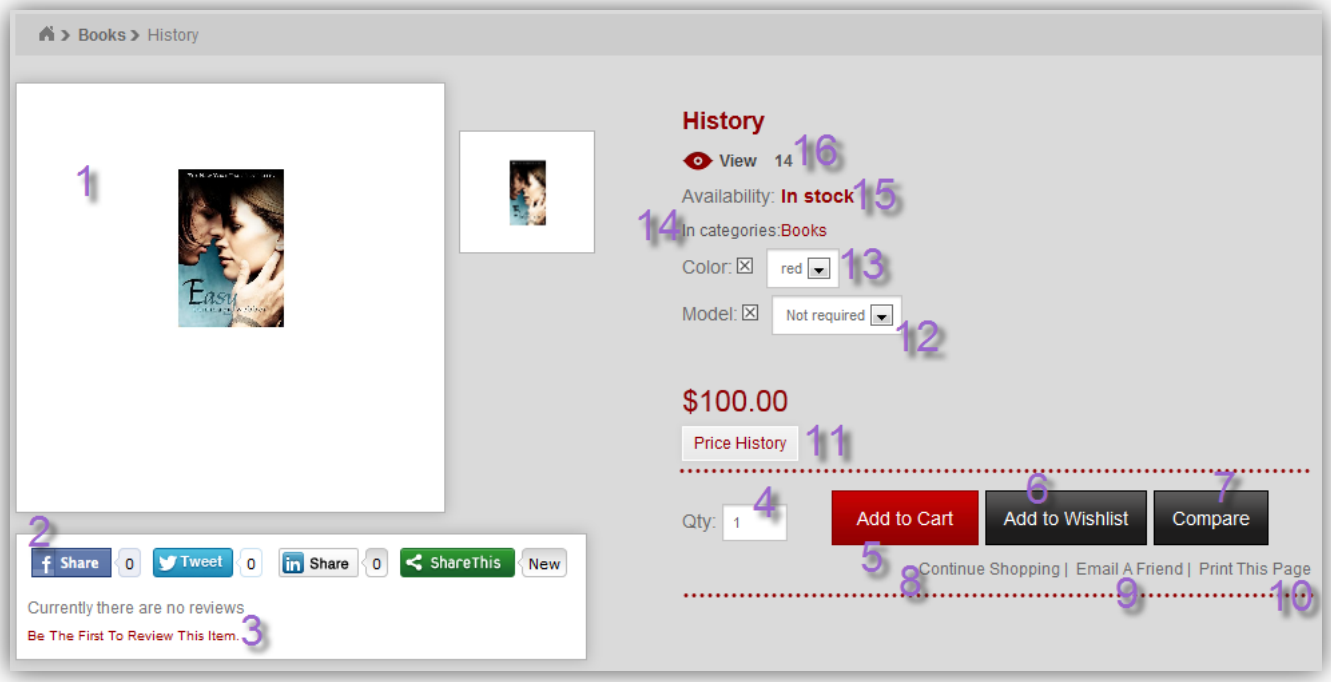
Category Products (4): Displays all the product details under selected category. Clicking on the desired product will then prompt you to the product detail page.

View per page (5): You can add unlimited items to the category. So, this paging or pagination option makes it easier for your customers to navigate to the other products page of the same category.

Sort by (6): You can sort out the display of item from lists in the dropdown options. The options range from: Name, Newest, Oldest, Most Expensive, Cheapest, Most Popular, Featured, Special, Best Sellers, Highest Discount, and Highest Rated.

Product Page

The product page looks like the images in two screenshots given below:



Product Image (1): Displays the product base image, thumbnail image and small image in a slider. Products can be zoomed in and out to seen the quality of the same.

Social Share (2): You can spread a word about the product on some of the leading social media.

Product Reviews (3): This is an option to add comments or reviews for the product.

Quantity (4): Displays the number of the same product remaining in the store.

Add to Cart (5): This option allows the customer to add concerned product to their cart for purchase.

Wishlist (6): This option lets you add products to the wishlist in order to follow up with it later.

Compare (7): You will be prompted to a box with the help of which, you can add products to the compare list.

Continue Shopping (8): Clicking on '**Continue shopping'** option lets you skip checkout and proceed to adding other products to your cart.

Email a friend (9): Buyers can use this feature to recommend an item or share it.

Print (10): You can also print this product page for future reference.

Price (11): Displays the product price. However, buyers can also view **price history** that displays price history of the product against different date and time.

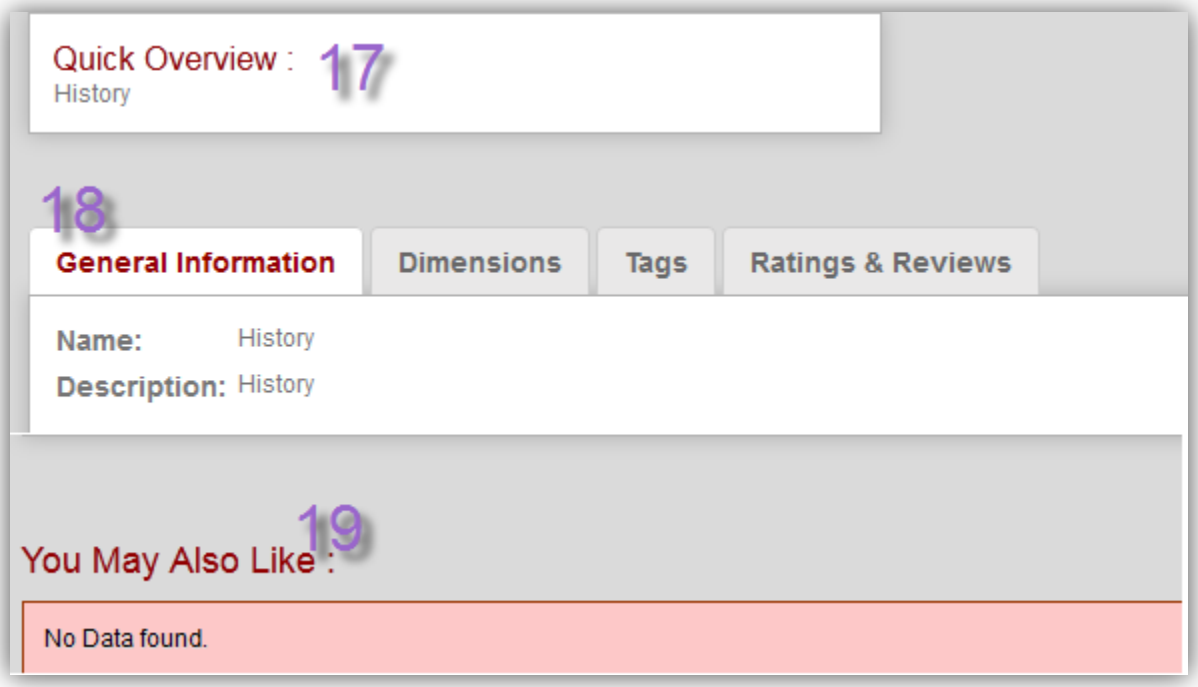
Model (12): Displays different models of the product, if available.

Color (13): Displays various color selections of the same product, if available.

Categories (14): Displays the category that this particular product falls under.

Availability (15): States whether the product is available for purchase or is out of stock.

View (16): Gives the number of views this particular product has encountered.



Quick Overview (17): Displays a small description about the product.

Product Information Tabs (18): This tab consists of **General Information**, **Dimensions**, **Tags** and **Ratings & Reviews** about the product.

You may also like (19): Displays the items that are related to the one you have chosen or recommends you for the better ones. This block is visible only when the '**Related Items in Cart**' feature is enabled.